



Rachelle Park

Dilworth Elementary

Library Disclosure 2023 - 24

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Salt Lake City School District Library Mission Statement

The mission of the Library Learning Center is to ensure that students and staff are effective users of ideas and information. A strong Library Learning Center program, administered by a certified Library Technology Teacher, positively impacts student achievement. The Library Technology Teacher is a certified teacher, instructional partner, information specialist and program coordinator.

* As a **certified teacher**, the Library Technology Teacher collaborates with members of the learning community to analyze learning and information needs, to locate and use resources that will meet those needs, and to understand and communicate the information the resources provide.

* As an **instructional partner** and member of the educational team, the Library Technology Teacher promotes and models curriculum development and effective, collaborative teaching.

* As an **information specialist**, the Library Technology Teacher provides leadership and expertise in acquiring and evaluating information resources in all formats.

* As a **program coordinator**, the Library Technology Teacher works collaboratively with members of the learning community to define the policies of the library media program and to guide and direct all the activities related to it.

Qualifications: Utah Teaching Certificate and either a MLS degree (or equivalent degree) or the Library Media Endorsement.

Salt Lake City School District Library Resource Selection and Use

The Library Learning Centers in the Salt Lake City School District exist to provide informational resources for teachers and students, assist students in developing literacy and research skills, and offer recreational reading opportunities.

Our goal is to have a current, engaging, relevant, and diverse collection that provides information on a wide variety of topics geared to the ages of our students. When selecting books, we consider the needs of the core curriculum and the interests of our students. We strive to keep current informational materials and recreational reading titles as our budgets allow. Parents are encouraged to take an active interest in their child's reading materials. They should have discussions with their child about what is, and what is not, appropriate for their child.

Our library serves a broad age and interest range. Parents and students should realize that not every book in the library will be appropriate for each child in the school. If a parent feels that title is not appropriate for their child, she or he is encouraged to return it to the library as soon as possible and select a book that is a better fit. The Library Technology Teacher is happy to help your child find an appropriate book that meets his or her interests

Library Class Description

Students in grades K - 6 visit the library for weekly lessons. During weekly lessons, students will be fully engaged with the Library Media Core based on the three standards of **Reading Engagement, Information & Research Skills, Media Literacy with Digital Citizenship**. Students will be exposed to a wide variety of children's literature to foster a love of reading and life-long learning.

Library Goals and Objectives

The library program at Dilworth follows the *Library Media Core Standards* approved by the Utah State Board of Education. The Core focuses on the following key areas: **Reading Engagement, Information and Research, and Media Literacy**. The Core Standards can be viewed at

<https://www.schools.utah.gov/file/8f221361-0f3a-493e-b5e1-22309b8efa66> .

Library Books and Materials

A variety of materials are used to teach the library curriculum. They include the following:

*Library books – Destiny Catalog [Library Search \(slcschools.org\)](http://Library Search (slcschools.org))

*SORA – Online books <https://soraapp.com/>

* Magazines Storyline Online Storyline Online - Home

*Utah's Online Library Public Library Overdrive Salt Lake County Library Services - OverDrive

*eBooks, computers

* Additional internet resources.

Library Policies:

Hours of Operation:

Dilworth's Library Learning Center is open **BEFORE** school from **8:30-8:45** and **AFTER** school from **3:15 to 3:30** for educational activities & purposes, reading, and the checking in & out of books.

All students attend the Library with their class once a week.

Essentials Class & 1st Grade – Mondays

3rd & 2nd – Tuesdays

6th & 5th – Wednesdays

4th & Kinder - Thursdays

Check-Out Policy

*Kindergarteners check out one book each week beginning in November. *The book stays in the classroom.*

*First Graders check out one book each week, beginning late October, and **books do not go home until after the Winter Holidays.**

* Second Graders & Third Graders check out two books each week.

* Fourth, Fifth, Sixth Graders check out two-four books or magazines each week.

Students are to return Library books on the morning of their Library class, OR they are welcome in the Library before & after school (15 minutes only) for a quick check -in/ck out.

- All students have access to 3 books on SORA to read at home or at school.

Overdue Books

- A student who has forgotten his/her library books on the regularly scheduled day of the class, **may not check out until the overdue books are returned.**
- If the student fails to return the books two consecutive weeks, an overdue notice is provided. This notice should be taken home, so parents can assist in returning the books to school.
- No fines are charged, but the student’s check-out privilege is revoked until his/her record is cleared. If a child consistently loses library books or does not return books by the end of the school year, they may be put on a Book Contract.

LOST or Damaged Books

- The student is responsible for the care of all books he or she has checked out. If a book is lost or damaged, the student must pay for the replacement cost of the book. Alternative options for paying a fine could be: Reading off fines, Working off fines (a set amount of time). If a student has continued or excessive outstanding books/fines, student may be encouraged to have one book only at school (Book Contract).

Library Expectations	Library Consequences
<ul style="list-style-type: none"> • Have a softer tone/voice/body in the library. • Be respectful of items in the library, other students, self, and Mrs. Park. • Listen to the speaker. • Keep the library tidy. • READ! 	<ul style="list-style-type: none"> • Any behavior which inhibits student learning in the library will first receive a VERBAL Warning. • 2nd Warning – New seat • 3rd Warning – Return to class or sit in the office & teacher consultation. • Continued misbehavior will result in a parent-student-teacher phone call home. • Continued poor behavior will also affect the Library grade on the report card.

GRADING: Students will receive a Library grade of **S** or **N** on their report card for Library. Grades will be scored within Canvas/ PowerSchool, and based on attendance, behavior, participation/attitude, fulfillment of required tasks, and knowledge & skills gained within each weekly lessons. It will be important for students to pay attention, participate, and remember what is taught each week to be able to score well on the monthly review quizzes.

Disclosure & AUP will need to be signed by parents of 3rd – 6th Graders and returned to Mrs. Park.

Acceptable Use of District Electronic Devices – A student should only use electronic resources for learning, which included accessing & sharing information with teachers & other student, conducting research, and collaborating on projects. For more information on acceptable use, see Dilworth’s AUP



Dilworth DRAGON
AUP Updated Feb 4th

[i-18-policy-english.pdf \(finalsite.net\)](http://i-18-policy-english.pdf(finalsite.net))

All students are expected to be good digital citizens. This means:

- Be polite. Use appropriate language. If told by someone to stop sending messages, stop.

Also, as curator of our Library, our school website, & the Dilworth Library Instagram account, I often take pictures of students and the activities at Dilworth (You may have seen me out on the playground the first day of school). When each student was registered, there was a line asking for parent approval of picture taking but I'd like to personally ask for that approval, also. (I'm trying to be a good Digital Citizen and model for Dilworth students that we ask permission). If you do not want your child's photos taken or used, please click on the form. Thank you!

- <https://forms.office.com/r/zsTRja81EV>