

PLEASE POST

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AMITY REGIONAL SCHOOL DISTRICT NO. 5

*Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525
(203) 397-4811*

*Dr. Jennifer P. Byars
Superintendent of Schools*

AMITY REGIONAL BOARD OF EDUCATION FINANCE COMMITTEE MEETING AGENDA

*August 21, 2023 at 5:30 p.m.
25 Newton Road, Woodbridge, CT
LIBRARY MEDIA CENTER*

COMMITTEE MEMBERS PRESENT

Christopher Browe, Andrea Hubbard, Donovan Lofters, Joseph Nuzzo

COMMITTEE MEMBERS ABSENT

Sharon Huxley, Dr. Sudhir

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Theresa Lumas

1. Call to Order

Chairperson Browe called the meeting to order at 5:35 p.m.

2. Discussion and Possible Action on Minutes

a. Finance Committee Meeting – June 12, 2023

MOTION by Donovan Lofters, SECOND by Joseph Nuzzo to approve June 12, 2023 minutes as submitted

VOTES IN FAVOR, 3 (Browe, Lofters, Nuzzo)

ABSTAIN, 1 (Hubbard)

MOTION CARRIES

3. Public Comment

None

4. Presentation of 2024-2025 Budget Calendar

5. Presentation of Annual Report on Reserve Fund for Capital and Non-recurring Expenditures

6. Discussion and Possible Action on Architectural Services and Project Timeline for High School Media Center Remodel

MOTION by Donovan Lofters, SECOND by Andrea Hubbard, to recommend the Amity Board of Education to approve developing the project for the library media center at Amity Regional High School including the proposed timeline and Request for Qualification (RFQ) for architectural services.

VOTES IN FAVOR, 4 (UNANIMOUS)

MOTION CARRIES

7. Discussion and Possible Action on Contracts over \$35,000

a. Student laptops

MOTION by Donovan Lofters, SECOND by Joseph Nuzzo to recommend the Amity Board of Education to approve the two lease purchase agreements with Lenovo for 775 student devices: Three-year lease is for 375 devices with FMV buyout at the end of the term and a four-year lease for 400 devices with \$1.00 buyout option at the end of the term.

VOTES IN FAVOR, 4 (UNANIMOUS)

MOTION CARRIES

8. Discussion of Monthly Financial Statements

- a. Fiscal Year 2022-2023**
- b. Special Education Update FY24**
- c. Fiscal Year 2023-2024**

9. Director of Finance and Administration Approved Transfers EOY – FY23

10. Director of Finance and Administration Approved Transfers Under \$3,000

11. Discussion and Possible Action to Appropriate FY23 Funds to Capital and Non-recurring

MOTION by Joseph Nuzzo, SECOND by Donovan Lofters to recommend the Amity Board of Education to approve an appropriation and budget transfer of \$1,066,995 into Reserve Funds for Capital and Nonrecurring Expenses from the fiscal year 2022- 2023 year- end funds.

VOTES IN FAVOR, 4 (UNANIMOUS)

MOTION CARRIES

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
XX-XX-XXXX	Various general fund expenses accounts	\$1,066,995	
05-15-0000-5856	Transfer Account/Undesignated		\$1,066,995

MOTION by Joseph Nuzzo, SECOND by Donovan Lofters to recommend the Amity Board of Education to approve the designation of funds for the Amity Regional High School- Library Media Center Renovation project.

VOTES IN FAVOR, 4 (UNANIMOUS)

MOTION CARRIES

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
00-15-0099-5856	CNR- Transfer Account	\$1,066,995	
00-15-0065-5715	LMC-ARHS		\$1,066,995

12. Discussion and Possible Action on Budget Transfers over \$3,000

MOTION by Andrea Hubbard, SECOND by Donovan Lofters recommend the Amity board of Education approve the following budget transfers to cover the cost of the consultants to provide homebound tutoring and support services.

VOTES IN FAVOR, 4 (UNANIMOUS)

MOTION CARRIES

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
04-15-1024-5111	Certified Salaries	\$5,000	
04-13-2130-5330	Professional & Technical Svcs		\$5,000

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
04-12-6110-5560	Tuition – Public Out	\$74,952	
04-13-2190-5330	Professional & Technical Svcs		\$74,952

13. **Other**
 a. **FY23 Fourth Quarter Reports – CNR and Grants**

14. **Adjourn**
Meeting adjourned, without objection, by Chairperson Browe at 6:28 p.m.

Respectfully submitted,

Lisa Zaleski

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BOE Recording Secretary