

## **Substitute Teacher Application Process**Los Alamitos Unified School District

Minimum Qualifications	<ul> <li>30-Day Substitute Teaching Permit OR California Teaching Credential         <ul> <li>For directions on how to obtain your 30-Day Substitute Teaching Permit, click here.</li> </ul> </li> <li>Orange County Department of Education (OCDE) fingerprint clearance.         <ul> <li>For directions on how to obtain your fingerprint clearance, click here.</li> </ul> </li> </ul>
Duties and Responsibilities	<ul> <li>Flexible Assignments: Work on days that suit your availability</li> <li>Responsibilities: Facilitate lesson plans left by the classroom teacher, maintain classroom routines, and create a positive learning environment</li> </ul>
Application Process	Complete the Certificated Substitute Employment     Application     Email completed application to     employment@losal.org     OR submit application in person or via mail to the     Los Alamitos Unified District Office: 10293     Bloomfield Avenue, Los Alamitos, CA
Salary	<ul> <li>Daily Rate: \$175/day</li> <li>Long Term Rate: \$205/day</li> <li>Long term rate applies to positions beginning on the eleventh consecutive day in the same classroom and is retroactively applied to the first day.</li> </ul>