

BUSINESS MEETING MINUTES

1/A Regular Meeting of the Lane County School District No. 19 Board of Education was held on August 13, 2018.

1. CALL MEETING TO ORDER

Board Chair Zach Bessett called the Springfield Board of Education meeting to order in the Board Room of the District Administration Building at 7:02 pm and led the Pledge of Allegiance.

No changes to the agenda were requested.

Attendance

Board Members present included Chair Zach Bessett, Dr. Emilio Hernandez and Michelle Webber. Tony Jobanek was excused from the meeting because he was out of the country. Laurie Adams was excused from the meeting due to illness.

District staff, students and community members identified included Superintendent Bruce Smolnisky, Jeff Michna, Jenna McCulley, Brian Megert, Whitney McKinley, David Collins, Suzy Price, Dustin Reese, Brett Yancey, Judy Bowden, Melissa Stalder, Laura Weiss, Tim Stephens, Mike Eyster, John DeWenter, Brenda Holt, Chad Towe, Joan Bolls, Colleen Hunter, Anne Goff, Ryan Dougherty, Ame Beard, Jeremy Hugo, Amy Halley, Sheryl Cramer, Chris Reiersgaard, Doug Darling, Nathan Parker, Terry Rutledge, Mike Schlosser and Beth Bridges.

2. ELECTION OF OFFICERS

Election of Board Chair and Board Vice Chair

Motion: Dr. Hernandez moved, seconded by Ms. Webber, to nominate Mr. Bessett for Board Chair and Mr. Jobanek for Board Vice Chair.

Chair Bessett called for the vote. The motion carried unanimously (3:0).

3. INTRODUCTION OF NEW ADMINISTRATORS

Director Suzanne Price introduced Amy Halley as the new principal at Centennial Elementary School.

Director of Elementary Education Suzanne Price introduced Jeremy Hugo as the new principal at Ridgeview Elementary School.

Director of Special Programs Dr. Brian Megert introduced Laura Weiss. She was to oversee the federal grant programs.

Assistant Superintendent David Collins introduced Ame Beard as the new principal at the Academy of Arts and Academics (A3).

Chief Operations Officer Brett Yancey introduced: Melissa Stalder, Purchasing Manager and Accountant; Doug Darling, Print Services Supervisor; Tim Stephens, Assistant Transportation Supervisor (Operations); Ryan Dogherty, Assistant Transportation Supervisor (Students with special needs); Nathan Parker, Facilities Foreman. They all started their new positions on July 1, 2018.

4. PUBLIC COMMENT

Chair Bessett read the following statement:

This is the portion of our agenda for public comment. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person.

Those wishing to make public comments must complete a “request to speak” form and speakers will be called upon in the order in which they are received. Audience members who wish to make public comments must state their name and address for the record.

We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name is called.

The Board will not hear personal complaints concerning school personnel or against any person connected with the school system. Any complaints regarding a particular employee must be processed through the procedure set forth in policy, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues.

Speakers are reminded that their public comments will be limited to three (3) minutes.

No one wished to provide public comment.

5. CONSENT AGENDA

A. June 25, 2018 Board Meeting Minutes

B. Personnel Action, Resolution #18-19.001

Dustin Reese recommended that the Board of Directors approve the personnel action for licensed employees as reflected below:

New Hires

Michelle Albrich
Teresa Blake
Anna Coddington
Louis DeVille
Erinn Ernst
Elda Galvan
Zackery Grimsley
Amy Halley
Jonathan Heagy
Nathaniel Horwood

Rebecca Krop
Ginger Latta
Robyn Loudon
Hannah Mason
Kimberly McLennan
Jared Mills
Torrey Newhart
James Olsen
Tami Reinhardt-Lux
Cody Rosenberg
Korinne Ross

Ariana Schwartz
Laura Weiss
Bradford Weyand
Miranda Wilborn

Resignations

Anahid Bertrand
Deborah Ettel
Dan Sterling

Change of Contract Status

Amy Rowe Hughes

C. 2017-2018 Grants and Development Report

Staff in the Instruction Department has collaborated with other District staff and departments to submit grant applications to the U.S. Department of Education, Oregon Department of Education, and a variety of private and public funding organizations. The goal is to secure funds that benefit District students, teachers and schools.

The District’s process for selecting the grant applications it chooses to pursue is established in accordance with District policy and funding opportunities that are aligned with District goals to support existing initiatives, enhance current projects, offset budget and staff reductions, and find funding for projects for which the District currently has budgeted matching funds.

This year the District’s Instruction Department grant efforts prioritized projects that were aligned with current District initiatives such as collaboration, college and career readiness, high school success, dual language programming, STEM, and recruiting, supporting and training bilingual/bicultural community members to become highly qualified teachers.

2017-2018 Highlights:

- Successfully submitted various grant applications totaling, \$1,586,835.97:
- \$62,527.00 for Title IV-A.
- \$23,794.00 for CTE Career Pathways.
- \$46,375.00 for PEEK 8 Teacher Hire.
- \$24,000.00 for PEEK & Professional Development.
- \$34,334.00 for Measure 99 – Outdoor School.
- \$1,395,805.97 awarded for Measure 98 – High School Success.

Fund	17-18	Initial Award \$		Carried Forward from 2016-17 Grant
201	Title IA	3,576,802.00	F	209,321
202	ArtCore	548,764.00	F	274,173
203	SIF – KITS	106,411.00	C	
208	EWEB WET	47,000.00	C	78,261
212	Title IV-B 21 st CCLC	459,000.00	C	169,698
214	Title III ELL	82,322.00	F	9,691
216	SOAR	44,227.00	C	42,376
217	ELL Transformation	180,000.00	D	161,380
219	Preschool Promise	203,340.00	C	
220	SPR&I	10,463.00	D	
221	Title VII Indian Education	55,226.00	F	
222	IDEA Part B, 611 17-18	1,919,682.37	F	707,729
224	Title IV-A	62,527.00	F	
225	LTCT GF/SSF	1,483,579.60	F	
225	LTCT Title ID	85,616.90	F	
225	LTCT IDEA	62,565.89	F	
228	IDEA Part B, 619	19,617.51	F	
235	CTE Career Pathways	23,794.00	F	
243	IDEA Enhancement	12,731.00	F	
245	Youth Transition Program	194,347.47	F	
248	Title IIA	458,128.00	F	236,741
254	Title IIC Perkins	43,675.72	F	
256	Measure 98 – High School Success	1,395,805.97	F	
257	Measure 99 – Outdoor School	34,334.00	C	
267	PEEK 8 Teacher Hire	46,375.00	C	
268	Safe Routes to School	44,900.73	C	
270	PEEK & Professional Development	24,000.00	C	
280-777	UO C2SL	50,000.00	C	
281	Extended Assessment	3,600.00	F	
285	SUB	146,066.00	C	129,994
288	Music Matters	5,798.00	C	

F=Formula C=Competitive D=Discretionary

D. 2017-2018 Restraint and Seclusion Report

This is year six of the restraint and seclusion reporting requirements that took affect in July 2012. The wording of the OAR has been adjusted on more than one occasion in the last few years, but the substance of

the physical restraint and seclusion law has remained consistent. As part of the law, the district must make available to the board and to the public all incidents of restraint and seclusion during the school year. Additionally, specific demographic information pertaining to the students involved in the incidents of restraint and seclusion must be made available. The attached report provides the applicable OARs and the required information. This report will be kept on file at the district office and will be available on our website. In some cases, the demographic information potentially reveals student identifiable information and that portion has been redacted. For specific information regarding the number of restraint and seclusions, please see pages three and four of the attached report.

Summary Report: 2017-18

Use of Physical Restraint and Seclusion in Springfield Public Schools

581-021-0559

Reporting Requirements for the Use of Physical Restraint and Seclusion

- (1) Each entity that has jurisdiction over a public education program must prepare and submit to the Superintendent of Public Instruction an annual report detailing the use of physical restraint and seclusion for the preceding school year, including, at a minimum:
- (a) The total number of incidents involving physical restraint;
 - (b) The total number of incidents involving seclusion;
 - (c) The total number of seclusions in a locked room;
 - (d) The total number of students placed in physical restraint;
 - (e) The total number of students placed in seclusion;
 - (f) The total number of seclusion rooms available; and a description, including the location of those rooms, designated solely for seclusion;
 - (g) The total number of incidents that resulted in injuries or death to students or personnel as a result of the use of physical restraint or seclusion;
 - (h) The number of students who were placed in physical restraint or seclusion more than 10 times in the course of a school year and an explanation of what steps have been taken by the public education program to decrease the use of physical restraint and seclusion for each student;
 - (i) The number of incidents in which the personnel of the public education program administering physical restraint or seclusion were not trained; and
 - (j) The demographic characteristics of all students upon whom physical restraint or seclusion was imposed, including race, ethnicity, gender, disability status, migrant status, English proficiency, and status as economically disadvantaged, unless the demographic information would reveal personally identifiable information about an individual student.

(2) Each entity that has jurisdiction over a public education program shall make its annual report about physical restraint and seclusion available to:

- (a) The public at the entity's main office and the website of the entity;
- (b) The school board or governing body overseeing the entity;
- (c) If the entity is an education service district, the component school districts of the education service district;
- (d) If the entity is a public charter school, the sponsor of the public charter school;
- (e) Parents and guardians of students in a public education program, who shall be advised at least once each school year about how to access the report.

Stat. Auth. 326.051

Stats. Implemented: 2011 OL Ch. 665 (Enrolled HB 2939)

Hist.: ODE 12-2012, f. 3-30-12, cert. ef. 5-1-12; ODE 13-2014, f. & cert. ef. 2-19-14; ODE 15-2014, f. & cert. ef. 3-4-14

Definitions: As used in OAR 581-021-0550 to 581-021-0566:

“Physical restraint” means the restriction of a student's movement by one or more persons holding the student or applying physical pressure upon the student.

“Physical restraint” may not be used for discipline, punishment or convenience of personnel of the public education program.

“Seclusion” means the involuntary confinement of a student alone in a room from which the student is physically prevented from leaving. “Seclusion” does not include the removal of a student for a short period of time to provide the student with an opportunity to regain self-control if the student is in a setting from which the student is not physically prevented from leaving.

Physical restraint or seclusion may be used on a student in a public education program only if:

- (A) The student's behavior imposes a reasonable threat of imminent, serious bodily injury to the student or others; and,
- (B) Less restrictive interventions would not be effective.

Total Incidents of Physical Restraint and Seclusion:

	<u>6</u>
Total number of incidents involving physical restraint:	<u>6</u>
Total number of incidents involving seclusion:	<u>0</u>
Total number of seclusions in a locked room:	<u>0</u>
Total number of students placed in physical restraint:	<u>6</u>
Total number of students placed in seclusion:	<u>0</u>

Demographic characteristics:

Race:

African American	0
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Asian	0
Multi-Racial	0
Native American/American Indian	0
White	5

Ethnicity:

Hispanic	1
Non-Hispanic	5

Gender:

Female	1
Male	5

Disability Status:

Identified as Disabled under IDEA or Section 504:	
	4
Non-Disabled:	
	2

Migrant Status: 0

English Proficiency:
0 Students receiving ELL services.

Status as Economically Disadvantaged:
4 Students eligible for free and reduced lunch.

Total number of incidents that resulted in **injuries or death** to students or personnel as a result of the use of physical restraint or seclusion: 0 incidents resulted in reported injuries to staff.

Number of students placed in physical restraint or seclusion **more than 10** times in the 2011-12 school year: 0

Steps taken to reduce the use of physical restraint for each student:
In each case, the team debriefed the incident, reviewed the behavior support plan, identified triggers and consequences for behavior, and determined next steps. Following the meeting, the team implemented strategies based on the information collected with the team, including the parents and team members from outside the school system. While the information is confidential, each incident was thoroughly documented as part of the required, formal process.

Number of incidents in which personnel administering physical restraint or seclusion were not trained: 0

MOTION: Ms. Webber moved, and Dr. Hernandez seconded, for approval of the Consent Agenda. The motion carried unanimously (3.0).

Dr. Hernandez requested quarterly updates regarding the use of physical restraint or seclusion. He opined the importance for new Board members to get the information more quickly so they were able to respond to concerned parents.

Dr. Megret explained Oregon had strong limitations on the use of physical restraint or seclusion and therefore the number of incidents was very low. Were the reports given more frequently, the demographic information might enable people to identify the child(ren) involved, a confidentiality violation. When he recommended discussing the topic further at a future work session to help inform new Board members, Dr. Hernandez agreed.

6. ACTION ITEMS

A. Academy of Arts & Academics (A3) Charter Closure & Status Change, Resolution #18-19.002

2017-18 was a year that surfaced significant concerns with Academy of Arts and Academics (A3). Specifically, it was determined that the school placed students in danger and exposed students to illegal behaviors by adult employees. During the latter half of the 2018-2019 school year, Springfield School District placed A3 administration on leave, gained control of school operations, and conducted multiple levels of investigations with the desire of learning details regarding allegations.

The issue continues as the District has been notified that a federal lawsuit has been filed by one victim of alleged abuse. The District continues to cooperate and work with PACE (insurance trust) and assigned legal counsel.

As we enter the 2018-2019 school year, Springfield School District is planning to continue offering students a high school education and diploma through A3, however not as a Charter School. As the District continues to move through this process, Oregon Department of Education has requested that “official” paperwork be filed. This resolution is intended to fulfill ODE’s request.

David Collins recommended that Springfield School District Board of Directors approve the closure of Academy of Arts and Academics Charter School and terminate the Charter Agreement, effective June 30, 2018.

Mr. Collins also recommended that Springfield School District Board of Directors approve the opening of Academy of Arts and Academics as a regular high school program within the Springfield School District effective July 1, 2018.

MOTION: Dr. Hernandez moved, Ms. Webber seconded, to approve the closure of Academy of Arts and Academics Charter School and terminate the Charter Agreement, effective June 30, 2018, and approve the opening of Academy of Arts and Academics as a regular high school program within the Springfield School District, effective July 1, 2018. The motion carried 3-0.

When Mr. Bessett asked how long the process would take to change the school from a charter school to a regular high school? Mr. Collins responded it would take a few months. He offered to report back to the Board when the process was completed.

Dr. Hernandez expressed concerns for the incoming senior class regarding the transition. Were there issues regarding graduations? He thought it important to support the seniors.

Mr. Collins explained there were between sixty and seventy senior students potentially affected (exact numbers were not available until school started). Principal Beard was developing plans to ensure on-time graduations for these students.

7. Reports and Discussion

A. Summer Planning Meeting Agenda Items

Superintendent Bruce Smolnisky reviewed the draft agenda for the August 27, 2018 Summer Planning Meeting. The document had been distributed to Board members just prior to the meeting.

Responding to his question regarding additional items requested, Dr. Hernandez suggested discussing how federal grant programs were monitored and reported.

When Mr. Bessett suggested reassessing Board members' commitments to other groups, e.g., Lane Council of Government, Superintendent Smolnisky suggested including the list of current assignments in the agenda packet for the Summer Planning Meeting, but waiting to discuss assignments until Mr. Jobanek and Ms. Adams were present. Mr. Bessett concurred.

Mr. Bessett also shared he had discussed with Human Resources Director Dustin Reese about the possibility of speeding up the recruitment efforts for the permanent Superintendent, but now agreed keeping the schedule as presented was the best way forward.

B. Superintendent Communication

Superintendent Smolnisky described recent events for administrative staff, including a cabinet retreat to identify goals and strategies and an equity workshop. The new teacher in-service day was to be held later in August. There were eighty new teachers expected to attend. All teachers were to report for service on August 28, 2018.

Turning to strategies to improve safety in schools, Superintendent Smolnisky noted upcoming training sessions (Alert, Lockdown, Inform, Counter, Evacuate (ALICE)) for the 271 people who had not received the training in 2016. He also referred to the push button entrances being installed at many facilities.

Mr. Yancey explained the technology was the same as had been used at Hamlin Middle School. The District had purchased twenty more units. The next facility to be equipped with the technology was Briggs Middle School. Mr. Yancey also described a safety enhancement at Thurston High School. Once school was in session, there would be only one access point available.

Superintendent Smolnisky concluded his remarks by inviting Board members to attend the all-staff Bar-B-Que on August 31, 2018 at 12:30 pm.

C. Board Communications

Ms. Webber noted she had attended the Oregon School Board Association (OSBA) Summer Board Conference and had found the information presented very useful.

Dr. Hernandez agreed. He had also attended the OSBA event and had found the keynote speaker excellent. Dr. William Parrett had presented a session entitled, "The Board's Role in Disrupting Poverty".

Mr. Bessett also concurred. He described the accompanying book as setting forth a methodology to engage students who live in poverty. Mr. Bessett also recognized members of the Springfield Chamber of Commerce in the audience and noted their support for articulating District Goals.

8. OTHER BUSINESS

No other business was discussed.

9. NEXT MEETING:

The next meeting will be the Summer Planning Meeting scheduled for August 27, 2018 beginning at 4:00 pm in the Board Room at the Administration Building.

Chair Bessett announced he was unable to attend the October 22, 2018 Board planning meeting. When he suggested re-scheduling it to November 5, 2018, Executive Assistant Judy Bowden offered another alternative. The Board could have their planning meeting on October 8th and the business meeting on October 22nd. The Vice Chair could conduct the business meeting. Board members present agreed with Ms. Bowden's proposal.

10. ADJOURNMENT

With no other business, Chair Bessett adjourned the meeting at 7:57 pm.

(Minutes recorded by Beth Bridges)