



BOARD OF EDUCATION
October 9, 2017
Administration Center Board Room
525 Mill Street
Springfield, OR 97477

5:00 pm Work Session
Interviews for New Board Member
7:00 pm Board Meeting

AGENDA	TAB
1. Call Meeting to Order and Flag Salute • Changes or Additions to the Agenda	Board Chair Erik Bishoff
2. Board Appointment • Oath of Office	Chair Bishoff
3. Student Board Member Introductions • Academy of Arts and Academics – Aden Crafton Alternate: Ethan Dawson • Gateways High School – Natalli Wilson Alternates: April Schultz • Springfield High School – Erika Arciga Alternate: Guma Balcazar • Thurston High School – Brady Spear Alternate: Cody Dean • Willamette Leadership Academy – Loany Vallecillo-Lara Alternate: Alex Cox	Chair Bishoff, Kevin Ricker
4. Recognition: International Alpha Delta Kappa Month Proclamation	Chair Bishoff
5. School Presentation: Riverbend Elementary	Deborah Lange, Principal
6. PBIS Report	Brian Megert and Nicole Nakayama
7. Public Comments (Three (3) minutes each; maximum time 20 minutes. Speakers may not yield their time to other speakers.)	
8. Consent Agenda	
A. September 11, 2017 Board Meeting Minutes	1
B. September 25, 2017 Board Work Session Minutes	2
C. Financial Statement	Brett Yancey 3
D. Personnel Action, Resolution #17-18.010	Bruce Smolnisky 4
E. Student Responsibilities/Rights Handbook	David Collins 5
F. Out of State Trip, THS Wrestling, Resolution #17-18.011	Kevin Ricker 6
G. Out of State Trip, THS Baseball, Resolution #17-18.012	Kevin Ricker 7
H. Out of State Trip, SHS Girl's Basketball, Resolution #17-18.013	Kevin Ricker 8
9. Action Items	
A. Network and Telecommunications Purchase, Resolution #17-18.014	Tom Lindly 9
10. Reports and Discussion	
A. Enrollment Update	David Collins
B. Superintendent Communication	Sue Rieke-Smith
C. Board Communication • Board Committee Reports	Chair Bishoff
11. Other Business	
12. Next Meetings: November 13, 2017, 4:00-6:30 pm, Fall Planning Meeting November 13, 2017, 7:00 pm, Business Meeting	
13. Adjournment	Chair Bishoff

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 Persons having questions about or requests for special needs and accommodation at Board Meetings should contact the Office of the Superintendent; 525 Mill Street, Springfield, OR 97477; Phone: (541) 726-3201. Contact should be made 72 hours in advance of the event.

BUSINESS MEETING MINUTES

4/ A regular meeting of the Lane County School District No. 19 Board of Education was held on September 11, 2017.

1. CALL MEETING TO ORDER

Board Chair Erik Bishoff called the Springfield Board of Education meeting to order in the Board Room at the District Administration Center at 7:00 p.m. After a moment of silence in recognition of the anniversary of September 11, 2001, Mr. Bishoff read the following statement:

As we prepare to recite the pledge, in the midst of this solemn day and the discourse across the nation and our community that seems increasingly to divide us, let us remember the many things such as public education that serve to bring us together and strengthen our resolve for a future where differences can be discussed in a manner that reflects the respect for others that we wish to see in our children.

He then led the Pledge of Allegiance.

When Mr. Bishoff asked if there were any changes or additions to the agenda. No one suggested any changes.

Attendance

Board Members present included Chair Erik Bishoff, Laurie Adams, Zach Bessett and Dr. Emilio Hernandez.

District staff and community members identified included Superintendent Sue Rieke-Smith, Kristen Denmark, David Collins, Brett Yancey, Tom Lindly, Bruce Smolnisky, Jenna McCulley, Brian Megert, Kevin Ricker, Suzy Price, Judy Bowden, Anne Goff, Tim Stephens, Kim Donaghe, Brenda Holt, Andy Price, Amber Mitchell, Brandi Starck, José da Silva, Chad Towe, Colleen Hunter, Whitney McKinley, Jesse Cox, Brady Spear, Cody Dean, and Beth Bridges.

2. RECOGNITION: CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

Ms. Adams congratulated Springfield Public Schools staff for receiving the Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association (GFOA) of the United States and Canada. The Certificate of Achievement was the highest form of recognition in government accounting and financial reporting, and its attainment represented a significant accomplishment.

Chief Operations Officer Brett Yancey introduced staff members: Joan Bolls, internal auditor; Brenda Holt, budget manager, and Melissa Stalder, grant accountant. The District had received the award for twelve consecutive years.

3. INTRODUCTION OF NEW ADMINISTRATOR

Brandi Starck, Principal of Thurston Middle School, introduced Andrew Price, the new Assistant Principal at Thurston Middle School. She noted he had attended and previously taught in Springfield Public Schools and welcomed his return to the District.

4. PUBLIC COMMENT

Mr. Bishoff read the following statement concerning public comment:

This is the portion of our agenda for public comment. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person.

Those wishing to make public comments must complete a "request to speak" form and speakers will be called upon in the order in which they are received. Audience members who wish to make public comments must state their name and address for the record.

We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name is called.

The Board will not hear personal complaints concerning school personnel or against any person connected with the school system. Any complaints regarding a particular employee must be processed through the procedure set forth in policy, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues.

Speakers are reminded that their public comments will be limited to three (3) minutes.

Jesse Cox, 217 Olympia Street, Springfield, commended the Board for providing parents with information on how to opt out of standardized testing. He distributed copies of the 2016 *Springfield Board of Education Statement Supporting the Opt-Out Option for Smarter Balance Testing* and another document entitled *Applauding the passage of HB2655*. Mr. Cox, a member of the Community Alliance for Public Education (CAPE), offered to assist in any way possible to inform parents of their rights to opt out of the standardized test. Mr. Cox advocated that the current Board affirm the previously adopted position.

5. CONSENT AGENDA

A. August 14, 2017 Board Meeting Minutes

B. August 28, 2017 Summer Planning Meeting Minutes

C. Personnel Action, Resolution #117-18.007

Bruce Smolnisky recommended the Board of Directors approve the personnel action for licensed employees as reflected below:

New Hires

Erin Allman
Ashley Banks
Colin Farnsworth
Laura Farrelly
Jan Hampton
Melissa Miles
Kim Thompson

Resignations

Eugene Chism
Carissa Gordon
Lizbeth Ramirez
Nicola Shaddon
William Wagner

Change in Contract Status

Michael Klindt
Michael D Smith

When Mr. Bishoff asked for clarification regarding the amount of the Budget Allocation Considerations listed (Page 5 of the August 28, 2017 minutes), Mr. Yancey explained the \$880,000 restoration was the sum of the line items listed below (VER contribution, discretionary supplies, curriculum materials, and Human Resources Tech position). Mr. Bishoff also noted 2.0 Certified Reserve positions had been added back to the 2017-18 Budget, but the change was not reflected in the Budget Allocation Considerations.

Mr. Yancey explained they had been able to move two Certified Reserve positions out of the General Fund, hence the Adopted Budget Reduction of 2.0 positions instead of the 4.0 positions originally discussed. The Supplemental Budget included restoration of all 4.0 positions in the General Fund.

Motion: Dr. Hernandez moved, seconded by Ms. Adams, to approve the Consent Agenda. The vote carried 4:0.

6. ACTION ITEMS

A. Strategic Plan and Board Goals, Resolution #17-18.008

The Springfield School Board along with District and association leadership participated in a facilitated process to develop new goals to guide the district into the future.

The Board met on multiple occasions to discuss and refine a vision forward for the Springfield School District. On Monday, August 28, during the public summer planning meeting of the Board, members reached consensus on the following goals:

- *Provide personalized learning opportunities for every student*
- *Support the needs of families so that every student is ready to learn*
- *Create future ready facilities that inspire learning*
- *Promote growth and success for every student*
- *Engage students in a technology rich environment that enhances teaching and learning*
- *Advocate for funding and policies that support education*

Furthermore, the Board of Directors identified the need to provide clarity, pursuant to the Superintendent's employment contract, on the priority goals for which they will evaluate and provide feedback to the Superintendent through an annual evaluation. The priority focus measures selected were:

- *Provide personalized learning opportunities for every student*
- *Support the needs of families so that every student is ready to learn*
- *Promote growth and success for every student*

Jenna McCulley recommended the Board of Directors formally approve the above listed goals.

Motion: Ms. Adams moved, seconded by Mr. Bessett, to approve the above as the Board Goals for 2017-2022. The vote carried 4:0.

7. REPORTS AND DISCUSSION

A. Budget Reinvestment

Mr. Yancey said the State of Oregon had allocated \$5 million more than anticipated to the Springfield Public Schools. He anticipated bringing a Supplemental Budget for Board action to the September 25, 2017 meeting. Mr. Yancey had e-mailed staff's recommendations for the Supplemental Budget to Budget Committee members and had invited them to attend the Board meeting.

B. Superintendent Communication

Superintendent Rieke-Smith read the following statement:

Tonight I share but a few thoughts as we begin the new school year. National events over the summer months as well as the federal DACA decision this past week present challenges for many of our students and their families. Theologian Dietrich Bonhoffer reminds us that silence in the face of evil is evil itself; that not to speak is to speak, not to act is to act. As we witnessed in the days following last November's election, some

members of the extended Eugene-Springfield community may see the latest action as license to make our students and families feel unwanted. On this point, let me be clear: Discrimination in any form WILL NOT BE TOLERATED. Springfield Public Schools believes in an inclusive culture that draws on the assets of our students, staff, families and community members. In my monthly blog to staff and our community, I reminded staff, if they see discriminatory acts or hear discriminatory speech, they are to address them with confidence that the Board, District and I stand with them. Our schools are safe, healthy and engaging climates for everyone, regardless of their citizenship status. The gift of public education is to teach our students how to engage with others of differing viewpoints in a peaceful, tolerant and respectful manner. Our students come to us emotionally risking everything in the hope we will engage them, not reject them, and fulfill our promise that every student, no matter their circumstance will learn, grow and ultimately experience success.

To that point, I am pleased to share our schools lived up to this expectation beginning with the very first day of school. As the Cabinet team and I rode buses, greeted students and families, visited classrooms and departments, we witnessed staff eagerly welcoming students and their families with “It’s so good to see you. We’ve missed you!” and “We’re so glad you are here!”. We repeatedly heard from staff this was the best start for the year yet, this in the midst of federal, community and significant weather and air quality challenges. Spirits are high as we begin our work anew this year. I am grateful to all our District staff for their grit and perseverance as we soldier through to better air quality days, never missing a beat in establishing critical first week classroom and instructional routines for the year and to you, Board, for your leadership and service on behalf of 11,000 precious, precocious and creative students, Springfield’s future. Thank you.

C. Board Communication

Mr. Bishoff thanked the Superintendent and her staff for putting students’ health and safety first during the recent dangerous air quality incidents. He encouraged Board members to reach out in the community to encourage others to apply for the vacant Board member position. Mr. Bishoff recognized the current Board members for their service. Mr. Bishoff also asked how the District determined where to place the additional staff proposed in the Supplemental Budget.

Mr. Collins explained staff collected data on actual versus projected enrollment at all schools. One option was to assign the additional staff to schools with over-enrollment. The District preferred not to transfer staff once the school year had begun.

Dr. Emilio Hernandez asked when the student representatives joined the Board and what plans were in place to reach Spanish-speaking families were a natural disaster to occur in the area.

Superintendent Rieke-Smith said the student representatives would join the Board in October, after the student council elections had occurred and the councils had selected their representatives.

Mr. Yancey described the incident command structure used for any emergency. He noted schools equipped with emergency generators had been designated by the Red Cross as potential shelters. When Mr. Yancey said the Springfield Schools’ new website provided for translation of public communication messages into Spanish, Ms. McCulley added the software was able to support a number of different languages.

Mr. Yancey also cited a number of drills done to prepare for emergencies, including earthquake preparedness, fire drills, and lock-down drills.

Mr. Lindly noted bus evaluation drills were required by the end of September.

8. OTHER BUSINESS

Chair Bishoff said the October 23rd Fall Planning meeting had been cancelled due to scheduling conflicts. Instead, the Fall Planning meeting was to be held as a work session prior to the regular business meeting scheduled for November 13, 2017.

9. NEXT MEETINGS: September 25, 2017, 4:00 p.m., Board Work Session
 October 9, 2017, 7:00 p.m., Business Meeting

10. ADJOURNMENT

With no other business, Mr. Bishoff adjourned the meeting at 7:39 pm.

(Minutes recorded by Beth Bridges)

BUDGET SUPPLEMENTAL HEARING

5/A Budget Hearing of the Lane County School District No. 19 Board of Education was held on September 25, 2017.

1. CALL BUDGET SUPPLEMENTAL HEARING TO ORDER AND FLAG SALUTE

The hearing was called to order in the Board Room of the Administration Center at 4:03 pm by Board Chair Erik Bishoff and was followed by the Pledge of Allegiance.

Board members present included Chair Erik Bishoff, Laurie Adams, Zachary Bessett and Dr. Emilio Hernandez.

Others in attendance included Superintendent Sue Rieke-Smith, Brett Yancey, David Collins, Kevin Ricker, Suzy Price, Bruce Smolnisky, Tom Lindly, Judy Bowden, Jenna McCulley, Brian Megert, Anne Goff, Joan Bolls, Brenda Holt, Melissa Stadler, Nancy Caner, Sheryl Cramer, Laura Pavlat, Steve Irvin, Ken Kohl and Linda Henry.

Mr. Bishoff thanked the Legislature for allocating an additional \$8.2 million for schools. While this was not enough to sustain a healthy education system, it did bring support to the district in several key areas. He recognized Budget Committee members for their hard work and fiscal prudence, which helped set a sustainable budget before the district knew what the Legislature's final allocation would be. He called for questions from Budget Committee members. There were no responses.

2. PUBLIC COMMENTS

No one wished to make comments.

3. RECOMMENDED REVISIONS

Brett Yancey distributed and reviewed Resolution 17-18.009, Supplemental Budget. He said the State adopted a budget higher than the district requested. He explained he intended to make a direct payment to the district's Public Employees Retirement System (PERS). There was a line between sustainable and nonsustainable expenses. The increased funding would allow the district to add twelve certified staff positions, and put Ballot Measure (BM) 98 funded expenses back into the budget.

RESOLUTION – SUPPLEMENTAL BUDGET

This resolution is necessary to recognize additional revenue and properly record expenditures in the 2017-2018 budget appropriations within the levels as required by Oregon Budget Law. Oregon Budget Law requires that a Supplemental Budget process be conducted if unanticipated revenue is received and expenditures exceed originally adopted budget appropriations. This resolution recognizes the revenue associated with the General Fund and allocates budgeted appropriations to the function(s) where the expenditures are anticipated. The following actions require a supplemental budget hearing and process:

- 1) During the 2017-2018 budget adoption process, the Springfield School District based its general operating fund on a State of Oregon allocation of \$7.8 billion (SSF = \$73,448,632). The adopted State of Oregon allocation was solidified based on an allocation of \$8.2 billion (SSF = \$78,581,845). The resulting impact increases revenue by \$5,093,213. An important note is that the State of Oregon allocated this revenue evenly across the 2017-2019 biennium, thereby not reserving any revenue for inflationary increases in the second year of the biennium.

- 2) Following the final reconciliation of the 2015-2017 biennium by Oregon Department of Education, additional revenue was distributed to the K-12 education State system. The total increase for Springfield School District is approximately \$1,460,502, received in May 2017 and was not included in the adopted budget.
- 3) The District intends to recognize all additional revenue (\$6,553,715) and appropriate it for the 2017-2018 fiscal year as stated on the attached document.
- 4) A recommendation of appropriations is intended to be in alignment with the School District's adopted goals and considers input collected during the thorough process led by the Superintendent during budget discussions with internal and external stakeholders.

In summary, the following adjustments are being recommended for adoption:

Revenue: (Total = \$6,553,715)

Additional State School Fund:	\$5,093,213
Beginning Fund Balance:	\$1,460,502

Expenditures: (Total = \$6,553,715)

Unappropriated Ending Fund Balance for 2018-19 year:	\$1,574,736
12.0 fte Certified Staff, assigned to schools:	\$1,100,000
PERS reserve:	\$1,000,000
Transfer to Technology Fund:	\$ 500,000
Building renovation allocation (STEAM/Maker Space):	\$ 500,000
Replacement Furniture:	\$ 440,000
VER contribution:	\$ 275,000
Mental Health Support:	\$ 250,000
5% Supplies & Materials:	\$ 202,912
2.0 fte Additional Certified Reserves:	\$ 186,000
Equity Training and Professional Development:	\$ 150,000
Transfer to Textbook Fund:	\$ 150,000
Dual Language Equipment, Materials, Building revisions:	\$ 70,000
HR Tech back to General Fund from Grant Resource:	\$ 65,067
1.0 fte District Receptionist:	\$ 50,000
Yolanda/Douglas Gardens Repair Design:	\$ 40,000

Mr. Yancey recommended that the Board of Directors for Springfield School District No. 19, hereby recognize additional revenue, allocate budget appropriations and approve transfers within the 2017-18 General Fund and Special Revenue Funds as listed below:

REVENUE:

100-3101-0850 (State School Fund)	\$5,093,213
100-5400-0850 (Beginning Fund Balance)	<u>\$1,460,502</u>
TOTAL	\$6,553,715

EXPENDITURES:

100-1000	Instruction Services	\$1,799,791
100-2000	Support Services	\$1,947,420
100-4000	Facility Acquisition & Construction	\$ 581,768
100-5000	Other Uses	\$ 650,000
100-7000	Unappropriated Ending Fund Balance	<u>\$1,574,736</u>
	TOTAL	\$6,553,715

200-1000	Instruction Services	\$ 150,000
200-5000	Other Uses	(\$ 650,000)
200-7000	Unappropriated Ending Fund Balance	\$ 500,000

Motion: Ms. Adams moved, Dr. Hernandez seconded the recognition of the additional revenue, allocation budget appropriations and approval of transfers within the 2017-18 General Fund and special Revenue Funds as shared by Mr. Yancey.

In response to Ms. Adams, Mr. Yancey said the need for a district receptionist had grown over time. The district would need to add a full time receptionist position with the move to the new building.

In response to Mr. Bishoff, Dr. Rieke-Smith stated the \$150,000 allocation was part of the funding for national equity project. Initially, all district administrators would be trained and ongoing training would take place at the building level.

Responding to Dr. Hernandez, Dr. Rieke-Smith explained the district was getting guidance from the Oregon School Boards Association (OSBA) and the Confederation of Oregon School Administrators (COSA) regarding Deferred Action for Childhood Arrivals (DACA) issues. The district did not ask and could not ask students about their DACA status.

Ms. McCulley had a discussion today with the Athletic Directors (AD), who were very responsive to student needs to express their rights. This provided an opportunity for dialogue throughout the district.

Ms. Price noted funding had been allocated this year to fund a dual language coordinator position and assessment tools.

The motion passed 4:0.

4. CLOSING OF HEARING

The Budget Hearing was adjourned at 4:20 pm.

WORK SESSION MINUTES

A Work Session of the Lane County School District No. 19 Board of Education was held on September 25, 2017.

1. CALL MEETING TO ORDER

Board Chair Erik Bishoff called the Springfield Board of Education work session to order in the Board Room of the District Administration Center at 4:32 pm.

Attendance

Board Members present included Chair Erik Bishoff, Laurie Adams, Zachary Bessett and Dr. Emilio Hernandez.

District staff, students and community members identified included Superintendent Sue Rieke-Smith, Tom Lindly, Jenna McCulley, Brian Megert, Kevin Ricker, David Collins, Suzy Price, Bruce Smolnisky, Judy Bowden, Anne Goff, Eileen Nittler and Linda Henry.

2. WELCOME

Mr. Bishoff welcomed those in attendance to the meeting.

3. BOARD WORK PLAN

Mr. Bishoff said he and Dr. Rieke-Smith met about the Board Work Plan.

Mr. Bishoff directed Board members to the document distributed:

- SpringfieldPROMISE: Every Student, Every Day
 - Promote growth and success for every student
 - Support families so that every student is ready to learn
 - Provide personalized learning opportunities for every student
 - Create future ready facilities that inspire learning
 - Engage students in a technology rich environment that enhances teaching and learning
 - Advocate for funding and policies that support education
- District work to focus on:
 - Promoting growth and success for every student
 - Supporting families so that every student is ready to learn
 - Provide personalized learning opportunities for every student
- Board work to focus on:
 - Advocacy
 - United Front follow-up COSA, OSBA
 - Dates of session—communicate with representatives
 - Dates of town halls—meetings, coffees
 - Calendar—Separate from Board info
 - Focus to OSBA—legislative agenda
 - Coordination with partner group advocates
 - Creating future ready facilities
 - Assess needs of current programs
 - PE mandate needs
 - Boundaries/school locations/transfer process
 - Online School included
 - Support staff work in 6 goals
- Advocacy
 - for additional resources
 - future bond measures
- Be able to follow kids who graduate and what happens to them in the next 5 years
- Audit/report on high school block schedule
- Passage of BM 98 and BM 99
- Bond update
- Child care
- Gateways High School at Brattain House
- What are the target outcomes?
 - Board member present at public forums—hold meetings with local representatives
 - Work sessions
 - Advocacy at work session as standing item
 - Bring FAC Together
 - Updates around middle school—STEAM
 - Private partnerships—example—Graphic Design
 - Thoughtful investments—real property

- Flexibility
- Property updates around existing property
- Staff input opportunities
- When does it make sense to tackle this work?

Board members shared their views on the document.

The Board took a short dinner break—5:30 pm to 5:45 pm.

There was consensus to discuss outcomes after the OSBA convention.

Mr. Bishoff suggested setting up a “parking lot” to capture issues the Board wanted to address in the future.

Parking Lot

- Two squeaky wheels
 - Standardized testing
 - School boundaries
- Ask Facilities Advisory Committee to determine if there are boundary conflicts between schools
- Impact of Bob Straub property and new housing on school boundaries; the district needed to move forward and avoid unintended consequences.
- Inter district transfers
 - Somebody was always upset
 - Ensure process was fair and equitable
 - Have an open process and broader discussion to assess the needs of the district and the students
- Other boundary issue related to area off of Game Farm Road. The property is not in the district but the Chamber of Commerce has asked the district to look into that area.
- Future ready facilities and SPS Online
- Unfunded mandates from the State legislature:
 - During the last legislative session, there was guidance from OSBA, COSA and districts that the legislature should not adopt unfunded mandates in the future districts would be forced to support without additional funding.

Board members discussed the parking lot.

Mr. Bishoff asked how the Board would communicate the parking lot so that members of the public would know what the Board was working on.

Mr. Bessett opined public comment and Board discussion should be separate items.

Ms. McCulley noted the Board had working agreements on how it placed items on agendas. Items placed on the parking lot could be reviewed to determine whether or not they should be placed on a future agenda. Topics for future discussion included the following:

- How many students opted out of standardized testing
- Method to be able to follow students who graduate and what happens to them in the next 5 years.
 - School boards across the state talk about tracking students.
 - Remove barriers to enable districts to track graduates.
 - Take to the superintendents’ meeting.
 - Change quality of students’ experience that leads to graduation.

- Report on high school block schedule—a district responsibility, tied to three goals district was focusing on.
- Measure 99 passed—how to take advantage of funding for outdoor school, and wrap around supports.
- Measure 98—how funds would be used, specifically around absenteeism and transient students.
- Year 3 bond obligation update.
- Update on district website.
- Career pathways update.
 - Senator Wyden was working on directing federal dollars for 6th through 8th grade.
- Dr. Rieke-Smith planned to attend a national conference on dual emersion programs in Washington, DC in October.
- Provide translators and child care for parents at Board meetings; 4J provides as needed.
- Bullying and harassment policies in the schools.

In response to Ms. Adams, Dr. Rieke-Smith said the governor appointed a task force to study ways to reduce the PERS debt. OSBA and COSA met with the task force to explain any changes to PERS were subject to a public vote. The issue was resolved.

Dr. Rieke-Smith said TEAM Springfield was meeting on October 23, 2017.

4. BOARD DISCUSSION

Mr. Bishoff called for additional discussion.

Dr. Rieke-Smith said there were three applicants for the vacant board seat. The board would interview the candidates prior to the October 9, 2017 board meeting.

5. WRAP UP AND NEXT STEPS

There were no additional items.

6. NEXT MEETINGS:

Mr. Bishoff shared that the next Business meeting is scheduled for October 9, 2017. On November 13, 2017, the Board will hold a Fall Planning meeting beginning at 4:00 pm followed by a Business meeting at 7:00 pm.

7. ADJOURNMENT

With no other business, Chair Bishoff adjourned the meeting at 7:15 pm.

(Minutes recorded by Linda Henry)

**SPRINGFIELD PUBLIC SCHOOLS
2016-2017 Revenue/Expenditure Forecast
As of September 30, 2017
Please see attached report**

REVENUES:

- A majority of our (current year) property taxes will be received during the month of November, with minor collections remaining throughout the remainder of the year. Additionally, it is estimated that approximately \$450,000 of prior year property taxes are to be received on behalf of the District. This report is based on the information received through the Lane County Tax and Assessment office.
- The District's most significant portion of revenue is the District's scheduled Basic School Support payments. According to Oregon Department of Education's estimate, the District is scheduled to receive approximately 100% of the adopted budget. This estimate includes the additional students enrolled in the SPS Online program, as well as Charter School enrollment at both A3 and Willamette Leadership Academy.
- The District is anticipating receiving approximately \$190,000 in County School Funds. To date the District has not received anticipated funds.
- The District is anticipating receiving approximately \$1.325 million in Common School Funds. To date the District has received approximately \$736,512.

EXPENDITURES:

- Salary amounts are based upon staff allocations adopted during the budgeting process. This is estimated using actual data (per year-end estimates). These projections reflect anticipated and realized retirements.
- Benefit amounts are based upon staff allocations revised during the budgeting process, along with budgeted salaries.
- The purchased services, supplies and capital outlay expenditure projections are based upon budgeted expenditures and anticipated to be expended similar to past trends. While historically the District has under spent these budget areas, reductions in discretionary budget no longer afford for significant under-expending.
- Other objects include the cost for property and liability insurance and is based upon premiums negotiated after the 2017-2018 adopted budget.

Additional Notes: For the 2017-2018 budget year the current estimate of ending fund balance is \$6,492,792. Included in this number is the un-audited ending fund balance estimate from the 2016-2017 fiscal year (\$9,000,000).

Submitted by:

Reviewed by:

Brett M. Yancey
Chief Operations Officer

Susan Rieke-Smith, Ed.D.
Superintendent

SPRINGFIELD SCHOOL DISTRICT 19
2017-2018 REVENUE/EXPENDITURE FORECAST
as of
9/30/17

	<u>BUDGET</u>	<u>ACTUAL through 09/30/17</u>	<u>ESTIMATED from 09/30/17 to year end</u>	<u>PROJECTED 2017-2018</u>	<u>PROJECTED as % of BUDGET</u>
REVENUES:					
Property taxes - current	24,192,552	0	24,192,552	24,192,552	100.00%
Property taxes - prior years	450,000	0	450,000	450,000	100.00%
Other local sources	871,600	140,492	731,108	871,600	100.00%
Lane ESD Apportionment	1,720,000	0	1,720,000	1,720,000	100.00%
County School Fund	190,000	0	190,000	190,000	100.00%
State School Fund	78,581,845	25,820,932	52,760,913	78,581,845	100.00%
Common School Fund	<u>1,325,751</u>	<u>736,512</u>	<u>589,239</u>	<u>1,325,751</u>	<u>100.00%</u>
Total revenues	107,331,748	26,697,936	80,633,812	107,331,748	100.00%
Beginning fund balance	<u>9,000,000</u>	<u>0</u>	<u>9,000,000</u>	<u>9,000,000</u>	<u>100.00%</u>
Total Beginning fund balance	9,000,000	0	9,000,000	9,000,000	100.00%
Total resources	<u>116,331,748</u>	<u>26,697,936</u>	<u>89,633,812</u>	<u>116,331,748</u>	<u>100.00%</u>
EXPENDITURES:					
Personal services	54,497,790	5,838,557	48,659,233	54,497,790	100.00%
Employee benefits	35,826,508	3,226,377	32,600,131	35,826,508	100.00%
Purchased services	11,630,130	1,379,793	10,250,337	11,630,130	100.00%
Supplies & materials	3,509,469	622,959	2,886,510	3,509,469	100.00%
Capital outlay	548,190	66,721	481,469	548,190	100.00%
Other objects	737,725	705,301	32,424	737,725	100.00%
Fund transfers	<u>3,089,144</u>	<u>0</u>	<u>3,089,144</u>	<u>3,089,144</u>	<u>100.00%</u>
Total expenditures	109,838,956	11,839,707	97,999,249	109,838,956	100.00%
Unappropriated	5,574,736	0	0	0	-
Contingency	<u>918,056</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total appropriations	<u>116,331,748</u>	<u>11,839,707</u>	<u>97,999,249</u>	<u>109,838,956</u>	<u>94.42%</u>
Total resources		26,697,936	89,633,812	116,331,748	
Total appropriations		<u>11,839,707</u>	<u>97,999,249</u>	<u>109,838,956</u>	
Ending fund balance		14,858,229	(8,365,437)	6,492,792	
Less: contingency		<u>0</u>	<u>0</u>	<u>0</u>	
Net fund balance		<u>14,858,229</u>	<u>(8,365,437)</u>	<u>6,492,792</u>	

PERSONNEL ACTION

RELEVANT DATA:

Each month the board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached new hires, resignations and changes of contract status. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Bruce Smolnisky is available for questions.

RECOMMENDATION:

It is recommended the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- New Hires
- Retirements
- Resignation
- Changes of Contract Status

SUBMITTED BY:

Bruce Smolnisky
Interim Director of Human Resources

APPROVED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

NO	NAME	CURRENT BUILDING ASSIGNMENT	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
	NEW HIRES					
1	MARY WILLS-GORDON	SHS	TEMPORARY	PT	10/2/17-6/15/18	TEMPORARY NEW HIRE
2	TAMARA HANSEY	RIVERBEND	TEMPORARY	PT	9/18/17-6/15/18	TEMPORARY NEW HIRE
	RETIREMENTS					
3	JAMES BOLIVAR	MEMORIAL BLDG	CONTRACT TEACHER	FT	10/31/2017	RETIREMENT
4	KEVIN DURFEE	THS	CONTRACT TEACHER	FT	09/30/2017	RETIREMENT
	RESIGNATION					
5	EUGENE CHISM	SHS	CONTRACT TEACHER	FT	9/8/2017	RESIGNATION
	CHANGE OF CONTRACT STATUS					
6	KEVIN DURFEE	THS	TEMPORARY	FT	10/1/17-6/30/18	TEMPORARY REHIRE OF RETIREE
7	LAURA FARRELLY	SHS	PROBATIONARY 1	PT	10/1/17	CHANGE FROM PROB 1 PART TIME TO TEMPORARY FULL TIME

FIRST READING

DATE: OCTOBER 9, 2017

STUDENT RESPONSIBILITIES & RIGHTS HANDBOOK

RELEVANT DATA:

As new products become available that may pose issues or concerns for the health and safety of our students, we update the Student Responsibilities and Rights Handbook to address those items.

Revised language in Physical Restraint section aligns with state laws and regulations.

The updated language includes hazing, menacing, teen dating violence, domestic violence, to Hazing, Harassment, Bullying and Intimidation, Cyberbullying, Menacing/Teen Dating Violence/Domestic Violence section; tobacco products and inhalant delivery systems in Tobacco Products and Inhalant Delivery Systems, Alcohol, Narcotics and Dangerous Drugs section.

Additionally, as state laws and District policy and practices change the Student Responsibilities and Rights Handbook language is revised to reflect those changes.

Revised language in Compulsory Attendance section updates the age a student must attend school from seven (7) years of age to six (6) years of age; and includes language indicating students five (5) years of age who have been enrolled in a public school are required to attend; defines events eligible for excused absences; outlines documents required for admission to school; and requires consideration of behavior patterns and student's age prior to expulsion.

Updated language in Daily Attendance section aligns excused absence language with state law.

Bold, underlined, italic print font is new language.

It is recommended the Board review, as a first reading, the Student Responsibilities and Rights Handbook.

SUBMITTED BY:

David Collins
Assistant Superintendent

STUDENT Responsibilities & Rights

Updates for 2017:

Physical Restraint

State law prohibits the use of chemical restraint, mechanical restraint, or prone restraint in Oregon public schools. Physical restraint is authorized if behavior imposes a threat to the student's safety or the safety of others, and if other less restrictive methods of controlling the behavior of the student are ineffective. Specific restrictions on the use of restraint, including definitions, time limits, monitoring, and notification can be located in OAR 581-021-0550 to 581-021-0566.

If physical restraint is used on a student, the physical restraint must be: a) used only for as long as the behavior poses a reasonable threat if imminent, serious bodily injury, b) utilized by a trained staff member according to OAR 581-021-0563 (trained using approved Mandt techniques), and c) continuously monitored by an administrator or designee.

TOBACCO PRODUCTS AND INHALANT DELIVERY SYSTEMS, ALCOHOL, NARCOTICS AND DANGEROUS DRUGS

Because chemical substance use and abuse may be detrimental to the educational environment of students, procedures will be implemented in a confidential manner to encourage prevention, intervention, and treatment.

An aggressive intervention program to eliminate drug, alcohol and tobacco use has been implemented throughout the district. As part of this program, an age-appropriate drug, alcohol and tobacco prevention curriculum will be taught annually to all students.

The program also includes staff training in district procedures for the identification and referral of students whose behavior is interfering with their potential success socially, emotionally, physiologically and/or legally as a result of illegal drug, alcohol or tobacco use.

Parents are encouraged to contact their student's school office for information on district and community resources available to assist students in need.

Use or Possession of Tobacco Products and Inhalant Delivery Systems, Alcoholic Beverages or Illegal Drugs:

Use, sell, distribution, or possession of tobacco products and inhalant delivery systems, alcoholic beverages, drug paraphernalia or illegal or imitation drugs on school property or while attending school-sponsored activities, or while being transported by district-provided transportation, may result in immediate suspension with possible expulsion. Students participating in extracurricular activity programs will also be subject to rules described in the high school student activities code, which

includes special rules related to substance abuse. A student in violation of the district's drug, alcohol and tobacco policy will be subject to disciplinary action and referral to law enforcement officials, as appropriate, in accordance with the Student Code of Conduct.

COMPULSORY ATTENDANCE

All students between the ages of six and eighteen years of age, who have not completed grade 12, are required to attend a public full time school (ORS 339.010) unless otherwise exempted by law. Staff will monitor and report violations of the state compulsory attendance law. All students five years of age who have been enrolled in a public school are required to attend.

Any person who fails to send a student to school within three days of notification by the district that their student is not complying with compulsory attendance requirements may be issued a citation by the district for the student's failure to attend school. Failure to send a student to school is a Class C violation of law and is punishable by a court imposed fine, as provided by ORS 339.095.

A parent may apply to the Superintendent of the Lane County Educational Services District to teach their child at home or enroll in a private or parochial school in the courses of study normally required of children attending public school.

An exemption may be granted to the parent(s) of any student 16 or 17 years of age who is requesting enrollment in a community college to obtain a GED. Parent(s)/guardian(s) may request release from compulsory attendance in writing to the Instruction Office and must indicate the educational plan for the student. Parent(s)/guardian(s) assume all costs for the student to pursue and/or obtain their GED certificate. Exceptions to the compulsory attendance laws are provided in ORS 339.030.

Daily Attendance

Students are expected to attend school on a regular basis. Unexcused absences, irregular attendance (ORS 339.065) and truancy may result in disciplinary action up to and including a citation and a fine for a class C violation (ORS 339.990). The school principal will determine if an absence is to be excused. Under Oregon Law (ORS 339.065), a principal may excuse an absence if it is caused by the pupil's sickness, the sickness of an immediate family member when the student's presence at home is necessary, or an emergency requiring the student's absence; field trips or school approved activities; or medical or dental appointments. The principal may also excuse absences for other reasons where satisfactory arrangements are made in advance of the absence. Confirmation of appointments, illnesses or emergencies may be required. After a third medical/illness absence, a doctor's note will be required. Prolonged absence could result in reduction of grades or loss of credit required for graduation.

**RESOLUTION #17-18.011
OUT-OF-STATE TRIP REQUEST**

DATE: OCTOBER 9, 2017

**THURSTON HIGH SCHOOL'S
WRESTLING TEAM**

RELEVANT DATA:

The objective of our trip is for THS Wrestlers to compete in the Sierra Nevada Wrestling Classic. This tournament will allow THS athletes to showcase their abilities and compete against athletes from six (6) other states.

RECOMMENDATION:

It is recommended the Board approve Thurston High School Wrestling Team's request to travel to Reno, Nevada to participate in Sierra Nevada Wrestling Classic tournament. Dates of travel will be December 27-30, 2017.

The Wrestling Team has already fundraised all monies needed to cover the cost of this trip.

Chad Towe and Mike Simons will be available to answer questions.

SUBMITTED BY:

Kevin Ricker
Secondary Director

RECOMMENDED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

Springfield School District

Cabinet Mtng Date/Decision: agree 10/3/17

Board Mtng Date/Decision: _____

OUT-OF-STATE TRAVEL REQUEST

School: Thurston High Contact: Mike Simons – coach Date: 6/8/17

Club/Organization Going on Trip: THS Wrestling Team # of Students (M/F): 14 / 12

Number of Faculty Chaperones: 4 Number of Parent/Other Chaperones: 10+

Names of Chaperones:

School Staff: Mike Simons, Natalie Nicholls, David Carter, Jacob Boyles

Parents/Others: Parents will be added when line up for team is selected. Will be 10+ parents on this trip

Destination: Reno, Nevada/Sierra Nevada Wrestling Classic Dates of Trip: December 27 – 30, 2017

Estimated Total Cost: \$6,500 Cost to the Program/Building*: \$0
(Includes substitute teacher cost.)

Amount Fundraised to Date: \$15,000 already raised

Fundraising Activities: Sports auction, team working CMF, Poinsettia flower sales, raffle, Cosmo sales

Lodging: Circus Circus Hotel in Reno, Nevada

Food: All athletes are responsible for brining food money or food.

Method of travel: We will be chartering a bus: MTR Western, LLC Charter
(Note: District vehicles **are not** available for out-of-state travel)

of School Days Missed: 0
(If more than two school days will be missed, please attach additional rationale to justify absences)

Special insurance, if applicable: (Company) _____ Type of Coverage _____ Cost per Person _____

Applicable forms on file: (please check)

_____ Parent Permission Form _____ Medical Release Form _____ Student Fundraising Agreement

Purpose for the trip and a tentative Itinerary must be included with this form.

Approval, once granted, is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip. The building principal will report to the Board no less than 30 days prior to the trip of the club/organization’s status raising all required funds.

Approved: X Denied: _____ Principal: Chad Towe Date: 6/8/17

Approved: X Denied: _____ Secondary Director: Kevin Ricker Date: 10/3/17

IMPORTANT NOTE

Out of State Trip request forms must be submitted and approved at least 90 days prior to date of proposed trip before any commitment can be made to parents, students, etc. Any changes to this trip request must be covered and resubmitted to the Board in an Addendum.

***All costs must be paid by the program or building. The District assumes no costs for trips.**

**Thurston High School Wrestling
Sierra Nevada Wrestling Classic
Reno, NV
December 27 – 30, 2017**

PURPOSE OF THE TRIP

The purpose of the wrestling trip to Reno Nevada is to provide the Thurston wrestling team members the best competition in the Western part of the United States. We have been to the tournament several times over the past ten years and this trip is always one of the highlights of the year for the student athletes! The wrestlers will be challenged by competition from six other states. The tournament is a great show case of how hard other teams and individuals work to obtain their goals of becoming the best athlete they can be.

This trip always motivates the wrestlers to work harder and set goals! I have had several wrestlers who have gone on to college partially because this tournament has motivated them so much! This leads to an understanding that academics will be the foot in the door to a college scholarship or just being able to attend and walk on and compete for college.

This trip is also a great opportunity for the students to see life outside of the state of Oregon. The geography and travel time is a great team bonding experience! A charter bus (MTR Western, LLC) will transport student athletes to and from the event. We will be staying as a team and with the parents included at the Circus Circus Hotel in Reno.

The trip is a good investment for the students. The only major expense is the hotel rooms. The parents pay for travel expense. All expenses are paid for through our ongoing fundraisers. **We have successfully fundraised all monies required to cover the cost of this trip.** There are no school days missed because the trip is over winter break. I am excited to bring out team back and I know the wrestlers are excited to attend this tournament once again. It is always a topic of conversation with current and past athletes! This years Sierra Nevada Classic is the first year a girl's team division will be added. This tournament allows both our boys and girls teams to compete side by side in a great setting against some of the best competition in the United States.

Mike Simons
Thurston High School
Head Wrestling Coach
Health/PE Instructor

**Thurston High School Wrestling
Sierra Nevada Wrestling Classic
Reno, NV
December 27 – 30, 2017**

ITINERARY

****12-27-17 – Departure – Load charter bus at 6:00 a.m. at Thurston High School travel to Reno Nevada. Stay the night at the Circus Circus Hotel.

****12-28-17 – Wrestling at the Reno Live Stock and Convention Center. Stay the night at the Circus Circus Hotel.

****12-29-17 - Wrestling at the Reno Live Stock and Convention Center. Stay the night at the Circus Circus Hotel.

****12-30-17 – Departure – Load charter bus at 8:00 a.m. at Circus Circus in Reno, Nevada and travel to Thurston High School, arriving approximately 5:00 p.m.

**RESOLUTION #17-18.012
OUT-OF-STATE TRIP REQUEST**

DATE: OCTOBER 9, 2017

**THURSTON HIGH SCHOOL'S
BASEBALL TEAM**

RELEVANT DATA:

The objective of our trip is for THS Baseball team to travel to Phoenix, Arizona to work on teamwork, skill building and team bonding. It allows our team to play new teams, experience different cultures and be productive in different environments and learn tolerance working with a variety of personalities.

RECOMMENDATION:

It is recommended the Board approve Thurston High School Baseball Team's request to travel to Phoenix, Arizona to participate in the Pride Classic Baseball tournament. Dates of travel will be March 23-31, 2018.

Students will miss a half of a school day (March 23).

The Baseball Team has already fundraised all monies needed to cover the cost of this trip.

Chad Towe and Dennis Minium will be available to answer questions.

SUBMITTED BY:

Kevin Ricker
Secondary Director

RECOMMENDED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

Springfield School District

Cabinet Mtng Date/Decision: agree 10/3/17

Board Mtng Date/Decision: _____

OUT-OF-STATE TRAVEL REQUEST

School: Thurston High Contact: Dennis Minium Date: 9/11/17

Club/Organization Going on Trip: THS Baseball # of Students (M/F): 16-20

Number of Faculty Chaperones: 5 or 6 Number of Parent/Other Chaperones: 10

Names of Chaperones:

School Staff: Dennis Minium, Rob Cantwell, Kevin Cave, Jeff Bragg, TBD

Parents/Others: _____

Destination: Phoenix, AZ Dates of Trip: 3/23 thru 3/31 2018

Estimated Total Cost: \$18,000 Cost to the Program/Building*: \$0

(Includes substitute teacher cost.)

Amount Fundraised to Date: \$18,000

Fundraising Activities: Apple/pear sales, tournaments, concessions, field signs, 100 inning game fundraiser

Lodging: Hyatt Chandler Hotel

Food: Hotel provides breakfast. Lunch and dinner as a team (kids pay). One dinner provided by program.

Method of travel: Charter Bus

(Note: District vehicles **are not** available for out-of-state travel)

of School Days Missed: Half day (March 23)

(If more than two school days will be missed, please attach additional rationale to justify absences)

Special insurance, if applicable: (Company) N/A Type of Coverage N/A Cost per Person _____

Applicable forms on file: (please check)

Parent Permission Form Medical Release Form N/A Student Fundraising Agreement

Purpose for the trip and a tentative Itinerary must be included with this form.

Approval, once granted, is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip. The building principal will report to the Board no less than 30 days prior to the trip of the club/organization's status raising all required funds.

Approved: Denied: _____ Principal: Chad Towe Date: 9/12/17

Approved: Denied: _____ Secondary Director: Kevin Ricker Date: 10/3/17

IMPORTANT NOTE

Out of State Trip request forms must be submitted and approved at least 90 days prior to date of proposed trip before any commitment can be made to parents, students, etc. Any changes to this trip request must be covered and resubmitted to the Board in an Addendum.

***All costs must be paid by the program or building. The District assumes no costs for trips.**

**Thurston High School Baseball
Pride Classic Baseball Tournament
Phoenix, AZ
March 23 thru March 31, 2018**

PURPOSE OF THE TRIP

What are the objectives of the trip and how are the experiences provided related to class or school program?

Teamwork, skill building, and team bonding, play new teams, experience different cultures. Be productive in different environments. Get along with a variety of different personalities, learning tolerance.

How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciation? How will the trip provide opportunities for students to use those skills they have already acquired?

With a small group of kids learning to live with others. Learn tolerance of different habits and quirks. Learn to deal with stress. Real world experiences make learning more meaningful and memorable.

How will the experience motivate students for further learning?

Reward for working hard for student athletes per school GPA standard of 2.0 GPA.

Does the trip make best use of available time and money?

Yes, spring break for students using fundraising money.

What effect does the trip have on other classes or programs?

Student athletes will miss half day of school on Friday March 23rd.

What arrangements for transportation and other factors pertaining to supervision of students have been considered to ensure maximum safety?

Coaches will be at everything we do. Hotel rooms are blocked together. Curfew and bed checks.

Has all monies required to cover the cost of this trip been fundraised?

Yes.

RATIONALE*

***Rationale must be included if students will miss two or more school days.**

N/A

**Thurston High School Baseball
Pride Classic Baseball Tournament
Phoenix, AZ
March 23 thru March 31, 2018**

ITINERARY

Departure Date & Time: Friday March 23, 2018. 12:30pm

Return Date & Time: Saturday March 31, 2018. Approximately 3:00pm

Please note: we will be together at everything we do, we will have team bonding/meetings every night along with bed checks each night.

Leave Friday March 23rd at 12:30pm

Arrive in Phoenix Saturday March 24th around 12:30pm, we will be going start to Water Park. Check into hotel around 5:00pm. Dinner and team bonding/meeting.

Sunday March 25th: three (3) hour practice, breakfast, lunch, dinner, pool time and team bonding/meeting. Possible spring training baseball game depends on schedule of spring training games.

Monday March 26th: Game Day- game at 7pm. Breakfast, lunch, dinner, pool time, team bonding/meeting,

Tuesday March 27th: Game Day- game at 4pm. Breakfast, lunch, dinner, pool time, team bonding/meeting.

Wednesday March 28th: three (3) hour practice, breakfast, lunch, dinner, Pro Hockey game or NBA game or spring training game. Team bonding/meeting.

Thursday March 29th: Game Day- game at noon. Breakfast, lunch, dinner, pool time, team bonding/meeting

Friday March 30th: Game Day/Departure- Clean rooms, check out, load bus, game at noon and head home

Saturday March 31st: Arrive home around 3:00pm

**RESOLUTION #17-18.013
OUT-OF-STATE TRIP REQUEST**

DATE: OCTOBER 9, 2017

**SPRINGFIELD HIGH SCHOOL'S
GIRL'S BASKETBALL**

RELEVANT DATA:

The objective of our trip is for SHS Girl's Basketball team to compete in the Tarkanian Nike Tournament of Champions in Las Vegas, Nevada. This tournament will allow THS athletes participate at the highest level and play in front of hundreds of college coaches.

RECOMMENDATION:

It is recommended the Board approve SHS Girl's Basketball team's request to travel to Las Vegas, Nevada to participate in the Tarkanian Nike Tournament of Champions. Dates of travel will be December 19-23, 2017.

No school days will be missed.

The Girl's Basketball team has fundraised \$6,500 of the \$8,000 needed to cover the cost of this trip.

There is no cost to the district for this trip. All sub costs will be paid using SHS funds.

Principal daSilva will report fundraising progress to the Board in December 2017. It is understood trip approval is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip prior to traveling.

José da Silva and Audrea Shelley will be available to answer questions.

SUBMITTED BY:

Kevin Ricker
Secondary Director

RECOMMENDED BY:

Susan Rieke-Smith, Ed.D.
Superintendent

Springfield School District

Cabinet Mtng Date/Decision: agree 10/3/17

Board Mtng Date/Decision: _____

OUT-OF-STATE TRAVEL REQUEST

School: Springfield HS Contact: Audrea Shelley Date: 9/20/2017

Club/Organization Going on Trip: Girls Basketball # of Students (M/F): 12 Females

Number of Faculty Chaperones: 3 Number of Parent/Other Chaperones: 4

Names of Chaperones:

School Staff: “Teke “ Raina Silva, Adam Jones, Audrea Shelley

Parents/Others: _____

Destination: Las Vegas, NV Dates of Trip: December 19th-23rd, 2017

Estimated Total Cost: \$8,000.00 Cost to the Program/Building*: \$0
(Includes substitute teacher cost.)

Amount Fundraised to Date: \$6500.00

Fundraising Activities: Working OAB Tourneys Working the Oregon Duck Football Games

Lodging: Orleans

Food: The food is part of the cost and kids will bring some money for food

Method of travel: Air
(Note: District vehicles **are not** available for out-of-state travel)

of School Days Missed: No school days will be missed
(If more than two school days will be missed, please attach additional rationale to justify absences)

Special insurance, if applicable: (Company) District Insurance policy Type of Coverage _____ Cost per Person _____

Applicable forms on file: (please check)

X Parent Permission Form X Medical Release Form No Student Fundraising Agreement

Purpose for the trip and a tentative Itinerary must be included with this form.

Approval, once granted, is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip. The building principal will report to the Board no less than 30 days prior to the trip of the club/organization’s status raising all required funds.

Approved: X Denied: _____ Principal: José da Silva Date: 9/25/17

Approved: X Denied: _____ Secondary Director: Kevin Ricker Date: 10/3/17

IMPORTANT NOTE

Out of State Trip request forms must be submitted and approved at least 90 days prior to date of proposed trip before any commitment can be made to parents, students, etc. Any changes to this trip request must be covered and resubmitted to the Board in an Addendum.

***All costs must be paid by the program or building. The District assumes no costs for trips.**

**Springfield High School Girls Basketball
Tarkanian Nike Tournament of Champions
Las Vegas, Nevada
Dec 19th -23rd, 2017**

PURPOSE OF THE TRIP

What are the objectives of the trip and how are the experiences provided related to class or school program?

The girls basketball team has been invited to participate in an elite basketball tournament during Christmas break. This is not related to a class but is a great opportunity for our student athletes

How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciation? How will the trip provide opportunities for students to use those skills they have already acquired?

This is an opportunity for our student athletes to participate at the highest level and for our athletes to play in front of 100's of college coaches

How will the experience motivate students for further learning?

College bound kids will have a great opportunity at scholarship offers if they are going to play at the next level

Does the trip make best use of available time and money?

Yes we are getting hotels for 55% off and we are taking tours of different colleges

What effect does the trip have on other classes or programs?

No effect

What arrangements for transportation and other factors pertaining to supervision of students have been considered to ensure maximum safety?

We are flying to Las Vegas and then renting 2 vans for transporting kids around. Audrea Shelley and Adam Jones both district employees will be the only drivers of these vehicles

Has all monies required to cover the cost of this trip been fundraised?

We have raised 80% of the money and will have the remainder by October 31.

RATIONALE*

***Rationale must be included if students will miss two or more school days.**

No school days will be missed

**Springfield High School Girls Basketball
Tarkanian Nike Tournament of Champions
Las Vegas, Nevada
Dec 19th -23rd, 2017**

ITINERARY

Departure Date & Time: Dec 19th 11:55am

Return Date & Time: Dec. 23rd 6:30pm

Springfield High School Girls Basketball
Las Vegas, Nevada
Dec 19th -23rd, 2017

ADDENDUM

This trip is solely for the purpose of our student athletes to play in a high level tournament. We will be taking air to Las Vegas and then Bus transportation around the city. We are doing 2 more fundraisers and will have all remaining money by October 31st. There will be 6 parents traveling with us and will be used for supervision. I have spoke with Jose about this trip and what our expectations are of the kids. All kids will sign a behavior contract before booking their airline tickets. All kids will have a clear understanding of rules and expectations. This information will also be given to the parents at a parent meeting prior to departure.

NETWORK INFRASTRUCTURE
TECHNOLOGY UPGRADES

RELEVANT DATA:

This purchase reflects pricing associated with price agreement OETC-16R-Networking-ED, which is valid from February,1, 2017 through January 31, 2020. As a member agency of the Organization for Educational Technology and Curriculum (OETC), Springfield School District is authorized to utilize this joint cooperative agreement Pursuant to ORS Chapter ORS 279A.210.

This purchase will provide equipment supporting the upgrade of the District network infrastructure. Federal E-Rate funding will offset 80% of the total equipment purchase price. The remaining 20% will be provided through Bond proceeds.

District Technology Services staff led by Tom Lindly selected the equipment to support these infrastructure upgrades in alignment with the District technology and bond implementation plans. Equipment purchased as part of this resolution will be used to upgrade network infrastructure at Maple, Thurston, Guy Lee, and Page elementary schools, as well as Gateways High School. This represents the last major purchase of network equipment required to complete the Core Network and Wireless Infrastructure portions of the 2014 general obligation bond.

Board Vice Chair Emilio Hernandez reviewed the procurement file. Tom Lindly will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the award the Network Infrastructure Technology Upgrades to Ednetics Inc. of Post Falls, Idaho for \$203,493.20 of which \$40,698.64 will be paid from Bond proceeds.

SUBMITTED BY:

Tom Lindly
Director of Technology & Transportation

RECOMMENDED BY:

Susan Rieke-Smith, Ed.D.
Superintendent