



AGENDA FOR THE REGULAR BOARD MEETING
Monday, August 28, 2023 - 6 pm
District Office, 2323 E. Farwell Rd., Mead, WA 99021
Webinar Link: mead354-org.zoom.us/j/88570433187
Or Call 669-900-6833 Webinar ID 885 7043 3187

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA (Action)

III. APPROVAL OF MINUTES (Action)

Approval of the minutes from the Work Session of July 27, 2023
and Regular Board Meeting of July 31, 2023

IV. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Agenda Items

V. CONTINUING BUSINESS

- A. 2nd Reading Procedure 2161 Revision**
Special Education and Related Services for Eligible Students (Action) 1
(Presented by: *Kellie Jo Timberlake, Special Education Director*)

VI. PUBLIC HEARING – 2023-2024 Budget

VII. NEW BUSINESS

- A. Resolution 23-12**
2023-2024 Budget Adoption (Action) 2
(Presented by: *Heather Ellingson, Chief Financial Officer*)
- B. 2023-2024 Facility Use Fees**
(Presented by: *Ned Wendle, Facilities & Planning Director*)
- C. Resolution 23-13**
2023-2024 Fees and Budget Policies (Action) 3
(Presented by: *Heather Ellingson, Chief Financial Officer*)
- D. Consent Agenda**
Vouchers, Personnel Actions, Extra-Curricular and Supplemental Contracts (Action) 4
- E. Student Travel Proposal**
Mead High School Girls Cross Country (Action) 5
(Presented by: *Mark St. Clair, Secondary Education Director*)
- F. Student Travel Proposal**
Mead High School Band & Color Guard (Action) 6
(Presented by: *Mark St. Clair, Secondary Education Director*)
- G. Contract/Bargaining Agreement**
PSE of Mead Support & Service Professionals Wage Modification (Action) 7
(Presented by: *Keri Hutchins, HR Director*)
- H. Award of Milk and Dairy Contract** (Action) 8
(Presented by: *Kim Elkins, Nutrition Services Director*)
- I. Award of Prime Vendor Contract** (Action) 9
(Presented by: *Kim Elkins, Nutrition Services Director*)
- J. Award of Supplemental Prime Vendor Contract** (Action) 10
(Presented by: *Kim Elkins, Nutrition Services Director*)
- K. Award of Fuel Contract** (Action) 11
(Presented by: *Tony Davis, Transportation Director*)

- L. 1st Reading Policy 1430 Revision (Action) 12
Public Comment
(Presented by: *Travis Hanson, Superintendent*)
- M. Adoption of 2023-2024 Board Goals (Action) 13

VIII. REPORTS

- A. Financial Report for the Month of July 2023 14
(Presented by: *Heather Ellingson, Chief Financial Officer*)
- B. Technology Committee Report
(Presented by: *Jared Hoadley, Business & Operations Assistant Superintendent*)
- C. Superintendent's Report

IX. ADJOURN

Public Participation – Policy 1430

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. Therefore, the opportunity for individuals (staff, guests and/or district residents) to express an opinion is provided at the beginning of School Board meetings. Per Policy 1430 public comment should relate to agenda items. Those wishing to speak must sign-in with: name, address, phone number and topic being addressed. Sign-in must be done prior to the beginning of the meeting before the gavel has dropped. If a group wishes to speak, it is recommended they choose a spokesperson to speak on behalf of the group. The Board President will recognize each speaker and invite him/her to step up to the podium. Comment time is limited to three (3) minutes. Individuals making public comments are asked to refrain from any inappropriate behavior, including but not limited to: clapping, shouting and/or sarcastic, vulgar or disrespectful language or actions. The School Board will not respond to public comments during the meeting. The board may express regret regarding the speaker's concerns and thank them for their contribution. This allows the Board time to confer with district staff and gain valuable knowledge before determining whether or not to more fully respond to a speaker's comments.

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that arrangements for the modification can be made.



**Board Work Session Minutes
Thursday, July 27, 2023**

The Board of Directors held a Work Session on Thursday, July 27, 2023. The meeting began at 2 pm and was held at District Office. Directors Denholm, Burchard, Olson, Cannon and Gray were present. Also attending was Superintendent Travis Hanson.

I. Approval of Agenda

Director Gray made a motion to approve the agenda, as presented. Director Cannon seconded the motion. The motion carried unanimously.

II. July 26th Community Focus Group Meeting Review/Update

Superintendent Hanson, regarding the *Community Focus Group Meeting* that took place at Highland Middle School on the evening of July 26, 2023, shared he was very pleased with the turn-out. 150 invitations were sent with the hope 30-40 would attend. Exceeding expectations, actual attendance was 50+.

Using the *ThoughtExchange* platform, attendees provided personal responses, and feedback on the responses of others, to four questions including what the district does well and areas needing improvement. Feedback regarding the use and benefits of this interactive platform was very positive.

The meeting additionally provided the opportunity to get the upcoming Levy election process going and, in particular, solicit individuals willing to help and/or be members of the Citizen's Advisory Committee that advocates for levy passage. Sixteen individuals indicated their willingness to help.

Board members in attendance (Michael Cannon, Bob Olson & Denny Denholm) were all complimentary of the *ThoughtExchange* tool, noting it helped connect those in attendance.

III. EP&O Levy Discussion

Superintendent Hanson, at the *Community Focus Group Meeting*, asked those in attendance to raise their hand if they could articulate what the Levy pays for. Of the 50+ individuals present very few raised their hand. This emphasized the importance of making sure the district is very intentional and clear regarding what Levy dollars are spent on.

Discussion included the following:

- Exploring creative ways, such as a *Levy Dollar Pie Chart*, to show/explain where Levy dollars are spent.
- Review of the *Why It Matters 2018 Levy Campaign* and the possibility of using that same tagline for the upcoming election.
- Acknowledgement the community has a hard time understanding why the district needs Levy dollars.
- Importance of the school board being aligned regarding the Levy.
- Regarding messaging, the need to not over-complicate the information shared including discussion around how to label the ballot measure . . . EP&O Levy vs Enrichment Levy vs Renewal Levy vs Replacement Levy, and the need to coordinate what it is called with other regional school districts who will also be asking voters to renew levies in February.

- Regarding *levy rate*, notation the ballot does not reference a *levy rate*, but rather shows a set dollar amount for each year (2025, 2026 & 2027).
- The need to tell a compelling and transparent story regarding the “why” for the Levy.

In conclusion, Superintendent Hanson noted he has scheduled a meeting for early in the upcoming week to begin establishing a Levy timeline. The Levy is a “front burner” item for him and the district.

IV. 2023/24 Board Goals Discussion

Incorporating the top four goals identified by the board at their June 26th Work Session (EP&O Levy, Fiscal Health, Safety/Security, Public Communication), a draft *2023-24 Board Goals* document was shared. When finalized this document will be posted on the district’s website.

Recommended revisions included removal of the *Washington School Board Standards* listed at the top of the draft and, as part of the *Safety and Security* goal, the addition of an action step to review the recommendations made by the Safety Task Force (June 2019) for help in identifying where levy dollars should be allocated to address safety and security needs. Regarding the *Community Connection and Engagement* goal, the recommendation was made to refer to the levy as simply *Levy* or *Replacement Levy* rather than *EP&O Levy*.

While not a specific change to the draft document, the board noted the need to provide information to stakeholders explaining *how* and *why* various positions are staffed like they are. This should include information that compares/contrasts current staffing levels (i.e., nurses & custodians) to the state’s Prototypical School Funding Model. Additionally, many in the community do not understand the difference between *Headcount* and *FTE* and how that equates to the monies received from the state.

V. Board Protocols/Operating Principles Discussion

At the June 26th Work Session, a list of potential Board Protocols/Operating Principles was shared. At that meeting it was agreed to chunk these protocols/principles and discuss three to four of them at a time, in more detail, at future work sessions. To that end, four from the list were reviewed/discussed.

The first addressed individual board members performing their duties in accordance with their *Oath of Office*. The second asserted the board’s intent to consider research, public input and best practices/established standards in making decisions. The third stated individual board members do not have decision-making authority. Only the board as a whole has the authority to make policy decisions and take action. The topic of the fourth was “chain of command” and included a commitment from the board to encourage parents/community members to present problems or proposals to the appropriate district personnel in an appropriate forum. In this protocol it was recommended the word *challenge* be inserted in place of *problem*.

VI. Public Comment (Policy 1430) Discussion

As requested at the June 26th Work Session, a draft revision to the district’s *Public Comment* policy (1430) and draft *Guidelines for Public Comment at Board Meetings* were prepared/presented by Superintendent Hanson. The policy itself was simplified, directing individuals to the guidelines for specifics regarding Public Comment. Guidelines included the opportunity for comment on agenda items at the beginning of the meeting and comment on non-agenda items at the end of the meeting prior to adjournment. In each case individuals were required to sign-up to speak prior to the start of the meeting and provided three minutes to offer their comments. Additionally, non-agenda comments were limited to no more than five individuals.

Following review/discussion the following revisions were put forward:

- Place no restriction on the number of individuals who can address the board on non-agenda items.
- Allow those in attendance, who did not sign-up prior to the start of the meeting, the opportunity to sign-up at the conclusion of the business portion of the meeting, before opening the floor for Public Comment on non-agenda items.

The importance of communicating the board is open and eager to hear from constituents was noted. The plan is to have the policy revision and new guidelines approved and ready for implementation in September.

VII. Policy & Procedure Adoption/Revision Discussion

Superintendent Hanson shared for discussion/review a *Board Policy Review and Adoption Guidelines* document. He used this in Deer Park as part of the onboarding process for new board members.

Following discussion, the board affirmed the importance of having the first reading of policy/procedure adoptions and revisions as part of a Regular Board Meeting rather than at a Work Session, thereby providing the opportunity for Public Comment prior to the board taking action at a subsequent meeting.

On the topic of board policies, it was shared that WSSDA classifies policies as either *Essential*, *Encouraged* or *Discretionary*. To make a determination of district policies in need of revision and/or adoption, the board requested the district conduct an audit of its policies, including notation of the policy classification (*Essential*, *Encouraged* or *Discretionary*) and date of most recent revision. The audit will additionally include a list of WSSDA policies the district does not have. Starting with *Essential* policies, the plan is to begin the process of reviewing, adopting and/or revising policies systematically throughout the coming year.

VIII. Technology ThoughtExchange Review/Update

More than 500 individuals participated in a recent *ThoughtExchange* on the topic of Technology. After sharing findings with principals in early August, the results and next steps will be shared with the community. A technology update will be presented to the board at an upcoming meeting by Assistant Superintendent Jared Hoadley.

IX. Welcome Back Day Update

Following up on information shared at the June 26th Work Session regarding the plan at the *Welcome Back Day* event to provide each staff member with a tee-shirt to wear on the first day of school with the slogan, *You Can Do It . . . We Can Help*, Superintendent Hanson reported STCU, ALSC, Garco Construction and potentially Wendle Ford, are partnering with the district and will cover the entire cost of the tee-shirts. Tee-shirt backs will feature the logo of each of these sponsoring businesses.

In his remarks to staff at the *Welcome Back Day* event taking place at Mead High School on the morning of August 30th, Superintendent Hanson, in addition to focusing on the theme, *You Can Do It . . . We Can Help*, will talk about on the ideas of *Belonging*, *Purpose* and *Curiosity*. These are reoccurring themes shared with Superintendent Hanson by building administrators over the past few months.

X. Adjourn

The meeting was adjourned at 4:30 pm.

President

Secretary



**Minutes from the Regular Meeting of the Board of Directors
Monday, July 31, 2023**

The Board of Directors held a Regular Board Meeting on Monday, July 31, 2023. The meeting began at 6 pm and was held in-person at District Office and virtually via a Zoom link posted on the Mead School District website. Directors Denholm, Burchard, Olson and Cannon were present. Director Gray was excused. Also attending were Superintendent Travis Hanson, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

I. Pledge of Allegiance

The meeting began with President Denholm asking all to rise for the Pledge of Allegiance.

II. Approval of Agenda

Director Cannon made a motion to approve the agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

III. Approval of Minutes

Director Olson made a motion to approve the minutes of the June 12, 2023 Regular Board Meeting and June 26, 2023 Work Session, as presented. Director Burchard seconded the motion. The motion carried unanimously.

IV. Superintendent Oath of Office

President Denholm administered the Oath of Office to Travis Hanson. Director Cannon noted he is very glad Travis Hanson is Mead's new superintendent. Superintendent Hanson shared it is a "privilege and honor" for him to serve the Mead School District in this role.

V. Remarks for the Good of the Schools - Public Comment

Noting there were no community members/individuals present who signed-up to speak on agenda topics, President Denholm opened the floor for board/staff comments.

Board/Staff Comments

President Denholm, regarding the most recent state audit, thanked Chief Financial Officer Heather Ellingson and her staff for their hard work that, once again, resulted in a clean audit for the district. Annual audits are a state requirement. The cost to the district each year for the audit is between \$40,000 and \$50,000.

VI. Continuing Business - none

VII. New Business

A. Consent Agendas A & B

In response to a question from Director Cannon, Chief Financial Officer Heather Ellingson confirmed that many of the stipends (i.e., National Boards & CTE) included in Consent Agenda A are one-time, annual payments.

Director Olson made a motion to approve Consent Agenda A, as presented. Director Cannon seconded the motion. The motion carried unanimously.

Director Cannon made a motion to approve Consent Agenda B, as presented. Director Burchard seconded the motion. The motion carried. Director Olson abstained. (The stipends referenced are being paid to relatives of Director Olson.)

Consent Agenda A

1. Hired Certificated Personnel:

Courtney Kerr-Smith	Mountainside Middle School	Cert	1.0 FTE Assistant Principal effective 7/1/23
Catherine Hagstrom	Shiloh Hills	Cert	4 hrs/day SOAR teacher 7/10/23 - 8/11/23
Heidi Rae	Shiloh Hills	Cert	4 hrs/day SOAR teacher 7/10/23 - 8/11/23
Molly Cain	Shiloh Hills	Cert	4 hrs/day SOAR teacher 7/10/23 - 8/11/23
Sarah Mortier	Shiloh Hills	Cert	4 hrs/day SOAR teacher 7/10/23 - 8/11/23
Madison Patterson	Shiloh Hills	Cert	4 hrs/day SOAR teacher 7/10/23 - 8/11/23
Hillary Linklater	Shiloh Hills	Cert	4 hrs/day SOAR teacher 7/10/23 - 8/11/23
Kallie Crouch	Shiloh Hills	Cert	4 hrs/day SOAR teacher 7/10/23 - 8/11/23
Gabrielle Warren	Shiloh Hills	Cert	4 hrs/day SOAR teacher 7/10/23 - 8/11/23
Richard Peacock	Learning & Teaching	Cert	1.0 FTE Continuing Dual Language Teacher effective 9/5/23
Kelly Creasey	Mountainside	Cert	.6 FTE Continuing Social Studies Teacher effective 9/5/23 (replaces 1.0 FTE Continuing)
Whitni Sanford	Midway/Spec Services	Cert	.25 FTE LR Resource Room Teacher 23/24 school year
Paulla Lalley	Farwell	Cert	1.0 FTE Continuing 1 st Grade Teacher effective 9/5/23 (no longer at Shiloh Hills)
Kayla Edgmon	Spec Services	Cert	1.0 FTE Continuing Dev Preschool Teacher effective 9/5/23
Nicholas Cerenzia	Mead High School	Cert	1.0 FTE Continuing DLC Teacher effective 9/5/23
Amanda Miller	Skyline	Cert	1.0 FTE LR 1 st Grade Teacher 23/24 school year (taking leave from Continuing position at Creekside)
Anne Sturtevant	Skyline	Cert	1.0 FTE Continuing 3 rd Grade Teacher effective 9/5/23 (no longer at Brentwood)
Dusty Shaw	Skyline	Cert	1.0 FTE Continuing 1 st Grade Teacher effective 9/5/23 (no longer at Brentwood)
Melva Pryor	Prairie View	Cert	1.0 FTE LR 4 th Grade Teacher 23/24 school year (taking leave from Continuing position at Skyline)
Andrea Anderson	Mountainside	Cert	.6 FTE Continuing PE Teacher effective 1/29/24 (replaces 1.0 Continuing - on leave 1 st semester 23/24)
Haley Murray	Learning & Teaching	Cert	1.0 FTE LR LAP Teacher 23/24 school year (taking leave from Continuing position at Prairie View)
Amy Scheck	Mead High School	Cert	.6 FTE Continuing ELA Teacher effective 9/5/23 (replaces 1.0 Continuing)
Jessica Yates	Special Services	Cert	1.0 FTE Continuing SLP effective 9/5/23
Carolyn Strate	Special Services	Cert	.8 FTE Continuing OT (replaces 1.0 Continuing)
Elizabeth Pipkin	Mead High School	Cert	1.0 FTE LR Social Studies Teacher 23/24 school year (taking leave from 1.0 Continuing @ NW)
Kenneth Carpenter	Mountainside	Cert	.8 FTE Continuing Social Studies Teacher effective 9/5/23

2. Hired Classified Personnel:

Cole McNamee	Maintenance	Class	8 hrs/day Temporary Grounds Position effective 6/12/23 - 9/25/23
Jacob Ojennus	Maintenance	Class	8 hrs/day Temporary Grounds Position effective 6/12/23 - 9/25/23
Jeffrey Campbell	Maintenance	Class	8 hrs/day Temporary Grounds Position effective 6/12/23 - 9/25/23
Kimberly Nichols	Transportation	Class	8 hrs/day Router effective 6/20/23
Thomas Poe	Maintenance	Class	8 hrs/day HVAC tech effective 6/29/23

3. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **July 31, 2023**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 111881 to 112649** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 3,330,199.57
General Fund - PR	23,805,888.50
ASB Fund	116,372.04
Capital Projects Fund	6,922.49

4. **Approved Supplemental & Extra-Curricular Contracts.**

5. **Accepted the Following Donations:**

- \$500.00 from CHAS Health to DLC Olympics
- \$650.00 from Mt. Spokane Athletic Booster Club for Mt. Spokane Boys/Girls track Playoff T-Shirts
- \$1,000.00 from Kooheis Painting, Inc. for Mead Girls Basketball Gym Banner
- \$500.00 from R&R Heating/Air to DLC Olympics
- \$5,350.41 from Daines Capital CRE to Mead High School Football Program
- \$6,696.00 from Mt. Spokane Athletic Booster Club to Mt. Spokane Athletic Programs

6. **Approved Requests for Unpaid Leave (i.e., parenting, medical, Good of the District, etc.):**

Linda Carolan	Meadow Ridge	Class	23/24 school year
Katie Zimmerman	Evergreen	Cert	23/24 school year
Alyssa St. Clair	Mead Learning Options	Cert	.4 FTE 1 st Semester 23/24 (working .6 FTE)
Heather Durkuhn	Mead High	Class	8/15/23 - 11/24/23
Rachel Markum	Shiloh Hills	Cert	.4 FTE 23/24 school year (working .6 FTE)
Cheyenne Standish	Spec Services/Midway	Cert	.25 FTE 23/24 school year (working .75 FTE)

7. **Approved Request to Rescind Unpaid Leave (i.e., parenting, medical, Good of the District, etc.):**

Rebecca O'Neil	Mead High	Cert	.2 FTE 23/24 school year
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8. **Approved Requests for Retirement/Resignation:**

Kim Rollins	NS/Northwood	Class	Resignation effective 8/31/12 (Cook)
Heather Wright	NS/Northwood	Class	Resignation effective 6/20/23 (Cook)
Christine Axas	Mt. Spokane	Class	Resignation effective 6/2/23 (Para Ed)
Stanley Lamotte	Transportation	Class	Resignation effective 8/31/23 (Bus Driver)
Kathleen Hess	Transportation	Class	Retirement effective 8/31/23 (Bus Assistant)
Mary Brown	NS/Mead High	Class	Retirement effective 8/31/23 (Cook Asst Mgr)
Hadassah Schneider	Highland	Class	Resignation effective 6/20/23 (Para Ed)
Laurel Madsen	NS/Mt. Spokane	Class	Retirement effective 8/31/23 (Cook)
Nikole Ball	Evergreen	Class	Resignation effective 8/31/23 (Para Ed)
Donna Hutchinson	Highland	Class	Resignation effective 8/14/23 (Admin Asst)
Laurene Adams	Evergreen	Cert	Retirement effective 6/30/23 (Teacher)
Ashley Ellenz	Shiloh Hills	Class	Resignation effective 8/25/23 (Para Ed)
Keylissa Coleman	Highland	Class	Resignation effective 8/31/23 (Para Ed)
Michelle Norwood	Creekside	Cert	Resignation effective 8/31/23 (Teacher)
Ronald Rasmussen	Maintenance	Class	Resignation effective 7/21/23 (Mechanic)
Dolphus-Duff Guillotte	Transportation	Class	Retirement effective 8/31/23 (Bus Driver)
Michael Flint	District Office	Class	Resignation effective 7/23/23 (Student Records Coordinator)
Daniel Corn	Transportation	Class	Deceased 6/23/23 (Bus Driver)
Athena Bornstein	Mead LO	Class	Resignation effective 8/11/12 (Admin Asst)
Breahna Hinton	Highland	Class	Resignation effective 8/31/23 (Para Ed)
Jennifer Searson	Highland	Class	Resignation effective 8/31/23 (Para Ed)
Patricia Bryant	Evergreen	Class	Resignation effective 8/31/23 (Para Ed)
Kim Byrd	Creekside	Class	Resignation effective 8/31/12 (Para Ed)
Sydney Smith	District Office	Class	Resignation effective 8/11/23 (Accounting Specialist)

Consent Agenda B

1. **Approved Extra-Curricular/Supplemental Contracts:**

Tiffany Degenhart	Summer School	\$1000.00
Tiffany Degenhart	National Boards	\$6019.00
Maggie Degenhart	Volleyball Camp	\$ 400.00

B. Resolution 23-04

Authorization of Facsimile Signature

Chief Financial Officer Heather Ellingson presented Resolution 23-04, Authorization of Facsimile Signature, for board consideration. With the resignation of Shawn Woodward and hiring of Travis Hanson as the new Mead School District Superintendent effective July 1, 2023, there are seven housekeeping resolutions that need to be adopted to formalize this change in leadership. Resolution 23-04, Authorization of Facsimile Signature, is one of these resolutions.

Director Cannon made a motion to adopt Resolution 23-04, Authorization of Facsimile Signature, as presented. Director Burchard seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

**C. Resolution 23-05
Authorization of Warrant Signature**

Chief Financial Officer Heather Ellingson presented Resolution 23-05, Authorization of Warrant Signature, for board consideration. With the resignation of Shawn Woodward and hiring of Travis Hanson as the new Mead School District Superintendent effective July 1, 2023, there are seven housekeeping resolutions that need to be adopted to formalize this change in leadership. Resolution 23-05, Authorization of Warrant Signature, is one of these resolutions.

Director Olson made a motion to adopt Resolution 23-05, Authorization of Warrant Signature, as presented. Director Cannon seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

**D. Resolution 23-06
Authorization to Invest Funds**

Chief Financial Officer Heather Ellingson presented Resolution 23-06, Authorization to Invest Funds, for board consideration. With the resignation of Shawn Woodward and hiring of Travis Hanson as the new Mead School District Superintendent effective July 1, 2023, there are seven housekeeping resolutions that need to be adopted to formalize this change in leadership. Resolution 23-06, Authorization to Invest Funds, is one of these resolutions.

Director Burchard made a motion to adopt Resolution 23-06, Authorization to Invest Funds, as presented. Director Olson seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

**E. Resolution 23-07
Designation of District Agent**

Chief Financial Officer Heather Ellingson presented Resolution 23-07, Designation of District Agent, for board consideration. With the resignation of Shawn Woodward and hiring of Travis Hanson as the new Mead School District Superintendent effective July 1, 2023, there are seven housekeeping resolutions that need to be adopted to formalize this change in leadership. Resolution 23-07, Designation of District Agent, is one of these resolutions.

Director Cannon made a motion to adopt Resolution 23-07, Designation of District Agent, as presented. Director Olson seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

**F. Resolution 23-08
Designation of Auditing Officers**

Chief Financial Officer Heather Ellingson presented Resolution 23-08, Designation of Auditing Officers, for board consideration. With the resignation of Shawn Woodward and hiring of Travis Hanson as the new Mead School District Superintendent effective July 1, 2023, there are seven housekeeping resolutions that need to be adopted to formalize this change in leadership. Resolution 23-08, Designation of Auditing Officers, is one of these resolutions.

Director Olson made a motion to adopt Resolution 23-08, Designation of Auditing Officers, as presented. Director Cannon seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

G. Resolution 23-09

Certified Signatures of District Personnel Authorized to Sign School Construction Project Documents

Chief Financial Officer Heather Ellingson presented Resolution 23-09, Certified Signatures of District Personnel Authorized to Sign School Construction Project Documents, for board consideration. With the resignation of Shawn Woodward and hiring of Travis Hanson as the new Mead School District Superintendent effective July 1, 2023, there are seven housekeeping resolutions that need to be adopted to formalize this change in leadership. Resolution 23-09, Certified Signatures of District Personnel Authorized to Sign School Construction Project Documents, is one of these resolutions.

Director Burchard made a motion to adopt Resolution 23-09, Certified Signatures of District Personnel Authorized to Sign School Construction Project Documents, as presented. Director Olson seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

H. Resolution 23-10

Appointment of District Claims Agent

Chief Financial Officer Heather Ellingson presented Resolution 23-10, Appointment of District Claims Agent, for board consideration. With the resignation of Shawn Woodward and hiring of Travis Hanson as the new Mead School District Superintendent effective July 1, 2023, there are seven housekeeping resolutions that need to be adopted to formalize this change in leadership. Resolution 23-10, Appointment of District Claims Agent, is one of these resolutions.

Director Cannon made a motion to adopt Resolution 23-10, Appointment of District Claims Agent, as presented. Director Olson seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

**I. Contract/Bargaining Agreement
1135 MT (Bus Drivers)**

Human Resources Director Keri Hutchins presented a tentative one-year contract agreement (September 1, 2023 – August 31, 2024) between the Mead School District and 1135 MT (Bus Drivers) for board consideration. The association has ratified this tentative agreement.

A summary of contract changes, including a cost estimate where appropriate, was provided to board members. Regarding salary, the 2023/2024 salary schedule includes a 5% increase (1.3% more than the 3.7% state IPD) to address bus driver labor shortage and provide a more competitive wage.

In response to board questions, Ms. Hutchins shared the district is actively exploring avenues to boost driver hiring including hosting a Job Fair in early August. The addition of language to the contract allowing for the hiring of *Trip Drivers* is designed to help provide drivers for extra-curricular trips which, for a variety of reasons, are hard to staff. This position is ideal for an individual who does not want to commit to a regular, daily route, but could sign-up for extra-curricular trips that fit their schedule. Regarding charters versus using a school bus for out-of-town events, Ms. Hutchins shared the preference, whenever possible, is a school bus.

A one-year contract was agreed to because the bargaining group wants higher wages long-term. This is something the district, due to its current financial reality, cannot consider at this time. Therefore, the parties settled on a one-year agreement. Bus driver wages are higher in surrounding districts who contract with outside organizations for transportation services. District provided benefits, in part, help make-up this salary differential.

Director Cannon made a motion to approve the one-year tentative collective bargaining agreement between 1135 MT (Bus Drivers) and the Mead School District, as presented. Director Olson seconded the motion. The motion carried unanimously.

**J. Resolution 23-11
2023/24 School Nutrition Fees**

Nutrition Services Director Kim Elkins presented Resolution 23-11, 2023/24 School Nutrition Fees, for board consideration. The approval of lunch and breakfast fees is a part of the annual budget adoption process that must be completed by August 31st of each year.

The Paid Meal Equity Price Requirement for 2023-24 is \$3.56 and the district's current weighted average price for lunch is \$3.33. While USDA requires increases in lunch meal prices for 2023/24 to meet the weighted average of \$3.43 (\$.10 increase), they allow School Nutrition Programs with a positive fund balance to claim an exemption from raising paid meal prices.

Based on the fact Mead's Nutrition Services Department is self-sustaining, and raising lunch prices \$.10 would only increase revenue by \$3,800, Ms. Elkins recommended the district take advantage of the offered exemption and not increase meal prices for the 2023/24 school year.

Discussion included confirmation the four elementary schools who qualified last year to provide free meals to all students will continue doing so in the upcoming school year. Ms. Elkins shared the free meals qualification criteria for 23/24 has been revised. This may result in additional schools qualifying for the free meals program.

Director Cannon made a motion to adopt Resolution 23-11, 2023/24 School Nutrition Fees, as presented. Director Olson seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

**K. 1st Reading Procedure 2161 Revision
Special Education and Related Services for Eligible Students**

Special Services Director Kellie Jo Timberlake presented a revision to Procedure 2161, Special Education and Related Services for Eligible Students, for board consideration. In August of 2022 the board approved comprehensive revisions to both Policy 2161 and Procedure 2161, bringing them into compliance with the state's new special education reporting process that required school districts to analyze and update their special education policies and procedures by August 31, 2022. The updated policy and procedure were sent to OSPI for review. Following this review OSPI recommended minor revisions be made to the procedure.

A copy of proposed revisions was provided to each board member. Revisions included the addition of minor clarifying language and the updating of the names of state agencies.

No first reading changes were recommended. President Denholm requested the procedure revision be brought forward for second reading, as an action item, at the next board meeting.

VIII. Reports

A. Financial Report for May & June 2023

Focusing primarily on the month of June, Chief Financial Officer Heather Ellingson noted the average FTE enrollment for 22/23 was 10,217.6 . . . 36.6 FTE over budget. Regarding Fund Balance, the amount used in 22/23 will be approximately \$3.5 million. This is less than anticipated. While being closely monitored, Ms. Ellingson shared she does not anticipate needing to bring forward a budget extension for 22/23. This would be necessary if spending will exceed the 22/23 expenditure amount approved by the board last August.

On the topic of assessed valuation, Ms. Ellingson reported the increase for 2024 is just under 4% and appears to be stabilizing following the recent 30% increase. The rate of 4% will help frame the levy amounts the district asks voters to consider for 2025, 2026 and 2027.

The district recently received approximately \$1.3 million in one-time LEA hold harmless monies. It is hoped there will not be a big LEA hit in 23/24.

B. 2023/2024 Draft Budget

Chief Financial Officer Heather Ellingson distributed new budget summary documents for 23/24 replacing documents that were provided previously to board members. These updated documents reflect a higher than anticipated increase in the district's annual errors and omissions insurance premium and increased Resource Deputy costs. (The insurance premium increased by 32.5% . . . 12% higher than anticipated.)

Noting the board has spent considerable time in the past few months on budget, including consideration of the many "perfect storm" factors that have contributed to the current budget difficulties; Ms. Ellingson's presentation was primarily an overview of information shared at previous board meetings.

The 23/24 budget assumes flat enrollment. While *Regionalization* monies are gone, the loss of this revenue is somewhat offset by new *Experience Factor* monies. *Regionalization* was 3% on the entire state apportionment, while the *Experience Factor* is 4% of only the certificated staff line. This 4% does not offset all of the additional certificated experience costs incurred by the district, as it does not apply to levy funded positions. The draft budget incorporates the reductions set forth in Resolution 23-02 that was adopted by the board on May 8, 2023.

The 23/24 budget will be brought to the board for official adoption on August 28, 2023. Board members were encouraged to reach out to Ms. Ellingson prior to August 28th with any questions.

In response to a question from Director Burchard regarding the cost of health insurance, Ms. Ellingson shared the per employee cost in 22/23 is \$1026 and, to the best of her recollection, the cost for 23/24 will be \$1100 per employee. She will confirm the 23/24 number and share the information with board members. The hourly eligibility threshold to receive health insurance is 630 hours worked in a school year.

The 23/24 Budget Summary, page 8, line 4, Employee Benefits and Payroll Taxes, includes both employer paid health insurance premiums and employer paid retirement contributions. As requested by Director Burchard, Ms. Ellingson will provide board members with a breakdown of those two spending categories.

The 23/24 budget has total revenues of \$160,646,874 and total expenditures of \$166,066,990. Expenditures exceed revenue by approximately \$5.4 million, which will be covered out of Fund Balance. This will result in a projected Fund Balance at the end of 23/24 of approximately \$4.5 million (assigned and unassigned), the majority of which is restricted/assigned. Essentially all discretionary Fund Balance monies will have been spent by the end of the 23/24 school year.

C. Superintendent's Report

In his report Superintendent Hanson highlighted the following:

- **Summer Programs** -While summer provides a break for many, others are involved in summer programs taking place throughout the district. Superintendent Hanson noted in particular the SOAR program offered at Shiloh Hills and STEM Camp. He expressed his appreciation to the staff who are engaged in providing students with these types of summer activities.

- **District Office Staff** – Superintendent Hanson expressed thanks/appreciation to the many individuals who work throughout the summer at district office including those who are involved in hiring, providing the opportunity for students to enroll, making sure bills are paid and employees receive a paycheck.
- **Maintenance, Custodial, Transportation & Technology** – Each of these departments works throughout the summer in preparation for the upcoming school year. Superintendent Hanson thanked each department noting in particular the portable upgrades taking place at Mead High School and the ongoing HVAC work at Union Event Center.
- **Entry Plan** – Regarding his Entry Plan, Superintendent Hanson noted he has gotten nice feedback on the plan. He looks forward to continuing the work outlined in the plan.
- **Community Focus Group Meeting** – On July 26th Superintendent Hanson hosted a Community Focus Group Meeting at Highland Middle School. Those in attendance (50+), using the *ThoughtExchange* engagement tool, had the opportunity to provide personal responses, and feedback on the responses of others, to four questions including what the district does well and areas needing improvement.
- **Community Engagement** – In the coming weeks there will be many more opportunities scheduled for Superintendent Hanson to meet with small groups of parents/community members. These will include morning coffee and lunch gatherings.
- **Board Work Session** – Reporting on the recent board Work Session (July 27, 2023), Superintendent Hanson shared the board discussed/considered board goals for the upcoming school year, public comment at board meetings and board education opportunities. He has reached out to Marie Sullivan to set up a time for the board to meet with her on the topic of legislative engagement.
- **February 2024 Levy** – Superintendent Hanson emphasized the need to clearly communicate how levy dollars are spent, noting this is particularly imperative with the district asking for a \$2.50 replacement rate. Every three years the district has the opportunity to talk about the importance of Levy funds to the many programs and activities available to Mead students.
- **Upcoming Admin Meetings** – In preparation for the start of a new school year, administrators are gathering for all day meetings on August 8, 9 & 15, with PLC work/planning taking place August 10 & 11.

President Denholm thanked Superintendent Hanson for this update, noting it already feels like the community is more unified.

IX. Adjourn

The meeting was adjourned at 7:10 pm.

President

Secretary



RESOLUTION 23-04
Authorization of Facsimile Signature

WHEREAS, Chapter 86, Laws of 1969, as codified in RCW 39.62 authorizes the use of facsimile signatures by any public officer in lieu of a manual signature to execute any “public security” or any “instrument of payment”; and

WHEREAS, the statute further requires that before any authorized officer may use a facsimile signature plate or stamp, he/she must file a manual signature with the Secretary of State, duly certified, while under oath; and

WHEREAS, Travis Hanson, Superintendent/Secretary of the Board, has filed a Certificate of Manual Signature, duly certified under oath, with the Auditor of Spokane County.

NOW THEREFORE BE IT RESOLVED, that effective July 1, 2023, the facsimile plate or stamp, as imprinted below, for Travis Hanson, Superintendent/Secretary, be accepted for use in lieu of a manual signature on any public security or any instrument of pay of Mead School District No. 354.

ADOPTED by the Board of Directors of the Mead School District No. 354, Spokane County, Washington,
and authenticated by the signatures affixed below.

Dated this 31st day of July 2023.

Facsimile: Thore W. Hansen

Attest:

Thomas M. Hennen
Secretary to the Board

Mead School District No. 354
Board of Directors

Board of Directors

Clayton L. Smith

Charles

Robert T. Olson

Arthur



RESOLUTION 23-05
Authorization of Warrant Signature

WHEREAS, Travis Hanson has been designated as Superintendent/Secretary to the Board of Mead School District No. 354 effective July 1, 2023; and

WHEREAS, the Secretary to the Board is required to sign all warrants ordered to be issued by the Board of Directors; and

WHEREAS, the number of payroll and all accounts payable warrants issued each month by the Mead School District if signed personally by the President of the Board would impose too great a task.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of Mead School District No. 354, Spokane County, Washington, as follows:

- A. After the Board has audited all payrolls as provided in RCW 28A.330.090, authorization be given to the Board Secretary to draw and sign said warrants which will be specified by date, number, name and amount on the Payroll Warrant Register to be processed to the County Treasurer. The Payroll Warrant Register is to be signed by the President of the Board, or in his/her absence, the Vice-President or any Board member and countersigned by the Secretary to the Board, as provided in RCW 28A.330.080.
- B. After the Board has audited all bills as provided by RCW 28A.330.090, authorization be given to the Board Secretary to draw and sign said warrants which will be specified by date, number, name and amount of one general certificate and processed to the County Treasurer. This certificate is to be signed by the President of the Board or, in his/her absence, the Vice-President or any Board member and countersigned by the Secretary to the Board as provided in RCW 28A.330.080.

BE IT FURTHER RESOLVED that the signatures below are the true and correct signatures to appear on said warrants or certificated effective July 1, 2023.

The Spokane County Treasurer is hereby authorized to pay all warrants authorized by such signatures.


ADOPTED this 31st day of July 2023. **EFFECTIVE:** July 1, 2023

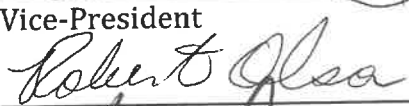

Attest:


Secretary to the Board

Mead School District No. 354
Board of Directors


President


Vice-President



RESOLUTION 23-06
Authorization to Invest Funds

WHEREAS, Mead School District No. 354 may have General, Capital Projects, Transportation Vehicle, Debt Service and Associated Student Body Funds which will not be required for immediate use by the District; and

WHEREAS, it is the intent of the District to utilize resources so as to maximize use of the taxpayers' dollars.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of Mead School District No. 354, Spokane County, Washington, to authorize Travis Hanson, the Superintendent, or his designee Fiscal Officer, to continue to invest funds as they become available effective July 1, 2023.

ADOPTED this 31st day of July 2023, pursuant to RCW 28A.320.310.

Attest:

Tamara Hanna
Secretary to the Board

Mead School District No. 354
Board of Directors

Board of Directors

Long Center
Ericha
Robert Olson
Willie



RESOLUTION 23-07
Designation of District Agent

BE IT RESOLVED, that the Board of directors of Mead School District No. 354, Spokane County, Washington, designates Travis Hanson as Superintendent of the Mead School District No. 354; and as Superintendent, Travis Hanson is hereby authorized to sign any and all Federal, State, County and City applications and all necessary reports on behalf of Mead School District No. 354.

ADOPTED this 31st day of July 2023.

Attest:

Travis Hanson
Secretary to the Board

Mead School District No. 354
Board of Directors

[Signature]
[Signature]
Robert Olson
[Signature]



RESOLUTION 23-08
Designation of Auditing Officers

WHEREAS, the Board of Directors of Mead School District No. 354 is required to appoint the Auditing Officers of the school district.

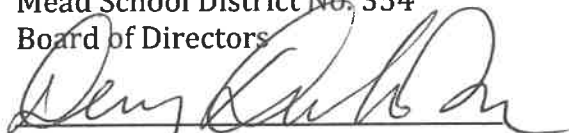

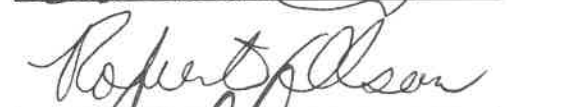


IT IS HEREBY RESOLVED, by the Board of Directors of Mead School District No. 354, Spokane County, Washington, that Travis Hanson, Superintendent, and Heather Ellingson, Chief Financial Officer, be designated as Auditing Officers of the District to perform duties as authorized.

ADOPTED this 31st day of July 2023.

Attest:


Secretary to the Board

Mead School District No. 354
Board of Directors



RESOLUTION 23-09
Certified Signatures of District Personnel Authorized to
Sign School Construction Project Documents

WHEREAS, WAC 392-344-120 requires the District to provide the State Superintendent of Public Instruction with certified signatures of District personnel authorized to sign school construction project documents on behalf of the District.

NOW, THEREFORE, BE IT RESOLVED that the Mead School District No. 354 Board of Directors authorizes the following persons to sign the District's school construction project requests for payment and other school construction documents :

Travis Hanson, Superintendent and Board Secretary
Heather Ellingson, Chief Financial Officer
Ned Wendle, Facilities & Planning Executive Director


ADOPTED this 31st day of July 2023.

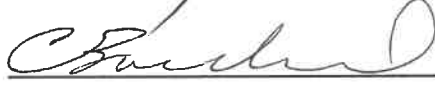
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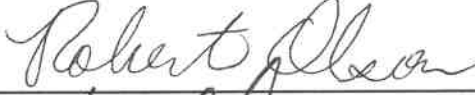



Secretary to the Board

Mead School District No. 354
Board of Directors











RESOLUTION 23-10
Appointment of District Claims Agent

WHEREAS, pursuant to the provisions of RCW 4.96.020 the governing body of each local governmental entity shall appoint an agent to receive any claim for damages made under Chapter 4.96 RCW; and

WHEREAS, all claims for damages against a local governmental entity, or against any local governmental entity's officers, employees, or volunteers, acting in such capacity, shall be presented to the agent within the applicable period of limitations within which an action must be commenced.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Mead School District No. 354, Spokane County, Washington, appoints the below listed agent to receive any claims for damages made under Chapter 4.96 RCW.

Agent Appointed: Superintendent
Office Address: 2323 E. Farwell Rd., Mead, WA 99021
Business Hours: 8 am – 4 pm


ADOPTED this 31st day of July 2023.


Attest:




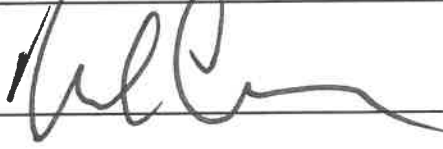
Secretary to the Board

Mead School District No. 354
Board of Directors











RESOLUTION 23-11
2023/24 School Nutrition Fees

WHEREAS, fees and budget policies for school nutrition fees are incorporated into the operations of the school budget,

NOW, THEREFORE BE IT RESOLVED by the Board of Directors that the amounts set forth on the attached 2023-2024 Meal Price Recommendation be established and administered in the 2023-2024 operating budget.

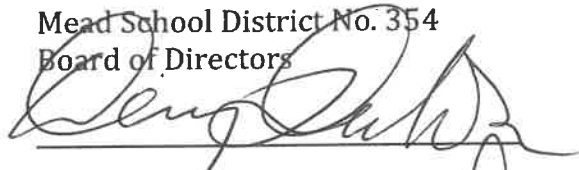


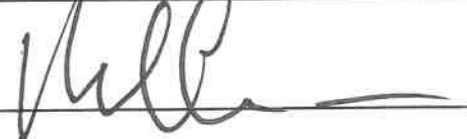
ADOPTED by the Board of Directors of Mead School District No. 354, Spokane County, Washington and authenticated by the signatures affixed below.

Dated this 31st day of July, 2023.

Attest:


Secretary to the Board

Mead School District No. 354
Board of Directors



Nutrition Services
12509 N. Market St. Bldg E, Mead, WA 99021
Telephone (509) 465-6100 FAX (509) 461-5111

2023-2024 Meal Price Recommendation

	Current Breakfast	Proposed Breakfast	Current Lunch	Proposed Lunch
Elementary	1.85	No change	2.95	No change
Middle	2.00	No change	3.50	No change
High	2.00	No change	3.50	No change
Adult	3.25	No change	5.00	No change
Milk	.65	No change	.65	No change

1. Paid Meal Equity Price Requirement for the 2023-2024 school year is \$3.56. The current weighted average price for lunch is \$3.33. USDA requires increases in lunch meal prices for 2023-2024 to meet the weighted average of \$3.43, which is the price requirement with a .10 cent cap. **See attached.**
2. However, USDA allows School Nutrition Programs with a positive fund balance to claim an exemption from raising paid meal prices.
3. Most surrounding districts are 100% free meals or a large percentage of the schools are 100% free due to Community Eligibility Expansion through HB 1878. Meal prices for paid lunch at other districts are currently lower than our prices. As a district with low free & reduced percentage, we depend on meal participation of our paid meal students.
4. The Nutrition Services department is self-sustaining and raising the meal prices to meet the .10 cent cap would only increase revenue by \$3,800.00.
5. We would recommend no changes in meal pricing to keep our prices competitive with other districts that still have paid meals.

SFA NAME:

0

SY 2023-24 Price Adjustment Calculator

[Go to Instructions](#)

SY 2023-24 Weighted Average Price Requirement

Requirement price to the nearest cent	Optional price requirement ROUNDED DOWN to nearest 5 cent
3.56	\$ 3.55

Note: Above prices are based on adjusting SY 2022-23 price requirement by the 2% rate increase plus the Consumer Price Index (7.4%)

SY 2022-23 Weighted Average Price Calculator

Enter the paid prices and number of paid lunches sold at each price for October 2022.

	Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	SY 2022-23 Weighted Average Price
1.	11,988	\$ 2.95	\$ 35,364.60	
2.	26,115	\$ 3.50	\$ 91,402.50	
3.			\$ -	
4.			\$ -	
5.			\$ -	
6.			\$ -	
7.			\$ -	
8.			\$ -	
9.			\$ -	
10.			\$ -	
TOTAL	38,103		\$ 126,767.10	\$ 3.33

Note: SY 2022-23 Weighted Average Price equal to or above the target price of \$3.56 is compliant for SY 2023-24. \$3.56 is the difference between the Free and Paid reimbursement rates for SY 2022-23.

Total Price Increase for SY 2023-24

\$ 0.22

Required price increase for SY 2023-24 (with 10 cent cap)

\$	3.43
----	------

Remaining increase carried forward to SY 2024-25	
\$	0.12

Remaining credit carried forward to SY 2024-25	
\$	-

[Go to SY 2023-24 Report](#)

Step 3 (Optional)

Pricing Estimation Calculator				
Below is a tool allowing users to manipulate prices to achieve the required new weighted average price.				
	Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	Weighted Average Price
1.	11,988	\$ 3.05	\$ 36,563.40	
2.	26,115	\$ 3.60	\$ 94,014.00	
3.			\$ -	
4.			\$ -	
5.			\$ -	
6.			\$ -	
7.			\$ -	
8.			\$ -	
9.			\$ -	
10.			\$ -	
TOTAL	38,103		\$ 130,577.40	\$ 3.43

Note: This tool is created to allow the user to only enter the number of paid lunches and the related prices. If any other parts of the tool are modified, the user runs the risk of calculating an incorrect new average price. Users should not modify the tool's current functionality.

April 2023

SFA NAME:

0

SY 2023-24 Weighted Average Pricing Report

This report assists in tracking the pricing requirements and amounts carried forward for SY 2023-2024. Information on this report is used to determine the SY 2023-24 weighted average price requirements.

Please print and keep in records.

NOTE: If information is changed in the tool, the report contents will change.

Section 1: SY 2023-24 Weighted Average Paid Price Requirements

A. SY 2023-24 Weighted Average Price Requirement*: <i>*This price will be entered into the SY 2024-25 tool to determine the SY 2024-25 weighted average price requirements</i>	3.56
B. Optional Price ROUNDED DOWN to nearest \$0.05 cents:	\$3.55

Section 2: Amounts Carried Forward to SY 2024-25

Select the SY 2023-24 method used to ensure sufficient funds are provided for PAID Lunches

Exemption Granted



Enter the SY 2022-2023 average weighted paid lunch price here:

\$3.33

Average Weighted Price Adjustments

A. Remaining increase carried forward to SY 2024-25:	N/A
B. Remaining credit carried forward to SY 2024-25:	N/A
Enter in the new average weighted price for SY 2023-24:	

Non-Federal Source Contributions

C. Remaining Annual Non-Federal Source Contribution carried forward to SY 2024-25:	N/A
---	------------

D. Remaining Credit carried forward to SY 2024-25:	N/A
---	------------

Enter the amount of Non-Federal Source contributions for SY 2023-24:	
---	--

Enter Sources of Non-Federal Funds Contributed:
General Fund Transfer

Split Calculations

Both average weighted price adjustments and Non-Federal source contributions

E. Remaining Annual Non-Federal Source Contribution carried forward to SY 2024-25:	N/A
---	------------

F. Remaining Credit carried forward to SY 2024-25:	N/A
---	------------

Enter the amount of Non-Federal Source contributions for SY 2023-24:	
---	--

Enter the new average weighted price for SY 2023-24:	
---	--

MEAD SCHOOL DISTRICT

Board Meeting of August 28, 2023

Continuing Business

V.A.

Agenda Item: **2nd Reading Procedure 2161 Revision**
Special Education and Related Services for Eligible Students

Background: Revisions to Procedure 2161, Special Education and Related Services for Eligible Students, are being presented for second reading consideration. In August of last year, the board approved substantial revisions to both Policy 2161 and Procedure 2161, bringing them into compliance with the state's new special education reporting process that required school districts to analyze and update their special education policies and procedures by August 31, 2022. The updated policy and procedure were sent to OSPI for review. Following this review OSPI recommended minor revisions be made to Procedure 2161.

No first reading (July 31, 2023) changes were recommended. As requested by President Denholm at the July 31st board meeting, the procedure revision is being presented for second reading as an action item.

Summary: Proposed revisions (highlighted), based on feedback from OSPI, are located pages 4, 5, 17, 27 & 30 of the procedure. Copies of these five pages are attached.

Staffing Implication: None

Other Considerations: None

Recommendation: Approve of the proposed procedure revision is recommended

Attachments:

- Pages 4, 5, 17, 27 & 30 of Procedure 2161

Activities are to reach:

- Children residing in the school district boundaries including preschool-aged children;
- Children attending approved non-profit private elementary and secondary schools located within the district boundaries.
- Highly mobile children (such as children experiencing homeless, in foster care and living in migrant conditions);
- Children who have a disability and may need special education services even though they are advancing from grade to grade; and
- Children at home or home schooled.

The district will consult with parents and representatives of private school students to ensure its Child Find activities are comparable in approved non-profit private schools located within district boundaries. These consultations will occur annually by letter and/or personal meetings.

The district reaches students who may be eligible for special education services through:

- Notification to parents, district-wide through the district newsletter;
- Notification to private schools located in district boundaries;
- Posting notices regarding referral in schools;
- Notifying and coordinating with the designated Part C lead agencies;
- Coordination with other public and private agencies and practitioners;
- Information regarding child find on the district's website;
- Early childhood screenings conducted by the district.

When district staff have concerns that a student may have a suspected disability which could result in eligibility for special education services, they will notify their building principal and if appropriate fill out a referral.

The district's special education department conducts early childhood screenings for ages birth to five. These occur monthly at the special education department office. When parents or others inquire about screenings, the caller will be referred to the appropriate personnel.

The screening process involves the following:

- Parents are asked to provide information to assist in assessing their child; and
- Children are screened to assess cognitive, communication, physical, social-emotional and adaptive development. Parents will be notified at the screening of the results and the parents will also be provided written notice of the results within ten days of screening. If the screening supports evaluation, obtain written consent for evaluation at the exit interview if possible, or include consent forms with the written notice notifying the parents of the results. If the screening results indicate that the child does not need an evaluation, written notice will be sent to the parents within 10 days of the screening explaining the basis for the district's decision not to evaluate. Evaluation occurs in accordance with evaluation procedures.

Referral

A student whether or not enrolled in school, may be referred for a special education evaluation by parents, district staff or other persons knowledgeable about the student. Each building principal will designate a person responsible for ensuring that district staff understands the referral process and maintain the availability of the district's optional referral form. Referrals are required to be in writing

unless the person referring is unable to write and/or communicate orally. A person who makes a referral orally must be provided with the optional district referral form in the requestor's native language and offered assistance in completing the referral with the support of a qualified interpreter when needed.

When a referral is made, the district must act within a 25 school-day timeline to make a decision about whether or not the student will receive an evaluation for eligibility for special education services.

All certificated employees will document referrals immediately upon a referral being made to or by them. All other staff receiving a referral from another person shall notify the building principal. The special education department: (a) records the referral; (b) provides written notice of the referral to the parent, including the date the request was received; and (c) advises the building special education assessment team to collect and review district data and information provided by the parent to determine whether evaluation is warranted.

During the referral period the building special education assessment team will collect and review existing information from all sources, including parents.

Examples may include:

- Child's history, including developmental milestones;
- Report cards and progress reports;
- Individual teacher's or other provider information regarding the child including observations;
- Assessment data;
- Medical information, if provided;
- Other information that may be relevant to assist in determining whether the child should be evaluated.

If the review of data occurs at a meeting, the parent will be invited. The special education department provides written notice to the parents of the decision regarding evaluation, whether or not the parents attend the meeting.

Recommendations regarding evaluation are forwarded to the special education department. After the building special education assessment team reviews the request for evaluation and supporting data and does not suspect that the child has a disability, the district may deny the request. In this case written notice, including the reason for the denial and the information used as the basis for the denial, must be given to the parent.

If the determination is that the child should be evaluated, the reviewers will include information about the recommended areas of evaluation, including the need for further medical evaluation of the student. This information will assist the district in providing parents prior written notice and will assist the district in selecting appropriate evaluation group members. The special education department is responsible for notifying parents of the results using prior written notice. When the determination is that the child will be evaluated, parent consent for evaluation and consent for release of appropriate records will be sent with the notice.

District special education staff will seek parental consent to conduct the evaluation without any unnecessary delay. The school district is not required to obtain consent from the biological parent if:

behaviors, and reduce or eliminate the frequency and severity of challenging behaviors. Positive behavioral interventions include the consideration of environmental factors that may trigger challenging behaviors and teaching a student the skills to manage his or her own behavior.

- Restraint: Physical intervention or force used to control a student, including the use of a restraint device. It does not include appropriate use of a prescribed medical, orthopedic or therapeutic device when used as intended, such as to achieve proper body position, balance or alignment or to permit a student to safely participate in activities.
- Restraint Device: A device used to assist in controlling a student, including, but not limited to, metal handcuffs, plastic ties, ankle restraints, leather cuffs, other hospital-type restraints, pepper spray, tasers or batons. Restraint device does not mean a seat harness used to safely transport students. This definition is consistent with RCW 28A.600.485(a)(c) and is not intended to endorse or encourage the use of such devices or techniques with district students.
- Practices presumed to be unreasonable when correcting or restraining any student under the age of 18. Under RCW 9A.16.100, the following is a non-exclusive list of acts that are presumed unreasonable when correcting or restraining a child:
 - throwing, kicking, burning, or cutting a child;
 - striking a child with a closed fist;
 - shaking child under the age of three;
 - interfering with a child's breathing;
 - threatening a child with a deadly weapon; or
 - doing any other act that is likely to cause bodily harm to a student greater than transient pain or minor temporary marks.

This non-exclusive list should not be read so as to imply that another, unlisted form of correction or restraint is permissible. Whether or not an unlisted use of force or restraint is presumptively permissible depends upon a balanced consideration of all relevant state laws and regulations, and whether the use is reasonable under the totality of the circumstances.

- Conditions specific to use of isolation:
 - The isolation must be discontinued as soon as the likelihood of serious harm has dissipated.
 - The enclosure will be ventilated, lighted and temperature controlled from inside or outside for purposes of human occupancy.
 - The isolation enclosure will permit continuous visual monitoring of the student from outside the enclosure.
 - An adult responsible for supervising the student will remain in visual or auditory range of the student at all times.
 - Either the student shall be capable of releasing himself or herself from the enclosure, or the student shall continuously remain within view of an adult responsible for supervising the student.
 - Any staff member or other adults using isolation must be trained and **currently** certified by a qualified provider in the use of trauma-informed crisis intervention (including de-escalation techniques), and also trained by the district in isolation requirements, unless trained personnel are not immediately available due to the unforeseeable nature of the emergency.
- Conditions specific to use of restraint and restraint devices:
 - The use of restraint or a restraint device must be discontinued as soon as the likelihood of serious harm has dissipated.
 - The restraint or restraint device will not interfere with the student's breathing.
 - Any staff member or other adults using restraint or restraint devices must be trained and certified by a qualified provider in the use of trauma-informed crisis intervention, (including de-escalation techniques), and such restraint or restraint devices, or otherwise available in the

with OSPI's contracted agent. Staff members are reminded that discussions that occur during the mediation process are confidential.

One person designated by the district to attend the mediation must have authority to bind the district in any agreement reached through mediation.

Due Process Hearing

Both parents and districts may file due process hearings involving the identification, evaluation, placement or provision of FAPE to a student. IDEA requires that specific information be provided as part of a due process hearing request. The requirements are identified in the notice of procedural safeguards. If parents request information about how to file a due process hearing, the district will provide the parent with a due process hearing request that contains the required information. Due process hearing request forms are available from the special education department and on the general education class or regular early childhood Education website. ~~OSPI Special Education and Administrative Resources Web site.~~

If any staff receives a request for a due process hearing, a copy of the request should be immediately forwarded to the special education department. If the parent has not filed the request for hearing with the Washington State Office of Administrative Hearing (OAH), ~~OSPI~~, the district will forward the parent request to ~~OAH OSPI Administrative Resources Section~~. The district may not delay or deny a parent's due process hearing request. Parents are entitled to a copy of the notice of procedural safeguards if this is the first due process hearing in a school year. The district special education staff is responsible for providing the parents a copy of the procedural safeguards in this situation and documenting that the safeguards were provided to the parent.

When a parent files a due process hearing, the student remains in the placement at the time of the request for hearing unless the parents and district agree to a different placement. The student's status during the pendency of any proceedings does not preclude the IEP team from meeting, as needed or as required, and updating and implementing the student's IEP, unless those changes are in dispute. See the discipline section below for placements when a disciplinary action is challenged.

When parents file a request for a due process hearing, the special education director will immediately schedule a resolution meeting. The meeting must occur within 15 days after a parent files a due process request with the district and provides a copy of the request to OAH, or, within seven days if the hearing request involves an expedited hearing regarding discipline. The special education director will determine the appropriate district staff that will attend the resolution meeting. The district will ensure that one of the district representatives attending the resolution meeting has authority to bind the district in any resolution agreement. The district will not bring district counsel to a resolution meeting unless the parent is bringing an attorney to the meeting.

Any resolution agreement reached will be documented in writing and is binding on the parties. The document will inform the parent of their right to void the agreement within three business days of signing the agreement.

Discipline

Students eligible for special education may be disciplined consistent with the disciplinary rules that apply to all students. The district shall determine on a case by case basis whether discipline that is permitted under WAC 392-400 should occur. However, students eligible for special education must not be improperly excluded from school for disciplinary reasons that are related to their disability or

The district is deemed to have knowledge if:

- The parent expressed concern in writing (or orally if the parent does not know how to write or has a disability that prevents a written statement) to district supervisory or administrative personnel or a teacher that the student is in need of special education and related services;
- The parent requested that the student be evaluated for special education services; or
- The teacher or other school personnel has expressed specific concern about a pattern of behavior demonstrated by the student to the director of the special education department or to other supervisory staff.

If instituting disciplinary action that would exceed ten days and the principal believes that one or more of these events applies to the student, the principal will notify the special education department to determine the appropriate disciplinary procedures.

The district is not deemed to have knowledge if, as a result of receiving the information described above, the district either:

- Conducted a special education evaluation of the student and determined that the student was not eligible for services; or
- The parent of the student has not allowed an evaluation of the child or has refused services.
- Until the evaluation is completed, such a student will remain in the educational placement determined by the district, which depending upon the behavior can include suspension or expulsion.

If the district is not deemed to have knowledge that a student is a special education student, the student may be disciplined as a student without disabilities who engages in comparable behaviors. The district shall conduct an evaluation, which is requested during the time period such a student is subjected to disciplinary measures, in an expedited manner. Until the evaluation is completed, such a student will remain in the educational placement determined by the district, which can include suspension or expulsion.

Notwithstanding the foregoing, the district may report a crime committed by a student eligible special education services to appropriate authorities. In the event of such a report, the district shall ensure that copies of the student's special education and disciplinary records are transmitted for consideration by the appropriate authorities to which the crime is reported, to the extent transmission of the records is permitted by the Family Educational Rights and Privacy Act (FERPA).

Staff Qualifications

All employees of the district funded in whole or part with state or federal excess special education funds will meet the standards established by the Professional Educator Standards Board (PESB) State Board of Education (SBE) and defined in WAC 392-172-A-02090.

All employees will hold such credentials, certificates or permits as are now or hereafter required by the PESB SBE for the particular position of employment and shall meet such supplemental standards established by the district.

Special education and related services must be provided by appropriately qualified staff. Other staff, including general education teachers and paraeducators, may assist in the provision of special education and related services, provided that the instruction is designed and supervised by special

MEAD SCHOOL DISTRICT

Board Meeting of August 28, 2023
New Business

Agenda Item: **Resolution 23-12**
2023-24 Budget Adoption

Background: State law requires that fiscal year budgets be adopted by August 31st of each year. Further, the law requires that a public hearing be held, allowing public comments, when considering adoption of the budget. A General Fund draft budget was shared with the Board at the July 31, 2023 meeting.

Fiscal Impact: Adopting the 2023-24 Budget sets the appropriation level or spending limits for each of the district's funds consistent with the assumptions and estimates utilized in its preparation.

Staffing Implications: Personnel salary and employer benefit costs comprise 81.9% of the General Fund budgeted expenditures.

Other Considerations:

- A. General Fund: An appropriation level of \$166,169,666 is proposed.
- B. Associated Student Body Fund: Budgeted expenditures of \$2,280,553 represent the consolidated budgets submitted by each of the schools.
- C. Debt Service Fund: Budgeted expenditures of \$13,627,663 provide for the repayment of debt on bond issues.
- D. Capital Projects Fund: Expenditures totaling \$5,091,925 are proposed for total bond project expenses for all projects included in the February 2015 & 2018 elections.

E. Transportation Vehicle Fund:
Expenditures in the amount of \$1,500,000
are budgeted for purchases of new buses.

Recommendation:

Following an opportunity for public
comment, it is recommended that
Resolution 23-12 Budget for the 2023-24
school year, be adopted.

Enclosure:

Resolution 23-12



**Resolution No. 23-12
2023/2024 Budget Adoption**

A RESOLUTION of the Board of Directors of Mead School District No. 354, Spokane County, Washington, fixing and determining fund appropriations; adopting the 2023-24 budget, the four year budget plan summary and the four-year enrollment projection; approving certain fund transfers; and providing for other related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MEAD SCHOOL DISTRICT NO. 354 SPOKANE COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Mead School District No. 354, Spokane County, Washington (the "District"), takes note of the following facts and hereby makes the following findings and determinations:

(a) Pursuant to RCW 28A.505.040, the District has completed the budget for the 2023-24 fiscal year and published electronic notice of the same on its website. The 2023-24 budget includes, among other things, a complete financial plan of the District for the ensuing 203-24 fiscal year and a summary of the four-year budget plan that includes a four-year enrollment projection.

(b) Pursuant to RCW 28A.505.060, the Board shall adopt the 203-24 budget on or before August 31, 2023. Prior to adoption of the 203-24 budget, the Board shall meet and conduct a public hearing to allow any person to be heard for or against any part of the 2023-24 budget, the four year budget plan, or any proposed changes to uses of enrichment funding under RCW 28A.505.240 .

(c) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on August 28, 2023, in accordance with the requirements of RCW 28A.505.060 for the purpose of adopting the 2023-24 budget.

Section 2. Fixing and Determining Fund Appropriations; Adoption of 2023-24 Budget, Four-Year Budget Summary and Four-Year Enrollment Projection.

(a) The Board hereby fixes and determines the appropriation from each fund contained in the 2023-24 budget, as follows:

General Fund	\$166,169,666
Capital Projects Fund	\$ 5,091,925
Transportation Vehicle Fund	\$ 1,500,000
Debt Service Fund	\$ 13,627,663
Associated Student Body Fund	\$ 2,280,553

(b) The Board hereby adopts the 2023-24 budget, the four-year budget plan summary, and the four-year enrollment projection and the appropriations as fixed and determined above, all of which are on file with the District and incorporated herein by this reference.

Section 3. General Authorization and Ratification. The Secretary to the Board, the President of the Board, the District's Assistant Superintendent, and other appropriate officers of the District are hereby further authorized to take all other action, to do all other things consistent with this resolution, and to execute all other documents necessary to effectuate the provisions of this resolution, and all actions heretofore taken in furtherance thereof and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

ADOPTED by the Board of Directors of Mead School District No. 354, Spokane County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 28th day of August 2023, the following Directors being present and voting in favor of the resolution.

ATTEST:

Secretary to the Board

MEAD SCHOOL DISTRICT
BOARD of DIRECTORS

MEAD SCHOOL DISTRICT

Board Meeting of August 28, 2023
New Business

Agenda Item: **2023/2024 Fees & Budget Policies
Resolution 23-13**

Background: State law requires that fiscal year budgets be adopted by August 31st of each year. Part of the budget adoption includes approving Fees & Budget Policies and the Facility Use Fee Schedules.

Fiscal Impact: Adopting the 2023/2024 Budget sets the appropriation level or spending limits for each of the district's funds consistent with the assumptions and estimates utilized in its preparation.

Facility Use Fee Schedule: Adopt Facilities Use Fee Schedule.

Union Stadium Fee Schedule: Adopt Union Stadium Rental Fee Schedule.

Mileage Rate: Adjusted to the IRS standard mileage rate as of January 1st each year.

ASB Fees: No changes in ASB membership fees.

Student Parking Fees: No change.

Staffing Implications: None.

Other Considerations: None

Recommendation: It is recommended that Resolution 23-13, 2023/2024 Fees & Policies, be adopted.

Enclosure: Resolution 23-13
9/1/2023 Union Stadium Fee Schedule
9/1/2023 Facility Use Fee Schedule
9/1/2023 Fee & Policies Schedule

UNION STADIUM RENTAL FEES

Effective September 1, 2023

Classification	I	II	III	IV
Turf Field	Practice-\$150/hour Home Event - N/C	Practice-\$200/hour Event - Estimate upon Approval	Practice-\$250/hour Event - Estimate upon Approval	Practice-\$300/hour Event - Estimate upon Approval
U1 Grass Soccer Field	N/C	\$20/hour	\$30/hour	\$40/hour
U2 Grass Soccer Field	N/C	\$20/hour	\$30/hour	\$40/hour
U3 Grass Soccer Field	N/C	\$20/hour	\$30/hour	\$40/hour
Stadium Lights-2hr min	N/C	\$50/hour	\$50/hour	\$50/hour
Custodian-2hr min				
School Day	\$40/hour	\$40/hour	\$40/hour	\$40/hour
Non School Day	\$55/hour	\$55/hour	\$55/hour	\$55/hour
Holiday	\$100/hour	\$100/hour	\$100/hour	\$100/hour

Classifications - See Board Policy 6113 for details

I - School or Chartered Youth Groups or other Government Agencies:

(School Groups, Scouts, 4-H, etc.)

II - Non-Profit Youth Groups:

(Youth Club Sports, AAU, YMCA, YWCA, SYSA, Church Youth Groups, etc.)

III - Non-Profit Community Groups:

(Adult Community & Service Clubs, Adult Athletics, Churches, etc.)

IV - Commercial or For-Profit Organizations:

(Businesses & Organizations using facilities for a profit)

Care of Stadium and Fields:

- Participants and officials must wear molded sole shoes or tennis shoes on the artificial turf.
- Only coaches, participants, officials and authorized personnel are permitted on the turf.
- Shelled seeds and nuts are strictly prohibited on all Union Stadium grounds.
- Items that may stain/damage artificial turf, such as crepe paper, beverages, food products, gum, coffee, tobacco, Vaseline, candy, glitter, etc., are prohibited.
- The use of sharp objects or golf clubs on the artificial turf are prohibited. Care should be exercised in moving equipment to avoid cutting or snagging the turf.
- Marking or painting on any field or other facility surfaces are prohibited. Movable markers, such as cones, are allowed upon receipt of permission.
- Each user(s) shall be responsible for general clean-up after use, including picking up trash and placing it in the appropriate receptacle.
- No decorations or application of materials to walls, floors, fences, etc. will be allowed without district permission and in advance of the event.
- Animals, except service dogs, are NOT allowed on district grounds and playfields.
- Kicking or bouncing balls against the fences, grandstands or any standing structure is prohibited.

Board Policy 6113
Facility Use Fee Schedule
Effective September 1, 2023

Classification → → → →	I	II	III	IV
Gymnasium/Fitness/Wt Rm				
School Day	N/C	*N/C or \$25/hour	\$45/hour	\$50/hour
Non-School Day	TBD	\$65/hour	\$70/hour	\$75/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Classroom				
School Day	N/C	*N/C or \$25/hour	\$40/hour	\$45/hour
Non-School Day	TBD	\$60/hour	\$65/hour	\$70/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Cafeteria/Commons/Library				
School Day	N/C	*N/C or \$25/hour	\$45/hour	\$50/hour
Non-School Day	TBD	\$65/hour	\$70/hour	\$75/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Mead Gymnastics Center				
School or Non-School Day	TBD	\$65/hour	\$70/hour	\$75/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Union Event Center	Sound system use requires additional fee	Sound system use requires additional fee	Sound system use requires additional fee	Sound system use requires additional fee
School or Non-School Day	TBD	\$65/hour	\$70/hour	\$75/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Auditorium/Theater	May Require Stage Crew	May Require Stage Crew	May Require Stage Crew	May Require Stage Crew
School Day	TBD	\$45/hour	\$50/hour	\$55/hour
Non-School Day	TBD	\$60/hour	\$65/hour	\$70/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Theater Stage Crew	If Necessary	If Necessary	If Necessary	If Necessary
School or Non-School Day	\$18/hour	\$18/hour	\$18/hour	\$18/hour
Kitchen Use Plus One Staff				
School or Non-School Day	\$50/hour	\$80/hour	\$80/hour	\$80/hour
Extra Custodian-2hr min	If Necessary	If Necessary	If Necessary	If Necessary
School Day	\$40/hour	\$40/hour	\$40/hour	\$40/hour
Non-School Day	\$55/hour	\$55/hour	\$55/hour	\$55/hour
Holiday	\$100/hour	\$100/hour	\$100/hour	\$100/hour
Supervision (certificated)				
School or Non-School Day	\$75/hour	\$75/hour	\$75/hour	\$75/hour

Classifications - See Board Policy 6113 for details

I - School or Chartered Youth Groups or other Government Agencies: (School Groups, Scouts, 4-H, etc.)

II - Non-Profit Youth Groups: (Youth Club Sports, AAU, YMCA, YWCA, SYSA, Church Youth Groups, etc.)

III- Non-Profit Community Groups: (Adult Community & Service Clubs, Adult Athletics, Churches, etc.)

IV - Commercial or For-Profit Organizations: (Businesses & Organizations using facilities for a profit)

*N/C-No Charge for Non-Profit Youth Groups with 501c3 Docs and 50%+1 MSD Student Roster - **School Days Only**.



2023/2024 FEES AND BUDGET POLICIES

The Board of Directors, in the process of adopting 2023/2024 fiscal year budget for the General Fund, Capital Projects Fund, Debt Service Fund, Transportation Vehicle Fund and the Associated Student Body Fund budget, hereby incorporates the following fee and budget policies into the operation of the school district:

1. The Superintendent, or his designee, is authorized to reallocate amounts between programs, activity, or object so long as the total appropriation for each fund is not exceeded.
2. Mileage reimbursement rate per mile shall be paid for use of personal vehicles pursuant to Board Policy 6213 and federal internal revenue code and IRS regulations as of January 1st of each year.
3. Fees shall be charged to users of school district facilities per the attached schedules.
(Board Policy 6113)
4. Associated Student Body Fee:
 - A. Membership – Middle School: \$15.00 High School: \$50.00
 - B. Parking – High School: \$50.00
5. Camp Fees: Camp fees for summer 2024 will be determined at a later date.

MEAD SCHOOL DISTRICT

Board Meeting of August 28, 2023

New Business

Agenda Item: **Consent Agenda**

Background:

The Consent Agenda contains items that are normal and customary in the operation of the school district.

Fiscal Impact:

The Consent Agenda items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

Staffing Implications:

None, other than the personnel recommendations, as presented.

Other Considerations:

None

Recommendation:

Approval of the Consent Agenda, as presented, is recommended.

Consent Agenda
Regular Board Meeting of August 23, 2023

1. Hire Certificated Personnel:

Heather Boswell	Mead High School	Cert	1.0 FTE Continuing Science Teacher effective 9/5/23
Tannea Zollinger	Northwood	Cert	.4 FTE Continuing (effective 9/5/23) + .6 FTE Leave Replacement Art Teacher (23/24 school year)
Michael Bartlett	Mountainside	Cert	.8 FTE Continuing Math/CTE Teacher effective 9/5/23
MacKenzie Blanc	Mountainside	Cert	.8 FTE Continuing ELA Teacher effective 9/5/23
Crystal Farnsworth	Mountainside	Cert	1.0 FTE Continuing Special Ed Teacher effective 9/5/23
Rebecca O'Neel	Highland	Cert	.6 FTE Continuing Spanish Teacher effective 9/5/23 (no longer at Mead HS)
Shanti McComas	Mead High School	Cert	1.0 FTE Continuing Intervention Inclusion Teacher effective 9/5/23
Allison Thompson	Special Services	Cert	1.0 FTE Continuing Behavior Inclusion Interventionist @ MtS effective 9/5/23 (no longer a classroom teacher at Mt.S)
James Maurer	Mead High School	Cert	.8 FTE Continuing French Teacher effective 9/5/23
Michael Mason	Northwood	Cert	1.0 FTE Continuing Intervention Inclusion Teacher effective 9/5/23 (no longer a Compass teacher)
Leila Fischer	Learning & Teaching	Cert	1.0 FTE Continuing LIT effective 9/5/23
Anna Dent	Mt. Spokane HS	Cert	1.0 FTE Continuing Special Education Teacher effective 9/5/23
Tessa Julian	Special Services	Cert	1.0 FTE Continuing SLP effective 9/5/23
Sarah Sponenburg	Special Services	Cert	.6 FTE Continuing PT effective 9/5/23
Bethany Chambers	Special Services	Cert	.5 FTE Continuing Behavior Support Counselor effective 9/5/23
Stacy Erickson	Brentwood	Cert	1.0 FTE Continuing 2 nd Grade Teacher effective 9/5/23
Kristine Solomon	Learning Services/Skyline	Cert	1.0 FTE Continuing T-K Teacher effective 9/5/23
Stephanie Hull	Learning Services/Meadow Ridge	Cert	1.0 FTE Continuing T-K Teacher effective 9/5/23
Gabriel Martin	Mt. Spokane	Cert	1.0 FTE Continuing Special Education Teacher effective 9/5/23
Greta Hale	Learning Services/Farwell	Cert	1.0 FTE Continuing T-K Teacher effective 9/5/23 (no longer a classroom teacher at Farwell)
Jacobe Valenzuela	Brentwood	Cert	1.0 FTE Continuing 1 st Grade Teacher effective 9/5/23
Kristen Swope	Evergreen	Cert	1.0 FTE Continuing 2 nd Grade Teacher effective 9/5/23
Kylie Johnston	Learning Services/Farwell	Cert	1.0 FTE Continuing T-K Teacher effective 9/5/23
Courtney Norman	Learning Services/Meadow Ridge	Cert	1.0 FTE Continuing T-K Teacher effective 9/5/23
Jennifer Smith	Special Services/Evergreen	Cert	1.0 FTE Continuing DLC Teacher effective 9/5/23
Jennifer Denenny	Northwood	Cert	1.0 FTE Continuing Resource Room Teacher effective 9/5/23

Ann Moloney	Special Services/Farwell/Meadow Ridge	Cert	1.0 FTE Continuing Resource Room Teacher effective 9/5/23
Nara Spade	Shiloh Hills	Cert	1.0 FTE Continuing 2 nd Grade Teacher effective 9/5/23
Jared Wren	Mt. Spokane (.6) Mountainside (.4)	Cert	1.0 FTE Continuing Spanish Teacher effective 9/5/23
Michael Nelson	Creekside	Cert	1.0 FTE Continuing 4 th Grade Teacher effective 9/5/23
Samantha Hand	Northwood	Cert	1.0 FTE Continuing Resource Room Teacher effective 9/5/23
Bethany Leonard	Highland	Cert	1.0 FTE Continuing DLC Teacher effective 9/5/23

2. Hire Classified Personnel:

Dylan Cohen	Maintenance	Class	8 hrs/day Temporary Grounds Position effective 6/12/23 - 9/25/23
Zachary Volk	Maintenance	Class	8 hrs/day Temporary Grounds Position effective 7/6/23 - 9/25/23
Cindy Kissinger	Technology	Class	8 hrs/day Student Records Coordinator effective 8/1/23
Erin Jennings	Creekside	Class	8 hrs/day Principal Admin Assistant effective 8/15/23
Shantel Schrag	Mountainside	Class	8 hrs/day Bookkeeper effective 8/15/23
Suzanne Holden	Brentwood	Class	8 hrs/day Principal Admin Assistant effective 8/15/23

3. Hire Certificated Substitutes:

Andrew Rockwood	Marah Novak		
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4. Hire Classified Substitutes:

Zoe Sponseller	Justin Young	William Brooks	Kathleen Long
Melyssa Noriega-Lopez	Renee Shaw	Jennifer Kaufman	Racell Horvath
Jessica Cornwell	Kalena Anderson		

5. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.

6. Approve Supplemental & Extra-Curricular Contracts (attached).

7. Accept the Following Donations:

- \$1,500 from NUCA Dozer Days to Mead High School Cheerleading Program

8. Approve Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):

Jamie Kissler	Special Education	Cert	.4 FTE 23/24 school year
Kaylen Kociela	Skyline	Cert	.4 FTE 2 nd Semester 23/24 school year
Lyudmila Gavrilenko	Northwood	Class	7/20/23 - 12/4/23
Mikal Reinoehl	Warehouse	Class	9/1/23 - 12/20/23
Laura Nelson	Farwell	Cert	1.0 FTE 1 st Semester 23/24 school year
Frankie Schade	Mountainside	Class	Wednesdays 23/24 school year + full-time leave 3/25/24 - 5/31/24

9. Accept the Following Resignations/Retirements:

Sherilyn Redmon	Mountainside	Class	Resignation effective 8/31/23 (Para Ed)
Michelle Peterson	Creekside	Class	Resignation effective 8/31/23 (Para Ed)
Beth Aho	Northwood	Class	Retirement effective 12/31/23 (Bookkeeper)
Courtney Gilbreath	Mountainside	Class	Resignation effective 8/31/23 (Para Ed)
Kristopher McKethen	Transportation	Class	Resignation effective 8/31/23 (Bus Driver)

Rosemarie Carlson	Nutrition Services	Class	Resignation effective 8/31/23 (Cook III)
Tudie Senf	Evergreen	Class	Resignation effective 8/31/23 (Para Ed)
Jewel Mann	Transportation	Class	Resignation effective 8/18/23 (Dispatcher)
Dulcy Berdit	Special Services	Cert	Resignation effective 8/31/23 (School Psychologist)
Maureen Merryman	Evergreen	Class	Retirement effective 8/31/23 (Para Ed)
Tracy Lundquist	Shiloh Hills	Class	Resignation effective 8/11/23 (Para Ed)
Jennifer Noonan	Colbert	Class	Resignation effective 8/29/23 (Para Ed)
Karen Kerr	Colbert	Class	Retirement effective 10/31/23 (Para Ed)

Spokane County, Mead, Washington

8/28/2023

[Signature]

THIS IS TO CERTIFY that the warrants of the Mead School District No. 354, Spokane County, Washington, as listed below, have been allowed by the School Board of this District.

Fund Name	Vouchers (Inclusive)	Warrants (Inclusive)	Amount
General Fund:			
8/4/2023	AP-1282	112650-112689	\$502,449.12
8/4/2023	AP-1283	ACH	\$91.71
8/4/2023	PR-1281	ACH	\$8,368.77
8/11/2023	AP-1285	112694-112729	\$164,191.03
8/11/2023	AP-1286	ACH	\$89.15
8/16/2023	PR-1290	ACH	\$10,462.10
8/16/2023	PR-1291	ACH	\$4,381.83
8/16/2023	PR-39	112733	\$570.06
8/18/2023	AP-1292	112734-112783	\$1,479,233.03
8/18/2023	AP-1293	ACH	\$4.72
8/25/2023	AP-1297	112791-112849	\$379,920.76
8/25/2023	AP-1298	ACH	\$2,398.85
		TOTAL/General Fund:	\$2,552,161.13
Capital Projects:			
8/18/2023	AP-1294	112784-112785	\$206,089.69
8/25/2023	AP-1299	112850-112851	\$163,359.85
		TOTAL/Capital Projects:	\$369,449.54

Assoc. Student Body:

8/4/2023	AP-1284	112690-112693	\$6,904.02
8/11/2023	AP-1287	112730-112732	\$26,500.00
8/18/2023	AP-1295	112786-112790	\$22,674.38
8/18/2023	AP-1296	ACH	\$2,319.56
8/25/2023	AP-1300	112852-112864	\$49,250.06
		TOTAL/ASB Fund:	\$107,648.02

Transportation Vehicle Fund:

8/25/2023	AP-1301	112865	\$163,921.66
		TOTAL/Transportation Fund:	\$163,921.66

<i>TOTAL ALL FUNDS</i>	\$3,193,180.35
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Secretary _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

GENERAL FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1282

Starting Check Number: 112650

Check #	Date	Payee	Amount
112650	08/04/2023	A M LANDSHAPER INC	\$1,372.14
112651	08/04/2023	ACADEMIC THERAPY	\$1,325.00
112652	08/04/2023	ACE HARDWARE	\$36.25
112653	08/04/2023	ADAMS TRACTOR CO INC	\$22,781.00
112654	08/04/2023	APPLE COMPUTER INC	\$14,581.71
112655	08/04/2023	AVISTA UTILITIES	\$84,625.76
112656	08/04/2023	CASCADE MACHINERY & ELECTRIC INC	\$394.31
112657	08/04/2023	ED SMITH TREE SERVICE LLC	\$4,628.25
112658	08/04/2023	EDUCATION FRAMEWORK INC	\$26,294.40
112659	08/04/2023	EMPLOYMENT SECURITY DEPART	\$4,995.10
112660	08/04/2023	FISHER'S TECHNOLOGY	\$3.06
112661	08/04/2023	GARWOOD SERVICES	\$350.00
112662	08/04/2023	GREATAMERICA FINANCIAL SERVICES	\$740.11
112663	08/04/2023	GSL DISTRICT #8 SCHOOLS	\$12,599.00
112664	08/04/2023	HOME DEPOT CREDIT SERVICES	\$180.81
112665	08/04/2023	HORIZON AUTOMATIC RAIN COMPANY DBA	\$6.25
112666	08/04/2023	JOHNSTONE SUPPLY	\$69.43
112667	08/04/2023	KCDA	\$1,413.76
112668	08/04/2023	MOMAR INCORPORATED	\$856.48
112669	08/04/2023	NATIONAL COLOR GRAPHICS, INC	\$3,722.35
112670	08/04/2023	NORTH 40 OUTFITTERS	\$192.39
112671	08/04/2023	OTIS ELEVATOR	\$4,107.80
112672	08/04/2023	OXARC	\$168.51
112673	08/04/2023	POWERSCHOOL GROUP LLC	\$153,474.44
112674	08/04/2023	PTERA INC	\$85.00
112675	08/04/2023	REFRIGERATION SUPPLIES DIST	\$21,998.35
112676	08/04/2023	RICE, MELIA	\$770.00
112677	08/04/2023	RWC INTERNATIONAL	\$1,125.43
112678	08/04/2023	SAFEGUARD BUSINESS SYSTEMS	\$557.55
112679	08/04/2023	SCHOLASTIC INC	\$1,361.33
112680	08/04/2023	SERVPRO OF NORTHWEST SPOKANE	\$2,667.35
112681	08/04/2023	SITEONE LANDSCAPE SUPPLY LLC	\$936.74
112682	08/04/2023	SPOKANE CO WATER DIST 3	\$4,992.25
112683	08/04/2023	STONEWAY ELECTRIC	\$1,356.00
112684	08/04/2023	SUN RENTAL	\$101.82
112685	08/04/2023	TRAVELERS	\$100.00
112686	08/04/2023	US BANK CORPORATE PYMT SYSTEM	\$120,695.40
112687	08/04/2023	WALTER E NELSON CO	\$117.88

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1282

Starting Check Number: 112650

Check #	Date	Payee	Amount
112688	08/04/2023	WCP SOLUTIONS	\$6,460.82
112689	08/04/2023	WESTERN EQUIPMENT	\$204.89
Total Amount:			\$502,449.12

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2022-2023

Voucher Batch Number: 1283

08/04/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
Jordan, Kathryn A		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$41.73
			Vendor Total:	\$41.73
Shoop-Swanson, Karen Jo		1.0.530.2132.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$38.19
			Vendor Total:	\$38.19
Smith, Sydney Lee		1.0.530.9700.13.8581.01.03.000.0000	TRAVEL-IN DISTRICT	\$11.79
			Vendor Total:	\$11.79
			Grand Total:	\$91.71

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1285

Starting Check Number: 112694

Check #	Date	Payee	Amount
112694	08/11/2023	AGPARTS WORLDWIDE INC	\$7,889.90
112695	08/11/2023	AMAZON	\$1,020.00
112696	08/11/2023	AMERICAN ON SITE SERVICES	\$1,317.50
112697	08/11/2023	CAMTEK	\$210.80
112698	08/11/2023	CITY GLASS	\$506.85
112699	08/11/2023	CITY OF SPOKANE - UTILITIES DIVISION	\$19,603.28
112700	08/11/2023	EDNETICS INC	\$9,637.65
112701	08/11/2023	FIRST CHOICE SERVICES	\$435.97
112702	08/11/2023	GRAYBAR ELECTRIC CO INC	\$734.44
112703	08/11/2023	GREATAMERICA FINANCIAL SERVICES	\$1,987.76
112704	08/11/2023	HOME DEPOT CREDIT SERVICES	\$104.21
112705	08/11/2023	HOME DEPOT PRO	\$1,301.25
112706	08/11/2023	INLAND POWER & LIGHT CO	\$8,841.61
112707	08/11/2023	JOHNSTONE SUPPLY	\$670.83
112708	08/11/2023	KENWORTH SALES SPOKANE	\$3,670.71
112709	08/11/2023	M & L SUPPLY	\$50.95
112710	08/11/2023	MAINTENANCE SOLUTIONS INC	\$978.92
112711	08/11/2023	NATIONAL CARWASH SOLUTIONS INC	\$5,432.15
112712	08/11/2023	NORTHWEST TEXTBOOK DEPOSITORY	\$7,647.62
112713	08/11/2023	OXARC	\$7.63
112714	08/11/2023	RWC INTERNATIONAL	\$2,137.96
112715	08/11/2023	SHERWIN WILLIAMS	\$492.75
112716	08/11/2023	SITEONE LANDSCAPE SUPPLY LLC	\$41.38
112717	08/11/2023	SPOKANE CO ENVIRONMENTAL SERVICES	\$3,371.46
112718	08/11/2023	SPOKANE CONCRETE CUTTING INC	\$381.15
112719	08/11/2023	STONEWAY ELECTRIC	\$1,494.77
112720	08/11/2023	SUNSHINE DISPOSAL & RECYCLING	\$3,701.51
112721	08/11/2023	THE BERC GROUP	\$5,000.00
112722	08/11/2023	US LINEN & UNIFORM INC	\$1,724.18
112723	08/11/2023	VERIZON..	\$449.58
112724	08/11/2023	WASTE MANAGEMENT OF SPOKANE	\$21,712.23
112725	08/11/2023	WELLS FARGO FINANCIAL LEASING INC	\$5,749.13
112726	08/11/2023	WESTERN STATES EQUIPMENT	\$1,330.21
112727	08/11/2023	WHITWORTH WATER DIST 2	\$37,858.48
112728	08/11/2023	ZAYO ENTERPRISE NETWORKS	\$6,514.59
112729	08/11/2023	ZIGGY'S	\$181.62
Total Amount:			\$164,191.03

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2022-2023

Voucher Batch Number: 1286

08/11/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
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Gilbert, Donald L

1.0.530.9700.63.8581.07.35.000.0000 TRAVEL - IN DISTRICT \$47.16

Vendor Total: \$47.16

Westermann, Joshalund Cyrus

1.0.530.0200.23.8581.42.40.000.0000 TRAVEL - IN DISTRICT \$41.99

Vendor Total: \$41.99

Grand Total: \$89.15

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1292

Starting Check Number: 112734

Check #	Date	Payee	Amount
112734	08/18/2023	ADAMS TRACTOR CO INC	\$436.00
112735	08/18/2023	AMAZON	\$2,140.01
112736	08/18/2023	AMI GRAPHICS, INC	\$243.99
112737	08/18/2023	BATTERIES PLUS	\$679.07
112738	08/18/2023	CAMTEK	\$1,876.61
112739	08/18/2023	CHARACTERSTRONG LLC	\$3,809.32
112740	08/18/2023	COMMUNITY COLLEGES OF SPOKANE	\$1,274,429.46
112741	08/18/2023	DEPT OF HEALTH	\$4,268.11
112742	08/18/2023	EVCO SOUND & ELECTRONICS	\$434.26
112743	08/18/2023	FOLLETT SCHOOL SOLUTIONS INC	\$2,112.43
112744	08/18/2023	FRANKLIN PARK URGENT CARE CENTER	\$330.52
112745	08/18/2023	FULL COMPASS SYSTEMS LTD	\$20,348.87
112746	08/18/2023	GRADUATION ALLIANCE	\$24,971.10
112747	08/18/2023	GRAYBAR ELECTRIC CO INC	\$32.77
112748	08/18/2023	HARRIS, DAVID B	\$212.04
112749	08/18/2023	HOME DEPOT CREDIT SERVICES	\$668.44
112750	08/18/2023	HORIZON AUTOMATIC RAIN COMPANY DBA	\$302.34
112751	08/18/2023	IML SECURITY SUPPLY	\$5,565.37
112752	08/18/2023	INSIGHT DISTRIBUTING COMPANY	\$32,702.67
112753	08/18/2023	INTERMAX NETWORKS	\$2,643.12
112754	08/18/2023	INTERSTATE ALL BATTERY CENTER	\$360.17
112755	08/18/2023	JOHNSTONE SUPPLY	\$622.91
112756	08/18/2023	KCDA	\$228.15
112757	08/18/2023	LANGUAGE LINE SERVICES INC	\$3.14
112758	08/18/2023	LILAC CITY BEHAVIORAL SERVICES PLLC	\$18,322.16
112759	08/18/2023	M & L SUPPLY	\$714.08
112760	08/18/2023	MOMAR INCORPORATED	\$619.45
112761	08/18/2023	MOTION AUTO SUPPLY	\$40.48
112762	08/18/2023	NAPA AUTO PARTS	\$1,565.91
112763	08/18/2023	NORTH 40 OUTFITTERS	\$192.62
112764	08/18/2023	OXARC	\$15.91
112765	08/18/2023	PERFORMANCE SYSTEMS INTEGRATION LLC	\$15,626.40
112766	08/18/2023	PETROCARD SYSTEMS INC	\$6,838.56
112767	08/18/2023	PPC SOLUTIONS, INC	\$1,381.40
112768	08/18/2023	PRO MECHANICAL SERVICES, INC	\$18,191.08
112769	08/18/2023	REFRIGERATION SUPPLIES DIST	\$951.26
112770	08/18/2023	RIDDELL	\$9,820.01
112771	08/18/2023	RWC INTERNATIONAL	\$79.30

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1292

Starting Check Number: 112734

Check #	Date	Payee	Amount
112772	08/18/2023	SHERWIN WILLIAMS	\$223.01
112773	08/18/2023	SITEONE LANDSCAPE SUPPLY LLC	\$301.00
112774	08/18/2023	STONEWAY ELECTRIC	\$643.17
112775	08/18/2023	THE MASTER TEACHER, INC	\$1,415.70
112776	08/18/2023	TYLER TECH INC	\$2,974.93
112777	08/18/2023	UNITED DATA SECURITY INC	\$90.00
112778	08/18/2023	WA STATE SCHOOL FOR THE BLIND	\$4,689.38
112779	08/18/2023	WALTER E NELSON CO	\$500.00
112780	08/18/2023	WASA	\$1,287.99
112781	08/18/2023	WCP SOLUTIONS	\$11,985.18
112782	08/18/2023	WITHERSPOON BRAJCICH MCPHEE PLLC	\$1,120.00
112783	08/18/2023	ZIGGY'S	\$223.18
Total Amount:			\$1,479,233.03

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2022-2023

Voucher Batch Number: 1293

08/18/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
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Reil, Debra E

1.0 530.2100.27.8581.01.09.000.0000 TRAVEL-IN DISTRICT

\$4.72

Vendor Total:

\$4.72

Grand Total:

\$4.72

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1297

Starting Check Number: 112791

Check #	Date	Payee	Amount
112791	08/25/2023	A&D FIRE	\$5,651.91
112792	08/25/2023	ACADEMIC THERAPY	\$160.00
112793	08/25/2023	ACCESS INFORMATION PROTECTED	\$159.94
112794	08/25/2023	ACE HARDWARE	\$107.17
112795	08/25/2023	AGPARTS WORLDWIDE INC	\$1,107.79
112796	08/25/2023	AMAZON	\$9.92
112797	08/25/2023	APPLE COMPUTER INC	\$334.45
112798	08/25/2023	BUB'S SEPTIC PUMPING	\$1,545.83
112799	08/25/2023	CITY GLASS	\$2,367.40
112800	08/25/2023	CURRICULUM ASSOCIATES INC	\$174.46
112801	08/25/2023	EPS/SCHOOL SPECIALTY INTERVENTION	\$7,671.54
112802	08/25/2023	ESD 101	\$6,612.36
112803	08/25/2023	FEDERAL EXPRESS CORP	\$69.93
112804	08/25/2023	FOLLETT SCHOOL SOLUTIONS INC	\$373.87
112805	08/25/2023	GARLAND PRINTING INC	\$2,171.28
112806	08/25/2023	GOOLD, RON	\$30.85
112807	08/25/2023	GRAHAM, SAMANTHA	\$102.20
112808	08/25/2023	GRAINGER CO	\$90.49
112809	08/25/2023	GRAYBAR ELECTRIC CO INC	\$1,240.90
112810	08/25/2023	HAPPY NUMBERS INC	\$435.00
112811	08/25/2023	HOME DEPOT CREDIT SERVICES	\$384.01
112812	08/25/2023	HUB INTERNATIONAL NORTHWEST LLC	\$30,000.00
112813	08/25/2023	HUDL	\$10,918.07
112814	08/25/2023	JOSTENS	\$15.96
112815	08/25/2023	LANGUAGE LINE SERVICES INC	\$93.01
112816	08/25/2023	LEARNING A-Z	\$1,189.84
112817	08/25/2023	M & L SUPPLY	\$870.89
112818	08/25/2023	MYRICK, DEBORA	\$67.00
112819	08/25/2023	NATIONAL STUDENT CLEARINGHOUSE	\$1,190.00
112820	08/25/2023	NORTH 40 OUTFITTERS	\$56.12
112821	08/25/2023	NORTHWEST DISTRIBUTION	\$10,725.27
112822	08/25/2023	PETROCARD SYSTEMS INC	\$3,747.40
112823	08/25/2023	PHILADELPHIA INSURANCE COMPANIES	\$451.00
112824	08/25/2023	PLANET TURF/JCC LTD	\$7,155.78
112825	08/25/2023	RADIO ENGINEERING INDUSTRIES INC	\$2,788.69
112826	08/25/2023	RWC INTERNATIONAL	\$2,637.56
112827	08/25/2023	SCHOOLS INSURANCE ASSOC OF WA	\$5,000.00
112828	08/25/2023	SIRS/SCHOOL INFO & RESEARCH	\$1,215.00

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1297

Starting Check Number: 112791

Check #	Date	Payee	Amount
112829	08/25/2023	SPOKANE PUBLIC FACILITIES DIST	\$875.00
112830	08/25/2023	SPOKANE SUNSCREEN	\$4,367.16
112831	08/25/2023	STAPLES ADVANTAGE	\$463.27
112832	08/25/2023	TALX UC EXPRESS	\$494.04
112833	08/25/2023	TANZ MECHANICAL INSULATION LLC	\$1,562.72
112834	08/25/2023	TDS TELECOM SERVICE LLC	\$339.00
112835	08/25/2023	TEACHING TEXTBOOKS INC	\$771.35
112836	08/25/2023	TRACTEL INC	\$9,622.51
112837	08/25/2023	TURF TANK	\$612.01
112838	08/25/2023	TYLER TECH INC	\$112,374.43
112839	08/25/2023	US BANK CORPORATE PYMT SYSTEM	\$61,778.47
112840	08/25/2023	VIP PRODUCTION NW INC	\$1,496.29
112841	08/25/2023	WALTER E NELSON CO	\$32,862.76
112842	08/25/2023	WASA	\$3,728.53
112843	08/25/2023	WASHINGTON OFFICIALS ASSOCIATION	\$17,150.00
112844	08/25/2023	WCP SOLUTIONS	\$8,711.97
112845	08/25/2023	WELLS FARGO FINANCIAL LEASING INC	\$1,067.48
112846	08/25/2023	WESTER, DOUGLAS	\$124.00
112847	08/25/2023	WESTERN EQUIPMENT	\$803.46
112848	08/25/2023	WESTERN STATES EQUIPMENT	\$6,898.42
112849	08/25/2023	WIAA	\$4,895.00
Total Amount:			\$379,920.76

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2022-2023

Voucher Batch Number: 1298

08/25/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
Elkins, Kimberly				
		1.0.530.9800.41.8582.07.07.000.0000	TRAVEL-OUT OF DISTRICT	\$163.00
			Vendor Total:	\$163.00
Oswalt, Mark Philo				
		1.0.530.9800.41.8582.07.07.000.0000	TRAVEL-OUT OF DISTRICT	\$573.00
			Vendor Total:	\$573.00
Wolfe, Patrick Karl				
		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$1,662.85
			Vendor Total:	\$1,662.85
			Grand Total:	\$2,398.85

End of Report

CAPITAL PROJECTS FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1294

Starting Check Number: 112784

Check #	Date	Payee	Amount
112784	08/18/2023	IBEX FLOORING	\$153,037.28
112785	08/18/2023	MACKIN & LITTLE	\$53,052.41
Total Amount:			\$206,089.69

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1299

Starting Check Number: 112850

Check #	Date	Payee	Amount
112850	08/25/2023	BOUTEN CONSTRUCTION COMPANY	\$141,796.48
112851	08/25/2023	SERVPRO OF NORTHWEST SPOKANE	\$21,563.37
Total Amount:			\$163,359.85

End of Report

ASB FUND

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Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1284

Starting Check Number: 112690

Check #	Date	Payee	Amount
112690	08/04/2023	GONZAGA BASKETBALL CAMPS	\$2,400.00
112691	08/04/2023	JAE ENTERPRISES LLC	\$95.79
112692	08/04/2023	MEAD SCHOOL DISTRICT	\$2,688.23
112693	08/04/2023	NSPA	\$1,720.00
Total Amount:			\$6,904.02

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1287

Starting Check Number: 112730

Check #	Date	Payee	Amount
112730	08/11/2023	BRITO, LUIS	\$9,437.50
112731	08/11/2023	SANTOS IV, DONACIANO	\$12,062.50
112732	08/11/2023	WALLACE, VICTOR JR	\$5,000.00
Total Amount:			\$26,500.00

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1295

Starting Check Number: 112786

Check #	Date	Payee	Amount
112786	08/18/2023	CREATIVE COSTUME & DESIGN INC	\$2,781.50
112787	08/18/2023	MARCHING GEAR LLC	\$2,580.00
112788	08/18/2023	NORTHWEST ASSOCIATION PERFORMING ARTS	\$2,500.00
112789	08/18/2023	VARSITY	\$14,300.88
112790	08/18/2023	YMCA	\$512.00
Total Amount:			\$22,674.38

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2022-2023

Voucher Batch Number: 1296

08/18/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
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Stuchell, Austin E		4.0.530.2800.00.0000.28.00.000.0000	BOYS CROSS COUNTRY	\$2,319.56
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Vendor Total: \$2,319.56

Grand Total: \$2,319.56

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1300

Starting Check Number: 112852

Check #	Date	Payee	Amount
112852	08/25/2023	A-L COMPRESSED GASES	\$17.82
112853	08/25/2023	ALLMAN, ALEXA	\$100.00
112854	08/25/2023	BSN SPORTS	\$5,122.87
112855	08/25/2023	DORIAN STUDIO	\$5,325.00
112856	08/25/2023	JAE ENTERPRISES LLC	\$2,587.97
112857	08/25/2023	MEAD SCHOOL DISTRICT	\$3,967.32
112858	08/25/2023	MOMENTUM INC	\$2,984.38
112859	08/25/2023	NOLAN, RACHEL	\$150.00
112860	08/25/2023	OILFIELD ARMY	\$324.44
112861	08/25/2023	RIDDELL	\$2,660.84
112862	08/25/2023	US BANK CORPORATE PYMT SYSTEM	\$15,066.42
112863	08/25/2023	VARSITY	\$443.00
112864	08/25/2023	WENATCHEE HIGH SCHOOL	\$10,500.00
Total Amount:			\$49,250.06

End of Report

TRANSPORTATION VEHICLE FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1301

Starting Check Number: 112865

Check #	Date	Payee	Amount
112865	08/25/2023	RWC INTERNATIONAL	\$163,921.66
Total Amount:			\$163,921.66

End of Report

EXTRA CURRICULAR CONTRACTS

August 2023

Location	First Name	Last Name	Activity	Amount
Special Services	Kyle	Smith	Life Skills Overload	\$ 119.60
Midway Elementary	Suzanne	Bofenkamp	Marathon Kids Club	\$ 420.00
Midway Elementary	Anne	Pritchard	Marathon Kids Club	\$ 420.00
Midway Elementary	Meghan	Slick	Marathon Kids Club	\$ 420.00
Special Services	Tess	Baldwin	June SpEd Overload	\$ 854.10
Special Services	Vivian	Davis	June SpEd Overload	\$ 947.58
Special Services	Heidi	Kieper	June SpEd Overload	\$ 378.67
Special Services	June	Lamberd	June SpEd Overload	\$ 3,525.60
Special Services	Tami	Lee	June SpEd Overload	\$ 575.50
Special Services	Ireland	Mayfield	June SpEd Overload	\$ 334.50
Special Services	Tim	Wiersma	June SpEd Overload	\$ 1,138.30
Special Services	Jessica	Rumberger	June SpEd Overload	\$ 232.94
Special Services	Gina	McGlocklin	June SpEd Overload	\$ 497.20
Mt. Spokane	Kelly	Leaf	Summer Gymnastics Camp	\$ 500.00
Mt. Spokane	Dana	Trantum	Summer Gymnastics Camp	\$ 450.00
Mt. Spokane	Jordyn	Andrade	Summer Gymnastics Camp	\$ 450.00
Mt. Spokane	Todd	Slatter	Summer Coed Soccer Camp	\$ 200.00
Mt. Spokane	Terra	Davidson	Summer Coed Soccer Camp	\$ 200.00
Mt. Spokane	Andi	Hurst	Summer Coed Soccer Camp	\$ 200.00
Mt. Spokane	Terry	Cloer	Summer Football Camp	\$ 1,000.00
Mt. Spokane	Danny	Figueira	Summer Football Camp	\$ 900.00
Mt. Spokane	Brian	Gardner	Summer Football Camp	\$ 450.00
Mt. Spokane	Matt	White	Summer Football Camp	\$ 450.00
Mt. Spokane	Tim	Trout	Summer Football Camp	\$ 650.00
Mt. Spokane	Kevin	Oglesbee	Summer Football Camp	\$ 450.00
Mt. Spokane	Chris	Sloan	Summer Football Camp	\$ 450.00
Mt. Spokane	Johnny	Campbell	Summer Football Camp	\$ 450.00
Mt. Spokane	Josh	Cowart	Summer Football Camp	\$ 450.00
Mt. Spokane	Johnathan	Harrison	Summer Football Camp	\$ 450.00
Mt. Spokane	Ronnie	Biggs	Summer Football Camp	\$ 200.00
Mead High	Hanna	Bjerkestrand	Summer Sports Camp	\$ 600.00
Mead High	Jenna	Schlosser	Summer Sports Camp	\$ 300.00
Mead High	Luke	Jordan	Summer Sports Camp	\$ 600.00
Mead High	Steven	Karr	Summer Sports Camp	\$ 300.00
Mead High	Patrick	Deubel	Summer Sports Camp	\$ 200.00
Mead High	Ivan	Gustafson	Summer Sports Camp	\$ 180.00
Mead High	Quantae	Anderson	Summer Sports Camp	\$ 600.00
Mead High	Madeline	Leslie	Summer Sports Camp	\$ 220.00
Mead High	Lauren	Johnson	Summer Sports Camp	\$ 220.00
Mead High	Dori	Whitford	Summer Sports Camp	\$ 600.00
Mead High	Donny	Hodgson	Summer Sports Camp	\$ 200.00
Mead High	Gray	Peone	Summer Sports Camp	\$ 200.00
Mead High	Claire	Spring	Summer Sports Camp	\$ 140.00
Mead High	Austin	Stuchell	Summer Sports Camp	\$ 600.00
Mead High	Curtis	Barville	Summer Sports Camp	\$ 160.00
Mead High	Cooper	Osborne	Summer Sports Camp	\$ 160.00

EXTRA CURRICULAR CONTRACTS

August 2023

Location	First Name	Last Name	Activity	Amount
Mead High	Casey	Curtis	Summer Sports Camp	\$ 600.00
Mead High	Keith	Ross	Summer Sports Camp	\$ 300.00
Mead High	Shawn	Wilson	Summer Sports Camp	\$ 600.00
Mead High	Amanda	Chan	Summer Sports Camp	\$ 260.00
Mead High	Kirsten	Pinkney	Summer Sports Camp	\$ 260.00
Mead High	Allie	Flynn	Summer Sports Camp	\$ 200.00
Mead High	Keith	Stamps	Summer Sports Camp	\$ 600.00
Mead High	Ivan	Gustafson	Summer Sports Camp	\$ 300.00
Mead High	Brian	Patterson	Summer Sports Camp	\$ 300.00
Mead High	Jared	Thomas	Summer Sports Camp	\$ 300.00
Mead High	Gunnar	Drew	Summer Sports Camp	\$ 300.00
Mead High	Jesse	Wilhelm	Summer Sports Camp	\$ 200.00
Mead High	Jesse	McCorkle	Summer Sports Camp	\$ 200.00
Mead High	Derek	Hardin	Summer Sports Camp	\$ 200.00
Mead High	Jacob	Hernandez	Summer Sports Camp	\$ 200.00
Mead High	Tevin	Duke	Summer Sports Camp	\$ 200.00
Mead High	Brett	Ogata	Summer Sports Camp	\$ 180.00
Mead High	Nata	Miller	Summer Sports Camp	\$ 140.00
Mead High	Phil	McLean	Summer Sports Camp	\$ 600.00
Mead High	Tyler	McLean	Summer Sports Camp	\$ 220.00
Mead High	Jeremy	Golding	Summer Sports Camp	\$ 220.00
Mead High	Bryan	Smith	Summer Sports Camp	\$ 220.00
Mead High	Bryce	Borland	Summer Sports Camp	\$ 600.00
Mead High	Jon	Wrigley	Summer Sports Camp	\$ 600.00
Mead High	Zoe	Milatz	Summer Sports Camp	\$ 160.00
Mead High	Katherine	Melka	Summer Sports Camp	\$ 600.00
Mead High	Angela	Pierson	Summer Sports Camp	\$ 600.00

SUPPLEMENTAL CONTRACT

August 2023

Location	First Name	Last Name	Activity	Amount
Special Services	Karen	Shoop-Swanson	Summer ESY	\$ 735.24
Learning & Teaching	Andy	Arnold	College in High School	\$ 945.00
Learning & Teaching	Mark	Eastman	College in High School	\$ 270.00
Learning & Teaching	Sarah	Edmonson	College in High School	\$ 1,485.00
Learning & Teaching	Becky	O'Neel	College in High School	\$ 540.00
Learning & Teaching	Kevin	Connelly	College in High School	\$ 495.00
Learning & Teaching	Nathan	Sebright	College in High School	\$ 720.00
Learning & Teaching	Stephanie	Semb/Rohrbach	College in High School	\$ 540.00
Learning & Teaching	Jill	Weiler	College in High School	\$ 450.00
Business & Operation	Beth	Pipkin	MHS Portables Moving Stipend	\$ 500.00
Business & Operation	Mark	Eastman	MHS Portables Moving Stipend	\$ 500.00
Business & Operation	Susan	Chandler	MHS Portables Moving Stipend	\$ 500.00
Business & Operation	Regan	Drew	MHS Portables Moving Stipend	\$ 166.67
Business & Operation	Dunar	Drew	MHS Portables Moving Stipend	\$ 166.67
Business & Operation	Rick	Biggerstaff	MHS Portables Moving Stipend	\$ 166.67
CTE	Diane	Mitchell	Summer STEM Academy	\$ 3,000.00
CTE	Jennifer	Romo	Summer STEM Academy	\$ 3,000.00
CTE	Brett	Maloney	Summer STEM Academy	\$ 3,000.00
CTE	Maya	Heissenbuttel	Summer STEM Academy	\$ 3,000.00
CTE	Brittany	Page	Summer STEM Academy	\$ 3,000.00
CTE	Brandon	Butler	Summer STEM Academy	\$ 3,000.00
CTE	Renee	Demand	Summer STEM Academy	\$ 3,000.00
CTE	Jeremiah	Taylor	Summer STEM Academy	\$ 3,000.00
CTE	David	Vail	Summer STEM Academy	\$ 3,000.00
CTE	Melanie	Wiser	Summer STEM Academy	\$ 3,000.00
CTE	Patrick	Round	Summer STEM Academy	\$ 1,000.00
CTE	Brooklyn	Butler	Summer STEM Academy	\$ 1,440.00
CTE	Madison	Ediger	Summer STEM Academy	\$ 1,320.00
CTE	Quinn	Gamon	Summer STEM Academy	\$ 1,440.00
CTE	Luke	Lewis	Summer STEM Academy	\$ 1,440.00
CTE	Chloe	Maple	Summer STEM Academy	\$ 1,440.00
CTE	Jacob	Gendreau	Summer STEM Academy	\$ 1,224.00
CTE	Andrew	Champlin	Summer STEM Academy	\$ 1,224.00
CTE	Jayde	Lewis	Summer STEM Academy	\$ 1,224.00
CTE	Melissa	Hoang	Summer STEM Academy	\$ 1,200.00
CTE	Kevin	Gruen	Summer STEM Academy	\$ 496.50
Shiloh Hills Elementary	Gabrielle	Warren	SOAR Summer Program	\$ 3,121.12
Shiloh Hills Elementary	Heidi	Rae	SOAR Summer Program	\$ 5,879.22
Shiloh Hills Elementary	Hilary	Linklater	SOAR Summer Program	\$ 3,774.69
Shiloh Hills Elementary	Kalle	Crouch	SOAR Summer Program	\$ 3,186.41
Shiloh Hills Elementary	Madison	Patterson	SOAR Summer Program	\$ 3,186.41
Shiloh Hills Elementary	Molly	Cain	SOAR Summer Program	\$ 4,560.75
Shiloh Hills Elementary	Sarah	Mortier	SOAR Summer Program	\$ 3,797.44
Shiloh Hills Elementary	Cathe	Hagstrom	SOAR Summer Program	\$ 8,543.00
Special Services	Sara	Kenney	Extended School Year	\$ 803.11
Special Services	Carolyn	Strate	Extended School Year	\$ 646.86

SUPPLEMENTAL CONTRACT

August 2023

Location	First Name	Last Name	Activity	Amount
Special Services	Diane	Mitchell	Extended School Year	\$ 5,515.62
Mead Learning Option	Teri	Inman	Summer School	\$ 2,222.83
Mead Learning Option	Marcella	Lybbert	Summer School	\$ 2,475.06
Business & Operation	Tracy	Taitch	MLO move to Pittsburgh LC	\$ 935.58
Business & Operation	Kerrie	Rowland	MLO move to Pittsburgh LC	\$ 1,130.18
Business & Operation	Kari	Hennessy	MLO move to Pittsburgh LC	\$ 1,061.22
Business & Operation	Sonja	Svenningsen	MLO move to Pittsburgh LC	\$ 877.94
Business & Operation	Tracee	Jensen-Carroll	MLO move to Pittsburgh LC	\$ 1,130.18
Business & Operation	Tiffany	Degenhart	MLO move to Pittsburgh LC	\$ 1,130.18
Business & Operation	Paul	Kautzman	MLO move to Pittsburgh LC	\$ 1,130.18
Business & Operation	Jennifer	Springstead	MLO move to Pittsburgh LC	\$ 1,095.16
Business & Operation	Janelle	Hildahl	MLO move to Pittsburgh LC	\$ 935.58
Business & Operation	Linda	Warren	MLO move to Pittsburgh LC	\$ 1,061.22
Business & Operation	Hagen	Burzic	MLO move to Pittsburgh LC	\$ 784.10

MEAD SCHOOL DISTRICT

Board Meeting of August 28, 2023

New Business

Agenda Item: **Student Travel Proposal**
 Mead High School Girls Cross-Country

Background:

Fifteen members of the Mead High School Girls Cross-Country Team and Head Coach Dori Whitford, along with 1-2 additional adult chaperones, request permission to travel to Irvine, California, September 15-17, 2023, to compete at the Woodbridge Invitational Meet. This is an opportunity for athletes to run in an elite, national-level invitational against the nation's best high school teams. Both Varsity and Junior Varsity runners will attend, as this meet offers races for all speeds and levels.

Fiscal Impact:

The estimated per student cost is \$325 (airfare) plus money for food. The remaining student costs, plus all coach/chaperone expenses will be covered by the team's ASB budget.

Other Considerations:

Students will miss one day of school (Friday, September 15th). Coach Whitford, a retired school teacher, will not need a substitute. Should one of the additional chaperones be a Mead High School teacher they will need a substitute teacher for the 15th.

Recommendation:

Approval of the presented trip from the Mead High School Girls Cross-Country Team to travel to Irvine, California, September 15-17, 2023, to compete at the Woodbridge Invitational Meet, is recommended.

Attachment(s): Student Travel Proposal



STUDENT TRAVEL PROPOSAL

School: Mead High School Group: Girls Cross Country Team

Trip Name: Woodbridge Invitational Meet Submission Date: 08/04/2023

For every student who travels as part of this activity I will have in my possession:

- A signed Student Travel Permission Form
- A Medical Emergency Information Form

Teacher/Coach/Advisor
D. Whitford

Date

08/03/2023

Extended Field Trip (Overnight)

Trips related to club, leadership or academic activities that involve overnight stays in Washington, Montana, Idaho, Oregon or British Columbia (e.g. overnight leadership camps). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level).

X Special Event Trip (Overnight)

Co-curricular or extra-curricular trips that are not part of sanctioned regular or post-season schedules and involve overnight stays and substantial cost to the student (e.g. band trip to bowl parade and trips to national or regional student leadership conference). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level) followed by final School Board approval. All trips to destinations outside of Washington, Montana, Idaho, Oregon or British Columbia fall into this category.

Academic Study Trip (Overnight)

School sponsored academic trip that is supervised by school staff and results in educational credit for the student (e.g. government class trip to Washington, D.C., etc.). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

Day Trip

No overnight stay . . . Requires building principal authorization only.

Date(s) of Trip: 9/15/23 - 9/17/23 Person in Charge Head Coach Dori Whitford

Destination(s) Irvine, California

Approvals

Principal [Signature] Activities/Athletic Director [Signature]

Director of Elementary or Secondary [Signature] Nurse [Signature]

School Board _____ Final Approval Date _____

Trip Educational Benefit and Planned Activities:

Our girls team will run in an elite, national-level invitational against the nation's best high school teams.

Junior Varsity members will also have the option to go since this is a very rare opportunity. The

Woodbridge Invitational has races for all speeds and levels.

Cost & Funding Sources:

Building Budget Covering:	\$ 0
ASB Funds Covering: Hotel (\$169 nightly/room + tax) & Van/Car Rental Note: Funds already raised from previous fundraising projects by the girls team	\$ 2,000 (est)
District Funds Covering:	\$ 0
Student/Parent Cost (per student) Covering – Please Itemize: Airfare w/Alaska Airlines Food	\$ 325 per student + food

Fundraising Opportunities:

The team raises funds throughout the school year. They have already raised funds from their annual orange sale and working the Spokane Marathon.

Participants:

Estimated # of Students 15 Estimated # of Adults (Chaperons & Staff) 2-3

of School Days Missed: 1 # of Sub Days Needed: 1 Student/Chaperone Ratio: 5-1

Additional Information:

1. Does the trip involve any of the following . . . please circle:

- Swimming and/or Boating
- Remote Locations/Hiking
- Outdoor Education
- Animals
- Air Travel
- Motorized Activities

2. Lodging: Courtyard by Marriott, Santa Ana/Orange County

8 Mac Arthur Pl, Santa Ana, CA 92707

3. Transportation: Alaska Air flights 1279 & 1008 direct to/from LAX. Rental van/car to Irvine.

4. Supporting Documents:

Preliminary Trip Itinerary attached? X Yes No

Related brochures/information attached: X Yes No

Student Trip Expectations attached: X Yes No

Woodbridge Invitational Itinerary

HOTEL INFO: FRI Sept 15 & SAT Sept 16-

**Courtyard by Marriott Santa Ana/Orange County
8 Mac Arthur Pl
Santa Ana, CA. 92707**

Dori's cell phone 509-999- 5856 (usually on silent- I can't get out of the habit from teaching years! Text me- and we will call you back)

Money--

- We will eat lunch Fri afternoon before going over the course.
- dinner Fri night– sit down restaurant- kids' choice (Red Robin?, Olive Garden?)
- Hotel does not have breakfast- we will stop at a store when we get there.
- Lunch – kids' choice – near hotel
- Dinner—last race is late so dinner? By something ahead of time? Order a pick up after? Deliver to meet? Kids' choice.
- Snacks for meet/ for lunch
- souvenirs

Fri Sept 15

5:45 am -Meet @ airport (Alaska Air concourse C)

7:15 am- Flight #AS1279 direct to LAX

10:03 - Arrive LAX

Noonish- Lunch after pick up rental car

3 pm- GO over course Then check into hotel after and prep for dinner

5 pm -dinner

Sat Sept 16

8 am -up and moving. Eat breakfast by 10 am.

12 pm- Girls in novice race eat Lunch

TBA- other lunches determined by time of races

4:10 pm- First race of the day

6:57 pm – sunset (after this time you will be racing under the lights!)

7:42 pm last race of day (but we could be moved into another race—so TBA)

After racing-- dinner

Sun Sept 17

7:00 am Rise and shine, eat breakfast, and check out

8:00 am Leave for airport

9:00 am return cars

9:30 am be at airport

11:35 am Flight #AS1219 to SEA (70 min at SEA)

3:45 pm flight #AS1008 to Spokane

4:49 pm Arrive Spokane

THINGS TO REMEMBER:

- Bring ID for the airport

- WE are NOT checking luggage
- Water bottle! (I know I don't need to tell you this)
- make sure you are aware of all the TSA rules, so you don't have anything confiscated.
- A variety of clothes (could be warm, cold, rainy, snowy... WHO KNOWS)
- Money
- Mead uniform
- Racing shoes—No Spikes are allowed in CA. Put plugs in before we travel!

Student Expectations

All school and athletic code rules apply. You are there to compete as a Mead Panther- as always -you will do that well.

Athlete Registration is NOW OPEN!

42nd Annual Woodbridge Cross Country Classic presented by ASICS America



The 2023 Woodbridge Cross Country Classic presented by ASICS America is scheduled for **Friday, September 15th (first race at 5:00pm) and Saturday, September 16th, 2023 (first race at 3:50pm)** at the Orange County Great Park in Irvine, California. This website has all the information you might need about the meet (registration forms/information, schedule of races, race photos and videos, all-time performance lists, etc.).

The 2023 Woodbridge Cross Country Classic Team Registration is **NOW CLOSED!** Please check the Teams by Division webpage to make sure your school's name is listed (if you have registered already). If you are still interested in entering the meet, please complete the Team Entry Form to be placed on the waiting list. Contact us if you have any questions.

The Orange County Great Park is an excellent venue for our meet. The facility provides the space for a running course that has a 100-meter-wide starting line, a long and relatively straight-away start, is run on a combination of grass, synthetic and paved surfaces, is very visible for the spectators, and is very fast (typical Woodbridge).

The spacious Orange County Great Park will accommodate the spectator parking, the loading and unloading of athletes, provide amenities such as the Great Park Balloon rides, Merry-go-Round rides, concessions for food and drinks, exhibits for running-related apparel and footwear, ample bathrooms, etc. Everyone will enjoy a great experience.

Red and White divisions will run on Friday. Blue and Gold divisions will run on Saturday. Divisions are based on school size (White, Red, Gold, Blue is the order from small to large), team strength (White to Blue is the order) and coach's/team travel plan requests.

The staff of this **well-organized/festive meet** are committed to continue to work very hard in order to provide an enjoyable and positive experience for the coaches, athletes and families. Here is a summary of the meet features:

- **The meet is staged under ideal weather conditions and under the lights.** The late afternoon cool breeze and evening temperatures will give your athletes a once-in-a-lifetime opportunity to experience the excitement of night racing in cross country while also avoiding the very hot September weather.
- **The meet brings together the top teams and individuals from multiple states** for the ultimate in early-season competition. Year after year, this meet consistently draws many of the top ranked teams and individuals in California and the Nation.
- **The meet will be timed using** the FinishLynx camera system that is integrated with the RFID bib-chip system.
- **The meet will have real-time results** at AthleticLive for teams and individuals at the 1-mile, 2-mile, and end of race marks.
- RunnerSpace will live-stream (entirely) each race.
- **Finish-line results** (as they happen) will be displayed on a jumbo display board at the finish line area.
- **The meet will distribute 4,800 individual medals and 2,016 team patches** (6 sets of patches per race, 7 patches per set).

Please check back regularly to this website for all the latest news and announcements relating to the event.

Thank you for adding the **Woodbridge Cross Country Classic presented by ASICS America** to your 2023 schedule! See you next Fall!

For more information on how your participation in our meet can be made most enjoyable, please contact George Varvas at 949.632.4327 or by e-mail.

Bryan Pacheco
George Varvas (949.632.4327)
Woodbridge High School Cross Country

MEAD SCHOOL DISTRICT

Board Meeting of August 28, 2023

New Business

Agenda Item: Student Travel Proposal
Mead High School Band & Color Guard

Background:

Mead High School Band & Color Guard (approximately 100 students), Band Director Rob Lewis, along with Brandon Campbell (Highland Band Director/Mead High School Marching Band Instructor) and Michelle Marsura (Color Guard Instructor), and additional adult chaperones (approximately 9) sufficient to provide a 10:1 adult-to-student ratio, request permission to travel to Anaheim, California, May 22-27, 2024, to take part in SoCal '24.

During the course of this trip students will have the opportunity to participate in music performances through a Heritage Festival organized by WorldStrides and perform in a Disney Parade. There will also be workshops for band and color guard students, as well as educational activities such as visiting the Griffith Observatory and Grammy Museum. During free time students will enjoy Disney Parks and see the Pacific Ocean via the Santa Monica Pier/Beach.

Fiscal Impact:

The estimated per student cost is \$1,525 with up to \$12,500 being provided by the Bandwagon Booster Club to assist HB 1660 students and others needing financial assistance. Students will not be responsible for any advisor or chaperone expenses. Additional trip expense details and fundraising opportunities are outlined in the attached travel proposal.

Other Considerations:

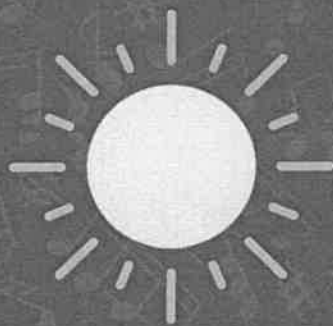
Assuming there is no need to use Friday, May 24th as a *Snow Make-up Day*, students will miss one day of school (Thursday, May 23rd). Rob Lewis and Brandon Campbell will each need a substitute teacher for that day.

Recommendation:

Approval of the presented trip from Mead High School Band & Color Guard to travel to Anaheim, California, May 22-27, 2024, to take part in SoCal '24, is recommended.

Attachment(s): Student Travel Proposal

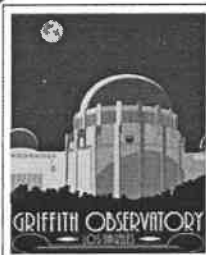
SO CAL '24



WorldStrides
Heritage Festivals

Disney
**IMAGINATION
CAMPUS**

*Dance Workshop
Studio Workshop
Disney Parade*



**GRAMMY
MUSEUM**
AT L.A. LIVE



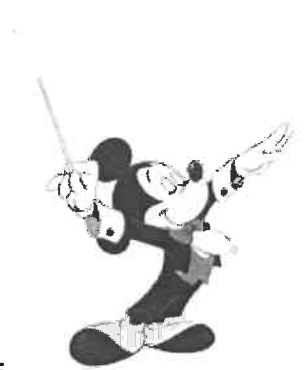
MEAD HS BAND & COLOR GUARD
MAY 22 - MAY 27, 2024



INTRODUCTION LETTER

Dear Mrs. Jensen, Mr. St. Clair, and Mead School District Board of Directors,

As director of the Mead High School Band, I would like to express my excitement for this experience for our students; So Cal '24. Within the pages of this proposal is information that I hope will provide a high-level of confidence and comfort for you as we propose taking some of our Mead students into Southern California.



During the course of this trip, students will have opportunities to participate in music performances through a Heritage Festival organized by WorldStrides, a company that has been around for decades assisting educators and students in traveling around the world. In addition to our performances at a Heritage Festival, our students will have the honor to perform in a Disney Parade through Disneyland or California Adventure. There will also be workshops for band and color guard students, as well as educational activities such as the Griffith Observatory, and the Grammy Museum. Of course, the students will also have time to be young people enjoying free time in the parks and see the Pacific Ocean via the Santa Monica Pier and Beach.

The question of timing often arises. Memorial Day weekend has been a very successful time for running our West Coast experiences. A few factors that contribute are the lack of conflicts with sports, A.P. and other exams, as well as the already prepared concert band & jazz band literature, and parade materials for the Disney parade due to Lilac Parade.

Lastly, over the years I have been incredibly impressed with the overall environment that these agencies provide. They have all provided security, safety, cleanliness, organization, basic hospitality, and of course, wonderful performing and learning opportunities for our students and adults. We are hopeful that you entrust many of the Mead High School Band and Color Guard students in our hands and would welcome any questions or comments regarding this travel proposal.

Sincerely,

Rob Lewis,
Director of Bands

ITINERARY OVERVIEW

Wednesday, May 22, 2024 - Travel Day to Anaheim

- After school air travel to the Anaheim area
(*participants meet at Spokane Int'l Airport*)
- Evening hotel check in at THE ANAHEIM HOTEL

Thursday, May 23, 2024 - LA Sightseeing/Culture Day

- L.A. Sightseeing
Activities tentatively include The TLC Chinese Theatre, Santa Monica Pier, Griffith Observatory, Grammy Museum

Friday, May 24, 2024 - Heritage Festival Day

- Band students - Performances at the Heritage Festival by WorldStrides
Tentative/hopeful performances by Wind Ensemble, Symphonic Band, Jazz Band 1, Percussion Ensemble. Participation from each ensemble is pending student registration and ensemble completion.
- Color Guard - observe performances and/or dance session at nearby university
- Dinner at Medieval Times

Saturday, May 25, 2024 -

- Band & Color Guard - "Marching Band Performance" Parade through Disneyland OR California Adventure
- Free time in the Disney Parks
- Evening attendance at Heritage Festival Awards Ceremony

Sunday, May 26, 2024 -

- Band Workshop - "Soundtrack Session: You're Instrumental"
- Color Guard Workshop - "Dance Disney"
- Free time in the Disney Parks

Monday, May 27, 2024 - Departure Day

- Check out of hotel
- Report to airport for check in and travel home

GENERAL INFORMATION

Dates of Travel:	Wednesday, May 22, 2024 - Monday, May 27, 2024
Persons In Charge:	Rob Lewis
Additional Staff:	Brandon Campbell, Michelle Marsura (<i>Color Guard</i>)
Destination:	Anaheim, California and surrounding areas
Eligible Students:	Current and active students within the MHS Band and/or Color Guard Program
Estimated # of Students:	100
Estimated # of Adults:	12 - 4 staff, 8 parent chaperones <i>Numbers to be adjusted as student number is determined</i>
# of School Days Missed:	1 - Thursday 5/23 (Anticipate a Wednesday after school departure, Memorial Day return. Hoping Friday 5/24 remains no school/no snow make up)
# of Sub Days Needed:	2 directors needing 1 day of sub coverage
Student/Chaperone Ratio:	10:1 <i>This ratio includes all staff and assigned parent chaperones</i>
Additional Activities:	<u>Swimming/Boating</u> - All water areas are under the supervision of lifeguards and our designated chaperones. <u>Remote Locations/Hiking</u> - Possible hiking in the trails adjacent to the Griffith Observatory. Very popular areas. <u>Outdoor Education</u> - NO <u>Animals</u> - NO <u>Air Travel</u> - Participants of this trip will be traveling via airplane. Airline undetermined at this time. <u>Motorized Activities</u> - NO
Lodging:	<u>THE ANAHEIM HOTEL</u> is currently holding rooms for our group.
Transportation:	Air travel, charter bus services for Anaheim area transport.

COST & FUNDING SOURCES

Expense Overview

It has always been our mission to find a way for all interested students to participate in our activities regardless of financial means, resources, or status. With that said, there is no doubt that a trip of this magnitude does present added challenges with regard to assisting those in need; both those that qualify as low income and those that do not, but would like to attend. Quite frankly, there is no fundraising campaign that would cover the entire budget for this trip so we must rely on many of our students to pay out of pocket.

This “*Special Event Trip*” will be self-funded primarily by the individual student attending the trip. These students will have the opportunity to participate in many fundraisers and/or pay out of pocket. Financial assistance will be provided for those in financial need and as resources allow. Additionally, students qualifying as Low Income will have fees waived to comply with House Bill 1660.

Our Bandwagon (booster club of the Mead HS Band and Guard) is currently committed to raising funds necessary to fill the gap created by those that qualify for HB1660.

Anticipated Per Person Expense

\$646.43 Transportation - *air and ground*

\$269.87 Hotel Lodging

\$447.36 Entertainment, Workshops, Museums, Park Tickets, etc

\$161.00 Meals - *1 or 2 provided each day*

\$1524.65 TOTAL

note: Figures are approximate based on 100 students and 12 adults

Figures are an estimate and will fluctuate as air/ground figures become confirmed.

Fundraising Opportunities

Our programs have prided themselves on the fundraising opportunities we provide both through the Mead HS ASB and through our booster organizations. Listed below are just a few that are available that our students and families will have access to in an effort to help themselves and their peers in the group reach the funds needed.

Available Fundraisers - Gonzaga University concessions, Hoopfest Pepsi Tents, Poinsettia sales, Pacific NW Marching Band Championships, dine out fundraisers, car washes, program ad sales.

It should be noted that all students will be required to participate in fundraising.

House Bill 1660 Considerations

It has always been our mission to find a way for all interested students to participate in our activities regardless of financial means, resources, or status. With that said, there is no doubt that a trip of this magnitude does present added challenges with regard to assisting those in need; both those that qualify as low income and those that do not, but would like to attend. Quite frankly, there is no fundraising campaign that would cover the entire budget for this trip so we must rely on many of our students to pay out of pocket.

One of our strengths in funding these experiences is our non-stop, constant fundraising package that is the same regardless of a “big trip” year or an “off” year. Many of our families have learned of our decades long practice of offering these experiences and look forward to them by participating in fundraising as soon as they are in high school. In fact, a fair number of our students move into our district knowing that Mead SD prides itself on having extraordinary activities, athletics and other programs.

As with any ambitious project, we will rely heavily on multiple revenue sources including donations, fundraising, and student fees to meet our financial goals.

No school or district funds will be needed to cover the expenses of this special event. Please know that the Mead Bandwagon, our band and guard booster club, is committed to raising significant funds necessary to help pay for students who have financial need, including those students who qualify under the requirements of HB 1660. Please see the Mead Bandwagon letter of commitment attached. In addition, Mead bands and guard sponsor major fundraisers to help cover those costs, including the Pacific NW Marching Band Championships and the Mead Jazz Festival.

TRIP CLIMATE & BEHAVIORAL EXPECTATIONS

School Event Awareness

First and foremost, students will be made aware that this is a school event. ALL policies set forth by the Mead School District and [Mead High School Student Handbook](#) are to be followed by all travelers. Behavior, actions, and general conduct should be in alignment with what would be acceptable while at school.

Behavioral Expectations While Traveling

The following are expectations found at www.meadbands.org/handbook that provide some additional guidance for expectations while on a trip.

Excerpts....

Participants on school related trips are subject to all school district rules and policies while on that trip. Overnight stays will be subject to strict rules and expectations with serious consequences for violations. Any violation of travel rules/expectations may result in suspension from the activity and additional consequences for violation of general school rules.

Expectations

1. Represent his/her school well with high levels of musicianship & adult-like behavior.
2. Students must be in groups of a minimum of three at all times.
3. Follow rules: If in doubt, don't "just do it" - ASK first. If your teachers/parents were standing next to you, would you still do it? What does your gut feeling tell you?
4. Be alert to changes to schedules
5. Stay with assigned rooms, bus, bus/plane seats, unless permission is granted by directors and others in authoritative positions.
6. Speak respectfully to all adult leaders & fellow travelers.
7. Follow policies set forth by the professional bus driver, pilots, flight attendants, etc.
8. Enter buses by giving your last name to the individual taking attendance.
9. Students may not be on buses without adult supervision. Exceptions may be for "on-and-off" trips to load or grab items left behind.
10. Stay in bus/plane seats at all stops until released by the directors, chaperones, or other persons in authoritative positions.
11. Be at assigned locations, on time & stay with a group at all times. Required number of students in a group is generally 3 but will be stated for each particular situation.
12. Only bring a "personal audio" device with headphones if you choose to listen to music.
13. Be in your assigned room at designated times. At night, stay in the room & turn lights out.
14. Do not smoke, drink alcohol, take illegal drugs, etc. Prescription AND non-prescription medication may only be taken following school policy, which requires a school permission form filled out by a doctor (get one from the nurses office)
15. Refrain from "emotional activity" also known as PDA (public displays of affection).
16. Clean up after yourself on the bus and in other areas used near you such as hotel rooms and gyms.
17. Spend your money wisely, considering the needs of the entire trip (meals that is at the expense of the students, souvenirs, etc)
18. Be responsible for your instrument, uniform, and personal belongings throughout the trip, ALL with labels.

Hotel Guidelines

1. Students will ONLY be in the room that was assigned to them. Boys will NEVER be in a girls room and girls will NEVER be in a boys room.
2. Outgoing phone calls, pay TV movies, & other incidental charges will not be accessible to the room. Please do not access them if they are accidentally available.
 - a. Any charges to the room will be the responsibility of those in the room and they will need to be explained to the directors.
3. Please keep in mind that we are among many paying customers in the hotel.

CLOSING

We would again like to thank you for your consideration in approving this proposal. Along with our students and families, we are excited to begin returning to “normal” activities rather than canceling them. We are all understanding these activities will likely include Covid safety protocols as directed by state, regional, and district health authorities in addition to vendors used while on this trip. Again, we are incredibly excited to be in a position to return to experiences that broaden and enrich our students’ lives through musical/artistic activities, allow them to experience new locations, travel processes, budgeting, time management, patience, grace and quite frankly, put huge smiles on their faces!

Please let us know if you have any additional questions, or need elaboration on any of the details presented.


With Appreciation,

Director,
Mead HS Band



MSD STUDENT TRAVEL PROPOSAL

School: Mead High School Group: _____ Band _____

Trip Name: So Cal '24 Submission Date: 6/20/2024

For every student who travels as part of this activity I will have in my possession:

- A signed Student Travel Permission Form
- A Medical Emergency Information Form

Teacher/Coach/Advisor

Date:

June 26, 2023

Extended Field Trip (Overnight)

Trips related to club, leadership or academic activities that involve overnight stays in Washington, Montana, Idaho, Oregon or British Columbia (e.g. overnight leadership camps). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level).

Special Event Trip (Overnight)

Co-curricular or extra-curricular trips that are not part of sanctioned regular or post-season schedules and involve overnight stays and substantial cost to the student (e.g. band trip to bowl parade and trips to national or regional student leadership conference). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level) followed by final School Board approval. All trips to destinations outside of Washington, Montana, Idaho, Oregon or British Columbia fall into this category.

Academic Study Trip (Overnight)

School sponsored academic trip that is supervised by school staff and results in educational credit for the student (e.g. government class trip to Washington, D.C., etc.). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

Day Trip

No overnight stay . . . Requires building principal authorization only.

Date(s) of Trip: May 22 to 27, 2024 Person in Charge Rob Lewis

Destination(s) Anaheim & Los Angeles, CA

Approvals

Principal [Signature] Activities/Athletic Director [Signature]

Student Services [Signature] Nurse _____

School Board _____ Final Approval Date _____

Trip Educational Benefit and Planned Activities:

Performance and evaluation of our classroom curriculum. During our group's competitive performance, judges will offer feedback in an audio recording, while another will provide a clinic following our performance. Through this feedback, our students receive direct, constructive feedback about our performance from highly experienced and educated band adjudicators. These Heritage Festivals are also incredible for our students to be able to expand their exposure to music from ensembles around the country.

Our group will also be representing our community through a parade in one of the Disney Parks (Disneyland or California Adventure). It has been a powerful moment to hear "from Spokane, WA, Please welcome the Mead HS Band and Color Guard" ring throughout with tens of thousands watching us! We will also have workshops provided by LA professionals in music and dance!

Our students will also have the opportunity to experience several activities outside of music that relate to the overall spirit of providing an education for the "whole" child; The Grammy Museum, Griffith Observatory, and other cultural activities are on the activity list.

Cost & Funding Sources:

Building Budget Covering:	\$ 0
ASB Funds Covering:	\$ 0
District Funds Covering:	\$ 0
Booster Club (Bandwagon) Covering: Assistance with HB students and financial assistance for those in need.	 Up to \$12,500
Per Person Expense – Please Itemize: <ul style="list-style-type: none">● Transportation: \$72,400.16 \$646.43/person - Air travel & Charter buses● Housing: \$30,225.00 \$269.87/person - 112 travelers x \$44/night x 5 nights● Activities/Entertainment: \$50,104.32 \$447.36/person - Griffith Observatory, Grammy Museum, Santa Monica Pier, Disney Park Tickets, Workshops● Meals: \$18,032 \$161/person for provided meals (Approx. 2 per day)	\$1,524.66 per person

Fundraising Opportunities:

Our program offers many fundraising opportunities for students both through school approved and booster club organized. These include a poinsettia sale, chocolate sale, working GU concessions, carwashes, the Mead Jazz Festival, the Pacific NW Marching Band Championships and more.

Participants:

Estimated # of Students 100 Estimated # of Adults (Chaperons & Staff) 12

of School Days Missed: 1 # of Sub Days Needed: 1 Student/Chaperone Ratio: 9 to 1

Additional Information:

1. Does the trip involve any of the following . . . please circle: YES
 - Swimming and/or Boating - Yes, supervised at hotel
 - Remote Locations/Hiking - Yes, possible short trail hikes near Griffith Observatory
 - Outdoor Education
 - Animals
 - Air Travel
 - Motorized Activities
2. Lodging: The Anaheim Hotel
3. Transportation: Air travel (airline TBD), charter bus transportation for onsite activities
4. Supporting Documents:

Preliminary Trip Itinerary attached?	X_____Yes	_____No
Related brochures/information attached:	X_____Yes	_____No
Student Trip Expectations attached:	X_____Yes	_____No

SUGGESTED PACKING LIST

Listed below are suggested items to bring for our trip. **Please label your items** with your name. Although we take security very seriously, items brought will be **AT YOUR OWN RISK!**

Performance Needs

- Tux, dress, performance shoes, socks, etc.
- Music boxes!
- Marching uniforms
- Instrument(s) and accessories – extra reeds, cork grease, valve/slide oil, etc
Don't forget ALL instruments you may need!! This includes marching equipment!
- Sticks and mallets, cymbals, hand held equipment

Clothing and other items for 3 nights

- Soap, shampoo, conditioner, hairbrush, etc
- Toothbrush, toothpaste, deodorant
- Swimsuit (possible pool time)
- Cell phone and charger
- Electronic entertainment – iPad, headphones, games, etc
- Sleeping bag/blanket, Air mattress or camping pad, pillow, air pump
(if you don't like sharing a bed)
- Comfortable clothes – (Plan for 4 days) - long pants, t-shirts, sweatshirt, shoes, socks
MULTIPLE pair of shoes for possible rain. Raincoat, umbrella
- Bus snacks
- Homework, books, games
- Meal and souvenir money (festival sweatshirts/t-shirts, Portland items, etc)

MEAD HIGH SCHOOL BAND AND COLOR GUARD CODE OF CONDUCT

First and foremost, all students and parents shall be held to the Mead High School Band and Color Guard Code of Conduct. [CLICK HERE](#) for copy. This code of conduct is signed at the beginning of each year for participation in the ensembles.

TRAVEL AND TRANSPORTATION POLICIES – as found on meadbands.org/handbook

Modes of Transportation

The Mead Band will make accommodations for transportation for student performers to and from events. All student performers are expected to use the provided transportation to and from all events. In the event that the Mead Band cannot provide transportation OR the student has special circumstances that prohibit them from using the provided transportation, the student will travel under the following conditions:

1. An Alternative Travel Form, signed by a school administrator, and is on file with the band directors allowing the student performer to ride with his or her parent/guardian, another adult, or on their own. Under no circumstance will a student performer be granted permission to travel with another student.

Directors may excuse a student performer from final return travel from practices or contests on the provided transportation given both of the following conditions are met:

1. The student and adult responsible for the final travel accommodations have made personal contact with the directors just prior to departure.
2. A signed note from the parent/guardian releasing the student to the adult responsible for the final travel accommodations has been given to the directors.

UNDER NO CIRCUMSTANCES will students be excused prior to the completion of rehearsals and events. "Completion" means all duties such as truck loading and clean up are finished.

General Behavioral Expectations While Traveling

Participants on school related trips are subject to all school district rules and policies while on that trip. Overnight stays will be subject to strict rules and expectations with **serious consequences** for violations. Any violation of travel rules/expectations may result in suspension from the activity and additional consequences for violation of general school rules (e.g. chemical use on a school bus).

Any violation considered to be an "Extreme Misbehavior" as defined in the MHS Student Handbook, including the "Drugs/Alcohol" section and definitions, will be immediately sent home via airplane, bus, parent pick up, etc.

Specific Expectations - Not an all-inclusive list

1. Represent his/her school well with high levels of musicianship & adult-like behavior.
2. Students must be in groups of a minimum of three at all times.
3. Follow rules: If in doubt, don't "just do it" - ASK first. If your teachers and/or parents were standing next to you, would you still do it? What does your gut feeling tell you?
4. Be alert to changes in schedules.
5. Stay with assigned rooms, bus, bus seats unless given permission by the director to change.
6. Speak respectfully to all adult leaders & fellow travelers.
7. Follow policies set by the professional bus driver.
8. Enter buses by giving your last name to the individual taking attendance.
9. Students may not be on buses without adult supervision. Exceptions may be for "on-and-off" trips to load or grab items left behind.
10. Stay in bus seats at all stops until released by the directors or the head bus chaperone.
11. Be at assigned locations, on time & stay with a group at all times. Required number of students in a group will be stated for each particular situation with the usual minimum being 3 students.
12. Only bring a "personal audio" device with headphones if choosing to listen to music.
13. Be in your assigned room at designated time at night, stay in room & turn lights out 30 minutes later. (lights out + sleep time)
14. Do not smoke, drink alcohol, take illegal drugs. Prescription AND non-prescription medication may only be taken following the school policy, which requires a school permission form (get one from the office) filled out by a doctor.
15. Refrain from "emotional activity" also known as PDA (public displays of affection). Please understand that any violation of this policy will result in disciplinary actions at the discretion of the directors.
16. Clean up after yourself on the bus and in other areas used near you such as hotel rooms and gyms.
17. Spend your money wisely, considering the needs of the entire trip. (meals that the student pays for, etc).

18. Be responsible for your instrument, uniform in bag, & personal belongings throughout the trip, ALL with labels.

Hotel Guidelines

1. Students will ONLY be in the room that was assigned to them.
Note: Males are NOT to be in female rooms and females are NOT to be in males rooms.
1. After room checks have been conducted students are expected to remain in their rooms with the exception of emergencies. This includes needs for ice, snacks, etc. Take care of these needs prior to room check.
1. Outgoing phone calls, pay TV movies, & other incidental charges will not be accessible to the room. Please do not access them if they are accidentally available. No room-to-room or cell phone calls after lights out are permitted. Any charges to the room will be the responsibility of those in the room and they will need to be explained to the directors.
1. Please keep in mind that we are among many paying customers in the hotel. Running and other heavy/loud foot traffic can be very disturbing to other guests.

MEAD SCHOOL DISTRICT

Board Meeting of August 28, 2023

New Business

Agenda Item: **Contract/Bargaining Agreement
PSE of Mead Support & Service Professionals Wage
Modification**

Background: PSE of Mead Support & Service Professionals and the Mead School District have reached a tentative modification to the 23/24 salary schedule. The association has ratified this tentative agreement.

A summary of modifications to the 23/24 salary schedule, including a cost estimate, is attached.

Recommendation: Approval of the modification to the 23/24 salary schedule between PSE of Mead Support & Service Professionals and the Mead School District is recommended.

PSE/MEAD SUPPORT AND SERVICE PROFESSIONALS (SASP) WAGE MODIFICATION CHANGES 2023-2024 – Board Summary

- **Salary:** 2023-24 Salary Schedule Increase: The average increase across the group is 6.48%, which includes step increases. This included a percentage increase of 3.7% for Classified Nurses and Employee Support Staff and additional increases for paras and cooks to bring them into comparable ranges and adjust to address annual increases to the minimum wage. **Total Estimated Cost for 2023-24: \$510,580.29.** This group includes approximately 334 employees.
- **Cook 3 Elimination:** The cook three position is being absorbed into the cook two position due to the continual increase in the minimum wage. The entry of the position fell below minimum wage during the 2022-23 school year. This position movement addresses the minimum wage issue and provides for increased fill rates on open positions. Cost is included in the total estimated cost listed above.
- **Intensive Care Stipend:** The intensive care stipend was broken into its own salary line for DLC and Behavioral positions providing clearer information when recruiting for hard-to-fill positions that receive the additional amount. Cost is included in the total estimated cost listed above

Please note, while the entire contract does not officially expire until 2025, we will be bargaining over the next year as the two PSE groups, MAEOP and SASP are merging and we will be working through combining the two contracts into one. The MAEOP group which was set to be open for full bargaining this year has converted to a salary-only discussion as the rest of the contract will roll while bargaining the combined contracts.

MEAD SCHOOL DISTRICT

Board Meeting of August 28, 2023

New Business

Agenda Item:

Award of Milk and Dairy Contract

Background:

Bid 483-20-04-B is available through the district's inter-local agreement with Central Valley School District. The base year for this bid was the 2020-2021 school year with one-year renewal options through 2024-2025. The district has been satisfied with Terry's Dairy performance for the past several years and is confident in their ability to meet our milk and dairy needs for the 2023-2024 school year.

Fiscal Impact:

The overall pricing is consistent with the prior year.

Staffing Implications:

None

Other Considerations:

None

Recommendation:

Approval from the Board of Directors to award Bid No. 483-20-24-B Milk and Dairy contract for the 2023-2024 school year for Mead School District to Terry's Dairy is recommended.

MEAD SCHOOL DISTRICT

Board Meeting of August 28, 2023

New Business

Agenda Item:

Award of Prime Vendor Contract

Background:

The district has the option to participate in PSJPC RFP# 202223-1 Prime Vendor with US Foods providing food products and supplies to the Mead School District. This contract is available through the district's membership in the Puget Sound Joint Purchasing Cooperative (PSJPC). The base year for this RFP is the 2022-2023 school year with one-year renewal options through 2027-2028. US Foods was the district's Prime Vendor in 2022-2023 and we have been satisfied with their performance. Nutrition Services is confident in their ability to meet district food and supply needs for the 2023-2024 school year.

Fiscal Impact:

The overall pricing is consistent with the prior year.

Staffing Implications:

None

Other Considerations:

None

Recommendation:

Approval from the Board of Directors to award PSJPC RFP# 202223-1 Prime Vendor contract for the 2023-2024 school year for the Mead School District to US Foods is recommended.

MEAD SCHOOL DISTRICT

Board Meeting of August 28, 2023

New Business

Agenda Item: Award of Supplemental Prime Vendor Contract

Background: Pending renewal approval by the SPS school board, the district has the option to participate in RFP 7-2122, Supplemental Prime Vendor, through an interlocal agreement with Spokane Public Schools.

The district's Prime Vendor is US Foods and they partner well with the district. However, issues with distribution and manufacturing shortages continue to disrupt the supply chain and product availability across the United States. In an effort to minimize unexpected issues and provide a stable supply of core menu products, the district recommends awarding a Supplemental Prime Vendor Contract to Good Source Solutions/Gold Star Foods as a back-up distributor.

Nutrition Services has previously used this distributor as a sole source supplier of some menu products and has been pleased with their customer service and product quality.

Fiscal Impact: Overall pricing is consistent with similar products at US Foods.

Staffing Implications: None

Other Considerations: None

Recommendation: Approval from the Board of Directors to award SPS RFP 7-2122, Supplemental Prime Vendor contract, for the 2023-2024 school year for the Mead School District to Good Source Solutions/Gold Star Foods is recommended.

MEAD SCHOOL DISTRICT

Board Meeting of August 28, 2023

New Business

Agenda Item:

Award of Fuel Contract

Background:

The district has an annual renewal option with PetroCard for fuel services, including unleaded gasoline and diesel fuel.

The base year for this Request for Proposal was the 2020-2021 school year with four one-year renewal options through 2024-2025. PetroCard was the district's fuel service provider this past year and we have been satisfied with their performance. The district is confident in PetroCard's ability to meet fuel needs for the 2023-2024 school year.

Fiscal Impact:

The overall pricing is consistent with the prior year.

Staffing Implications:

None

Other Considerations:

None

Recommendation:

Approval from the Board of Directors to award PetroCard the contract for fuel services for the 2023-2024 school year is recommended.

MEAD SCHOOL DISTRICT

Board Meeting of August 28, 2023
New Business

Agenda Item: **1st Reading Policy 1430 Revision**
Public Comment

Background: A revision to Policy 1430, Public or Audience Participation in Public Meetings, is being presented for first reading consideration. This policy was adopted on March 26, 2007. There have been no revisions to the policy since that date.

The presented revisions to Policy 1430, and the Public Comment guidelines referenced in the presented draft policy, were written based on board discussion/input from the July 27, 2023, board Work Session.

The primary change from the current public comments policy/practice is the ability for individuals to comment not just on meeting agenda topics, but also on non-agenda topics. When comments will be taken, length of comments and other considerations are set forth in the attached Guidelines for Public Comment at Board Meetings.

Staffing Implication: None

Other Considerations: None

Recommendation: While not their customary practice, the board does have the authority as provided in Policy 1310, Policy Adoption and Administrative Procedures, to approve a first reading policy revision that is in the best interest of the district. Therefore, to allow for implementation of the new Public Comment policy in September 2023, it is recommended the revision receive first reading approval.

Attachments:

- Current Policy 1430
- Draft Policy 1430
- Guidelines for Public Comment at Board Meetings

PUBLIC OR AUDIENCE PARTICIPATION IN PUBLIC MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. In order to permit fair and orderly expression of such comment, the Board will provide a period at the beginning of the meeting during which visitors may make formal presentations. Such presentations should be scheduled in advance.

The Board will also allow individuals to express an opinion prior to Board action on agenda items the Board determines require or will benefit from public comment. Written and oral comment will be accepted by the Board before the adoption or amendment of policies not expressly or by implication authorized by state or federal law, but which will promote the education of kindergarten through twelfth grade students in public schools or will promote the effective, efficient or safe management and operation of the district. Individuals wishing to be heard by the Board shall first be recognized by the President. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. Any representative of a firm eligible to bid on materials or services solicited by the Board shall also be entitled to express an opinion. The President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, obscene or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.

The Board shall not hear oral complaints regarding district employees. A member of the public wishing to make such a complaint shall do so in writing to the President and/or Superintendent who shall take appropriate action.

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that arrangements for the modification can be made.

Legal References: RCW 42.30.110 Executive sessions
 RCW 42.30.140 Chapter controlling — Application

Management Resources: *Policy News*, June 2001 Legislature Addresses Executive Session

Replaces Mead School District Policy 1530
Adopted: **March 26, 2007**

PUBLIC COMMENT

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its regular business meetings. To ensure fair and orderly expression of such comment, the board has established Public Comment guidelines. These guidelines are posted on the district's website.

Individuals wishing to be heard by the Board shall first be recognized by the board President. Individuals, after identifying themselves, will have three minutes to offer their comments. Any representative of a firm eligible to bid on materials or services solicited by the Board shall also be entitled to express an opinion. The board President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, or obscene. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.

The Board shall not hear oral complaints regarding district employees. A member of the public wishing to make such a complaint shall do so in writing to the board President and/or Superintendent who shall take appropriate action.

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting, and as soon as possible in advance of a special meeting, so that arrangement for the modification can be made.

Adopted: **March 26, 2007**
Revised:



Guidelines for Public Comment at Board Meetings

The Mead School District Board of Directors welcomes the public to the business meetings of the Board recognizes and encourages community engagement. The Board values public comment on educational issues and understands the importance of hearing from parents and members of the public as they make decisions.

Public Comment on Agenda Items will be taken at the beginning of the meeting (prior to board action).

Public Comment on Non-Agenda Items will be taken at the conclusion of the business portion of the meeting, prior to adjournment.

Length of Public Comments

Individuals wishing to be heard by the Board shall first be recognized by the board President. Individuals, after identifying themselves, will have **three minutes** to offer their comments.

Public Comment Constraints

The Board President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, or obscene. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. The Board shall not hear oral complaints regarding district employees. A member of the public wishing to make such a complaint shall do so in writing to the board President and/or Superintendent who shall take appropriate action.

Board Response to Public Comments

Whenever an individual comments to the Board, board members may ask clarifying questions of speakers, however, there should be no expectation of discussion and/or response. Please understand that the Board's silence is neutral. It is neither a signal of agreement nor disagreement with the speaker's remarks. If a response is requested, the board President will generally refer the matter to the district superintendent or a designee for further study and follow up. In limited cases, an issue brought before the Board may be deferred to a future board meeting for response or discussion.

Public Comment Process

- If you wish to address the Board, please complete a *Public Comment Form* (attached) and give the form to the board clerk in person, prior to the start of the meeting. Generally, *Public Comment Forms* are not accepted after the start of the meeting. However, prior to taking Public Comment on non-agenda items at the conclusion of the business portion of the meeting, an opportunity will be provided for those in attendance to complete a *Public Comment Form* and address the Board.

Other Considerations

- The Board's primary role is governance; it is the policy-making body of the district. Whenever possible and applicable, please address specific school district policies or procedures in your testimony to the Board. Board policies are available on the school district's website.
- Prior to addressing the Board, parents and community members are encouraged to seek open dialogue and problem solving through direct communication with the teacher, principal, or district administrator who is best equipped to address a specific issue or problem.
- Please remember that your words have impact and you, not the school district, are responsible for your comments. We caution all speakers that it is possible their statements could violate the rights of others under various laws, including laws protecting privacy and laws prohibiting defamation. If you are unsure of the legal effect of your remarks, you should seek independent legal advice. We ask that you help us model for our students what civil and respectful discourse looks and sounds like.
- When making Public Comment, please attend to the following:
 1. State your name for the record.
 2. Clearly state the topic of your testimony and the facts relating to your concern/issue. Address your comments to the Board and not the audience and avoid asking questions, unless for rhetorical purpose. The Board's goal is to hear your concerns and opinions; questions can be addressed in other venues.
 3. If you are presenting an issue/concern to the Board, please share what you believe to be a viable solution.
- Each person is provided three minutes to offer comment to the Board. There is no mechanism for a speaker to "donate" some or all of their time to another speaker. The person who signed up to comment should be the same person who addresses the board. No speaker may address the board more than once per meeting.
- The Public Comment segment of a meeting agenda is reserved for the public to address the Board of Directors. Any representative of a firm eligible to bid on materials or services solicited by the Board shall also be entitled to express an opinion.
- Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting, and as soon as possible in advance of a special meeting, so that arrangements for the modification can be made.



Public Comment Form

Date: _____

_____ Public Comment on Agenda Item. _____ Public Comment on Non-Agenda Item

Name: _____

Phone: _____

Address: _____ District Resident: YES or NO

Email Address: _____

Do you have children enrolled in Mead schools? YES or NO

Public Comment Topic (your issue/concern):

Please help the Board by responding to the following questions:

- 1) Have you spoken to a principal, district administrator, or the superintendent about this topic? YES or NO
If yes, who? When?
- 2) Are you aware of a Board Policy or Procedure that addresses or speaks to your concern/issue?
- 3) Are you requesting formal response to your comments/testimony? YES or NO

REMINDER: Board meetings are not for open discussion or public debate of issues. Generally speaking, board members will not respond to questions or concerns raised at meetings. The Board will consider your comments carefully and, depending on the topic/issue, will refer the matter to the superintendent or designee, or will follow-up with you at a later date.



2023-24 Board Goals

EACH STUDENT FUTURE READY

Foster **Belonging** || Instill **Purpose** || Cultivate **Curiosity**

Directors

Chad Burchard
District 1 - VP

Denny Denholm
District 2 - President

Bob Olson
District 3

Michael Cannon
District 4

BrieAnne Gray
District 5

Goals/Target Objectives:

Educational Technology (Strategic Plan Priority Area 1):

The board will support the district's priorities around academic success and ensuring high levels of learning for ALL students through work around optimizing, refining, and recalibrating the use of educational technology in schools/classrooms.

- Gather insight from the Technology Advisory Committee (parents, teachers, administrators) to guide and assist in creating a vision for optimization, refinement, and recalibration of ed tech integration.
- Work with administrators, technology staff, and instructional staff to develop systemic practices and expectations that reflect the need to effectively use and educate children about responsible use of technology.
- Explore opportunities to provide parents with resources, training, and support related to technology.

Governance and Fiscal Stewardship (Strategic Plan Priority Area 3):

Through data-informed approaches, student-focused decision-making, and operational transparency, the Board will maintain fiscal integrity and accountability of financial resources consistent with board policies.

- Engage in a focused study of staffing allocations (Prototypical School Funding Model), comparing funded units with actual staffing levels across employee classifications to prioritize organizational staffing objectives.
- Fiscal health will be monitored through regular and ongoing fund balance analysis. Create a long-term plan to reach the board's goal (Policy 6022) of an unassigned minimum fund balance equivalent to one month of total budgeted expenditures - approximately 8% unassigned cash.
- Engage local legislators and key legislative decision-makers around state education policy and school finance.

Community Connection and Engagement (Strategic Plan Priority Area 4):

The Board will grow community support for the district by promoting positive attributes, maintaining open lines of communication, and encouraging parent and community member involvement.

- Increase opportunities for meaningful two-way communication from stakeholders (using multiple venues).
- Implement methods for parents and community members to provide the board with feedback and input.
- Complete a comprehensive district/community attitude survey related to the replacement levy; simultaneously, publish/distribute fact-based and transparent communication detailing use of local levy dollars.

Safety and Security (Strategic Plan Priority Area 5):

Ensure safe and secure school environments through continued refinement of best practice structures and procedures that equip and prepare district staff to meet the needs of students in crisis and also effectively respond to all emergencies and threats.

- Full adoption of Standard Response Protocol (SRP); ensure 100% of staff and students are aware of and trained on SRP language and protocols.
- Evaluate counseling resources, mental health supports, threat assessment procedures, and crisis team structures to address increased need as well as our desire to take a proactive approach to safety and security.
- Review/evaluate recommendations made by the Safety Task Force in June of 2019 to help identify where levy dollars should be allocated to address safety and security needs.

Mead School District
 Budget Status Summary
 as of 07/31/2023

Annual Budget			
	(original)	YTD Actual	
Enrollment	10,181.00	10,121.14	(59.86) -0.59%
Revenues & Expenditures			
Revenues & Other Financing Sources	\$ 153,395,502	\$ 141,342,649	92.1%
Expenditures & Other Financing Uses	\$ 158,612,197	\$ 142,251,321	89.7%
Transfers (to)/from other Funds	\$ -	\$ -	
Net Change in Fund Balance	\$ (5,216,695)	\$ (908,672)	

Fund Balance	
Beginning Fund Balance	\$ 13,524,316
Current Fund Balance	\$ 12,615,644
% of budgeted Expenditures	7.95%

	Brentwood Elem	Colbert Elem	Creekside Elem	Evergreen Elem	Farwell	Meadow Ridge Elem	Midway Elem	Prairie View Elem	Shiloh Hills Elem	Skyline Elem	Highland Middle	Northwood Middle	Mountainside Middle	Mead High	Mt Spokane High	Total June 2023 Less ALE	Budgeted #'s 22/23Less ALE	Mead Learning Options	Difference
K Full Day	73.00	50.00	40.00	79.00	59.00	60.00	75.00	58.00	101.00	55.00						650.00	622.00	34.60	28.00
Grade 1	81.00	72.00	36.00	71.00	72.00	68.00	57.00	68.00	60.00	62.00						647.00	602.00	35.60	45.00
Grade 2	81.00	68.00	42.72	72.00	74.00	60.00	64.00	69.00	82.00	69.00						681.72	644.00	40.00	37.72
Grade 3	85.00	70.00	43.80	77.00	82.00	58.00	70.00	69.00	50.00	52.00						656.80	639.00	51.60	17.80
Grade 4	91.00	81.00	26.00	95.00	108.00	77.00	78.00	72.00	68.00	69.00						765.00	734.00	46.80	31.00
Grade 5	81.00	73.00	26.00	84.00	90.00	74.00	77.00	79.00	52.00	60.00						696.00	671.00	40.80	25.00
Grade 6											216.12	259.00	268.1			743.22	724.00	46.40	19.22
Grade 7											252.92	251.49	240.76			745.17	716.00	50.00	29.17
Grade 8											257.58	275.97	276.55			810.10	821.00	55.85	-10.90
Grade 9														439.81	329.20	769.01	753.00	56.83	16.01
Grade 10														439.52	387.18	826.70	862.00	61.60	-35.30
Grade 11														354.31	283.37	637.68	836.00	47.17	-198.32
Grade 12														326.02	272.02	598.04	645.00	39.60	-46.96
Total 6/2023	492.00	414.00	214.52	478.00	485.00	397.00	421.00	415.00	413.00	367.00	726.62	786.46	785.41	1559.66	1271.77	9226.44	9269.00	606.85	-42.56

*Includes Open Doors & Gateway to College

22/23 Budgetec	10.00
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HC	Nov	Voc	Voc
17	15.45	0	

TBIP		
K-6 HC	7-12 HC	EXITED HC
277	128	45

Vocational	
Northwood	119.70
Mountainside	96.73
Highland MS	<u>127.26</u>
Total	343.69
Mead High School	165.74
Mt. Spokane HS	<u>128.43</u>
Total	294.17

RADIATION ALLIANCE

ALE	MILO	FTE					TOTAL FTE
		MHS	FTE	MSHS	FTE	MHS RPA	
k	34.60						34.60
1	35.60						35.60
2	40.00						40.00
3	51.60						51.60
4	46.80						46.80
5	40.80						40.80
6	46.40						46.40
7	50.00						50.00
8	55.85						55.85
9	56.83	1.00	3.00			1.33	62.16
10	61.60	1.00	6.00			7.68	76.28
11	47.17	3.00	14.00			6.34	70.51
12	39.60	11.00	11.00			13.67	75.27
	606.85	16.00	34.00			29.02	685.87

FTE Summary-Monthly

Kindergarten	684.60
Grades 1-3	2,112.72
Grade 4	811.80
Grades 5-6	1,526.42
Grades 7-8	1,661.12
Grades 9-12	3,036.63
K-12 Total	9,833.29
Running Start	272.40
Open Doors	15.45
Grand Total	10,171.14

Running Start October - June	Total HC	College Only		Non- Voc	
		HC	FTE	FTE	Voc FTE
Mead High School	131.00	62.00	102.45	5.52	
Mt. Spokane	133.00	75.00	111.50	6.21	
Mead Learning Options	53.00	8.00	37.74	8.98	
Total	317.00	145.00	251.69	20.71	

22/23 Budgeted Running Start 302.00

22/23 Budgeted £ 600

22/23 Budgeted £

Headcount Enrollment
6/1/2023

	Brentwood Elem	Colbert Elem	Creekside Elem	Evergreen Elem	Farwell Elem	Meadow Ridge Elem	Midway Elem	Prairie View Elem	Shiloh Hills Elem	Skyline Elem	Highland Middle	Northwood Middle	Mountainside Middle	Mead Learning Options	Mead High School	Mt Spokane High	Total June 2023
K Full Day	73	50	40	79	59	60	75	58	101	55				35			685
Grade 1	81	72	37	71	72	68	57	68	60	62				36			684
Grade 2	81	68	43	72	74	60	64	69	82	69				41			723
Grade 3	85	70	45	77	82	58	70	69	50	52				52			710
Grade 4	91	81	26	95	108	77	78	72	68	69				48			813
Grade 5	81	73	26	84	90	74	77	79	52	60				42			738
Grade 6											217	260	270	49			796
Grade 7											254	255	242	51			802
Grade 8											258	278	277	59			872
Grade 9														59	443	331	833
Grade 10														62	453	388	903
Grade 11														66	409	330	805
Grade 12														59	381	315	755
Total 6/1/2023	492	414	217	478	485	397	421	415	413	367	729	793	789	659	1686	1364	10119

GRADUATION ALLIANCE							
ALE	HC	HC	MSHS HC	MHS RPM	TOTAL HC		
k	35				35		
1	36				36		
2	41				41		
3	52				52		
4	48				48		
5	42				42		
6	49				49		
7	51				51		
8	59				59		
9	59	1	3	2	65		
10	62	1	6	9	78		
11	66	3	14	8	91		
12	59	11	11	17	98		
TOTAL ALE	659	16	34	36	745		

MEAD SCHOOL DISTRICT #354

GENERAL FUND

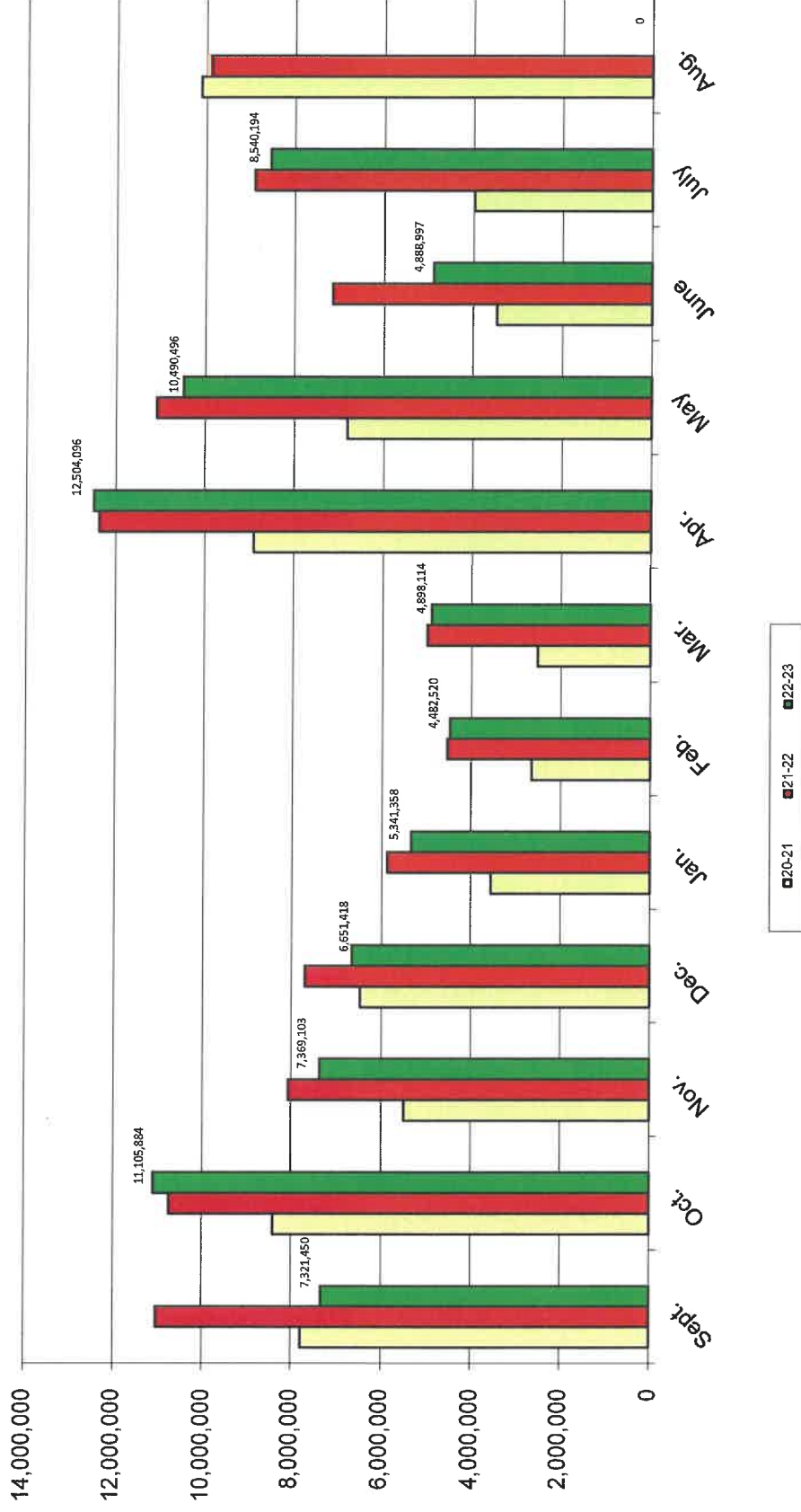
CASH FLOW SCHEDULE

SEPTEMBER 1, 2022 TO AUGUST 31, 2023

MONTH	TAX COLLECTIONS	STATE APPORTIONMENT	OTHER REVENUE	TOTAL RECEIPTS	ACCOUNTS PAYABLE	PAYROLL	TOTAL DISBURSEMENT	TRANSFER OTHER FUND	INTER-FUND LOAN	CASH & INVESTMENT BALANCE
Beginning Cash 9/1/2022										
9/30/2022										
Estimate										13,259,417
ACTUAL:	307,388	11,629,880	531,726	12,468,994	3,805,504	11,226,700	15,032,203			10,696,208
10/31/2022										
Estimate										
ACTUAL:	5,639,367	10,444,125	312,287	16,395,778	1,359,414	11,251,920	12,611,335			14,480,652
11/30/2022										
Estimate										
ACTUAL:	1,197,247	7,002,008	348,695	8,547,950	1,101,469	11,183,271	12,284,741			10,743,861
12/31/2022										
Estimate										
ACTUAL:	57,471	11,732,240	203,317	11,993,029	1,623,212	11,087,502	12,710,714			10,026,176
1/31/2023										
Estimate										
ACTUAL:	31,396	11,200,339	345,139	11,576,873	2,125,753	10,761,139	12,886,893			8,716,156
2/28/2023										
Estimate										
ACTUAL:	35,150	11,646,120	352,451	12,033,721	1,472,897	11,419,701	12,892,599			7,857,278
3/31/2023										
Estimate										
ACTUAL:	1,242,754	11,840,130	371,049	13,453,933	1,693,001	11,345,338	13,038,339			8,272,872
4/30/2023										
Estimate										
ACTUAL:	6,990,804	12,774,533	384,603	20,149,940	1,481,257	11,062,700	12,543,957			15,878,854
5/31/2023										
Estimate										
ACTUAL:	1,445,462	8,674,760	450,039	10,570,261	1,377,188	11,206,673	12,583,861			13,865,254
6/30/2023										
Estimate										
ACTUAL:	71,423	8,545,557	489,284	9,106,264	2,889,037	11,818,666	14,707,763			8,263,755
7/31/2023										
Estimate										
ACTUAL:	32,779	16,607,231	143,493	16,783,503	1,145,083	11,987,222	13,132,306			11,914,952
8/31/2023										
Estimate										
ACTUAL:				0	\$20,073,876	\$124,350,834	\$144,424,710	0	\$0	11,914,952
Total Actual	\$17,051,240	\$122,096,922	\$3,932,084	\$143,080,245	\$20,073,876	\$124,350,834	\$144,424,710	0	\$0	11,914,952

22-23 less Assigned FB

Revised Year-to-Year Comparison of Net Cash Balance
Less Assigned Fund Balance



Projection of Year-End Net Cash Balance

14000000

Mead School District No 354
Budget Status Report
Fiscal Year 2022-23
July 01, 2023 through July 31, 2023

General Fund

☒ Include Pre Encumbrance

	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 Local Taxes (+)	16,862,540.00	32,778.74	17,051,239.72		(188,699.72)	101.1%
2000 Local Support Nontax (+)	1,176,025.00	60,052.77	2,999,331.26		(1,823,306.26)	255.0%
3000 State, General Purpose (+)	101,033,242.00	12,198,489.24	91,123,428.21		9,909,813.79	90.2%
4000 State, Special Purpose (+)	23,592,681.00	3,296,765.92	21,679,065.62		1,913,615.38	91.9%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	10,681,014.00	1,111,975.59	8,296,472.89		2,384,541.11	77.7%
7000 Revenues Fr Oth Sch Dist (+)	50,000.00	1,200.00	63,252.48		(13,252.48)	126.5%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	129,859.10		(129,859.10)	0.0%
TOTAL Revenue	153,395,502.00	16,701,262.26	141,342,649.28		12,052,852.72	92.1%
B. Expenses						
00 Regular Instruction (-)	88,703,193.00	7,246,540.82	81,154,644.15	7,134,951.58	413,597.27	99.5%
10 Federal Stimulus (-)	1,426,561.00	55,527.29	1,011,749.95	70,164.11	344,646.94	75.8%
20 Special Ed Instruction (-)	21,302,881.00	1,864,362.33	20,125,930.25	1,723,796.85	(546,846.10)	102.6%
30 Vocational Ed Instruction (-)	6,358,397.00	532,574.11	6,457,300.64	534,721.58	(633,625.22)	110.0%
40 Skills Center Instruction (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 & 60 Compensatory Ed Instruction (-)	7,049,550.00	905,008.45	4,953,780.04	449,366.41	1,646,403.55	76.6%
70 Other Instructional Programs (-)	1,189,757.00	49,507.10	340,622.51	81,251.11	767,883.38	35.5%
80 Community Services (-)	255,227.00	35,092.73	332,589.80	20,019.41	(97,382.21)	138.2%
90 Support Services (-)	32,326,631.00	2,141,325.57	27,874,703.49	2,389,967.54	2,061,959.97	93.6%
TOTAL Expenses	158,612,197.00	12,829,938.40	142,251,320.83	12,404,238.59	3,956,637.58	97.5%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(5,216,695.00)	3,871,323.86	(908,671.55)		8,096,215.14	(5.4%)
F. TOTAL BEGINNING FUND BALANCES	0.00		13,524,315.90			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	(5,216,695.00)		12,615,644.35			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items (-)	0.00		0.00			
G/L 821 Restricted for CO of Restricted Rev (-)	0.00		383,965.99			
G/L 828 Restricted for CO of F/S Rev (-)	0.00		1,678,236.05			
G/L 830 Restricted for Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 840 Nonsprnd FB - Inventory & Prepaid (-)	0.00		542,205.47			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 875 Assigned to Contingencies (-)	0.00		0.00			
G/L 888 Assigned to Other Purposes (-)	0.00		3,546,979.91			
G/L 891 Unassigned to Minimum FB Policy (-)	0.00		7,372,928.48			
G/L 898 PY Corrections or Restatements (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (H - I)	(5,216,695.00)		(908,671.55)			
TOTALS	(5,216,695.00)		12,615,644.35			

$$\frac{142,251,320.83}{158,612,197.00} = .897\%$$

Mead School District No 354
Budget Status Report
Fiscal Year 2022-23
July 01, 2023 through July 31, 2023

Capital Projects Fund

☒ Include Pre Encumbrance

	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	60,000.00	17,342.08	298,498.43		(238,498.43)	497.5%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
7000 Revenues Fr Oth Sch Districts (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
TOTAL Revenue	60,000.00	17,342.08	298,498.43		(238,498.43)	497.5%
B. Expenses						
10 Sites (-)	2,607,418.63	0.00	923.98	0.00	2,606,494.65	0.0%
20 Buildings (-)	2,398,977.00	698,222.62	1,437,786.00	2,089,118.68	(1,127,927.68)	147.0%
30 Equipment (-)	449,376.37	88,272.75	491,644.87	195,182.34	(237,450.84)	152.8%
40 Energy (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 Sale and Lease Expenditures (-)	0.00	0.00	0.00	0.00	0.00	0.0%
60 Bond/Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Expenses	5,455,772.00	786,495.37	1,930,354.85	2,284,301.02	1,241,116.13	77.3%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(5,395,772.00)	(769,153.29)	(1,631,856.42)		(1,479,614.56)	420.2%
F. TOTAL BEGINNING FUND BALANCES						
	7,845,821.00		9,642,490.44			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)						
	2,450,049.00		8,010,634.02			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other items (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 861 Restricted From Bond Proceeds (H-I)	(5,455,772.00)		5,897,626.28			
G/L 863 Restricted From State Proceeds (H-I)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (H-I)	7,905,821.00		2,113,007.74			
G/L 890 Unassigned Fund Balance (H - I)	0.00		0.00			
TOTALS	2,450,049.00		8,010,634.02			

Mead School District No 354
Budget Status Report
Fiscal Year 2022-23
July 01, 2023 through July 31, 2023

Debt Service Fund

☒ Include Pre Encumbrance

	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR DATE RANGE</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMB</u>	<u>BALANCE</u>	<u>% USED</u>
A. Revenue						
1000 Local Taxes (+)	14,063,760.00	26,998.81	14,095,243.76		(31,483.76)	100.2%
2000 Local Support Nontax (+)	0.00	0.00	0.00		0.00	0.0%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
TOTAL Revenue	14,063,760.00	26,998.81	14,095,243.76		(31,483.76)	100.2%
B. Expenses						
Matured Bond Expenditures (-)	5,700,000.00	0.00	5,700,000.00	0.00	0.00	100.0%
Interest on Bonds (-)	7,656,888.00	0.00	7,656,887.50	0.00	0.50	100.0%
Interest on Interfund Loan (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Bond Transfer Fees (-)	15,000.00	0.00	1,500.00	0.00	13,500.00	10.0%
TOTAL Expenses	13,371,888.00	0.00	13,358,387.50	0.00	13,500.50	99.9%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	691,872.00	26,998.81	736,856.26		(44,984.26)	0.3%
F. TOTAL BEGINNING FUND BALANCES	0.00		3,884,495.21			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	691,872.00		4,621,351.47			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (H - I)	691,872.00		4,621,351.47			
TOTALS	691,872.00		4,621,351.47			

Mead School District No 354
Budget Status Report
Fiscal Year 2022-23
July 01, 2023 through July 31, 2023

Associated Student Body Fund

<input checked="" type="checkbox"/> Include Pre Encumbrance	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 General Student Body (+)	728,525.00	2,567.71	435,188.22		293,336.78	59.7%
2000 Athletics (+)	515,590.00	34,194.49	650,745.02		(135,155.02)	126.2%
3000 Classes (+)	542,670.00	2,717.52	814,694.80		(272,024.80)	150.1%
4000 Clubs (+)	96,025.00	95.00	80,241.39		15,783.61	83.6%
6000 Private Moneys (+)	151,300.00	0.00	29,654.10		121,645.90	19.6%
TOTAL Revenue	2,034,110.00	39,574.72	2,010,523.53		23,586.47	98.8%
B. Expenses						
1000 General Student Body (-)	663,973.00	13,578.45	282,972.96	7,540.65	373,459.39	43.8%
2000 Athletics (-)	911,000.00	21,063.95	738,155.11	56,002.53	116,842.36	87.2%
3000 Classes (-)	665,100.00	11,968.22	854,466.06	56,918.91	(246,284.97)	137.0%
4000 Clubs (-)	128,442.00	798.35	72,411.42	355.29	55,675.29	56.7%
6000 Private Moneys (-)	156,947.00	1,433.09	28,142.83	0.00	128,804.17	17.9%
TOTAL Expenses	2,525,462.00	48,842.06	1,976,148.38	120,817.38	428,496.24	83.0%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(491,352.00)	(9,267.34)	34,375.15		(404,909.77)	15.8%
F. TOTAL BEGINNING FUND BALANCES	987,601.00		1,137,468.49			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	496,249.00		1,171,843.64			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms (-)	0.00		0.00			
G/L 850 Restricted For Uninsured Risks (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	496,249.00		1,171,843.64			
TOTALS	496,249.00		1,171,843.64			

Mead School District No 354
Budget Status Report
Fiscal Year 2022-23
July 01, 2023 through July 31, 2023

Transportation Vehicle Fund

<input checked="" type="checkbox"/> Include Pre Encumbrance	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	2,500.00	667.09	7,727.43		(5,227.43)	309.1%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	594,937.00	0.00	0.00		594,937.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies and Assoc. (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
TOTAL Revenue	597,437.00	667.09	7,727.43		589,709.57	1.3%
B. Expenses						
Type 30 Equipment (-)	1,100,000.00	0.00	280,293.18	327,843.32	491,863.50	55.3%
Type 60 Bond Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Type 90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Expenses	1,100,000.00	0.00	280,293.18	327,843.32	491,863.50	55.3%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(502,563.00)	667.09	(272,565.75)		97,846.07	(54.0%)
F. TOTAL BEGINNING FUND BALANCES	592,633.00		609,639.85			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	90,070.00		337,074.10			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 830 Reserved For Debt Service (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	90,070.00		337,074.10			
TOTALS	90,070.00		337,074.10			