



2023-2024  
STUDENT HANDBOOK

**Paloma Valley High School**  
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Menifee, CA 92584

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School website: [www.pvhs.puhsd.org](http://www.pvhs.puhsd.org)  
Visit us on [Facebook](#), [Twitter](#), and [Instagram](#)

*Paloma Valley High School does not discriminate on the basis of race, creed, color, national origin, gender, disability, or sexual orientation.*

**TABLE OF CONTENTS**

<a href="#"><u>District and School Leadership</u></a> .....	Page 2
<a href="#"><u>Vision, Mission, and ROAR</u></a> .....	Page 3
<a href="#"><u>Behavior Expectations</u></a> .....	Page 4
<a href="#"><u>Dress Code</u></a> .....	Page 5
<a href="#"><u>Tardy Policy</u></a> .....	Page 7
<a href="#"><u>Behavioral Guidelines and CA EdCode</u></a> .....	Page 7
<a href="#"><u>General Information and Policies</u></a> .....	Page 27
<a href="#"><u>Attendance</u></a> .....	Page 27
<a href="#"><u>Health Office</u></a> .....	Page 30
<a href="#"><u>Visitor Policy</u></a> .....	Page 33
<a href="#"><u>Student Activities and Clubs</u></a> .....	Page 34
<a href="#"><u>Counseling Information</u></a> .....	Page 35
<a href="#"><u>Athletic Information</u></a> .....	Page 42

**District, School, and Student Leadership**

***Perris Union High School District***

**Mr. Grant Bennett**, *Superintendent*  
**Mr. Anthony Stafford, Sr.**, *President*  
**Mrs. Elizabeth Vallejo** *Vice President*  
**Mr. Edward Garica, Jr.**, *Clerk*  
**Mr. Steve Campos**, *Member*  
**Mr. David G. Nelissen**, *Member*

***Paloma Valley High School Administration/Leadership***

**Dr. Jennifer Thomasian**, *Principal (ext. 22100)*  
**Mrs. Heather Avila**, *Assistant Principal (ext. 22153)*  
**Ms. Davi Belmore**, *Assistant Principal (ext. 22113)*  
**Mrs. Julie Mendoza-Blied**, *Assistant Principal/Athletic Director (ext. 22105)*  
**Ms. Antoinette Miles**, *Assistant Principal (ext. 22102)*  
**Mr. James Wrede**, *Assistant Principal (ext. 22112)*

**Ms. Alison King**, *Activities Director (ext. 22240)*  
**Mrs. Esperanza Soliz**, *Lead Counselor (ext. 22115)*

*Athletics Office Staff (ext. 22109)*  
*Behavioral Support Staff (ext. 22004)*  
*Counseling Office Staff (ext. 22119)*

***Paloma Valley Associated Student Body Officers***

**ASB President: Alexa Davila**  
**ASB Vice President: Presley Alexanian**  
**ASB Treasurer: Lanny Barriga**  
**ASB Secretary: Cassandra & Marissa Madrigal**  
**ASB Social Media/Publicity Chair Coordinators: Morgan Pebley**  
**ASB Maroon Platoon Coordinators: Hannah Ruff & Cain Molina**

### Welcome to Paloma Valley High School!

The staff at Paloma Valley High School welcomes you to the **2023-2024** school year. Paloma Valley is a rigorous academic school that focuses on preparing all students for success. The staff is here to nurture opportunities for every student to be connected and maximize their talents in every facet of school, including academics, athletics, performing arts, and community/school involvement. As students experience obstacles in high school, we encourage them to take advantage of the staff and resources available at Paloma Valley.

One of the reasons that Paloma Valley continues to be recognized as one of Southern California's most successful high schools is due to consistent procedures and policies. This handbook provides an overview of services, opportunities, and guidelines available to students. Students and their families should read and discuss the contents of this handbook together. All students are responsible for knowing and complying with the policies, procedures, and regulations herein. Please contact your assistant principal if you have any questions or concerns.

### Vision Statement

The vision of Paloma Valley High School is to work with the students, staff, families, and community members to meet the diverse needs of all students by preparing them to be responsible citizens and meet their post-secondary education or career goals.

### Mission Statement

The mission of Paloma Valley High School is to provide a safe educational environment which develops students to be **RESPECTFUL** of all individuals and property, **OPTIMISTIC** about their current and future endeavors, **AMBITIOUS** about their academic and extracurricular passions and goals, and **RESPONSIBLE** for their actions, decisions and accomplishments...**ROAR!**

**Wildcats**  
**ROAR**



**CAT CODE**  
BELIEVE THE HYPE

	<b>In the Classroom</b>	<b>Around Campus</b>	<b>At School Events</b>
<b>Respectful</b> <i>Of All Individuals and Property</i>	We respect our classrooms by showing up on time, working with teachers and classmates, and waiting until breaks to eat.	We respect our campus by picking up trash, keeping restrooms clean and safe, and bringing found items to the appropriate locations.	We respect our school by showing admiration for ourselves, one another, our teams, and our competition.
<b>Optimistic</b> <i>About Current and Future Endeavors</i>	We are optimistic in class by having a growth mindset and always looking for ways to improve.	We are optimistic on campus by leaving common areas better than we found them.	We are optimistic at school events by cheering on one another and showing Wildcat pride.
<b>Ambitious</b> <i>About Academic and Extracurricular Passions and Goals</i>	We are ambitious in class by paying attention, asking questions, taking risks, and looking for additional growth opportunities.	We are ambitious on campus by getting involved with different clubs, organizations, and teams.	We are ambitious at school events by showing up to support our friends and classmates.
<b>Responsible</b> <i>For Actions, Decisions, and Accomplishments</i>	We are responsible in class by staying organized, communicating with our teachers, and celebrating growth.	We are responsible on campus by looking out for one another and standing up for what is right.	We are responsible at school events by making choices to ensure the safety of ourselves and others.

## **Behavioral Guidelines for Students and Families**

All students are expected to conduct themselves in such a manner as to contribute to a productive learning environment. Each individual's conduct on the campus and going to/from school shall be orderly and in keeping with the rules and regulations of the school, the school district, and the laws of the state. An educationally sound environment does not allow anyone to interfere with the teacher's right to teach and/or the student's right to learn. It should be noted that a pupil may be suspended or recommended for expulsion for acts which are enumerated in Education Code Section 48900 and related to school activity or attendance which occur at any time including, but not limited to, the following circumstances:

- While on school grounds or school transportation.
- While going to or coming from school.
- During the lunch period whether on or off campus

### ***School Resource Officer- J. Murphy***

Paloma Valley High School houses a Student Resource Officer who works directly with site administration. Police contact will occur in all situations where local, state, and federal laws are broken. *All legal action taken by law enforcement is under the jurisdiction of the Menifee Police Department, an agency independent of the School District.*

### ***Anti-Bullying/Cyberbullying***

The Perris Union High School District and Paloma Valley High School believe that all students, staff, and community members have an obligation to promote mutual respect, tolerance, and acceptance. The school will not tolerate behavior that infringes on the safety of any student.

*PVHS Definition of Bullying:* Pursuant to California State Laws AB 1156 and AB 9: Bullying refers to a person or group whose activity is intended to harm someone who is perceived as weaker and/or more vulnerable. Bullying can be physical, verbal, relational, and/or exclusionary. Bullying can be based on race, ethnicity, nationality, religion, gender, perceived or actual sexual orientation, perceived or actual gender identity, and physical, or mental ability. This includes all forms of hazing and cyberbullying. Bullying can be continuous and repeated over time, however, ONCE is enough to constitute bullying.

Any form of bullying on or off school grounds, including all forms of cyberbullying that negatively impact the targeted student, that creates an intimidating, hostile or offensive environment for any student(s) will be addressed by the school administration and possibly turned over to law enforcement.

Complaints may be filed in the Behavior Support/Counseling Office. The process will include a timeline to investigate and resolve complaints and an appeals process for the complaint. Complaints may also be completed from the district or school website using the "Stop Bullying" link in the upper right corner. All complaints are to remain confidential as appropriate and schools are required to protect complainants from retaliation.

### **Wildcat Bullying Prevention Strategies:**

- Treat each other respectfully
- Refuse to bully others
- Refuse to allow others to be bullied
- Refuse to watch, laugh, or participate in any way when someone is being bullied.
- Report bullying to an adult
- Build our school community by working collaboratively to include everyone in social interaction, especially those who are often excluded.

***Dress Code: Expectations and Guidelines for Apparel***

The Paloma Valley High School dress code has been designed with student safety in mind. Working in conjunction with students, staff, and campus supervisors, it is our hope that the dress code allows students to express themselves, while also keeping them safe on our campus. This dress code will be enforced for all students regardless of their gender, race, identity, or disability.

The dress code is in effect during school hours as well as during school sponsored activities. Paloma Valley High School seeks to maintain a positive learning environment where mutual respect and high personal standards are established. Because of this, it is expected that clothing policies at Paloma Valley High School will be followed by all affiliated students/staff.

Board Policy 5132

Students

The Governing Board believes that appropriate dress contributes to a productive learning environment. The Board expects students to wear clothing that is suitable for the school activities in which they participate. (cf. 4119.22/4219.22/4319.22 - Dress and Grooming)

The primary responsibility for a student's attire resides with the student and their parent(s) or (cf. 5145.3 - Nondiscrimination/Harassment) (cf. 5145.7 - Sexual Harassment) guardian(s). HOWEVER, the school district is responsible for seeing that student attire does not interfere with the health or safety of any student or does not disrupt school activity or contribute to a hostile or intimidating atmosphere for any student. (education code 32282) (cf. 0410 - Nondiscrimination in District Programs and Activities) (cf. 0415 - Equity) (cf. 5145.2 - Freedom of Speech/Expression)

Additionally, the school district will ensure that dress code enforcement is equitable and does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, politics, cultural observance, household income, national origin, immigration status, or body type/size. In addition, the dress code shall not discriminate against students based on hair texture and protective hairstyles, including, but not limited to, braids, locks, and twists. (Education Code 212.1)

Students cannot wear clothing that contains:

- \* Violent language or images;
- \* Images or language depicting drugs or alcohol and weapons (or any illegal item or activity);
- \* Hate speech, profanity, or pornography.

School administrators, teachers, other staff, students and parents/guardians shall be informed about dress standards at the beginning of the school year in student handbooks and whenever these standards are revised. Repeated violations or refusal to comply with the district's dress code may result in progressive disciplinary action. When practical, students shall not be directed to correct a dress code violation during instructional time or in front of other students. (cf. 5144 - Discipline)

Uniforms

The Board may approve a school-initiated dress code requiring students at the school to wear a school uniform whenever the Board determines that such a dress code will promote student achievement, a positive school climate, and/or student safety. The Superintendent or designee shall establish procedures whereby parents/guardians may choose to have their children exempted from the school uniform policy. Students shall not be penalized academically, otherwise discriminated against, or denied attendance to school if their parents/guardians so decide. (Education Code 35183) The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms. (Education Code 35183)

Legal Reference:

EDUCATION CODE

220 Nondiscrimination

32281 School safety plans

35183 School dress codes; uniforms

35183.5 Sun-protective clothing

48907 Student exercise of free expression

49066 Grades; effect of physical education class apparel

PERRIS UNION HIGH SCHOOL DISTRICT

Perris, California

Policy adopted: December 16, 1987

revised: June 8, 1994

revised: February 22, 1995

revised: December 11, 1996

revised: January 15, 2020

revised: May 17, 2023

Administrative Regulation 5132

Perris Union High School District believes that appropriate dress contributes to a productive learning environment. Student attire and accessories must permit the student to participate in learning without posing a risk to the health or safety of any student or school district personnel. The school district is responsible for seeing that student attire does not disrupt school activity or contribute to a hostile or intimidating atmosphere for any student.  
(Education Code 32282)

1. Students must wear clothing and footwear suitable for the school activity in which they are participating.
2. Basic Principle: Certain body parts must be covered for all students at all times. Clothes must be worn in a way such that genitals, buttocks, and breasts (inclusive of nipples, areola, side and under breast) are fully covered with opaque fabric. Clothing, jewelry, and personal items shall be free of and may not display or represent images that are violent and/or depict drugs, drug paraphernalia, alcohol, or promote any unlawful act. Additionally, attire may not contain imagery, words or acronyms associated with hate speech, profanity, pornography, or any promotion and/or endorsement of violence, alcohol or drug use.

**Dress Code Enforcement**

No list of dress and appearance guidelines for students can be written that will anticipate all potential dress trends. **In the case of questionable dress that is not specifically covered in the list above, the administration will make the final decision.** The dress code may be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by the principal or designee. In addition, the principal or designee may require attire to accommodate the needs of special school activities, physical education classes, athletic activities, and other extracurricular and cocurricular activities.

(cf. 3260 - Fees and Charges)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

School-directed changes to a student's attire should be the least restrictive and least disruptive to a student's school day. Any school dress code enforcement actions should minimize the potential loss of education time. Administration and enforcement of the dress code shall be gender neutral and consistent. Repeated violations or refusal to comply with the district's dress code may result in progressive disciplinary action. No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized

physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

(cf. 5121 - Grades/Evaluation of Student Achievement)

### **Uniforms**

At least six months before a school uniform policy is implemented, the principal or designee shall notify parents/guardians of this policy. (Education Code 35183)

### **(cf. 5145.6 - Parental Notifications)**

Parents/guardians shall also be informed of their right to have their child exempted. The Superintendent or designee shall establish criteria for determining student eligibility for financial assistance when purchasing uniforms. Students who participate in a nationally recognized youth organization shall be allowed *to wear organization uniforms on days when the organization has a scheduled meeting.* (Education Code 35183)

*Regulation approved: June 10, 1992*

*revised: April 26, 1995*

*revised: June 27, 1996*

*revised: March 21, 2002*

*revised: January 15, 2020*

*revised: May 17, 2023*

### **Tardy Policy**

A student is considered tardy if they arrive to class after the final bell has rung. All students that are tardy to class 5 or more times in two weeks will receive a slip to attend lunch detention. Failure to attend lunch detention will result in a Saturday School. Failure to attend Saturday School will result in a full day on-campus suspension. Chronic tardiness may result in further discipline at the discretion of administration including loss of privileges and/or senior activities.

Any student that is more than 30 minutes late to class *without a valid excuse* will be marked absent. If the absence is not cleared by a parent/guardian within 3 days, that absence will turn into a truancy per EdCode Section 48260(a).

## **BEHAVIORAL GUIDELINES AND CA EDUCATION CODE**

### ***Sexual Harassment***

Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature, made by someone from or in an educational setting. PUHSD is committed to an educational environment in which all individuals are treated with respect and dignity. Each student has the right to learn in an atmosphere that promotes equal educational opportunity and is free from discriminatory practices. See Education Code 48900.

### ***Behavior in the Classroom***

The classroom teacher under state law is given the authority to act in the place of the parent/guardian during the time the student is under the teacher's direction. To ensure suitable control, teachers will utilize a variety of methods of redirecting students' behavior. Strategies teachers may use include but are not limited to, the following:

1. Warn the student when their behavior violates the school/classroom policy
2. Hold a private 1:1 conference with the student
3. Contact the parents/guardians so that concerted action can be taken to mutually correct the inappropriate behavior patterns of the student.
4. Give student detention as authorized by state law (Education Code Section 44807.5)
5. Refer the student to school administration for correction and control.
6. Suspend the student from class for up to two class periods per infraction (Education Code Section 48910)



### ***How to Get Support and Address Conflict***

Students have the right to feel safe and to be free from intimidation, threats, or any form of harassment at Paloma Valley High School. The way in which students react to conflict will determine in large part whether or not we maintain a safe and orderly environment at Paloma Valley High School. Here are the possibilities and consequences to consider:

- Ask a counselor/administrator/staff member to help resolve the conflict. This technique is almost always successful. This also puts the school on notice that the student has attempted a mature means of resolving a conflict, which works in the student's favor, should an altercation erupt nonetheless.
- Try to talk it out: When done privately with an adult mediator, a peaceful solution is likely. *When done in front of a crowd with no adult to mediate, fights are more likely to occur.*
- No Contact Contract: This puts in place a document that notifies each student to have no negative contact with each other. This technique assures that everyone is aware that if they continue with the same behavior, they will be disciplined accordingly.

*The Paloma Valley High School staff is committed to providing a safe campus for you. We highly recommend that you do not ignore intimidation, as it usually tends to get worse when ignored. In order for us to provide safety for you, you must tell us of any intimidation, threats, etc., and allow us to resolve the problem. Please bring these types of concerns including inappropriate information posted against you on social networking sites to your counselor, administrator, campus supervisor, or any other staff member on campus.*

### ***Hall Passes***

When using the restroom, students must take and then return the lanyard that has been given to each classroom. For all other trips out of class, it is the student's responsibility to obtain a signed pass. Passes require the student's name, time, destination, date, and teacher's signature. This includes all students, regardless of status or schedule. Unscheduled visits to classes will not be tolerated. Local law enforcement may issue a truancy citation to any student caught out of class without a legitimate pass from their teacher. ***Please note, no passes will be issued during the First 10 Minutes OR Last 10 Minutes of Class.***

### ***Cell Phones/Other Electronics***

Students are not allowed to use electronic devices at any time during class unless approved by a teacher. If any electronic devices are seen out or in use during instructional time, they may be confiscated, locked in the behavior support office, and/or returned to a parent/guardian upon their request in person.

No student may videotape anyone on the Paloma Valley campus at any time without prior permission from a teacher or administrator at the site. If a student is found videotaping anyone at any time, the student may be suspended.

If students bring electronic devices to school and they are lost/damaged, the district/school is not responsible for the item. Site Administration will not disrupt instructional time or take up staff time to look for lost or stolen electronic devices. The owner of the stolen device may file a report with the local police department after school hours.

### ***Cheating***

Teachers have the responsibility of planning and supervising all academic work in order to encourage honest individual effort. However, honesty is primarily the responsibility of each student. Paloma Valley High School considers cheating to be a voluntary act for which there is no acceptable excuse.

The term "cheating" includes, but is not limited to;

1. Plagiarism.
2. Receiving or knowingly supplying unauthorized information during an examination.
3. Using unauthorized material or sources during an examination.
4. Changing an answer after work has been graded and presenting it as graded.

5. Forging or altering roll sheet information.

A student who is caught cheating may be subject to a punitive grade for the assignment. Furthermore, the student may be withdrawn from the class without credit. Theft of any examination will result in disciplinary action determined by the school administration to be appropriate. If a student shows a pattern of cheating, they can/will face possible expulsion from school. If a student is caught cheating in an Advanced Placement or Dual Enrollment Class, the student may be removed from the course.

***Keeping Our Campus Clean***

A clean, healthy, and attractive campus improves the educational experience and is enjoyed by all. In addition to our amazing custodial team, we ask that students take ownership over their trash by placing it in bins around campus. Together we can keep our campus clean and amazing!

***Skateboards, Bikes, and Scooters***

Students may not bring skateboards, bikes or scooters on campus. Bike and board racks are available at the main gate. Paloma Valley High School will not be responsible for securing or storing skateboards, scooters, and bikes nor be responsible for lost or stolen items. **Confiscated items will only be returned to parents/guardians.**

***Buying and Selling of Food/Drinks/Goods***

Food, drinks and other goods are not permitted to be bought and/or sold on-campus. All items are subject to confiscation and may result in further discipline at the discretion of the administration.

***Seniors & Off Campus Lunch Privileges***

Seniors leaving campus for lunch must first complete a permission slip signed by parent/guardian. Seniors must show their PVHS student ID with a lunch sticker in order to leave campus. Returning late from lunch will result in revocation of off campus lunch privileges in addition to consequences at the discretion of administration.

## 2023/2024 PUHSD Accountability Matrix

The Perris Union High School District strives to provide a safe and caring culture where student accountability is emphasized in collaboration with support and intervention practices to assist both students and adults in recognizing, owning and repairing the harm incurred from the incident (Ed Code Violation). Site and district expectations for all translate into positive outcomes for the campus culture. When individuals within the campus community are aware of harm incurred from the incident, identify practices to repair the harm incurred from the incident, and have provided appropriate guidance and support, the result is our commitment to all stakeholders: **“Equity is Caring in Action”**.

The Accountability Matrix was developed for all schools within the Perris Union High School District and outlines the accountability for inappropriate student actions that have been referred to the Principal or Assistant Principal. Infractions, possible corrective actions, or interventions may not be limited to those found in the Accountability Matrix as this serves as a guide rather than a mandate. It should be noted that although the Accountability Matrix affords a framework for dealing with inappropriate student actions in a comprehensive and consistent manner, each disciplinary issue will be reviewed within the context of its unique circumstances and the educational needs of the student. Each administrator must use his/her judgment in applying its provisions, within the limits stated. Situations not specifically addressed in this plan or unusual or extreme cases will be dealt with in accordance with District policy and the California Education Code. Any exception to the Corrective Action stated in the Accountability Matrix will be documented by the school site and a copy sent to Child Welfare and Attendance. Some schools may use other site-based corrective action and the appropriate intervention.

**\*All unauthorized items brought to school may be confiscated by staff. Items not held in evidence may be recovered by the parent(s)/guardian at the school’s discretion in a reasonable period of time, as defined by the school site. The school will not be responsible for any item not recovered in a responsible period of time, as defined by the school. The Perris Union High School District or any individual employee is not liable for damage or loss to confiscated items or those items damaged accidentally by other students if it is deemed the item should not have been on campus. The primary objective of requiring students not to bring restricted materials to school is to prevent the loss or damage of private property, to ensure a focus on education, and to promote a safe and secure school environment.**

Suspension Form Code	Examples of Student Behavior	Possible 1 <sup>st</sup> Intervention	Possible 2 <sup>nd</sup> Intervention	Possible 3 <sup>rd</sup> Intervention
		Possible Corrective Action	Possible Corrective Action	Possible Corrective Action
<b>Caused, attempted to cause or threatened to cause physical injury (EC 48900 A1)</b>				
<b>A1</b>	<ul style="list-style-type: none"> <li>• Attempted to, threatened to, or caused assault or battery on student or school personnel without injury or with very minor injury               <ul style="list-style-type: none"> <li>o <b>Attempt:</b> Example but not limited to:                   <ul style="list-style-type: none"> <li>▪ Attempting to fight or harm a person</li> </ul> </li> <li>o <b>Threatened:</b> Example but not limited to:                   <ul style="list-style-type: none"> <li>▪ Threatened harm</li> </ul> </li> <li>o <b>Caused:</b> Example but not limited to:                   <ul style="list-style-type: none"> <li>▪ Sharing of a vape that causes great</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li>• Refer to <i>ATS-Alternative to Suspension</i></li> <li>• Suspension 1-5 days</li> <li>• May contact Law Enforcement</li> <li>• Administrative removal from one or more school activities</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• May contact Law Enforcement</li> <li>• Administrative removal from one or more school activities</li> <li>• Citation/arrest</li> <li>• May recommend for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• May contact Law Enforcement</li> <li>• Administrative removal from one or more school activities</li> <li>• Citation/arrest</li> </ul>

	<ul style="list-style-type: none"> <li>bodily harm</li> <li>• Pre-fight or inciting to fight behavior</li> <li>• Fighting: mutual combat</li> <li>• Initiating threatening calls, messages to school, including those by electronic means; i.e, bomb threats etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Citation/arrest</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• May recommend for expulsion</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>
<b>Willful use of force or violence upon another, except in self-defense (EC48900 A2)</b>				
<b>A2</b>	<ul style="list-style-type: none"> <li>• <b>Willful use of force</b>, not in self-defense, or one sided acts of violence toward another</li> <li>• Assault or battery on school personnel</li> <li>• Aiming or point a laser scope at another person in a threatening manner, with the specific intent to cause a reasonable apprehension or fear bodily harm</li> <li>• Spitting at or on a person</li> <li>• Directing the beam of a laser pointer directly or indirectly into the eyes of another person or into a moving vehicle with the intent to harass or annoy</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li>• <i>Refer to ATS- Alternative to Suspension</i></li> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more school activities</li> <li>• Citation/arrest</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more school activities</li> <li>• Citation/arrest</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more school activities</li> <li>• Citation/arrest</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>
Suspension Form Code	Examples of Student Behavior	Possible 1 <sup>st</sup> Intervention Possible Corrective Action	Possible 2 <sup>nd</sup> Intervention Possible Corrective Action	Possible 3 <sup>rd</sup> Intervention Possible Corrective Action
<b>Possessed, sold or furnished a knife, explosive or other dangerous object of no reasonable use (EC 48900 B)</b>				
<b>B</b>	<p>Possessed, sold, used, or furnished any firearm, knife (fixed blade at least 3 ½” in length or locking blade), explosive or dangerous object having <b>no reasonable use</b>. Includes brass knuckles, M-80 or equivalent, butterfly knife or switchblade</p> <p>Brandish any <b>knife</b> <i>Mandatory Expulsion 48915 (c) (2)</i></p>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>

	<p>Possession of an explosive <b>Mandatory Expulsion 48915 (c) (5)</b></p> <p><i>Possessing, selling or otherwise furnishing a firearm</i> <b>Mandatory Expulsion 48915 (c) (1)</b></p> <p>Possession of dangerous objects of no reasonable use including, but not limited to, fixed or locking blade knife where student is deemed not to present a danger, firecrackers, razor blades, pepper spray, laser pens, poppers*, lighter**, bomb bags, stink bombs, paint guns, airsoft or other BB type-gun (if presented as real)***, novelty shock items, projectiles, or other items or no reasonable use that do not pose an immediate and significant danger to others. All objects will be assessed based on number, size, and potential to do harm and if they were used</p> <p>* Poppers containing gunpowder</p> <p>** <b>If lighter is activated without causing harm or injury. If it is used, see (A1) or (A2)</b></p> <p>*** <b>If airsoft/BB type gun is used to shoot at a person, see (A1) or (A2). If used to shoot at object to do damage, see (F)</b></p>	<ul style="list-style-type: none"> <li>• <b>Refer to ATS- Alternative to Suspension (for non mandatory expulsions.)</b></li> <li>• Notify Police/SRO if possession of a firearm or if brandishing a weapon</li> <li>• Search of person &amp; property</li> <li>• Suspension 1-5 days</li> <li>• Retain weapon/object</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• May contact Law Enforcement if in possession of a firearm or if brandishing a weapon</li> <li>• Search of person &amp; property</li> <li>• Suspension 1-5 days</li> <li>• Retain weapon/object</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• May contact Law Enforcement if in possession of a firearm or if brandishing a weapon</li> <li>• Search of person &amp; property</li> <li>• Suspension 1-5 days</li> <li>• Retain weapon/object</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>
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Suspension Form Code	Examples of Student Behavior	Possible 1 <sup>st</sup> Intervention	Possible 2 <sup>nd</sup> Intervention	Possible 3 <sup>rd</sup> Intervention
		Possible Corrective Action	Possible Corrective Action	Possible Corrective Action
<b>Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of, a controlled substance, alcoholic beverage, or intoxicant or any kind (EC 48900 C)</b>				
C	<p><b>Possession</b> or use of a controlled substance, intoxicant, or caustic of any kind (including prescription medication, spice, bath salts, inhalants, super glue, toluene or mixture) if brought or used as a controlled substance</p> <p>* <b>Includes edibles and vape products with THC or cannabis</b></p> <p><b>Sale</b> of alcohol or a controlled substance, intoxicant or caustic of any kind (includes prescription medication, spice, bath salts, super glue, etc.) *Edibles, THC/cannabis <b>Mandatory Expulsion 48915 (c) (3):</b> <i>Must have the following:</i></p> <ol style="list-style-type: none"> <li>1. <i>Seller</i></li> <li>2. <i>Buyer</i></li> <li>3. <i>Money (Cash App , Venmo, etc.)</i></li> </ol> <p><b>Providing</b> alcohol or other controlled substance, intoxicant or any kind (includes prescription medication, spice, bath salts, inhalants, etc.). *Edibles, THC/cannabis</p>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>
		<p><b>Refer to ATS- Alternative to Suspension (if the possession is not in conjunction with sales.)</b></p> <ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Citation/arrest</li> <li>• Administrative removal from one or more school activities</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Citation/arrest</li> <li>• Administrative removal from one or more school activities</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Administrative removal from one or more school activities</li> <li>• Citation/arrest</li> <li>• Contact Director of PS prior to making a recommendation for expulsion</li> </ul>
		<ul style="list-style-type: none"> <li>• <b>Refer to ATS- Alternative to Suspension (if sales can't be proven.)</b></li> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Citation/arrest</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Citation/arrest</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Citation/arrest</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>

	<b>Possession</b> of a prescription medication, in the student's name	<ul style="list-style-type: none"> <li>• Refer to ATS- <i>Alternative to Suspension (if sales can't be proven.)</i></li> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Citation/arrest</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Citation/arrest</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Citation/arrest</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>
		<ul style="list-style-type: none"> <li>• Referral to school nurse for counsel/guidance on district policies</li> </ul>	<ul style="list-style-type: none"> <li>• Referral to school nurse for counsel/guidance on district policies</li> </ul>	<ul style="list-style-type: none"> <li>• Referral to school nurse for counsel/guidance on district policies</li> </ul>
Suspension Form Code	Examples of Student Behavior	Possible 1 <sup>st</sup> Intervention	Possible 2 <sup>nd</sup> Intervention	Possible 3 <sup>rd</sup> Intervention
		Possible Corrective Action	Possible Corrective Action	Possible Corrective Action
<p><b>Unlawfully offered, arranged, or negotiated to sell a controlled substance, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage or intoxicant (EC 48900 D)</b></p>				
<b>D</b>	Offer, arrange to sell, or sell a controlled substance, alcoholic beverage or intoxicant of any kind, and then either sold or delivered in lieu of and representing it as a controlled substance (placebo)	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li>• Refer to ATS- <i>Alternative to Suspension (if sales can't be proven.)</i></li> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Contact Director of Pupil Service prior to making a</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Contact Director of Pupil Service prior to making a</li> </ul>

		<ul style="list-style-type: none"> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	recommendation for expulsion	recommendation for expulsion
<b>Committed or attempted to commit robbery or extortion (EC 48900 E)</b>				
<b>E</b>	Robbery – taking property by the use of force Extortion – using threats to obtain money or property from others	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li>• <i>Refer to ATS- Alternative to Suspension</i></li> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>



Suspension Form Code	Examples of Student Behavior	Possible 1 <sup>st</sup> Intervention	Possible 2 <sup>nd</sup> Intervention	Possible 3 <sup>rd</sup> Intervention
		Possible Corrective Action	Possible Corrective Action	Possible Corrective Action
<b>Stolen or attempted to steal school property or private property (EC 48900 G)</b>				
<b>G</b>	<ul style="list-style-type: none"> <li>• Stole or attempt to steal</li> <li>• School property <b>includes</b> but not limited to, electronic files, databases and district issued Chrome book</li> <li>• Private property, including knowingly used or attempting to use counterfeit money</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li>• <i>Refer to ATS- Alternative to Suspension</i></li> <li>• Search of person &amp; property</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>
<b>Possessed or used tobacco, or products containing tobacco or nicotine products (EC 48900 H)</b>				
<b>H</b>	<ul style="list-style-type: none"> <li>• Smoking, use or possession of: <ul style="list-style-type: none"> <li>o tobacco</li> <li>o placebo</li> <li>o e-cigarettes</li> <li>o hookah pens</li> <li>o vapor pens</li> </ul> </li> <li>• If vape/hookah products contain cannabis or THC see “C” (controlled substance) or “J” (paraphernalia)</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>

		<p><i>Refer to ATS- Alternative to Suspension (if the possession is not in conjunction with sales.)</i></p> <ul style="list-style-type: none"> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Administrative removal from one or more school activities</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Administrative removal from one or more school activities</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>
Suspension Form Code	Examples of Student Behavior	Possible 1 <sup>st</sup> Intervention	Possible 2 <sup>nd</sup> Intervention	Possible 3 <sup>rd</sup> Intervention
		Possible Corrective Action	Possible Corrective Action	Possible Corrective Action
<b>Committed an obscene act or engaged in habitual profanity or vulgarity (EC 48900 I)</b>				
I	<ul style="list-style-type: none"> <li>• Possession of pornography or pornographic materials</li> <li>• Profanity (directed toward the staff)</li> <li>• Written, verbal or physical acts(s) that are viewed as obscene</li> <li>• Habitual profanity or vulgarity</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>
		<p><i>Refer to ATS- Alternative to Suspension</i></p> <ul style="list-style-type: none"> <li>• Search of person &amp; property</li> <li>• Administrative removal from one or more school activities</li> <li>• Limited Chromebook Access</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Administrative removal from one or more school activities</li> <li>• Limited Chromebook Access</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Administrative removal from one or more school activities</li> <li>• Limited Chromebook Access</li> </ul>

Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia. (EC 48900 J)				
J	<ul style="list-style-type: none"> <li>• Arranged, negotiates or offer the sale of the drug paraphernalia</li> <li>• Possession of drug paraphernalia</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li>• Refer to ATS- <i>Alternative to Suspension (if sales can't be proven.)</i></li> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>
Suspension Form Code	Examples of Student Behavior	Possible 1 <sup>st</sup> Intervention	Possible 2 <sup>nd</sup> Intervention	Possible 3 <sup>rd</sup> Intervention
		Possible Corrective Action	Possible Corrective Action	Possible Corrective Action
K	<p><b><u>Defiance/Disruption</u></b></p> <ul style="list-style-type: none"> <li>• Habitual disruption</li> <li>• Defiance of authority</li> <li>• Inappropriate cell phone use</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>

		<ul style="list-style-type: none"> <li>• Refer to <i>ATS-Alternative to Suspension</i></li> <li>• Warning</li> <li>• Detention(s)</li> <li>• Saturday School</li> <li>• Administrative removal from one or more class periods</li> <li>• Administrative removal from one or more school activities</li> <li>• Confiscate item (if appropriate)</li> </ul>	<ul style="list-style-type: none"> <li>• Refer to <i>ATS-Alternative to Suspension</i></li> <li>• Detention(s)</li> <li>• Saturday School</li> <li>• Administrative removal from one or more class periods</li> <li>• Administrative removal from one or more school activities</li> <li>• May suspend 1-2 days</li> <li>• Confiscate item (if appropriate)</li> </ul>	<ul style="list-style-type: none"> <li>• Refer to <i>ATS-Alternative to Suspension</i></li> <li>• Detention(s)</li> <li>• Saturday School</li> <li>• Administrative removal from one or more class periods</li> <li>• Administrative removal from one or more school activities</li> <li>• May suspend 3-5 days</li> <li>• Confiscate item (if appropriate)</li> </ul>
<b>Knowingly received stolen school property or private property (EC 48900 L)</b>				
<b>L</b>	• Knowingly received stolen school or private property	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li>• Refer to <i>ATS-Alternative to Suspension</i></li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Search of person &amp; property</li> <li>• Retain possessed substance and/or item</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>

Suspension Form Code	Examples of Student Behavior	Possible 1 <sup>st</sup> Intervention	Possible 2 <sup>nd</sup> Intervention	Possible 3 <sup>rd</sup> Intervention
		Possible Corrective Action	Possible Corrective Action	Possible Corrective Action
<b>Possessed an imitation firearm. “Imitation firearm” means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (EC 48900 M)</b>				
<b>M</b>	<ul style="list-style-type: none"> <li>Imitation firearm. Must resemble a real firearm or the item used must have been portrayed as real</li> <li>* If tip is altered to resemble a real firearm, see 48900 (b)</li> <li>May recommend for expulsion if combined with 48900 (a1), and brandished or represented as real, contact the Director of PS prior</li> </ul>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li><a href="#">Refer to ATS- Alternative to Suspension</a></li> <li>Search of person &amp; property</li> <li>Retain item</li> <li>Administrative removal from one or more school activities</li> </ul>	<ul style="list-style-type: none"> <li>Suspension 1-5 days</li> <li>Search of person &amp; property</li> <li>Retain item</li> <li>Administrative removal from one or more school activities</li> </ul>	<ul style="list-style-type: none"> <li>Suspension 1-5 days</li> <li>Search of person &amp; property</li> <li>Retain item</li> <li>Administrative removal from one or more school activities</li> </ul>
<b>Committed or attempted to commit a sexual assault or committed a sexual battery (EC 48900 N)</b>				
<b>N</b>	<ul style="list-style-type: none"> <li>Committed or attempted to commit a sexual assault (includes restraint against victim’s will for purpose of sexual arousal)</li> <li>Committed, or attempted to commit, sexual battery</li> </ul> <p><b>Mandatory Expulsion 48915 (c) (4)</b></p> <p><b>ALWAYS contact the Title IX Director first to review Title IX Requirements</b></p> <p>The site administrator shall review with the Title IX Director the facts to determine if the actions were severe and pervasive and for the purpose of sexual gratification, arousal or abuse. The jurisdiction and emotional impact will also be reviewed. If not, the administrator may suspend under guidelines of 48900.2, 48900.4 or 48900(r)</p>	<ul style="list-style-type: none"> <li>Contact Director of Pupil Service</li> <li>Suspension 1-5 days</li> <li>May notify police, if advised</li> <li>May recommend for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>Contact Director of Pupil Service</li> <li>Suspension 1-5 days</li> <li>May notify police, if advised</li> <li>May recommend for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>Contact Director of Pupil Service</li> <li>Suspension 1-5 days</li> <li>May notify police, if advised</li> <li>May recommend for expulsion</li> </ul>

<b>Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both (EC 48900 O)</b>				
<b>O</b>	<ul style="list-style-type: none"> <li>Harassing, threatening or intimidating a witness</li> </ul>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li>Suspension 1-5 days</li> <li>Contact Director of Pupil Service</li> <li>Administrative removal from one or more school activities</li> </ul>	<ul style="list-style-type: none"> <li>Suspension 3-5 days</li> <li>Contact Director of Pupil Service</li> <li>Administrative removal from one or more school activities</li> </ul>	<ul style="list-style-type: none"> <li>Suspension 5 days</li> <li>Contact Director of Pupil Service</li> <li>Administrative removal from one or more school activities</li> </ul>
Suspension Form Code	Examples of Student Behavior	Possible 1 <sup>st</sup> Intervention	Possible 2 <sup>nd</sup> Intervention	Possible 3 <sup>rd</sup> Intervention
		Possible Corrective Action	Possible Corrective Action	Possible Corrective Action
<b>Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug SOMA (EC 48900 P)</b>				
<b>P</b>	Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug SOMA. If sales, see 48900 (c)	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li>Refer to <i>ATS-Alternative to Suspension (if sales can't be proven.)</i></li> <li>Suspension 1-5 days</li> <li>Search of person &amp; property</li> <li>Retain possessed substance and/or item</li> <li>Contact Director of Pupil Service prior to making a</li> </ul>	<ul style="list-style-type: none"> <li>Suspension 1-5 days</li> <li>Search of person &amp; property</li> <li>Retain possessed substance and/or item</li> <li>Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>Suspension 1-5 days</li> <li>Search of person &amp; property</li> <li>Retain possessed substance and/or item</li> <li>Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>

		recommendation for expulsion		
<b>Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, “hazing” means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. (EC 48900 Q)</b>				
Q	• Hazing/initiation	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li>• <a href="#">Refer to ATS-Alternative to Suspension (if not egregious.)</a></li> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>
Suspension Form Code	Examples of Student Behavior	Possible 1 <sup>st</sup> Intervention	Possible 2 <sup>nd</sup> Intervention	Possible 3 <sup>rd</sup> Intervention
		Possible Corrective Action	Possible Corrective Action	Possible Corrective Action
<b>Engaged in an act of bullying (EC 48900 R)</b>				
R	<ul style="list-style-type: none"> <li>• “Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> </ul>

	<p>48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following</p> <p>(A) Placing a reasonable pupil or pupils in fear of harm to that pupil’s or those pupils’ person or property.</p> <p>(B) Causing a reasonable pupil to experience a substantially detrimental effect on the pupil’s physical or mental health.</p> <p>(C) Causing a reasonable pupil to experience substantial interference with the pupil’s academic performance.</p> <p>(D) Causing a reasonable pupil to experience substantial interference with the pupil’s ability to participate in or benefit from the services, activities, or privileges provided by the school</p> <ul style="list-style-type: none"> <li>• “Electronic act” means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, or computer</li> </ul>	<ul style="list-style-type: none"> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> <li>• Refer to <i>ATS-Alternative to Suspension (if not egregious.)</i></li> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more school activities</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>
<p><b>A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great or serious bodily injury, shall be subject to discipline pursuant to subdivision. (EC 48900 T)</b></p>				
<p>T</p>	<ul style="list-style-type: none"> <li>• Aiding or abetting infliction or attempted infliction (or instigating) of physical injury (cannot expel solely for this offense). May include recording a fight</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>



		<ul style="list-style-type: none"> <li>• Refer to <i>ATS-Alternative to Suspension</i></li> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more school activities</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more school activities</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more school activities</li> </ul>
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Suspension Form Code	Examples of Student Behavior	Possible 1 <sup>st</sup> Intervention	Possible 2 <sup>nd</sup> Intervention	Possible 3 <sup>rd</sup> Intervention
		Possible Corrective Action	Possible Corrective Action	Possible Corrective Action
<p><b>Sexual harassment - the conduct must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. (EC 48900.2)</b></p>				
.2	<ul style="list-style-type: none"> <li>• Physical Sexual Harassment – intentional and/or obvious, unwelcome or offensive touching or sexual advances</li> <li>• De-pantsing</li> <li>• Verbal/Visual Sexual Harassment – offensive comments, jokes or slurs, graphic verbal comments about an individual's body and graphic, visual or verbal comments of a sexual nature</li> </ul> <p><i>Review Title IX requirements as well</i></p>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li>• Refer to <i>ATS-Alternative to Suspension (if not egregious.)</i></li> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more class periods</li> <li>• Administrative removal from one or more school activities</li> <li>• May contact law enforcement</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more class periods</li> <li>• Administrative removal from one or more school activities</li> <li>• May contact law enforcement</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more class periods</li> <li>• Administrative removal from one or more school activities</li> <li>• May contact law enforcement</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>

**In addition to the reasons set forth in Sections 48900 and 48900.2, a pupil in any of grades 4 – 12, inclusive, may be suspended from school or recommended for expulsion if the Superintendent or the Principal of the school in which the pupil is enrolled**

<b>determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of hate violence. (EC 48900.3)</b>				
.3	<ul style="list-style-type: none"> <li>Hate violence – use of force or threat of force to intimidate or injure a person or person’s property because of that person’s race/ethnicity, color, ancestry, religion, national origin, disability, gender, or sexual orientation</li> </ul> <p>In addition to the reasons set forth in Sections 48900 and 48900.2, a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of, hate violence, as defined in subdivision (e) of Section 233</p> <p><b>(May combine with R, see A2 for use of force)</b></p>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>
		<ul style="list-style-type: none"> <li><i>Refer to ATS- Alternative to Suspension (if not egregious.)</i></li> <li>Suspension 1-5 days</li> <li>Administrative removal from one or more class periods</li> <li>Administrative removal from one or more school activities</li> <li>May contact law enforcement</li> </ul>	<ul style="list-style-type: none"> <li>Suspension 1-5 days</li> <li>Administrative removal from one or more class periods</li> <li>Administrative removal from one or more school activities</li> <li>May contact law enforcement</li> <li>Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>Suspension 1-5 days</li> <li>Administrative removal from one or more class periods</li> <li>Administrative removal from one or more school activities</li> <li>May contact law enforcement</li> <li>Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>
Suspension Form Code	Examples of Student Behavior	Possible 1 <sup>st</sup> Intervention	Possible 2 <sup>nd</sup> Intervention	Possible 3 <sup>rd</sup> Intervention
		Possible Corrective Action	Possible Corrective Action	Possible Corrective Action
<b>A pupil in grades 4 to 12, intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment. (EC 48900.4)</b>				
.4	<ul style="list-style-type: none"> <li>Intentional threats, intimidating or menacing, creating a hostile environment, etc. of student or staff</li> </ul> <p>(For bullying, see R, threats see A1)</p>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>Restorative Practice</li> <li>Counseling Intervention</li> <li>Behavior Contract</li> <li>Behavior Support Plan</li> <li>Reflection Activity</li> <li>Check &amp; Connect</li> <li>Parent Contact</li> </ul>

		<ul style="list-style-type: none"> <li>• Refer to ATS- <i>Alternative to Suspension (if not egregious.)</i></li> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more class periods</li> <li>• Administrative removal from one or more school activities</li> <li>• May contact law enforcement</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more class periods</li> <li>• Administrative removal from one or more school activities</li> <li>• May contact law enforcement</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more class periods</li> <li>• Administrative removal from one or more school activities</li> <li>• May contact law enforcement</li> <li>• Contact Director of Pupil Service prior to making a recommendation for expulsion</li> </ul>
<p><b>“Terroristic threat” shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to be in sustained fear for his or her own safety. (EC 48900.7)</b></p>				
<p>.7</p>	<ul style="list-style-type: none"> <li>• Terroristic threats – any statement, written or oral, including those by electronic means</li> </ul> <p><b>Must fulfill the following conditions (b):</b></p> <p>a. Will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000)</p> <p>b. It is specific with intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out</p> <p>c. unequivocal, unconditional, immediate, and specific</p> <p>d. as to convey to the person threatened</p> <p>e. a gravity of purpose</p>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul> <ul style="list-style-type: none"> <li>• Refer to ATS- <i>Alternative to Suspension (if not egregious.)</i></li> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more class periods</li> <li>• Administrative removal from one or more school activities</li> <li>• May contact law enforcement</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul> <ul style="list-style-type: none"> <li>• Refer to ATS- <i>Alternative to Suspension (if not egregious.)</i></li> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more class periods</li> <li>• Administrative removal from one or more school activities</li> <li>• May contact law enforcement</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul> <ul style="list-style-type: none"> <li>• Refer to ATS- <i>Alternative to Suspension (if not egregious.)</i></li> <li>• Suspension 1-5 days</li> <li>• Administrative removal from one or more class periods</li> <li>• Administrative removal from one or more school activities</li> <li>• May contact law enforcement</li> </ul>

	<p>f. an immediate prospect of execution of the threat,</p> <p>g. causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family’s safety, or for the protection of school,district property, or the personal property of the person threatened or his or her immediate family.</p>			
<b>Compulsory Education Statutes require all children between the ages of 6 and 18 to attend school</b>				
<b>Z01</b>	<ul style="list-style-type: none"> <li>• Tardy: less than 30 minutes late to school or class.                             <ul style="list-style-type: none"> <li>• School should develop a tardy policy</li> <li>• Sites can utilize Site Discipline Review Committees to assist in this process</li> <li>• Communicate to staff, students and parents</li> </ul> </li> <li>• Truant: more than 30 minutes late to class without a valid excuse on three separate days.</li> <li>*A student is considered present even if they arrive after 30 minutes into the class period. The teacher of record must ensure the student’s attendance is accurate.</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative Practice</li> <li>• Counseling Intervention</li> <li>• Behavior Contract</li> <li>• Behavior Support Plan</li> <li>• Reflection Activity</li> <li>• Check &amp; Connect</li> <li>• Parent Contact</li> </ul>
<b>Z02</b>		<ul style="list-style-type: none"> <li>• Saturday School</li> <li>• Detention(s)</li> <li>• Administrative removal from one or more school activities</li> <li>• <b><u>MAY NOT SUSPEND</u></b></li> </ul>	<ul style="list-style-type: none"> <li>• Saturday School</li> <li>• Detention(s)</li> <li>• Administrative removal from one or more school activities</li> <li>• <b><u>MAY NOT SUSPEND</u></b></li> </ul>	<ul style="list-style-type: none"> <li>• Saturday School</li> <li>• Detention(s)</li> <li>• Administrative removal from one or more school activities</li> <li>• <b><u>MAY NOT SUSPEND</u></b></li> </ul>

**General Information and Policies**

***Attendance***

The administration and staff of the Perris Union High School District believe that if a student is absent from class, the educational experience lost during the absence is irretrievable as the interaction in the classroom setting can seldom be duplicated through make-up work.

***Attendance Responsibilities (Education Code Section 48200)***

**Parents/Guardians are responsible for the regular and punctual attendance of their students.**

Additionally, it is the responsibility of students and Parents/Guardians to monitor daily attendance. This can be done using Infinite Campus. Illness, death, funerals in the immediate family, medical/dental

appointments, and court appearances are the only excusable reasons for absence. It is recommended that dental and medical appointments be made during non-school hours.

Because of the need to interpret California School Attendance laws, the school determines whether the absence was excused or not. Excessive unexcused absences may lead to loss of credits, removal from class, or referral to the Student Attendance Review Team (SART). If problems persist, the student will be referred to the Student Attendance Review Board (SARB), and may be placed in an alternative education program.

### ***Reporting an Absence***

Parents/Guardians must notify the school on the first day and every day that a student is absent. To notify our attendance team, please send an email to [pvhs-attendance@puhsd.org](mailto:pvhs-attendance@puhsd.org) and include the following information: Student Name, Grade, Date(s), Reason for Absence, and Your Name.

**Note - this email must come from a parent/guardian whose email we have on file in IC.**

While email is our preferred method, you may also call the school at (951) 672-6030 **ext. 22050** during normal business hours (8:00 a.m. – 4:00 p.m.) the first day *and every day* the student is absent. If attendance does not answer, please leave a message with your name, a callback number, your student's name, grade, and the reason for their absence. It will be cleared in IC within 48 hours. The attendance clerk will also accept a written note from the parent/guardian excusing the absence.

### ***Permits to Leave Campus***

Students leaving campus prior to the end of their regular school day must be signed out in person with the Attendance Office staff by a parent/guardian, or an emergency contact designee. The person signing out the student must have a picture I.D. Student drivers must present their driver's license, along with a note from a parent/guardian indicating the time and reason the student is to be released. Any student who leaves the campus without being properly signed out, will be marked truant. **Attendance staff will not check a student out of school after 3:05 p.m.**

### ***Classwork/Make-Up Policy***

Students are expected to complete all work assigned in each class. When a student has an excused absence, the student will be given one day for each day of absence to make up class work. If you know that you will be absent for 1-3 days, you should contact your teachers directly. Please allow at least 24 hours for teachers to respond with information regarding your request. If absent for an extended period of time, you will need to enroll in short term independent study by contacting the counseling department.

### *Attendance Codes*

#### *Excused*

Absences for illness, mental health, funeral, death of an immediate family member, medical/dental appointments (verification required), and court appearances (verification required) are **the only excused absences by Education Code 48200**. Athletics, school-related, and administrative approved events are also excused.

#### *Unexcused*

Unexcused absences are absences that do not qualify as per State Education Code Section 48200. Students may not be able to make up missed schoolwork as per teacher discretion. An unexcused absence is one that occurs with the permission of the student's parent or legal guardian for reasons other than what was mentioned above. Examples of unexcused absences are trips, inclement weather, transportation problems, babysitting, work, truancy, and suspension.

#### *Truant*

Truancies are absences that do not qualify as excused *and* are not cleared by parents/guardians. Parents/Guardians have 3 school days to clear absences. After 3 days of no communication, the absence becomes a truancy.

After 21 period truancies, students will be mailed a truancy letter. After 28 period truancies, students and families will be required to attend a SART meeting at the school. If the situation does not improve, students and families will be required to attend a SARB meeting at the district office and may receive additional penalties and fines.

#### *Chromebooks*

Every PUHSD student with parent/guardian approval is issued a Chromebook for use during the school year. Students are required to bring their Chromebook each day or their grades could be negatively affected. Tech support and assistance is located in the Media Center for any student experiencing technology difficulties. Chromebook repair is also offered in the Media Center. Students with damaged, but repairable Chromebooks are subject to a \$50 repair fee assessed to their student account. Students with lost or stolen Chromebooks, or Chromebooks damaged beyond repair are subject to a \$325 replacement fee assessed to their student account. Student fees can be paid with the school Bookkeeper throughout the year. The school Bookkeeper is located in the Administration office.

#### *Closed Campus*

The Board of Trustees, as authorized by Education Code Section 44808.5, has established a closed campus at all Perris Union High School District schools. Once a student arrives on school grounds, they must remain on school grounds until the end of the school day. Students may not leave the Paloma Valley High School campus for lunch unless they are a senior with an approved lunch pass as printed on their ID card. Any student found to be leaving campus will face disciplinary action.

#### *Deliveries and Messages to Students*

Items such as flowers, balloons, gifts, and food will not be accepted for delivery to students by the Paloma Valley High School staff, nor are they allowed on campus. **Food deliveries will be confiscated and disposed of.** Messages for students will only be distributed between classes. Classroom interruptions jeopardize student learning. All messages must be a valid emergency in order to disrupt the learning environment.

### ***Health Office & Medications***

The Health Office is located in the Admin Building next to Behavior Support. The Health Office is open to students from 7:45 a.m. - 3:10 p.m. daily. Students who become ill during class time must secure a pass from their teacher before going to the Health Office.

In compliance with California Education Code section 49423, when an employee of the school district gives medication to a student, the employee must be acting in accordance with the written directions of a physician and with the written permission of the student's parent or legal guardian. Authorizations must be renewed whenever the prescription changes or at the beginning of each school year. The prescription label on the container is not acceptable as a physician's statement. Over-the-counter medications will be given only if prescribed by a physician or dentist.

We require ALL MEDICATIONS to be stored in the Health Office and to be administered only when the physician and parent /guardian signed permissions are on file. Students are not allowed to have medication in their possession at school, walking to and from school, or on the school bus. This practice provides for the safety of all students on campus. The only exception to this policy is if the student's well-being is in jeopardy and the medication, such as an inhaler for asthma, is carried on their person. The appropriate release forms can be obtained from the school and must include a statement from the physician that the student's well-being is in jeopardy unless they carry the medication.

Medications must be provided to the school in the container in which it was purchased, with the prescription label attached, and must be prescribed to the student to whom it will be administered. School personnel may not give medication brought to school in a plastic bag, plastic ware, or any other repacking. Out-of-date medication will NOT be given. An adult must bring the medication to school along with the completed authorization form.

### ***Infinite Campus (IC)***

The entire *Infinite Campus* system is web-based and allows all users to access information from anywhere in the world. *Infinite Campus* allows families the opportunity to access student academic records. Additionally, *Infinite Campus* lets parents/guardians monitor their student's attendance in *real time*, view the class schedule, immunization records, assessments, fees, reports, grades, and homework assignments. *Infinite Campus* has an email component that allows parents/guardians easy contact with teachers and school staff. If you have any questions or concerns regarding Infinite Campus, or need to set up a new account, make a request on the **Parent Portal** using this [link](#).

### ***Media Center/Library + Textbooks***

The Paloma Valley High School Media Center is located in the back of the Administration building. The Media Center is open from 8:00AM to 4:00PM every day. Mrs. Martin – Library Media Tech, is available to help students with their research, library book and textbook needs. Please keep in mind that a PVHS student ID card is required to be on campus, check out textbooks, library books, and Chromebooks.

We offer an electronic card catalog system on our floor computer to assist you with locating library book titles. You can also access our electronic card catalog system – showing all current library books available at our site – from the school website. Listed in the “Students” section, click on “Classlink”, then click on the “Destiny” icon. Once there you can view the card catalog system to search for books.

All library books are due three weeks from the check-out date. Students have the option of renewing them for an additional three weeks if needed. Core Textbooks are due at the end of the semester or school year depending on the course. English novels are checked out as needed per EA teachers. Novels are due at the conclusion of the coursework assigned by your English teacher.

You become the caretaker of all library books/textbooks checked out to you. Students are responsible for maintaining their textbooks in good condition. Any misuse of these materials will result in fines being assessed to your account. Fines vary depending on the extent of the damage. You are advised not to leave any materials in your classrooms. Do not allow friends to borrow your books. Do not let your teacher collect & return your books for you. When returning books, please do not leave them on the counter, you must be assisted by a Media Center staff member who will scan in your books while you wait for clearance verification.

It is advisable to occasionally check on your account with the Media Center staff. Book fines range from \$3.00 to the full price of the book. Textbook prices range anywhere from \$6 and up to \$250.00 each. Know your books and know where you store them. All materials checked out on your account are due at the time of withdrawal from Paloma Valley High School or the end of the school year. It is suggested that you contact the Media Center prior to your departure for a list of all items on your account.

### ***Morning Announcements***

Each day, announcements of important school events and deadlines are read to the entire student body. Students should pay close attention to these announcements for information of interest and importance to them.

### ***TutorMe Tutoring Service***

All students in PUHSD have access to TutorMe which is a free online tutoring service.

### ***P.E. Clothing/Lockers***

It is mandatory for all students to dress out in proper athletic attire for all physical education classes. The PVHS P.E. uniforms can be purchased from the student store. Students may also purchase their own athletic clothing consisting of black bottoms and gray tops. Bottoms may include shorts, sweats, or leggings and tops may include short sleeves, long sleeves, or sweatshirts. No buttons, zippers, or tank tops are permitted. Proper footwear must also be worn for P.E. No sandals, boots, or platform shoes. **Loaner clothes are available to all students in the locker room with an ID card.**

Each student is provided a combination lock and locker and is responsible for locking up their belongings during class. Items that are not locked in a locker are not secure and are at risk for theft. Students are required to return the lock at the end of the school year or before withdrawing from PVHS.

### ***Special Education Services***

The Perris Union High School District believes that all students can, and will, meet the challenging goals set by our Board of Education. Paloma Valley staff believes that students with special needs can also succeed in a four year university. To this end, the Educational Services Department supports our students with a wide variety of services, programs, and resources. Of primary importance is the standards-based instructional program that builds on the skills and knowledge that each student brings to us. The instructional program is enhanced by the textbooks, instructional materials, assessments, and intensive professional development that support and assist students.



The goal of Educational Services is to bring together the work of many toward a common purpose that focuses on a rigorous, rich, and relevant learning experience for the benefit of all students. While each area within the department has its own focus, ongoing articulation with the staff in each area, as well as with the staff at school sites, provides a cohesive, uniform program that works together to improve student achievement. If you have any questions, please feel free to contact Assistant Principal **Ms. Antoinette Miles** @ (951)672-6030 ext. 22102 or **Amil Alzubaidi** at the District Office @ (951)943-6369 ext. 81301.

### ***Student Drop-Off and Pick-Up Areas***

Parents/Guardians may drop students off and/or pick them up using the designated student drop-off points off of Bradley Road (**under no circumstances are passenger vehicles to mix with and compete with bus traffic before and after school.**) Parents/Guardians may not park in any red zones surrounding the school. Parking in a red zone can result in a ticket from Law Enforcement.

### ***Student Parking and Driving***

The Paloma Valley High School campus is private property. The driving and parking of motorized vehicles on campus grounds is a *privilege*. Student vehicles may only be parked in designated stalls in the student parking lot. Students **may not** park, or leave vehicles unattended, in designated visitor parking stalls, against red (fire lane) curbs, in the student drop off area, in unauthorized senior class spaces, or in the staff parking area.

**Parking on campus is by permit only.** Priority is given in sequential order beginning with seniors and moving to juniors permitting additional spaces available. Students must be in grade 10 or higher to park on campus. Parking Permit Tags must be visibly displayed. Any student vehicles found in violation of this policy may be cited and/or towed by the Menifee Police Department at the expense of the owner of the vehicle. Student parking space is limited, and is available on a first come/first serve basis. If you wish to drive and park a vehicle in the student parking lot, it is strongly recommended that you arrive early.

All drivers are expected to observe safe driving habits and be especially alert of younger drivers. A speed limit of 5 mph shall be observed in all lanes and parking areas on campus. Do not leave valuables in vehicles. The school is not responsible, and cannot provide reimbursement for damage or theft. Vehicles on campus are subject to search in accordance with Board Policy No. 5145, and consent to search is implied merely by parking a vehicle on campus. Parking privileges may be revoked by the Administration if a student's conduct is unacceptable. Violation of school policies while in a vehicle will result in revocation of parking privileges for at least one semester, in addition to any applicable legal measures as determined by law enforcement. If you have any questions regarding permits should be directed to the **Front Office** at (951) 672-6030 ext. **22123**.

**Students are not permitted to wait in their vehicles to transport other students if they have skip periods. Students are required to leave campus during their skip period. Those who remain will be reported to the administration and/or the police department to be charged with trespassing.**

**Parking permits may be suspended or revoked at administrator discretion for excessive tardies, truancies, and/or behavior concerns. Seniors chronically returning late from off campus lunch may have parking permits and/or lunch passes suspended.**

### **Parking Permit Information Below:**

- **I understand all automobiles parked on school grounds must be registered with the school and must display the current parking permit on the rearview mirror and be visible as I drive on campus.**
- **I understand all automobiles without a parking permit displayed may be TICKETED and/or TOWED at the OWNER'S EXPENSE.**
- **I understand the parking permit issued is not transferrable and using the parking permit in a**

vehicle to which it is not assigned will result in the above listed student losing PVHS parking lot privileges for one year.

- **Students must be in grade 10 or higher to apply.**
- **No loitering will be allowed in the student parking lot.**
- **Parking is strictly limited to the Student Parking Lot, in front of the school in the non-red zones and on Craig. There is NO parking on Bradley Road on the dirt field across from the school, that is private property and you may be ticketed or towed at your expense. Parking in an unauthorized area or exchanging permits with unauthorized persons will result in the loss of parking privileges.**
- **Students who leave campus without permission or provide transportation for other students who do not have permission, will lose parking privileges.**
- **Parking lot speed limit is 5 mph. Any form of reckless driving or speeding will result in the loss of parking privileges.**
- **Student vehicles may be subject to search by administration at any time while on the property if there are reasonable grounds to believe that drugs, alcohol, stolen property, or other contraband might be present in the vehicle.**
- **All laws pertaining to vehicles and driving will be enforced.**
- **I have read and understand the school parking regulations on the application.**

### ***Transportation Services***

Bus services including information regarding bus routes can be answered by contracting with Transportation at (951)943-6640. Inappropriate behavior while riding the bus will not be tolerated. Transportation is a privilege and can be removed at any time by the department of transportation or at the administration's direction.

### ***Visitors***

To comply with insurance stipulations and Closed Campus regulations under Education Code Section 44808.5, visitors are not permitted on campus without prior approval from administration. Parents/Guardians and officials must check in at the front gate and then with our attendance team using the Raptor Visitor Management System (Raptor).

We use Raptor to protect students, faculty, and staff. Raptor allows us to track visitors, contractors and volunteers in our buildings at all times. Upon entering the front office, visitors will be asked to present a valid state-issued ID, which will be scanned into the system. Each and every visitor is instantly screened against 14 registered sex offender databases in all fifty states. It is important to note that Raptor only scans the visitor's name, date of birth, and photo for comparison with a national database of registered sex offenders.

Once entry is approved, Raptor will issue a badge that identifies the visitor, the date, and the purpose of their visit. Additional visitor data from the driver's license is not gathered nor is the system connected to any other system such as the Department of Motor Vehicles. A visitor's badge will not be necessary for those who visit our schools simply to drop off an item in the office or pick up paperwork. In the event that a person does not have identification, that person can still be given access to the building but will be escorted by a school staff member. If you are interested in learning more about Raptor, please visit the Raptor Technologies website ([www.raptortech.com](http://www.raptortech.com)).

The safety of our students is our highest priority and Raptor ensures that accurate and reliable records are kept for every visitor that enters our schools. Therefore, all visitors to the school must be scanned into the system and obtain a visitor badge. Thank you, in advance, for your understanding and support of enhancing school safety protocols.

Trespassing and loitering constitutes a violation of Penal Code Section 602 and Section 653, and trespassers will be

reported to the Menifee Police Department.

### ***Wellness Center***

Our Wellness Center opened in November 2021 and is available to all students. Whether in need of emotional support, mental health counseling, or simply a place to take a breath for ten minutes, our full-time counselor and social worker are here to help. To learn more about the Wellness Center, visit this [link](#).

### **Student Activities and Clubs**

Wildcats - we are so excited to have you here at PVHS! This is your school, your time, and your opportunity to make the most of your experience. As you journey along with us, we are here to support you and help you find your niche.

While you are here, we encourage you to keep in mind our school motto - ROAR. Each of these letters represents a key element that we hope will guide you along the way: **R**esponsibility **O**ptimism **A**mbition **R**espect.

Welcome to the Wildcat Family!

### ***ASB Office***

The Associated Student Body Office handles activities and provides services to students and parents/guardians during the school year.

### ***ASB Student Store***

The ASB Student Store sells ASB Wildcat Cards, tickets to athletic events, dances, other campus events, yearbooks, etc. The ASB Student Store is open during both lunches and before school and is located at the end of "R" building. We accept cash, checks, or credit cards.

### ***PVHS ID Cards***

All PVHS students will receive ONE free ID Card. Replacement ID cards may be purchased in the Administration office during both lunches or before school. All replacement cards after the first issue are subject to a \$5 replacement fee and will be assessed to the student's account. Lost ID cards will not receive replacement stickers for lunch privileges. **Students must have their ID card on them while on campus and presented when asked by a PVHS staff member.**

### ***ASB Wildcat Card (WCC)***

This is your ticket to free and discounted experiences at PVHS!

First and foremost, with your Wildcat Card, you are able to enter *all* regular season home athletic events for free. This includes football, basketball, volleyball, baseball, and all of the other amazing sports being played. Next, your Wildcat Card will get you discounts on admission to events, dances, and performances as well as a discount on the 23-24 PVHS Yearbook and all PVHS spirit apparel in the Student Store. For our varsity athletes, a Wildcat Card will get you a free varsity letter and/or insert upon completion of each season. Lastly, for all students who purchase a Wildcat Card before August 31, 2023, you will receive a free maroon platoon spirit shirt.

Wildcat Cards can be purchased during PVHS Walkaround Days or in the Student Store after the school year has begun. The price of the Wildcat Card is \$50 and all money raised is used to support a variety of events such as athletics, dances, assemblies, and lunch activities.

### ***Clubs/Organizations***

Paloma Valley High School offers a wide variety of co-curricular opportunities for all students. Student clubs and organizations have been established in conjunction with students' requests and availability of qualified sponsors and advisors. Use this [link](#) for more information about available clubs, meeting times, and contact information.

### ***Paloma Valley Dance Policies***

At Paloma Valley High School we want every student to have a positive experience when attending our dances. We take pride in presenting ourselves in a positive manner while in the classroom as well as during school activities. School dances are a privilege, not a requirement and we are expected to conduct ourselves in a manner worthy of the highest regard.

- **Behavior Expectations:** Students must be in a standing position while dancing, no laying on the floor, or on all fours. No groping or inappropriate touching, crowd surfing, or moshing. Administration reserves the right to determine inappropriate dancing. Inappropriate behavior will result in being permanently removed from the dance. Students or guests suspected of using alcohol or any illegal substance will be removed immediately.
- **Guests:** PVHS students may bring one off-campus guest. All guests must be either a high school student in good standing at their current school or a person under the age of 21. All students and guests must obey all Paloma Valley High School rules at all times. Guests who fail to obey school rules may be subject to disciplinary action, and may not be allowed to attend future Paloma Valley High School activities. A guest application must be completed before purchasing a guest ticket.

**Students who make the decision to use alcohol, illegal substances, or other behavior that violates the PVHS handbook rules will be removed from the event. If a student is removed from a dance for inappropriate behavior refunds will not be given.**

### **PVHS Counseling Department**

<https://www.pvhs.puhsd.org/3/department2/pvhs-counseling>

The Counseling Office offers educational and vocational planning. Some counseling services are offered through the Career Center, which offers similar services with more emphasis on the vocational aspects. Counselors provide orientation in the spring to tentatively plan courses for the following year. Courses are selected with the student's postsecondary goals in mind. Each student entering the ninth grade will have a two-year plan developed in concert with the counseling staff (covering 9<sup>th</sup> and 10<sup>th</sup> grade), student, and parent/guardian. As a sophomore, students will develop a second plan covering 11<sup>th</sup> and 12<sup>th</sup> grade.

The Career Technical Education offers career preparation training to high school students. Paloma Valley High School currently offers several CTE classes to students who are interested in vocational career opportunities. Information regarding CTE classes can be obtained in the Counseling Office. A county CTE representative is available one day every two weeks in the Counseling Office.

### ***Graduation Requirements***

Students transferring to Paloma from another district, please check with your counselor regarding any honors points awarded. We award honors points only for classes that receive the extra point on the UC a-g course list. Please be aware that FAFSA (Free Application for Student Aid) or CADAA (California Dream Act Application) is a graduation requirement.

## 225 Total Credits Required for High School Graduation

Credits	Required Courses
40	<b>English</b> — four year long courses of English
30	<b>Mathematics</b> — three year long courses, one of which must meet or exceed the state requirement of Algebra I or equivalent
30	<b>Science</b> — three courses, including at least one year of a biological science and one year of a physical science
30	<b>History/Social Science</b> — three courses, including year long courses in:
10	One year of World History, Culture, and Geography (grade 10)
10	One year of United States History and Geography (grade 11)
5	One semester of American Government/Civics (grade 12)
5	One semester of Economics (grade 12)
20	<b>Physical Education</b> — two year long courses, one including Health Education. Band or JROTC may also fulfill the P.E. requirement.
10	<b>Visual and Performing Arts</b> — one year long course (grade 9-12)
10	<b>World Languages</b> — one year long course
55	<b>Electives</b>

The remaining 55 credits may be taken from any courses offered at the high school or Career Technical Education (CTE). Electives are courses a student chooses to take beyond the requirements for graduation. A maximum of 10 credits may be taken as a Student Aide and a maximum of 40 credits may be taken in Work Experience. 20 credits may be earned for Volunteer Service. Students may be required to take a Reading Intervention and/or Math Support course depending on their standardized test scores.

### *Determination of Valedictorian(s) and Salutatorian(s):*

1. Students must have attended the same Perris Union High School District Comprehensive High School for their final two years or the Continuation High School for two consecutive semesters.
2. All students will have their credits equalized to the minimum credits required by the School District for graduation. For example, students taking excess JROTC, Band, Athletic PE, ASB, and AVID will not be penalized for taking additional courses.
3. All weighted courses (AP, Dual Enrollment) will be counted as 5 credits per class per semester. Only grades of A, B, C are weighted.
4. Any course earning a grade less than A must be used in Valedictorian calculation.
5. Weighted courses are calculated on a 5 point scale. Other courses will be based on a 4 point scale.
6. The Valedictorian calculation will be based on 7 semesters and the 12-week progress report in the second semester of the senior year. All 12-week progress report corrections must be made within one week from the report card distribution date.
7. The Valedictorian calculation will be made by taking the number of grade points earned in the equalized courses divided by the minimum number of courses needed for graduation.
8. In the event of academic ties, the school will award multiple valedictorians and salutatorians.
9. The academic ranking on the transcript does not determine the Valedictorian and Salutatorian.
10. All students who earn a cumulative weighted Grade Point Average (GPA) in excess of 4.0+, by the end of the first semester of the senior year, will be noted as "Graduates with Honors". Students who determine that they will have earned a 4.0+ cumulative GPA by the end of the 12-week progress report in the second semester of the senior year, must meet with their counselor to be included in the "Graduates with Honors" program.
11. Students earning the "Graduates with Honors" distinction will be issued a braided cord in their school colors.

***GRADUATION APPAREL***

Graduation is an exciting, dignified ceremony. Students who participate in graduation will only wear the articles that are issued and approved by administration. Students may wear sashes provided by AVID and cords provided for CSF, NHS & Valedictory Circle. Other activities have the option of purchasing pins to be worn on the sash. Nothing may be added or removed from the issued graduation outfit. Students are not permitted to carry anything with them during the ceremony including cell phones, cameras, and purses.

***ALTERNATIVE EDUCATION PROGRAMS***

Continuation School and Adult Education Programs are available through Director of Pupil Services Marvin Atkins at 951-943-6369 ext. 81202. Student Services also manages the assignment of Home/Hospital Study or Independent Study for long-term illnesses. To access any of these options, the first step is to arrange an appointment with your student's counselor at Paloma Valley High. An Alternative Education Request form will be generated by the Counselor. Any student who is severely credit deficient may be alternatively placed at Perris Lake Continuation High School.

**General Policies and Procedures*****CHANGE OF CLASS SCHEDULE***

Class schedule changes will be made for the following reasons only:

1. Class needed for graduation is missing.
2. The class was already completed.
3. Incomplete schedule
4. Prerequisite is needed for a class.

No schedule changes will be made after the 4<sup>th</sup> week of class. Any withdrawals after 4 weeks will result in a grade of withdraw "F".

***ENROLLMENT***

Qualifications for enrollment at Paloma Valley High School: A student must live with natural parents or an adult who has legal guardianship and live within the Perris Union High School District attendance boundaries. Students who live with relatives must show proof of court ordered guardianship or the District's Caregiver Authorization form before a student may be enrolled at Paloma Valley High School. Intra-district transfers are accepted, if space is available. Pupil Services must approve Inter-district and Intra-district transfer requests, please call (951) 943-6445 ext.81202.

***INDEPENDENT STUDY (Short Term)***

Students who know that they will be away from campus for 6 days to 6 weeks for *educational or medical reasons*, should apply for a short term Independent Study contract within 1 week of absence if possible. See your counselor for details. Students who know they will be away for 1-5 days are encouraged to contact their teachers directly.

***Post High School Planning******COMMUNITY COLLEGE***

California has over 100 community colleges, which offer coursework that prepares students to transfer to a four-year college or to prepare for work in a particular career.

**Admission to community college is offered to:**

- Any student who is a high school graduate
- Any person 18 years of age or older who shows evidence of being capable of profiting from college courses
- Any person who has passed the California High School Proficiency Examination or G.E.D.

**Concurrent Enrollment:**

Students who wish to take classes at MSJC while still enrolled in high school may do so under the following conditions:

- Classes are for advancement, not remediation
- Overall GPA is at least 2.5 for non-core classes; 3.0 for core classes
- Student is age 16 or has a letter of recommendation from a teacher or counselor
- College fees are waived but student is responsible for purchasing textbooks
- GPA is not weighted

**Dual Enrollment:**

- Classes are held during the school day at Paloma
- GPA Varies depending on Subject exception \*3.4 or higher for College Algebra
- Student is age 16 or has a letter of recommendation
- Textbooks are provided
- GPA is weighted

If you are interested in an online UC Dominguez Hills class in fine arts or science, see your counselor. The fees are \$3.50 for a 3-credit class plus cost of textbook(s). A three (3)-credit college class is equal to ten credits for high school. These online classes may not count for UC/CSU admission.

The cost of going to a community college will involve books and transportation since most students continue to have room and board provided by living at home. Students will pay a 'per unit fee'. Additional fees include health, student representation, I.D. card, and parking.

## LOCAL COMMUNITY COLLEGES

**Mt. San Jacinto College  
Community College**

1499 North State Street  
Road  
San Jacinto, Ca 92583  
92069  
(951) 487-6752

**Riverside City College**

4800 Magnolia Avenue  
Riverside, Ca 92506-1299  
(951) 222-8000

**Palomar**

1140 West Mission  
San Marcos, Ca  
(760) 744-1150

**Mt. San Jacinto College  
Menifee Campus**

28237 La Piedra Road  
Menifee, Ca 92584  
(951) 672-6752

**Moreno Valley City College  
Moreno Valley Campus**

16130 Lasselle Street  
Moreno Valley, Ca 92551  
(951) 485-6100

### ***UC/CSU APPROVED PREPARATORY "A-G" CLASSES***

Each year, lists of high school courses meeting University of California Preparatory standards are submitted to the UC Review Board. Once approved these are the only courses that may be used to fulfill subject requirements for admission to UC campuses. The following courses meet requirements for admission to the UC.

\*Please your counselor for the most recent updated information in regards to courses or visit the school counseling webpage @ <https://www.pvhs.puhsd.org/3/departments/pvhs-counseling>

**a-History/Social Science**

American Government/Civics  
 American Government(AP)  
 European History(AP)  
 Human Geography(AP)  
 U.S. History and Geography  
 U.S. History and Geography (AP)  
 World History  
 Culture/Geography

**b-English – 4 years required**

Adv English I  
 Adv English II  
 Language & Composition (AP)  
 English I  
 English II  
 English III  
 English IV  
 Literature & Composition (AP)  
 Expository English & Reading

**e-Language Other than English**

French I  
 French II  
 French III  
 French IV (AP)  
 Spanish I  
 Spanish II  
 Spanish for Spanish Speakers I  
 Spanish for Spanish Speakers II  
 Spanish III (H)  
 Spanish IV (AP)  
 American Sign Language I  
 American Sign Language II  
 American Sign Language III  
 American Sign Language IV (H)

**c-Mathematics**

Algebra 1B  
 Algebra I  
 Algebra II/Trigonometry  
 ◆Calculus AB (AP)  
 Geometry  
 Math Analysis  
 Math Analysis (H)  
 Calculus BC (AP)  
 Statistics (AP)

**d-Laboratory Science**

Anatomy and Physiology  
 Biology  
 Biology (AP)  
 Chemistry  
 Chemistry (AP)  
 Environmental Science (AP)  
 Physics  
 Physics (AP)

**f- Visual & Performing Arts**

Art I  
 Art II  
 Ceramics I  
 Ceramics II  
 Dance I  
 Dance II  
 Drama I  
 Drama II  
 Jazz Band ◆  
 Concert Marching Band  
 Photography I  
 Photography II  
 Video Production I  
 Video Production II  
 Concert Choir

**g- Elective**

CP Earth Science  
 Economics  
 Economics (AP)  
 Psychology (AP)  
 World Geography

Many families are understandably concerned about meeting rising college costs, especially those at private institutions. Any candidate for admission to college should apply for financial aid, even if their family feels that they can pay the entire cost. Seniors should go online for a FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA). You and your family should complete it according to the directions by MARCH 2<sup>nd</sup>.



For more information visit: <http://www.ed.gov/studentaid> or <http://www.ed.gov/offices/OPE> You may also apply over the internet at <http://fafsa.ed.gov> For school codes: <http://www.ed.gov/offices/OPE/finaid.html>

Students planning on attending college in California need not complete the **STATE OF CALIFORNIA CAL GRANT PROGRAM Grade Point Average Verification Form**. It will be sent in automatically if you have signed the consent to use your social security form. The FAFSA and Grade Verification from both must be postmarked no later than MARCH 2<sup>nd</sup>

For more information visit: <http://www.csac.ca.gov> e-mail [csac@csac.ca.gov](mailto:csac@csac.ca.gov)

For school codes: <http://www.ed.gov/offices/OPE/finaid.html>

The FAFSA has comprehensive instructions for its completion. If you have problems or don't understand the instructions, see your guidance counselor and attend financial aid night at the school. Income and expense items come from the student and their parent's/guardian's federal income tax forms from the previous year. Make sure to have these available when completing the FAFSA.

Some schools require the student to complete their student profile as well as the FAFSA and many colleges may also require that their own forms be completed as well. Early in their senior year, students should be sure they know financial aid deadlines and the proper forms to use for each college they are considering.

Students should pursue all avenues of financial aid. Counselors and college financial aid officers can offer important suggestions and advice. Most institutions award financial aid as a "package." A package means that students may receive a combination of scholarships, grants, loans (money that does need to be paid back when the student leaves college), and campus jobs (sometimes related to the student's field of study).

#### ***CHECKLIST-- WHAT TO DO AND WHEN***

If you think you need aid to continue your education, your chances of getting it are best if you apply in the right way at the right time.

- **E-mail your completed FAFSA as soon as possible after January 1.** Make sure that all answers are complete and correct.
- **Apply for a Pell Grant.** You use the FAFSA to apply for this important Federal program simply by checking the appropriate question on the form.
- **Review the SAR after you receive it.** Once you have received your Student Attendance Report it will list the colleges and programs that you indicated to receive information. Make certain that all other entries on the form are correct. If you or your parents/guardians have now filed income taxes, make any needed adjustments.
- **Respond promptly to any request for additional information.** Make adjustments or corrections as soon as possible and return your SAR, so that there will be no further delay in processing your request for aid.
- **Check to see if the colleges that you are applying to require any other financial aid forms.**
- Complete the forms as early as possible and return them to the college.
- **If either parent/guardian is a 100% disabled veteran,** died while serving in the service, or from a service-related injury, you may be eligible for special assistance. Contact the nearest office of the Veterans Administration for information
- **Pay close attention to award letters.** Carefully review any financial aid award letters you receive. Notify the college whose offer you are accepting, and inform the other colleges that you did not choose, so that financial aid they had reserved for you can be freed up for other applicants. If you receive aid notices from the state or federal programs, read them carefully and be sure to follow any directions they contain so that you can be certain of getting your financial aid.
- **Comparing Financial Aid:** You should compare the types of aid offered by the colleges you are considering.
- **Scholarship and Financial Aid Search:** The Career Center has many scholarship opportunities that are

offered throughout the year. Also, check websites that may offer scholarship searches.

### ***WATCH FOR SCHOLARSHIP SCAMS***

Look for the seven signs that a scholarship search may be a scholarship scam!!

- “This scholarship is *guaranteed* or your money back.”
- “You can’t get this information *anywhere* else.”
- “May I have your credit card or bank account number to hold this scholarship”?
- “We’ll do all the work.”
- “The scholarship may cost some *money*.”
- “You’ve been *selected* by a ‘national foundation’ to receive a scholarship,” or
- “You’re a finalist in a contest that you never entered.”

For more information: <http://www.finaid.org/scholarships/scams.phtml>

### ***SCHOLARSHIPS***

Scholarships are outright gifts that do not have to be repaid. Colleges and private organizations grant scholarships to outstanding students for special skills or achievement and for academic excellence and promise. In October of the junior year, students who want to apply later for scholarships should sign up to take the Preliminary Scholarship Aptitude Test (PSAT). The results of this test are used to determine semi-finalists in the National Merit Program.

### ***GRANTS***

- **Federal** – PELL GRANT is a federal grant for students with awards up to \$3,125 per year. To apply students need only mark a box on the FAFSA form. The grant may be used in all states for the community college, trade school, or four-year college programs.
- **State** – The CALIFORNIA STATE GRANT is awarded to students attending California schools. The California Student Aid Commission administers this program. Students must submit a GPA Verification form as well as the FAFSA for this aid.

### ***LOANS***

Many students and parents/guardians choose to borrow money to assist with college costs. Although they must be repaid, government sponsored loan programs offer low interest rates and flexible payment schedules. Loans may be offered as part of your financial aid package. You should carefully review your loan options before choosing to borrow.

### ***OTHER OPTIONS***

In addition to your traditional financial aid package, there are a number of ways to help reduce the cost of college.

**Internships** – Participants work while attending class or during the summer break. Some interns are paid, some provide college credit, and some offer both.

**Military Assistance Program** – Military offers one, two, and four-year scholarships. Applicants are selected based on grades, SAT or ACT scores, and co-curricular activities.

**Cooperative Education** – Programs alternate classroom studies with full-time work in a setting related to the student’s major or career interest.

**Student Employment** – School sponsored program not based on need.

**Work Study Program** – Students may be offered on-campus, part-time jobs as part of their financial aid package. This program is need-based.

**College Payment Plans** – Many colleges offer monthly billing plans to help spread out the

cost of tuition payments.

## **Athletic Participation**

Every student attending Paloma Valley High School is encouraged to participate in athletics and other co-curricular activities. Participation in the Wildcat athletic program is a privilege, not a right. Such a decision by a student and their family should not be entered into lightly. The decision to participate also involves a commitment to do your best to become the best student-athlete you can possibly become, and to be a part of a team. All participants are expected to fulfill their commitment for the entire season. “Quitting” a sport is not an acceptable action by any participant at PVHS. Difficult challenges are part of adult life and learning how to deal with these challenges is a big part of the values of athletic participation. If a student-athlete quits a sport, they may not participate in another sport until that sport ends its regular season.

Paloma Valley Wildcats are members of the **Raincross Conference**. We offer the following athletic programs:

<b><u>Fall</u></b>	<b><u>Winter</u></b>	<b><u>Spring</u></b>
Football	Boys Basketball	Softball
Girls Volleyball	Girls Basketball	Baseball
Cross Country	Boys Soccer	Track
Girls Golf	Girls Soccer	Boys Golf
Cheerleading (Sideline)	Boys Wrestling	Stunt Cheer
Girls Tennis	Boys Wrestling	Boys Tennis
Boys Water Polo	Traditional Comp. Cheer	Boys Volleyball
	Girls Water Polo	Boys Lacrosse
		Girls Lacrosse
		Swimming

### ***TEAM SELECTION***

Many team sports must limit the size of their squad to provide time for proper instruction, safety concerns, and supervision. Cutting prospective student-athletes is a very difficult, gut-wrenching task that coaches must accept as a necessity to benefit the sport and the growth of the team as a whole. If a student-athlete is not selected one season this does not mean that they will never be selected for a team in that sport in future seasons. We encourage athletes who have been cut to take on the challenge to work hard to develop their mental and physical skills to eventually make the team the following year. In many cases, these student-athletes will go on to become major contributors to their team’s success. If a student-athlete tries out for a team and is not selected, they are invited to try-out for a different sport during the same season (this does not include being removed from a team for disciplinary reasons).

### ***COME READY TO PLAY***

Athletes are responsible for coming to practice every day on time, ready to listen and ready to learn. All participants should be physically and mentally prepared for the season. This includes training in the off-season and taking care of your body and mind during the season.

### ***STUDENT ATHLETE CONCERNS***

If you have a concern about the team or your role on the team, it is important for you to **arrange** a time to meet with your coach to discuss the issue. This should be your **FIRST** course of action. Your coach will do their best to give an honest evaluation of your status. This coach-to-athlete meeting should resolve most issues or questions. Your coaches want you to be successful!

**C.I.F. CODE OF ETHICS**

As an athlete, I understand that it is my responsibility to:

- Place academic achievement in the highest priority.
- Show respect for teammates, opponents, officials and coaches.
- Respect the integrity and judgment of game officials.
- Exhibit fair play, sportsmanship and proper conduct on and off the playing field.
- Maintain a high level of safety awareness.
- Refrain from the use of profanity, vulgarity, and other offensive language and gestures.
- Adhere to the established rules and standards of the game to be played.
- Respect all the equipment and use it safely and appropriately.
- Refrain from the use of alcohol, tobacco, illegal and non-prescription drugs, anabolic steroids or any substance to increase physical development or performance that is not approved by the United States Food and Drug Administration or Surgeon General of the United States or the American Medical Association.
- Know and follow all state, section and school athletic rules and regulations as they pertain to eligibility and sports participation.
- WIN WITH CHARACTER, LOSE WITH DIGNITY.



**R**ESPECTFUL. **O**PTIMISTIC. **A**MBITIOUS. **R**ESPONSIBLE.

## **Paloma Valley High School Athletic Leadership**

### *Code of Conduct Agreement and Contract*

I \_\_\_\_\_ understand that I have been given a leadership position at Paloma Valley High School. Participation in Athletics is a privilege and I realize that as a leader, I have a responsibility to be a role model on campus. My actions, both good and bad, will be watched carefully by the students and staff. Breaking rules reflects poorly on the entire program and I will represent PVHS Athletics and my team in a positive way at all times. I understand that if I do not follow the PVHS leadership code of conduct, I may have to have a parent meeting with the Athletic Director, suspended from practice and/or games, and could be removed from the program.

#### **Leader Expectations: (Initial to agree to each statement)**

\_\_\_\_\_ I will follow all of the rules and expectations laid out in the student handbook and the CIF Code of Conduct.

\_\_\_\_\_ I will maintain at least a 2.0 GPA and pass all of my classes.

\_\_\_\_\_ I will maintain good attendance by arriving to class on time and clearing my absences with attendance.

\_\_\_\_\_ I will be respectful to all students and staff; always be a leader and positive influence both on/off campus; my language and actions will be appropriate.

\_\_\_\_\_ I will use social media appropriately by making sure my posts, pictures, and comments are appropriate and respectful. I will treat others with respect. I will be an advocate for anyone being bullied.

\_\_\_\_\_ I will uphold the principles of ROAR by being respectful, optimistic, ambitious, and responsible both on and off campus.

**I understand that I may be removed from the athletic program if I fail to uphold any of the behaviors mentioned above. I have read, understand, and agree with the expectations outlined above. I commit to being a positive role model for my peers at PVHS.**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

#### ***CIF GENERAL ELIGIBILITY REQUIREMENTS***

A student athlete:

- Must be less than 19 years of age as of September 1 of the new academic year.
- Must have reached the ninth grade.
- Must participate in no more than four seasons in the same sport after enrolling in the ninth grade.
- Must be scholastically eligible.
- Must file an *Application for Residential Eligibility* if you transferred from another school without a bona fide change of residence by your parents/guardians.
- Since entering the ninth grade, must not be your ninth semester of attendance.
- Must meet citizenship requirements.
- Must maintain amateur standing.
- Must not have participated in any tryout for a professional team.
- Must maintain in your school files an annual physical examination card certifying that you are physically fit to try out and/or participate in athletics. Physical must be on approved form by the PUHSD Board of Education.
- May not participate on the Varsity Football team until you have reached your 15<sup>th</sup> birthday unless certified by a doctor and granted written approval by a commissioner of C.I.F. for 14 year old participation.
- May participate in all-star competition, with the exception of football, between conditions of the Southern Section season of sport and September 1.
- Questions should be directed to your school coach and/or Athletic Director.

***PALOMA VALLEY HIGH SCHOOL ATHLETIC CODE OF CONDUCT***

All Wildcat student-athletes are expected to “do what is right.” The Wildcat CODE OF CONDUCT is designed to help student-athletes “SAY NO” when they are in difficult situations and must choose to make THE RIGHT decision. TEAM FIRST is the goal for all our players. Remember, everything you do not only affects you but those in your family, your team, your school, and your community. **It is not always easy to do what’s right, but it is always best to do what’s right.**

The athletic code of conduct is in effect 24 hours a day, 7 days a week, including social media and vacation days during the academic school year. It is also in effect during the summer period as long as the event is affiliated with the school. Ineligibility created by suspension from athletics/activities and not completed by the end of the spring semester will carry over for completion in the fall semester. The following CODE OF CONDUCT has been established and all student athletes should know the rules and consequences if they choose to violate this code:

**Preamble:** Athletic participation can be one of the most significant, formative experiences in a young person’s life. It gives a great deal of pleasure and builds friendships that can last for years. In our school, athletics is an integral part of the educational program. Athletics teaches fair play, sportsmanship, teamwork, perseverance and appreciation for improvement, desire to succeed and excel, self-discipline, responsibility, leadership, and quick thinking. Participation in interscholastic athletics is voluntary. It is a privilege, not a right and carries with it the responsibilities of courtesy and sportsmanship on the playing field, on the campus and in the community. Following this athletic code will aid you in building team morale, discipline and spirit. Therefore, you should take it upon yourself to become the very best athlete and team member possible, for you alone have the power to achieve or fail in these goals.

**Conduct:**

**In the Classroom,** a Wildcat athlete: maintains prompt and regular attendance, maintains their grades in accordance with CIF and school district rules, strives to become a good student and citizen, shows proper respect for faculty members, adults, and other students at all times, when suspended from school, will not practice/participate until the suspension is complete.

**On the Field,** a Wildcat athlete: uses legal tactics; refrains from using profanity, is courteous and hospitable to visiting teams, respects the integrity and judgment of officials and accepts their decisions, is gracious in defeat and modest in victory and controls their temper and maintains their poise. Paloma’s athletes will treat their opponents and officials with dignity and respect. If an athlete is ejected from the game, the coach will discipline them according to school, CIF, and team regulations. A written report will commence following the game with the school’s administration, CIF mandates that the athlete not be allowed to play or be present at the next scheduled contest. School administration and/or the coach reserve the right to discipline the athlete further.

**On & Off Campus,** a Wildcat athlete: demonstrates a high standard of conduct, as it reflects not only on oneself, but one’s family, team, coach and school, maintains “good citizenship” by not being involved in any criminal activity, “vandalism” or inappropriate use of social media.

**On Athletic Trips,** a Wildcat athlete: demonstrates a high standard of conduct as a representative of the school, community, family and coach, respects the property of others, travels to and from athletic contests on district provided transportation, can only be released to the parent/guardian by a coach.

**Dressing and Grooming**

Dress and grooming standards shall conform to Perris Union High School District regulations. Coaches may require that hair be restrained in an appropriate head covering and other grooming and dress standards that are more restrictive may be implemented in order to ensure compliance with necessary safety precautions.

**Physical Conditioning and Training Rules**

PVHS student-athletes will refrain from the use of tobacco (in any form), alcohol and other illegal drugs. This includes the illegal use of non-prescribed steroids and/or other performance enhancing substances. Proper diet, hydration and adequate sleep are equally important to the physical conditioning of an athlete. Athletes should maintain good citizenship by not being involved in any criminal activity. Athletes should protect themselves and their team by abstaining from anything that would harm their health.

**Hazing/bullying/initiation**

Any form of hazing, initiation, right of passage, or bullying in any form will not be tolerated. Violations of Ed Code 48900 will be dealt with accordingly. Additional penalties involving athletics may be incurred and are explained below.

**Enforcement due to rules violation**

Non adherence to the regulations herein may result in disciplinary action by the coaches, athletic director and administrators of the school. Violations of the letter or spirit of the Athletic Code may result in one or more of the following penalties when recommended by the coach, athletic director, or school administration: placement on probation, removal from one or more of the next scheduled contests, referral for assessment and/or treatment of any alcohol/drug violation, and/or any criminal activity, removal from the team, forfeiture of letter, letterman's jacket privileges or the like award.

**Consequences for violations of Code of Conduct**

- a. On the first violation of the Code of Conduct (grades 9-12), students will be removed from all extracurricular activities/competitions for 1 week. On the second and subsequent violation, students will be removed from all extracurricular activities/competitions for 6 weeks (If a student is currently "out of season" the removal will take place during their next season of competition).
- b. Students in cocurricular activities may remain in the class but may not represent the school in outside performances or competitions (Teachers would be responsible to modify the curriculum to provide a successful educational experience).
- c. During their period of exclusion, students will be permitted to remain in clubs or sports as members. Students may not hold an office and participate in competitions or performances that represent their school.
- d. Students seeking to participate in sports will be permitted to try out when their period of exclusion is complete in accordance with CIF rules and regulations.

*Appeal Process: All decisions may be appealed based upon review of due process by presenting a formal letter to the school principal within 10 calendar days of receipt of notification of the decision to remove a student from or to designate a student ineligible for any extracurricular activity. The principal will review the appeal and render a decision within five working days in writing. Students are ineligible to participate in extracurricular and cocurricular activities while an appeal is being processed.*



### ***PUHSD ATHLETIC ACADEMIC ELIGIBILITY REQUIREMENTS***

- A grade point average of “C” (2.0) on an unweighted 4.0 scale (AP classes do not count as an extra GPA pt. when calculating eligibility).
- Athletes must attend a minimum of 4 class periods of school on the day of a contest in order to participate. **CORE CLASSES EXCLUDE T.A. AND A SECOND P.E. CLASS TAKEN CONCURRENTLY DURING THE SAME SEMESTER.**
- Truancy from school for any portion of a school day is not acceptable.
- Students must pass 4 classes where only one can be PE. Note that PE and T.A. in PE can only be considered as one class for eligibility purposes. **YOU MUST BE ENROLLED IN AND PASS AT LEAST 4 CORE CLASSES FOR WHICH YOU RECEIVE A LETTER GRADE (not pass/fail).**
- *EXAMPLE #1: A senior who is enrolled in four classes, one of them being T.A. would be enrolled in only 3 “CORE” classes and thus be declared ineligible.*
- *EXAMPLE #2 A student is enrolled in four CORE classes and earns the required 2.0 GPA but fails one class. The student will have only passed 3 CORE classes and thus be declared ineligible*
- Eligibility will be checked approximately every 6 weeks. Should an individual fall below the above requirements the student will not be eligible for participation in athletics during the next 6 weeks until the next grade check period.
- All transfer students from outside the district must also meet eligibility requirements as well as CIF requirements in order to participate.
- Any student expelled will be ineligible for one semester upon return to the regular high school program.

Students must be working toward minimum graduation requirements to be eligible. Eligibility is based upon the student’s last grading period. If a student does not meet these requirements, they become immediately ineligible and cannot participate in any games. They can regain their athletic eligibility at the end of the next grading period upon successful completion of the requirements mentioned above. A period of eligibility will be equal to a period of ineligibility. Athletes become eligible and ineligible on the Monday after the grades are reported approximately every six-week period. Ineligible athletes may (at the coach’s direction) practice with a team, but may not dress for a game, participate in any contest, or travel with a team when doing so would excuse them from class participation.

### ***RESIDENTIAL ELIGIBILITY***

Any student, who is planning to move, has recently moved or whose parents or guardians have moved, should notify the Athletic Director’s office for CIF information on their status of eligibility.

### ***EQUIPMENT & FEES***

At the conclusion of each season, student-athletes are required to return all school issued equipment/uniforms and are responsible for paying for lost items. In addition, all fees must be paid in full. Any equipment and/or fees that have not been paid will result in a student-athlete being held out of performance events until this responsibility has been completed.

### ***TRAINING ROOM - INJURY REFERRAL PROCEDURE***

The training room is located in the gymnasium building with access available for both boys and girls. Our Certified Athletic Trainer is in charge of this facility. The training room is for the treatment and rehabilitation of injuries. All taping and support wraps for injured athletes will also involve a rehabilitation program designed by the trainer. Student-athletes will not play or practice when under the care of the trainer without permission to do so from the trainer. Athletes, with the help of their coaches and the trainer, must make a plan to be taped or treated on a regular basis. If you are injured, notify your coach and the Athletic Trainer immediately. The earlier that an injury can be evaluated and treated, the faster it can improve. If an injury is serious, parents/guardians will be notified and the athlete may be referred to a sports medicine specialist or a physician (with parent/guardian permission). The potential for injury is inherent in any physical activity and is accepted by each athlete and their family when the decision is made to become a participant in the athletic program. The goal is to keep every student-athlete in top physical condition throughout the entire season.

***SEASONAL PARTICIPATION***

An athlete may only participate in one sport per season unless otherwise granted permission by the Athletic Director. Athletes cannot change from one sport to another during the season unless they have approval of both coaches and the Athletic Director. When an athlete quits or is dropped for disciplinary reasons, they may not go out for another sport until the end of that season (excluding playoffs; This includes athletic PE). An athlete must complete the season to be considered having finished the sport in good standing and be eligible for postseason awards.

***TRANSPORTATION***

All athletes are expected to follow school and transportation rules set forth by the district and the transportation company that is utilized. If a student athlete wishes to make special arrangements on an occasional basis to receive a ride from a parent, guardian, an arrangement must be made prior to the event and must include proper documentation. These will be judged and granted on a case by case basis.

***PALOMA VALLEY LETTER AND AWARDS***

The following is a list of awards that Wildcat student-athletes have the opportunity to earn during their varsity athletic careers. Our athletic staff hopes that this will help all Wildcats to set high goals and have the determination and desire to accomplish great things during their time here at Paloma Valley High School. Our main objective is team success and bringing positive recognition to our school and community. With team success, individual accomplishments are recognized. Students who have purchased a Wildcat Card will receive their awards free of charge, otherwise students must purchase the letter and/or patch at full price.

**JV Certificate:** When a JV athlete meets the criteria as determined by the athletic department and by the head coach, they will earn a certificate of completion.

**Varsity Letter:** When a varsity athlete meets the criteria as determined by the athletic department and by the head coach, they earn the right to wear a PVHS varsity letter and to purchase a varsity letter jacket. The criteria to earn a varsity letter may differ from sport to sport as determined by the head coach of the sport. At the conclusion of the season, head coaches send a list of letterwinners to the athletic office. Being a member of a varsity team does not automatically qualify an athlete for a varsity letter. Letters cost \$12.50 or are free with a Wildcat Card. Once a letter and emblem are earned, a student-athlete is given a “bar” for all subsequent varsity years.

**League Championship Patch:** Each member of a varsity team that wins a League Championship receives this award to wear on their letterman’s jacket.

**Scholar-Athlete Insert:** This award (lamps insignias patches) is presented to all varsity letter recipients who earn a minimum 3.25 GPA at the end of each semester.

**Tri-Sport Athlete Patch:** This is one of the most prestigious awards at PVHS and is presented at the end of each school year. To qualify for this patch an athlete must earn a varsity letter in three varsity sports during the school year. Triple Threat Patches are presented at no cost to athletes.

***Athlete of the Year Award:***

An outstanding female and male athlete will receive this award at the conclusion of the school year at PVHS Awards Night. The athlete must be a senior.

***PHYSICAL CLEARANCE PACKET***

All athletes must obtain and complete a physical from a licensed physician (MD or DO, not a chiropractor) and complete accompanying consent/ eligibility documents contained in the Physical Clearance Packet. All athletic physicals are approved by the Athletic Director. An approved athletic physical covers an athlete in all sports from May of the current school year, until June of the following school year. (13 months) **All Physicals expire on June 1 with the exception of a May physical.**

***PUHSD INSTRUCTIONS FOR INSURANCE***

Insurance – Every athlete must be covered by insurance, which will pay for injuries sustained in their sport. The high school does not pay for any medical care of injured athletes but does have supplemental coverage Myers-Stevens when an injury occurs during sport at a high school sponsored event.

**\*IF YOUR FAMILY ALREADY HAS INSURANCE –** Your insurance will cover your athlete during their activities. It does not matter where the event is, whether it is at a home event or another school. This insurance information needs to be put onto the Athletic Emergency/Medical Information & Participation Form. On the top section of this form, it asks for Family Health Insurance Co. /Policy I.D. **If the policy number is not present, then your athlete cannot play.**

**\*IF YOUR FAMILY DOES NOT HAVE ANY INSURANCE –** Your family will need to purchase insurance. One option is through Myers-Stevens: <https://www.myers-stevens.com/enrollment-page/> (Parents/guardians would need to enter the school district's zip code (92570), identify their student's school and grade for the available plans to populate). Read through it and decide which policy you would like to purchase. The recommended and most cost efficient that you will need to purchase for minimum coverage is the "School Time Accident Plan". This will cover your athlete during any type of school activity at any time and anyplace. **However, if your athlete is going to play football, extended coverage must be purchased.** The most recommended and cheapest that you will need to purchase for minimum coverage is the "Interscholastic Tackle Football Accident Plan". This will cover athletes during football games and activities, which includes practice. For either plan, you will need to include a check or money order made out to Myers-Stevens & Toohey & Co. Complete the order form but **DO NOT SEND IN THE FORM!!!** Send the form with your athlete and their completed physical packet back to the athletic department and the athletic director will forward it. Once the form is received by the Athletic Director, they have instant coverage. Sending it to the company could take 2-4 weeks for coverage to begin. You can also complete and pay online but please provide the Athletic Director with a copy of confirmation of payment and plan ASAP. Another possible option is <https://www.coveredca.com/>.

Reference: The California Education Code, Sections 32220 and 32221