Installing Microsoft Office 365

1) Navigate your web browser to https://portal.office.com

2) Type your St. Mark’s email address, then click Next

3) Type you St. Mark’s password (the one you use for Canvas), then click Sign in

4) On the More information page, click Next

5) On the Stay signed in page, click Yes
6) Once you are signed in, click Install Office in the upper right of the page, then select Office 365 Apps.