

WORK SESSION MINUTES

3/ Board members met in a work session on September 12, 2016 to interview applicants to fill Board Position 2, as a result of long-standing Board Member Jonathan Light stepping down having served the Springfield community as a board member for the last 15 years.

Vice Chair Laurie Adams called the work session to order at 4:00 pm, in the First Floor Conference Room of the District Administration Center, 525 Mill Street, in Springfield.

Board members present included Vice Chair Laurie Adams, Sandra Boyst, Erik Bishoff and Tina DeHaven. Others in attendance included Superintendent Sue Rieke-Smith, Jenna McCulley, Laura Scruggs, Jim Crist, David Collins, Brett Yancey, Suzy Price and Judy Bowden. Alisha Roemeling of *The Register Guard*.

Jenna McCulley reviewed the process that was to be followed during the interview process. Each candidate would have the opportunity to answer the questions during the 15 minutes allotted for each candidate.

Applicants interviewed for Position 2 included:

- Rose Kempton
- Ken Kohl
- Zachary Bissett
- Shana Stull
- Emilio Hernandez

Vice Chair Laurie Adams shared that the Board would appoint a new member at the Regular Board Meeting, later in the evening, to serve out the remainder of the current term. The person appointed will then run for re-election at the end of the current term. The term for this position expires June 30, 2017.

The work session was adjourned at 6:07 pm.

RECEPTION FOR JONATHAN LIGHT

A reception was held beginning at 6:00 pm to honor the service of Jonathan Light, who served on the Board of Education for 15 years. Former board members, staff, students, family and community members celebrated Mr. Light's valuable service to Springfield Public Schools during the reception.

BUSINESS MEETING MINUTES

A Regular Meeting of the Lane County School District No. 19 Board of Education was held on September 12, 2016.

1. CALL MEETING TO ORDER

Board Vice Chair Laurie Adams called the Springfield Board of Education meeting to order in the boardroom of the District Administration Center at 7:00 pm and led the Pledge of Allegiance.

Attendance

Board Members present included Board Vice Chair Laurie Adams, Erik Bishoff, Sandra Boyst, and Tina DeHaven.

District staff and community members identified included Superintendent Sue Rieke-Smith, David Collins, Brett Yancey, Judy Bowden, Jenna McCulley, Kevin Ricker, Suzy Price, Brian Megert, Tom Lindly, Michael Henry, Greg James, Linda Henry, Dwight Purdy, and Alisha Roemeling of *The Register Guard*.

2. BOARD MEMBER APPOINTMENT

Ms. Adams reported the Board interviewed five candidates, Zachary Bessett, Emilio Hernandez, Rose Kempton, Kenneth Kohl and Shana Stull for the vacant School Board position. She called for a motion to appoint the new Board member.

Motion: Emilio Hernandez was nominated by Ms. Boyst, and seconded by Mr. Bishoff, to serve on the Springfield Board of Education through the term ending in June 2017. The vote carried 5:0.

- Oath of Office

Board Vice Chair Laurie Adams administered the Oath of Office to Emilio Hernandez.

Dr. Hernandez signed the Oath of Office, which was witnessed by Ms. Adams and Ms. Boyst.

Ms. Adams introduced Dwight Purdy as the District's legal counsel. She noted he or one of his associates would attend future School Board business meetings.

Mr. Bishoff acknowledged how qualified the applicants for the vacant Board position were. He thanked the applicants for their willingness to serve and said he hoped they would continue to serve the District and the Community.

Ms. Adams noted the positions held by Dr. Hernandez on the District's Budget Committee and Bond Advisory Committee would need to be filled.

3. ELECTION OF BOARD CHAIR AND VICE CHAIR

Motion: Ms. DeHaven was nominated by Mr. Bishoff, and seconded by Ms. Boyst to serve as Board Chair for the 2016-2017 school year. The vote carried 5:0.

Motion: Mr. Bishoff was nominated by Ms. DeHaven, and seconded by Ms. Adams to serve as Board Vice Chair for the 2016-2017 school year. The vote carried 5:0.

Ms. DeHaven thanked Ms. Adams for her service as a Board member and serving as Vice Chair.

4. Recognition: Certificate of Achievement for Excellence in Financial Reporting

Chair DeHaven said the Certificate of Achievement for Excellence in Financial Reporting was awarded to Springfield Public Schools by the Government Finance Officers Association (GFOA) of the United States and Canada for its Comprehensive Annual Financial Report (CAFR). The Certificate of Achievement was the highest form of recognition in government accounting and financial reporting, and its attainment represented a significant accomplishment by a government and its management.

Chief Operations Officer, Brett Yancey, introduced staff members Joan Bolls, Brenda Holt and Melissa Stalder and recognized them for their efforts in preparing the District's CAFR.

Ms. DeHaven commended them for their efforts on behalf of the District.

5. PUBLIC COMMENTS

Adam Harter said he was the parent of a kindergarten student at Guy Lee Elementary School (GLES) in the dual emersion program this year. He shared his concerns with the size of the kindergarten classes at GLES, noting there were 84 kindergarteners and 3 teachers, for an average class size of 28 students per class.

Mr. Collins explained actual numbers versus projected numbers for District were being tallied this week and would be available for Board review after that.

Dr. Rieke-Smith added District staff were carefully following the trends and bubbles in school registrations. It was part of the budgeting process to try to hold the lower grades as harmless as possible, but it continued to be a struggle with the current funding.

6. CONSENT AGENDA

A. August 8, 2016 Board Meeting Minutes

B. August 22, 2016 Summer Planning Meeting Minutes

C. August 25, 2016 Special Board Meeting Minutes

D. Financial Statement

E. Personnel Action, Resolution #16-17.007

Michael Henry recommended that the Board of Directors approve the personnel action for licensed employees as reflected in the resolution. Categories include:

New Hires

Constance Anderson
Sarah Bowman
Kevin Cave
Samantha Devey
Audrey Davids
Lauren Ely
Maggie Groce

Kyle Jackson
Marie Kempf
Jason Koch
Kristin Lashot
Jonathan Light
Kyle McClain
Tara McNee

Jessica Olson
Nazia Swartz
Samara "Kate" Siegfried
Ashley Stolk
Melanie Vetor
Brittany Waters
Cassidy Wendt

Resignations

Toni E. Mucker
Nathan Klarr
Hannah Kahn

Retirement

Helen Fast

Leave of Absence

Alexia Puderbaugh

F. Board Policy, First Read

Jenna McCulley recommended that the Board of Directors review the following board policy as a first reading:

- BFC Adoption and Revision of Policies

G. Award of a Joint Cooperative Price Agreement to Provide Unleaded and Diesel Fuel #16-17.008

It is recommended that the Board of Directors approve the award of price agreements for unleaded gasoline and diesel fuel for up to 5 years to the following Primary and Secondary contractors:

Primary Award: Jerry Brown Company, Inc., Eugene, OR

Secondary Award: Tyree Oil, Inc., Eugene, OR

Ms. Adams asked that agenda item 6. G. be pulled from the Consent Agenda.

Motion: Ms. Adams moved, seconded by Mr. Bishoff, for approval of the Consent Agenda, items A through F. The motion carried unanimously, 5-0.

Ms. Adams explained as Vice Chair of the School Board, she had reviewed the price agreement and understood this agreement would save the District money.

Greg James said the District had been spot purchasing fuel for many years for the District's fuel facility located on 42nd Street that provided fuel for the City of Springfield, Willamalane Park and Recreation District, and Rainbow Water District. The District had been in discussions with other agencies for several years to determine if a larger group could leverage buying power. He and Mike Schlosser, the District's Transportation and Fleet Operations Manager, had worked with a group of fleet managers from Lane County, Eugene Water and Electric Board, City of Eugene, Eugene School District 4J, Bethel School District and Springfield Public Schools, that had been meeting and discussing the concept of fuel purchasing as a group in an effort to save money. He explained this new agreement was a joint cooperative price agreement for unleaded gasoline and diesel fuel. The agreement would save the group up to \$1 million over a five year period.

Ms. Adams commended Mr. James for his leading this effort.

Motion: Ms. Adams moved, seconded by Mr. Bishoff, for approval of the Consent Agenda item G. The motion carried unanimously, 5-0.

7. REPORTS AND DISCUSSION

A. Healthy and Safe Schools Plan

Chief Operations Officer, Brett Yancey distributed a document entitled *HEALTHY & SAFE SCHOOLS PLAN*, dated September 12, 2016. He said Oregon Administrative Rules (OAR) 581-022-2223, required that each public school district (or public charter school) must develop a "Healthy and Safe Schools Plan". On or before October 1, 2016, District staff must update the School on the plan according to specific set of guidelines. Additionally, the School District must submit a preliminary draft to the Oregon Department of Education on or before October 1, 2016 and a final plan on or before January 1, 2017. Mr. Yancey said he and Chris Reiersgaard, Assistant Director of Facilities, had reviewed the requirements and were preparing the plan.

B. Construction Bond Report

Chief Operations Officer, Brett Yancey directed Board members to a memorandum to the Bond Oversight Committee Members, from Brett Yancey and Tom Lindly, regarding the Quarterly Written Report & Update. He reported on the progress of the work supported through the bond. He offered a summary of the Hamlin Middle School field reports. He said there were concerns with the classroom additions at Maple Elementary School (MES), which the District was mitigating. The building was structurally sound and the school had moved into the additions and was using them this fall. The District was considering several options for the exterior finish at MES.

Mr. Yancey said all of the work included in year 1 of the Capital Improvement Plan (CIP) was done, and the work included in year 2 of the plan on Yolanda Elementary School (YES), Thurston High School (THS), GLES, and Thurston Middle School (TMS), was wrapping up. In response to Ms. Adams, he said the Thurston Elementary School (TES) parking lot had been identified as a potential project. The original CIP had been reprioritized to address identified safety issues, including the YES parking lot, the SHS boiler and the District intercom system. He noted the TES parking lot was one project the District would not be able to accomplish unless the Board reprioritized the project list, due to the escalating cost of construction. He agreed the Board needed to have more conversations about the TES parking lot. He noted there were other issues,

including traffic safety issues, the Board needed to discuss. He added when year 2 was finished, the Facilities Advisory Committee (FAC) would reconvene. Information from the FAC would be brought back to the Board this winter to facilitate identification of projects that could be undertaken in 2017.

Mr. Yancey stated projects that had been added to the project list included the District's intercom system, which involved a total upgrade to connect to the District's telephone system, was a top priority for safety reasons. Additionally, the boiler system at SHS was failing and needed to be replaced.

Ms. DeHaven urged caution and urged the Board to continue to communicate with the families at TES about the parking lot issues at the school.

Mr. Bishoff said the District had done a good job administering the proceeds from the bond measure.

Mr. Lindly directed Board members to the memorandum regarding the Quarterly Written Report & Update. He reviewed the work related to the 12 technology projects included in the bond measure.

C. Superintendent Communication

Superintendent Sue Rieke-Smith said Mr. Ricker was working with the high schools to appoint student representatives to the Board as a component of Pathways. The students would be present at the October Board meeting. She thanked the Board for attending her back to school presentation last week. She noted people were happy and excited about the school year and new projects that were being brought on. She credited the Board and its leadership for understanding what was happening in the District and responding to issues as they arose. The District was blessed with collaborative leadership. She shared a conversation she had with Gino Grimaldi, City of Springfield City Manager, at a recent TEAM Springfield meeting. Mr. Grimaldi noted kids were hearing difficult language from certain factions of the community where the kids did not feel welcome, and asked what TEAM Springfield could do to help the District to support positive messages and inclusive language. She had invited TEAM Springfield partners to join the District when the District's National Equity Project coaches arrived later in September. This would provide an opportunity to expand the work of the District's equity cadre and begin to formalize the framework already started reinforcing the equity outcome for the District's students, as well as language that was inclusive and celebrated the assets each student brought to school.

D. Board Communications

Ms. Boyst attended the tailgate auction. It was great to see so many community members celebrate the District's students. The Springfield Education Foundation Board (SEF) was scheduled to meet on September 13, 2016. The Springfield Chamber Ed Committee met the third Wednesday of each month.

Ms. DeHaven is looking forward to the SEF Night of 11,000 Stars on October 20. Board members had received invitations to the We Are Springfield rally that is scheduled for October 19, 2016 at Springfield High School. She recently enjoyed a school bus ride with Dr. Rieke-Smith and looked forward to doing it again and meeting more drivers.

Mr. Bishoff said Colt Gill, Oregon's new Education Innovation Officer, would be speaking at the League of Women Voters of Lane County on September 15 on *Every Student Graduates with a Plan for the Future*.

Dr. Rieke-Smith said she and Vonnie Mikkelsen with the Springfield Area Chamber of Commerce had been discussing the work of Jamie Merisotis. Dr. Rieke-Smith and Ms. Nicholson would bring a report to the Board regarding reaching out to them for help in moving forward with Pathways work and possibly reaching out to Mr. Gill.

In response to Mr. Bishoff, Mr. Yancey agreed to arrange a tour of Hamlin Middle School for the Board.

Ms. Adams said she went to a recent SHS football game.

Dr. Hernandez thanked the Board for giving him an opportunity to help the District. He thanked Jonathan Light for the work he did for the District and the Board.

- 2016-2017 Board Committee Representation

Board Chair DeHaven led a discussion to determine which Board member(s) would attend meetings for the following district committees and agencies and civic organizations:

Agencies & Civic Organizations

Lane Council of Governments: Erik Bishoff

Lane ESD Advisory Board: Emilio Hernandez (Alternate: Tina DeHaven)

Lane ESD Budget Committee: Emilio Hernandez (Alternate: Tina DeHaven)

Oregon Leadership Network Erik Bishoff

Springfield Chamber Ed Committee: Sandra Boyst

Springfield Education Foundation: Tina DeHaven

Wildish Theater: Erik Bishoff

District Committees

Budget Committee: All 5 Board Members

Charter School Committee/WLA: Laurie Adams

Charter School Committee/A3 Erik Bishoff

Facilities Advisory: Laurie Adams & Sandra Boyst (parent rep)

Ministerial Group: Tina DeHaven

Student V.O.I.C.E.: Laurie Adams

Wellness:

Tina DeHaven

8. OTHER BUSINESS

Ms. McCully invited Board members to the United Way Ribbon Cutting Ceremony for their preschool program at Maple Elementary School on September 15, 2016.

10. NEXT MEETING

Ms. DeHaven said the next Board meetings would be a Work Session on September 26, 2016 and a Business Meeting on October 10, 2016.

11. ADJOURNMENT

With no other business, Chair DeHaven adjourned the meeting at 8:20 pm.

(Minutes recorded by Linda Henry)