

BUSINESS MEETING MINUTES

8/An Emergency Meeting of the Lane County School District No. 19 Board of Education was held on December 30, 2017.

1. CALL MEETING TO ORDER

Board Chair Erik Bishoff called the Springfield Board of Education meeting to order via a conference call connection at 4:06 pm.

Attendance

Board Members present included Board Chair Erik Bishoff, Zach Bessett, Dr. Emilio Hernandez and Tony Jobanek. Laurie Adams was unable to participate in the conference call.

District staff and community members identified included Superintendent Sue Rieke-Smith, Brett Yancey, Jenna McCulley, Terry Rutledge, Chris Reiersgaard, Chad Towe and Dylan Darling of *The Register Guard*.

2. ACTION ITEMS

A. Declaration of Emergency Thurston High School Water Leak and Resulting Damage, Resolution #17-18.025

Chief Operations Officer Brett Yancey shared with the Board that last week he learned, upon receipt of our monthly water bill, that we had a significant leak at Thurston High School. Mr. Yancey met with his facilities team this weekend and they decided they needed to take action so they could determine the extent of the problem. This morning a representative from American Leak Detection Services met with Brett Yancey and Terry Rutledge at Thurston High School to try to locate the leak and the extent of the damage to the facility. The leak was located under the concrete floor in the weight room. It was a significant leak. We were losing 57 gallons of water per minute. Mr. Yancey said he would follow up with our TEAM Springfield partner to determine a process for notifying us if they suspect we have another leak in the future at one of our facilities. Mr. Yancey said he would ask the Board to pass a resolution so that the district could move forward to assess the amount of damage and make corrections to our system. Mr. Yancey shared that all water has been turned off to the school.

Mr. Rutledge shared about the approach to assess and correct the problem. There is a system of tunnels and water mains running through the tunnel system. We would need to go in and install an isolation valve which would allow water to the south end of campus, the mechanical room, and the north end of campus and shut off the irrigation line and the line that runs to two of the six fire hydrants located behind the school. We would be able to open school on Monday with this plan. This work would take place beginning Tuesday morning. Terry has contacted the 24 hour consolidated parts line to order the parts so they would be ready for the work to start on Tuesday morning. We still would need to talk to the Fire Marshall for approval of having only two working fire hydrants. Only staff are to report on Tuesday and Mr. Yancey believes that his team could have the fix in place and have students return to school as scheduled on Wednesday, with no interruption to instruction. Portable toilets would be installed on campus for staff to use on Tuesday.

The weight room would need to be relocated. Principal Towe was working on a plan to move the weight room to an area in the cafeteria. This was done one time in the past.

Mr. Yancey said that due to the amount of water that leaked under the weight room, it would be necessary to contact engineers to assess the damage. This is important to ensure the safety of our staff and students who would use the weight room. There was also some water damage to the band room and the choir room. Mr. Yancey already has contractors in place who are drying out those two rooms and would continue the work through the weekend. He anticipated that those two rooms would be in good shape come Tuesday morning.

Mr. Yancey has contacted our insurance company about the situation and has received instruction on how to move forward.

Board member Zach Bessett joined the conference call at 4:20

Mr. Yancey read the following resolution for Board approval:

**Declaration of Emergency
Thurston High School Water Leak and Resulting Damage**

RELEVANT DATA:

On December 30, 2017 a significant water leak was detected on the campus of Thurston High School (333 58th Street, Springfield, OR 97478). This leak has resulted in damage to the weight room, band room and choir room (entire section of school). Until further investigation is performed, neither the extent of the damage nor the extent of the repair is fully known.

RECOMMENDATION:

WHEREAS, by adoption of Resolution #17-18.024, the Springfield School District (the “District”) Board of Directors (the “Board”) was established as the District’s Local Contract Review Board (the “LCRB”) pursuant to Oregon Revised Statutes (“ORS”) 279A.060;

WHEREAS, ORS 279A.010 defines: Emergency” as including circumstances that could not have been reasonably foreseen; create a substantial risk of loss, damage or interruption of services or substantial threat to property, public health, welfare or safety; and require prompt execution of a contract to remedy the condition; and

WHEREAS, ORS 279C.320 and the District’s adopted Administrative Rules, OAR 137-047-0280 (1) permit the LCRB to waive standard competitive bid requirements and enter into emergency contracts for construction work pursuant to ORS 279B.080;

WHEREAS, ORS 279B.080 provides that emergency procurement of construction services are not public improvements, and the contracting agency shall ensure competition for a contract for the emergency work that is reasonable and appropriate under the emergency circumstances; and

WHEREAS, the District staff have presented the findings related to the Thurston High School water leak to declare an emergency at Thurston High School 333 58th Street, Springfield, OR;

BE IT RESOLVED, that this resolution shall become effective immediately upon its adoption; and

BE IT FURTHER RESOLVED, that the Chief Operations Officer or designee shall have authority, after consultation with the Superintendent to authorize expenditures related to this incident.

Motion: Tony Jobanek moved, seconded by Erik Bessett, for approval of Resolution #17-18.024,

Declaration of Emergency Thurston High School Water Leak and Resulting Damage.

Dr. Emilio Hernandez asked to find out if the recent construction on the weight room might have weakened some of the plumbing. He would like to see some information about other buildings that might encounter similar plumbing leaks.

Dr. Hernandez wanted to know if families would be notified. Jenna McCulley said that she was working with Principal Towe on notification to the staff. A determination about when to notify families would happen on Tuesday if students would not be returning to school on Wednesday.

Mr. Jobanek requested that Mr. Yancey send out information to the Board following his conversation with the Fire Marshall.

The motion carried, 4-0.

12. ADJOURNMENT

With no other business, Chair Bishoff adjourned the phone conference meeting at 4:25 pm.

(Minutes recorded by Jenna McCulley)