

Volunteer of the Year Reception

A Volunteer Reception was held at 6:00pm in recognition of the many volunteers throughout the school district representing parents and community members. The volunteers have donated endless hours to volunteer programs such as Springfield Education Foundation, SMART, OASIS, PTA, Booster Clubs, room parents and classroom helpers throughout the Springfield Public Schools. Family members, friends, district staff and community members enjoyed a reception in honor of the following 2017 Outstanding Volunteers:

Jeannie Schwanekamp: Academy of Arts and Academics
Brenda Hansen: Administration Building
Tom Reid: Agnes Stewart Middle School
Karen Long: Briggs Middle School
Kathy Bronson: Centennial Elementary
Diane Hamilton: Douglas Gardens Elementary
Darla Robbins: Elizabeth Page Elementary
Carmel Barnhart: Gateways High School
Carol Peterson: Guy Lee Elementary
Lisbet Rivas: Hamlin Middle School
Julia Britton: Maple Elementary
Jessica Hass: Mt. Vernon Elementary
McKenzie Regent: Ridgeview Elementary
Kathy Estess: Riverbend Elementary
Joanne Jensen: Smart – Brattain Head Start

Crystal Mason: SMART – Centennial Elementary
Holly Jaques: SMART – Maple Elementary
Norma Thomas: SMART – Mt. Vernon Elementary
Linda Lorig: SMART – Riverbend Elementary
Madeleine Berney: SMART – Thurston Elementary
Bob Monroe: SMART – Two Rivers Dos Ríos Elementary
Tom Lininger: Springfield High School
Ali Fisher: Thurston Elementary
Ken Raymen: Thurston High School
Michelle Molony: Thurston Middle School
Duane Esperum: Two Rivers Dos Ríos Elementary
Eva Tiller: Walterville Elementary
Shannon Wilson: Yolanda Elementary

BUSINESS MEETING MINUTES

17/A Regular Meeting of the Lane County School District No. 19 Board of Education was held on April 10, 2017.

1. CALL MEETING TO ORDER

Board Chair Tina DeHaven called the Springfield Board of Education meeting to order in the Board Room of the District Administration Center at 7:05 pm and led the Pledge of Allegiance.

Chair DeHaven asked if there were any changes to the agenda. There were no changes to the agenda.

Attendance

Board Members present included Chair Tina DeHaven, Erik Bishoff, Sandra Boyst, Dr. Emilio Hernandez and Laurie Adams.

District staff, students and community members identified included Superintendent Sue Rieke-Smith, Brett Yancey, Tom Lindly, Michael Henry, Jenna McCulley, Brian Megert, Kevin Ricker, David Collins, Suzy Price, Chad Towe, José da Silva, Paul Weill, Judy Bowden, Anne Goff, Linda Henry, Kim donaghe, Tim Stephens, Carmel Barnhart, Karen Babcock, Jim Crist, Whitney McKinley, Nicki Gorham, Trena Jayne, Jonathan Light, Paul Weill, Dave Hulbert, Cindy Nees, Terry Rutledge, Chris Reiersgaard, Jason Pickett and Alisha Roemeling of the *Register Guard*.

Student Board Representatives present included: Aden Crafton from the Academy of Arts and Academics

(A3); Nick Romig from Thurston High School (THS); Nate Schiffer from Springfield High School (SHS); and Tarah Pugh from Willamette Leadership Academy (WLA).

2. TEACHER APPRECIATION WEEK PROCLAMATION

Chair DeHaven read the Teacher Appreciation Week Proclamation:

**Teacher Appreciation Week Proclamation
May 1 – 5, 2017**

WHEREAS, teachers mold future citizens through guidance and education; and

WHEREAS, teachers encounter students of widely differing backgrounds; and

WHEREAS, our country’s future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE BE IT RESOLVED that the Springfield Board of Directors proclaims May 1 – 5, 2017 to be TEACHER APPRECIATION WEEK; and

BE IT FURTHER RESOLVED that the Springfield Board of Directors strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

DATED this 10th day of April 2017.

Signed:



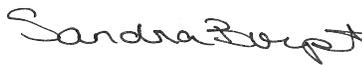
Tina DeHaven, Chair



Erik Bishoff, Vice Chair



Laurie Adams



Sandra Boyst



Emilio Hernandez

3. SCHOOL PRESENTATION – MT. VERNON ELEMENTARY SCHOOL

Principal Cindy Nees provided a PowerPoint presentation and shared information about Mt. Vernon Elementary School and its 538 students. Principal Nees said that Mt. Vernon appreciates the uniqueness of each individual and will actively engage everyone in meaningful learning experiences within a caring, respectful environment and that they are dedicated to excellence. She said they are committed to providing instruction to increase student achievement. Literacy is at the core of instruction and their school culture. At

Mt. Vernon they use systems, such as PBIS, that are proactive, designed to increase positive student contact and are focused on student success, which includes also community engagement.

Josh Metzger, teacher at Mt. Vernon, shared about a service project called *Jolynn Smiles* which was started by a first grader at Mt. Vernon to memorialize her little sister who was born with trisomy-18. Her goal was to fully fund twenty-three cleft palate operations through Operation Smile. Mt. Vernon students and staff came together to take donations of goods and money and provided a family fun night to benefit Operation Smile. Their goal was to bring in enough to pay for ten smiles, bringing them closer to their goal of twenty-three smiles by May 23rd. They exceeded their goal by raising enough money to fund twelve smiles.

Next, Principal Nees introduced Music teacher, Tama Rowan who led students in a grade school circus performance and sharing of balloons and confetti.

4. PUBLIC COMMENT

Jonathan Light offered comments regarding Board Policy JBB, Educational Equity, which was on the agenda for approval at today's Board meeting. He applauded the District's efforts, noting there had been many conversations about equity in the State of Oregon and in the nation. One equity he found missing was geographic equity. Where students lived could affect the education they received. He felt the Pathways in Education program work was an excellent example of what the District needed to do to ensure success. It was important to remember that many of the District's students did not have a choice in what education they received based on where they lived. He asked the Board to be mindful when it looked at developing programs and to look at them through the lens of students who were not able to choose where they lived. Through the Pathways program, he learned there were often no programs that supported the work being done at the high school. He suggested the Board should consider looking at implementing programs at the middle and elementary school levels to achieve the desired results. He concurred with the Educational Equity Policy as stated, but he suggested adding language that addressed geographic equity, that may encourage the District to be mindful of equity of where students lived.

6. CONSENT AGENDA

A. March 13, 2017 Board Meeting Minutes

B. Financial Statement

C. Personnel Action, Resolution #16-17.047

Michael Henry recommended that the Board of Directors approve the personnel action for licensed employees as reflected below:

New Hires

Christopher Plumb

Resignations

Carly Johnson

Katie Keeler

Alexia Puderbaugh

Tara Richner

Heidi Saunders

Matthew Woodford

Retirements

Constance Joan Cesmat

John Mosby

Temporary Non-Renewal

Jessica Olson

D. 2017-2018 Board Meeting Schedule, Resolution #16-17.048

Board Meeting Schedule 2017-2018

Springfield Board of Education Business Meetings will typically be held one time per month beginning at **7:00 pm, unless otherwise noted on the district website: www.springfield.k12.or.us/boardmeetings**. Additional Work Sessions and/or Planning Meetings would be held throughout the 2017-2018 School Year. **Meeting dates**

are subject to change. Only one meeting was scheduled for the months of November, December, March, and May; no meeting would be held in July.

<u>Dates</u>	<u>Locations</u>	
August 14	Admin Center	Business Meeting
August 25	Admin Center	Summer Planning Meeting
September 11	Admin Center	Business Meeting
September 25	Admin Center	Board Work Session
October 9	Admin Center	Business Meeting
October 23	Admin Center	Fall Planning Meeting
November 13	Admin Center	Business Meeting
December 11	Admin Center	Business Meeting
January 8	Admin Center	Business Meeting
January 22	Admin Center	Mid-Year Planning Meeting
February 12	Admin Center	Business Meeting
February 26	Admin Center	Board Work Session
March 12	Admin Center	Business Meeting
April 9	Admin Center	Business Meeting
April 23	Admin Center	Spring Planning Meeting
May 7	Admin Center	Business Meeting
June 11	Admin Center	Business Meeting
June 25	Admin Center	Business Meeting/Work Session

All meetings would be held at the Administration Center, 525 Mill Street, Springfield, Oregon.

E. Ready/i-Ready Math Instruction with Diagnostic, Text Book Adoption, Resolution #16-17.049

David Collins recommended that the Board of Directors approve the request of: *Ready Mathematics with Teacher Toolbox and i-Ready Diagnostic & Instruction, 2017 Curriculum Associates, LLC* for basal use in the Elementary and Middle School Math Program.

F. 2017-2018 School Calendar, First Read

The 2017-2018 academic calendar includes 175 school days for students, one (1) full day collaboration for staff (1/2), 15 early release/collaboration days. This calendar is for first reading, and as such, may require adjustments to fit projected budget conditions prior to Board approval in June. David Collins recommended that the Board of Directors review, as a first reading, the 2017-2018 academic calendar as presented.

G. Board Operating Agreements, First Read

Jenna McCulley recommended that the Board of Directors review the working agreements as a first read.

MOTION: Ms. Adams moved, Dr. Hernandez seconded, for approval of the Consent Agenda. Motion carried 5:0.

6. ACTION ITEMS

A. Board Policy JBB Approval, Resolution #16-17.050

Jenna McCulley recommended that the Board of Directors approve the following board policy:

- JBB Educational Equity

MOTION: Dr. Hernandez moved, Mr. Bishoff seconded, for approval of Resolution #16-17.050. Motion carried 5:0.

B. Safe and Welcoming Schools for all Students, Resolution #16-17.051

Jenna McCulley recommended that the Board of Directors approve Resolution #16-17.051.

Dr. Hernandez expressed concern that the word “sanctuary” was not used in the resolution. It would be the responsibility of the Board and building leaders to put out the inclusive verbage.

Ms. McCulley said the Board had discussed protocols and procedures at a previous meeting, the Chair and Vice Chair had discussed the issue, and the issue had been shared with administrators. The policy had been translated and was ready for distribution.

All Board members read the Resolution in Support of all Students and their Families:

A RESOLUTION IN SUPPORT OF ALL STUDENTS AND THEIR FAMILIES

WHEREAS, the Springfield School District is home to many students from diverse backgrounds; and

WHEREAS, the District is committed to the success of every student and strives to empower all students to achieve post-high school success; and

WHEREAS, the District’s Strategic Plan emphasizes the district’s value of equity for all.

- We are committed to equitable outcomes for ALL students
- We will foster, safe, healthy and engaging school climates.

WHEREAS, this commitment includes that student success will not be predicted nor predetermined by an individual’s national origin, immigration status, or native language; and

WHEREAS, the Board notes that District personnel are forbidden from using District resources to enforce federal immigration laws, pursuant to ORS 181A.820(1) that specifies:

“No law enforcement agency of the State of Oregon or of any political subdivision of the state shall use agency moneys, equipment or personnel for the purpose of detecting or apprehending persons whose only violation of law is that they are persons of foreign citizenship present in the United States in violation of federal immigration laws.”

WHEREAS, the Board wishes to re-affirm the following policies:

1. Policy AC, Non-Discrimination that states:
“The District prohibits discrimination and harassment based on any basis protected by law, including but not limited to, an individual’s actual or perceived race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans’ status, or because of an association with any other persons within these protected classes.”
2. Policy JFCF, Hazing/Harassment/Intimidation/Bullying that states:
“The Board [is committed] to providing a safe, positive and productive learning environment... Harassment, intimidation, or, bullying and acts of cyberbullying by students is strictly prohibited.”

And that defines “harassment, intimidation or bullying” as:

“any act that substantially interferes with a student’s education benefits, opportunities or performance that may be based on, but not limited to, the protected class status of a person.”

3. Policy JBB, Educational Equity which states:

“The district is committed to the success of every student in each of our schools.

Educational equity promotes the real possibility of equality of education results for each student and between diverse groups of students. Equity strategies are intentional, systematic and focused on the core of the teaching and learning process”

NOW, THEREFORE, BE IT RESOLVED, that the Springfield School District shall:

1. Treat all students equitably in the receipt of all school services, including but not limited to the free and reduced lunch programs, transportation, counseling, and educational instruction;
2. Create and nurture an inclusive and welcoming environment for all students, families, and staff;
3. Incorporate the voice and perspectives of students, families and communities that reflect student demographics into decisions that benefit student success;
4. Comply with ORS 181A.820(1) by refusing to use District resources for the purpose of detecting or apprehending persons whose only violation of law is that they are persons of foreign citizenship present in the United States in violation of federal immigration laws.

AND, BE IT RESOLVED, that the Superintendent shall ensure that the Springfield School District administration and staff understand and follow the principles and practices supported and re-affirmed by this resolution.

AND, BE IT RESOLVED, that the Superintendent shall ensure that the Springfield School District community, including all parents and students will have easy access to information about the district policies and practices for immigrant students supported and re-affirmed by this resolution.

Dated this 10th day of April 2017.

Signed by,

Tina DeHaven, Board Chair

Erik Bishoff, Vice Chair

Laurie Adams, Board member

Sandra Boyst, Board member

Emilio Hernandez, Board member

MOTION: Ms. Adams moved, Mr. Bishoff seconded, for approval of Resolution #16-17.051. Motion carried 5:0.

In response to Dr. Hernandez, Dr. Rieke-Smith stated administrators had been trained regarding the District’s obligations and opportunities within the body of Oregon law to protect families and follow Family Educational Rights and Privacy Act (FERPA) protocol regarding serving warrants and subpoenas. Additionally, several staff had attended the emergency preparedness training, and trainings would be offered to parents to enable them to develop binders and information in the event that they were arrested or needed to leave the country and needed to leave behind their children, who were documented citizens. Additionally, with the approval of Policy JBB, Resolution #16-17.050 and Safe and Welcoming Schools for all Students, Resolution #16-17.051, there would be an all staff email distributed April 11, 2017, appraising staff of the Board’s stance and the work the District would continue to do in support of all of its students, including undocumented students. Additionally, placards that

reaffirmed the District’s policies the District’s schools were safe and welcoming, and ways that people could access information in English and Spanish, would be developed and distributed to all schools.

Dr. Hernandez commended Dr. Rieke-Smith and District staff for their action. He had received calls from other districts in the State that had passed similar resolutions, but had not yet offered staff training. This provided an opportunity for Board members, staff and administrators to be able to let people know about the policy and upcoming trainings.

Dr. Rieke-Smith said an English language development parent night was scheduled for April 11, 2017. She would reinforce the actions the Board had taken and where people could access information. She thanked Dr. Charles Martinez, Jr., Chair of the State Board of Education, who had reached out to Dr. Rieke-Smith and other superintendents on this issue and asked what the State Board of Education could do to provide the superintendents with additional support. Because of the work done in Lane County and surrounding school districts, the State Board took action.

C. Administration Building Interior Renovation, Resolution #16-17.052

Brett Yancey recommended that the Board of Directors approve the award of the Owner Coordinated Administration Building Interior Renovation by Division Groupings to the following contractors for the amounts indicated:

Base Bid Division Package	Contractor	Bid Amount
Base Bid Package 2-3 & 5 plus 0610, 0616 & 0618	Dorman Construction	\$ 133,084.00
Base Bid Package 8A Doors, Frames & Hardware OFCI	Dorman Construction	\$46,646.00
Base Bid Package 9A Framing, Gyp Board, Ceilings, Wall Units	Bridgeway Contracting	\$309,176.00
Base Bid Package 21 Fire Suppression System	Harvey & Price	\$247,360.00
Base Bid Package 22-23 Plumbing & HVAC - OFCI Equipment	Hydro-temp Mechanical	\$728,800.00
Base Bid Package 26-27-28 Electrical, Communications, Safety & Security	Sunset Electrical Inc.	\$479,320.00
Base Bid Package 31-33 Water Utility Piping	Harvey & Price	\$49,300.00
	Grand Total Award	\$1,993,686.00

In response to Ms. DeHaven, Mr. Yancey said the contracts were awarded in a competitive bid process according to Oregon procurement law. He noted Dorman Construction, Bridgeway Contracting, Harvey & Price, and Sunset Electrical Inc. were local contractors, and Hydro-temp Mechanical was based in Wilsonville, Oregon. Mr. Yancey noted Mr. Bishoff had participated in the bid review process.

MOTION: Mr. Bishoff moved, Dr. Hernandez seconded, for approval of Resolution #16-17.052.

In response to Ms. Adams, Mr. Yancey said \$3 million, all of which would come from the capital projects fund, was budgeted for the entire remodel of the Administration Building.

Ms. Adams had received a complaint regarding removal of existing light fixtures in the new Administration Building.

Mr. Yancey said the light fixtures in the building were installed in the 1970's and 1980's. The District standard was to replace older fixtures with LED lights, which were more efficient. The District was also able to take advantage of the Oregon energy rebate and incentive programs, which allowed the District to roll out energy upgrades at three other schools. He added the budget for the renovation included a full construction package with a contingency allocation. This project was challenging with a limited budget. The project was being coordinated in-house with two District project managers. Internal staff would be used for some architectural work. In addition to the construction costs, permits and fees, and asbestos abatement costs would be incurred. There was no money for office furniture and office furniture from the departments would be moved to the new building. The Board Room and reception areas would have new furniture. He agreed to bring plans for the Board Room to the Board for review.

Mr. Yancey said the capital projects fund balance would carry over to next year. He noted renovations to an administration building are highly scrutinized. Any unspent money allocated for this project would remain in the capital projects fund. The Board would need to discuss the future of the current Administration Building. In response to Ms. DeHaven, he said replacement of portable classrooms would be brought to the Board for discussion in the future.

Motion carried 5:0.

7. Reports and Discussion

A. Student Communication

Nick Romig shared the following about Thurston High School:

- The choir was going to a District competition on April 11;
- Colt Night, which was an opportunity for future students to visit the campus was scheduled for April 11;
- Big and Buff Volleyball was scheduled for April 13;
- A Highlighter Dance was scheduled for April 14;
- Skills USA, the THS technical club, was participating in a state competition on April 21;
- The spring musical would happen later this spring;
- Leadership recently finished the Mr. and Ms. THS Pageant and was now focusing on year end activities, including elections;
- Leadership was looking at the roll of clubs at THS to increase club participation;
- AP exams were scheduled for May.

Nate Schiffer shared the following about Springfield High School:

- The choir was going to a District competition on April 11;
- Leadership recently distributed ballots for teacher and student appreciation. Mr. da Silva and other SHS administrators reviewed the ballots today. A catered lunch would be given to the top 11 teachers and students in recognition of people who worked behind the scenes. Each person would receive a certificate during their class and the winner would be acknowledged during announcements. Each teacher had received hundreds of ballots. The ballots would be shared with the teachers so they could see the students' comments.
- Leticia Hernandez won the César Chávez award;
- Prom was scheduled for April 28;
- Members of the SHS DECA team were going to nationals in Anaheim, California on April 28;
- Teachers were electing multiple students of the month for recognition;
- Students painted a cement wall along a staircase, making it more attractive.

Aden Crafton shared the following about A3:

- Students were recently placed into Confluence groups and were researching topics. Students would do presentations to teachers on April 11;

- Confluence would feature presentations based on various environmental issues;
- Students planned to display sculptures made from recycled materials in City Hall;
- Info nights for students considering A3 were scheduled for April 11 and April 19;
- Board members were invited to attend Friday Art Walk at A3 on April 14, where beautiful portraits and abstract color designs would be displayed.

Tarah Pugh shared the following about Willamette Leadership Academy:

- The crafts class was making baby blankets and planned to take them to the NICU at Sacred Heart Medical Center at RiverBend;
- Prom was scheduled for May 13 and the prom committee was holding a car wash on May 6;
- Spring auction was scheduled for May 5;
- Daxton Hessel and Bradley Stevenson won third place awards at the César Chávez event.

B. Superintendent Communication

Superintendent Sue Rieke-Smith read the following statement:

This evening I wish to personally thank the board for your policy work related to equal access to instruction and equity of academic outcome for all students over the past several board work sessions and board meetings. Your passage this evening of policy JBB – Educational Equity and your resolution in support of all families, regardless of documented states, unequivocally states all are welcome and all are safe. Thank you all for keeping equity issues at the heart of board work sessions and for insisting that equity serve as a foundational value for our current district strategic plan. You model this value through your presence as students and staff present their equity work at the Oregon Leadership Network Conferences as well as engaging in challenging and courageous conversations with peers from across the state. You support our formative district work with the National Equity Project, which will expand the district’s Equity Cadre work to administrators, teachers and staff over the next two years.

In a 2013 Education Northwest article entitled, “Lessons on Leading for Equity”, the authors note:

“Leading for equity is hard, yet inspiring work. It requires thoughtful and bold conversations about race and poverty; close examination of policies and practices; and astute attention paid to a variety of data and evidence of student achievement, progress and success. Above all, it requires a willingness to look deeply at one’s beliefs and attitudes and to reflect on how those attitudes play out in daily practice.”

I believe these statements best summarize the work I have had the privilege to realize with you this year.

I continue to be reminded throughout the course of my work, whether with our Chamber or City partners, parents on my parent advisory, staff one on one conversations, or our board work, this community is whole heartedly dedicated to wrapping itself around all of our children, regardless of background or circumstance, for it is together that we lay the groundwork for the success of all of Springfield’s children.

C. Board Communications

Erik Bishoff had the opportunity to review the Ford Family Scholar applications with Dr. Stan Paine. He noted over 900 applications had been reviewed by ten teams. The Ford Family offered full scholarships to students in Oregon based on a variety of issues, including economic need. A theme he observed this year was fear of changes

in policy and fear of what was happening to students' families and friends who were undocumented. This was the first year the Ford Family opened up the applications to undocumented students, which Mr. Bishoff thought was a bold and meaningful move. He had attended the Oregon Leadership Network (OLN) which held a Spring Leadership Institute on April 5, 2017 where the Northwest Regional ESD brought Students Voice students. Brave students shared stories about their status as undocumented students. He sat in on an informative and meaningful session about chronic absenteeism at the OLN meeting and proposed that the Board address that issue in the near future. He continued to volunteer at Hamlin Middle School (HMS). The HMS student showcase was scheduled for April 12, 2017. The students were working on building a hydraulic claw arm from scrap lumber that would be able to pick up and drop cans. He visited THS and the architecture students today. The students were working at the level of some professionals he had worked with and he was extremely impressed with the projects the students were working on. The 3-D printer was operating for Colt Night and making a Baby Groot from Guardians of the Galaxy. The University of Oregon, College of Education was hosting a discussion, Save Our Schools: Defending Public Education, on April 13, 2017.

Dr. Emilio Hernandez said Diane Ravitch and Yong Zhao would speak on "Save Our Public Schools: Defending Public Education from Attacks in the Trump/DeVos Era" at the Save Our Schools: Defending Public Education discussion. He thanked Mr. Yancey and his maintenance team for their work on the Budget Committee, which stayed on task and was carrying out the work supported by the 2014 bond measure. The staff was completing much of the work in-house to make the best use of the money. It had been a pleasure working with the staff. He was a part of a cadre of the OLN, with José da Silva, that was working to build future teachers from students with diversified background. It was good hear that the Student Cadet program at SHS and THS had been looked at from Chemeketa Community College down to Lane Community College. It was a good planning process and he thought it would come to fruition in time, with community support. The school districts that were involved needed to understand that students who wanted to be future teachers needed to have their teachers' support and their communities' support. The Board may want to have a regular report on a quarterly basis to keep this on the Board's agenda.

Chair DeHaven attended the Springfield Chamber of Commerce Education Committee middle school career fair last week, which was a fun and exciting event. She was impressed with the students who dressed the part for this event. She was a judge at the Mr. and Ms. THS Pageant benefitting the Children's Miracle Network on April 8, 2017 where the six boys and four girls raised over \$26,000. The theme focused on Dr. Seuss. She was impressed with the talents the students demonstrated. She was scheduled to serve as the School Board representative at the Springfield Education Foundation board meeting on April 11, 2017.

Sandra Boyst said the Springfield Chamber of Commerce Education Committee had supported the career fair. She had not been able to attend, but she was able to make a donation to support the event.

8. OTHER BUSINESS

There was no other business.

9. NEXT MEETING:

Chair DeHaven invited everyone to attend the Spring Planning Work Session, scheduled for April 24, 2017, 4:00-8:00 pm at the Administration Building in the Board Room. She also invited those present to attend a future Budget Committee meeting.

11. ADJOURNMENT

With no other business, Chair DeHaven adjourned the meeting at 8:15 pm.

(Minutes recorded by Linda Henry)