



BOARD OF EDUCATION
October 22, 2018
Administration Center Board Room
640 A Street
Springfield, OR 97477

4:00 pm Board Meeting

Executive Session (Non-Public) Immediately Following the Board Meeting

AGENDA		TAB
1. Call Meeting to Order and Flag Salute • Changes or Additions to the Agenda	Board Vice Chair Michelle Webber	
2. School Presentation: Springfield High School	José da Silva, Principal	
3. Student Board Member Introductions • Academy of Arts and Academics – Candace Rose, Alternate: Josh Perry • Gateways High School – Shylee-Ann Campbell, Alternate: Sonny Molinari • Springfield High School – Ian Ker, Alternate: Gus Beeler • Thurston High School – Jacob Siezgowski, Alternate: Madison Hill • Willamette Leadership Academy – Kenneth Woodruff, Alternate: Kayleena Buster	Vice Chair Webber, David Collins	
4. Low-Income Rental Housing Property Tax Exemption Report	Erin Fifield, Liz Butterfield	1
5. Superintendent Search	Vice Chair Webber	
6. Public Comments (Three (3) minutes each; maximum time 20 minutes. Speakers may not yield their time to other speakers.)		
7. Consent Agenda		
A. September 24, 2018 Board Meeting Minutes		2
B. Financial Statement	Brett Yancey	3
C. Personnel Action, Resolution #18-19.009	Dustin Reese	4
D. Out of State Trip – SHS Girls Basketball, Resolution #18-19.010	David Collins	5
E. Out of State Trip – THS Baseball, Resolution #18-19.011	David Collins	6
8. Reports and Discussion		
A. Enrollment Update	David Collins	7
B. Superintendent Communication	Bruce Smolnisky	
C. Board Communication • Board Committee Reports	Vice Chair Webber	
9. Other Business		
10. Next Meetings: November 13, 2017, 7:00 pm, Business Meeting		
11. Adjournment	Vice Chair Webber	

Executive Session (Non-Public) immediately following pursuant to ORS 192.660(2)(e) real property

CITY OF SPRINGFIELD, OREGON

DEVELOPMENT AND PUBLIC WORKS



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SPRINGFIELD, OR 97477
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www.springfield-or.gov

August 22, 2018

RE: Springfield Low-Income Rental Housing Property Tax Exemption

Dear Springfield School District Board of Directors,

City Council has identified housing as a key community issue. The findings point to a shortage of housing; rental vacancy rates are very low and waiting lists for income-qualified housing are years long or closed. As housing costs increase faster than incomes, the problem gets worse.

To address this problem, Council created a Housing Strategy (see attachment) to incentivize the creation of housing at all price points. One strategy to develop income-qualified rental housing is the reinstatement of the Low-Income Rental Housing Property Tax Exemption. This tool would help make it more feasible for developers to make rental units affordable to the renters in our community who face the greatest cost burdens.

In June 2018, the Springfield City Council reinstated the City's Low-Income Rental Housing Property Tax Exemption program, exempting income-qualified rental housing from ad valorem real property taxes for twenty years.

The City's ordinance and resolution to reinstate the program applies only to the tax levy of Springfield; per statute, in order for the exemption to apply to the tax levy of all other taxing districts, there must be support from the governing bodies of those taxing districts such that their combined rates total at least 51% of the combined rate of all taxing districts.

The City Council is asking the Springfield School District Board of Directors to support this program by allowing the low-income rental housing property tax exemption to also apply to the Springfield School District's tax levy.

For now, the program provides an exemption for the development of *new* rental housing, but Council may consider the inclusion of existing housing in the program. The state statute defines low-income for this program as income at or below 60 percent of the area median income (AMI) in our community. The table below shows the incomes for households earning 60% AMI and the maximum amount they could afford to pay for monthly rent (including basic utilities) assuming a limit of 30% of their income goes toward housing.

Maximum Income and Monthly Rent for Low-Income Households by Household Size				
Household size	1-Person	2-Person	3-Person	4-Person
Income Limit (60% AMI)	\$24,780	\$28,320	\$31,860	\$35,400
Rent (including utilities)	\$619	\$708	\$796	\$885

Because new development for this income bracket would most likely rely on some type of subsidy in addition to the tax exemption, it is assumed funding limitations would effectively limit the number of potential projects to one per year.

City Council recognizes the property tax exemption program is one tool that could help make a housing development pencil out for low-income residents in our community. Please consider helping to support this program.

Please let me know next steps in the board's process for considering this request. We are available to provide additional information, and/or come to a board meeting and answer questions.

Sincerely,



Erin Fifield
Community Development Analyst
City of Springfield
efifield@springfield-or.gov
541-726-2302

Attachments:

- City of Springfield Housing Strategy
- Springfield Ordinance
- Springfield Resolution

CITY OF SPRINGFIELD, OREGON
ORDINANCE NO. 6383 (GENERAL)

AN ORDINANCE CONCERNING PROPERTY TAX EXEMPTION FOR LOW-INCOME RENTAL HOUSING; AMENDING SECTIONS 3.500, 3.502, 3.504, 3.506, AND 3.508 OF THE SPRINGFIELD MUNICIPAL CODE; ADOPTING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Springfield has a shortage of affordable housing and the cost of housing relative to household incomes is rising;

WHEREAS, the City of Springfield has developed an Affordable Housing Strategy that identifies and implements various initiatives to help address this issue;

WHEREAS, ORS 307.515-307.535 allows cities to establish and implement a program exempting low-income rental housing from ad valorem real property taxes for twenty years;

WHEREAS, to comply with ORS 307.515-307.535, the Council adopted the Tax Exemption for New Low-Income Housing on February 1, 1993 (Ordinance No. 5667) which was incorporated in the Springfield Municipal Code sections 3.500-3.508;

WHEREAS, the Council has identified the Tax Exemption for Low-Income Rental Housing program as one tool available to meet some of the objectives of its Affordable Housing Strategy;

WHEREAS, the Oregon legislature has updated ORS 307.515 through 307.535 since Springfield first established its program and the Springfield Municipal Code must be changed to reflect the updated statutes;

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD ORDAINS AS FOLLOWS:

Section 1. Sections 3.500, 3.502, 3.504, 3.506 and 3.508 of the Springfield Municipal Code are amended as shown and more particularly described and set forth in Exhibit A attached hereto and incorporated herein by reference.

Section 2. Severability Clause. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereof.

Section 3. Effective Date of Ordinance. This ordinance shall become effective 30 days from the date of passage by the City Council and approval by the Mayor.


ADOPTED by the Common Council of the City of Springfield this 25 day of June, 2018, by a vote of 5 for and 0 against. (1 absent - Stoehr)

APPROVED by the Mayor of the City of Springfield this 25 day of June,
2018.

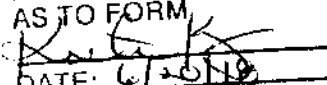


Mayor

ATTEST:



City Recorder

REVIEWED & APPROVED
AS TO FORM

DATE: 6/26/18
OFFICE OF CITY ATTORNEY

Chapter 3 Public Improvements

3.500 Tax Exemption for Low-Income Rental Housing

3.500 Intent.

It is the intent of this code to give effect to and adopt the provisions ORS 307.515 through ORS 307.537, as amended.

3.502 Definitions.

For purposes of sections 3.502 to 3.508, the following words mean:

City Manager. The City Manager of the City of Springfield, or the manager's designee.

Lender. The provider of a loan secured by the recorded deed of trust or recorded mortgage made to finance the purchase, construction, or rehabilitation of a property used for low-income housing under the criteria listed in section 3.506 of this code.

Low-Income. Income at or below 60 percent of the area median income as determined by the Oregon Housing Stability Council based on information from the United States Department of Housing and Urban Development.

3.504 Low-Income Rental Housing Property Tax Exemption—Application.

- (1) An application for exemption from property taxes hereunder for low-income rental housing units constructed after the effective date of sections 3.500 to 3.508 of this code shall be filed with the City Manager, on a form provided by the City Manager, which shall contain the following, if applicable:
 - (a) A description of the property, or portion thereof, for which the exemption is requested;
 - (b) A description of the purpose of the project and whether all or a portion of the property will be used for that purpose;
 - (c) A certification of the income levels of low-income occupants;
 - (d) The proposed recommended rent payments reflect the full value of the property tax exemption;
 - (e) A description of how the tax exemption will benefit project occupants;
 - (f) Evidence that, if unoccupied, the property is offered for rental solely as a residence for low-income persons, or is held for the purpose of developing low-income rental housing;
 - (g) Evidence that, if occupied, the property is occupied solely as a residence for low-income persons;
 - (h) Evidence that the property is owned or being purchased by a non-profit corporation that meets the criteria for a public benefit corporation as described in ORS 65.001(35), or a religious corporation as described in ORS 65.001(37);
 - (i) Evidence that the non-profit corporation expends no more than ten percent of its annual income from residential rentals for purposes other than acquisition, maintenance, or repair of residential rental property for low-income persons, or for the provision of on-site child care services for residents of the rental property;

- (j) A description of the plans for development of the property if the property is being held for future low-income rental housing development; and
 - (k) Any other information required by the City Manager.
- (2) The information contained in the application shall be verified by oath or affirmation of the applicant.
 - (3) At the time the application is filed, the applicant shall submit the application processing fee. The application fee will be set by resolution of the Council, in consultation with the County Assessor. If the application is approved, the portion of the fee attributable to the County Assessor's cost in administering the program shall be paid by the City to the County Assessor. If the application is denied, the City shall retain that portion of the application fee attributable to its own administrative costs and shall refund the portion attributable to the County Assessor's administrative costs to the applicant.
 - (4) An application for exemption hereunder shall be filed on or before December 1 of the calendar year immediately preceding the first assessment year for which an exemption is requested. However, if the property is acquired after November 1st, the application shall be made within 30 days after the date of acquisition, but no later than December 31 of that same calendar year, in order to be considered for the following assessment year.
 - (5) An application which does not contain all the required information and is not accompanied by the required fee shall be returned. Any application returned for these reasons shall be deemed not to have been filed.
 - (6) Notwithstanding the dates specified in ORS 307.517 and 307.518, property granted exemption pursuant to an application filed under sections 3.502 to 3.508 of this code before the date specified in ORS 307.523, shall continue to receive the exemption on the same terms, including duration, on which the exemption was granted.

3.506 Low-Income Rental Housing Property Tax Exemption—Review, Approval or Denial of Application.

- (1) Upon receipt of the application and required fee, the City Manager shall review the application and make a written recommendation thereon to the Council in sufficient time to allow the Council to act within 60 days from the date the application is filed.
- (2) Upon receipt of the City Manager's recommendation, the Council shall consider the application and grant or deny the property tax exemption. The City Manager shall recommend approval of an application, and the Council shall grant the exemption upon determining satisfactory compliance with or mitigation of the following criteria:
 - (a) If unoccupied, the property, or portion thereof subject to the property tax exemption, is offered for rental solely as a residence for low-income person, or is held for the purpose of developing low-income rental housing;
 - (b) If occupied, the property, or portion thereof subject to the property tax exemption, is occupied solely as a residence by low-income persons;
 - (c) The required rent payment reflects the full value of the property tax exemption;
 - (d) The housing units on the property were constructed after the effective date of sections 3.500 to 3.508 of this code;
 - (e) The policies set forth in the Standards and Guidelines for Low-Income Rental Housing Tax Exemption adopted by Council resolution;
 - (f) The proposed development does not cause displacement of low-income persons unless the City and developer can reach agreement on provisions (to be provided by the developer) that reflect satisfactory mitigation thereof;

- (g) The proposed development does not cause destruction of historic structures unless criteria established in Section 3.3-900 of the Springfield Development Code, are met, and destruction is granted by the Historic Commission; and
 - (h) The proposed development is otherwise consistent with this code and adopted City regulations and policies.
- (3) As an alternative to an application considered under subsection (2) of this section, the City Manager shall recommend approval of an application, and the Council shall grant the exemption upon determining the applicant meets the criteria set forth in subsections (2)(e), (f), (g), and (h) of this section and all the following criteria:
- (a) If unoccupied, the property is offered for rental solely as a residence for low-income persons, or is held for the purpose of developing low-income rental housing;
 - (b) If occupied, the property is occupied solely as a residence for low-income persons;
 - (c) The applicant's application was filed prior to the dates specified in ORS 307.517 and 307.518;
 - (d) The property is owned or being purchased by a non-profit corporation organized in a manner that meets the criteria for a public benefit corporation, as described under ORS 65.001 (31) or for a religious corporation, as described under ORS 65.001(33); and
 - (e) The property is owned or being purchased by a non-profit corporation that expends no more than ten percent of its annual income from residential rentals for purposes other than acquisition, maintenance or repair of residential rental property for low-income persons, or for the provision of on-site child care services for residents of the rental property.
 - (f) For purposes of this subsection, a non-profit corporation that has only a leasehold interest in property is considered to be a purchaser of that property if the non-profit corporation is obligated under the terms of the lease to pay the ad valorem taxes on the real and personal property used in the rental activity on that property, or the rent payable has been established to reflect the savings resulting from the exemption from taxation.
- (4) At the meeting at which the City Manager's recommendation is considered, the Council shall adopt a resolution approving the application and granting the property tax exemption, or adopt a resolution disapproving the application and denying the property tax exemption.
- (5) A resolution approving an application shall contain:
- (a) The owner's name and address;
 - (b) The description of the development;
 - (c) The legal description of the property or the County Assessor's property account number;
 - (d) Any specific conditions upon which the approval is based;
 - (e) If only a portion of the property is approved, a description of the portion approved; and
 - (f) A certification that the property or portion thereof is exempt from ad valorem taxation.
- (6) Within 10 days from the date of the approval resolution, the City Manager shall forward to the applicant a copy of the resolution adopted by the Council approving an application, and, on or before April 1 following approval, shall file a copy thereof with the County Assessor. The copy shall contain therein or be accompanied by a notice explaining to the applicant the grounds for possible termination of the exemption prior to the end of the exemption period or thereafter, and the effects of termination.

- (7) A resolution denying an application shall state the reasons for denial, shall be forwarded to the applicant within 10 days of its adoption, and shall inform the applicant of the right to appeal in the manner set forth in ORS 34.010 to 34.100.

3.508 Low-Income Rental Housing Property Tax Exemption—Termination.

- (1) If, after a resolution approving an application for exemption hereunder has been filed with the County Assessor, the City Manager finds that:
- (a) Construction or development of the exempt property differs from the construction or development described in the application for exemption, or on or before the dates specified in ORS 307.529, and no extensions or exceptions as provided in subsection (4) hereof have been granted; or,
 - (b) The applicant has failed to comply with the provisions of ORS 307.515 to 307.523, the provisions of this code, any provisions of the standards and guidelines adopted by Council resolution; or
 - (c) The applicant has failed to comply with any conditions imposed in the resolution approving the application;
- the City Manager shall recommend to the Council, and notify the owner of the property, at the owner's last known address, and every known lender, at the last known address of each such lender, of the manager's recommendation that the exemption be terminated. The notice shall clearly state the reasons for the proposed termination, and shall require the owner to appear before the Council, at a time specified in the notice, which shall not be less than 20 days from the date the notice was mailed, to show cause, if any exists, why the exemption should not be terminated.
- (2) If the owner fails to appear before the Council at the time specified in the notice, or if the owner appears and fails to show cause why the exemption should not be terminated, the City Manager shall notify every known lender and shall allow each such lender not less than 30 days after the date the notice of the failure to appear and show cause is mailed to cure any noncompliance or to provide assurance adequate to the Council that all noncompliance shall be remedied. If the owner fails to appear and show cause why the exemption should not be terminated and the lender fails to cure or give adequate assurance any noncompliance will be cured, the Council shall adopt a resolution terminating the exemption, which shall contain its findings in support thereof. Copies of the resolution shall be filed with the County Assessor and mailed to the property owner, at the owner's last address, and the lender, at the lender's last known address, within 10 days from the date adopted. If a determination is made that the exemption should continue as previously granted, the Council shall adopt a motion rejecting the manager's recommendation, and notify the property owner of that action within 10 days from the date of the hearing.
- (3) All reviews of the Council action in denying an application or terminating an exemption shall be governed by the procedures set forth in ORS 34.010 to 34.100 and correction of assessments and tax rolls and the evaluation of the property shall be in conformity with subsection (2) of ORS 307.533. The Council's action on an exemption shall not be a land use decision for purposes of administrative review.
- (4) Upon receipt of a request from the property owner, the Council may, by resolution, extend the deadline beyond the dates specified in ORS 307.535, for completion of construction of the low-income rental housing for a period not to exceed 12 consecutive months, if it finds the failure to complete construction by the dates specified in ORS 307.535, was due to circumstances beyond the control of the owner, and that the owner had been and could reasonably be expected to act

in good faith and with due diligence. If property granted an exemption hereunder is subsequently destroyed by fire or act of God, or is no longer capable of owner-occupancy due to circumstances beyond the control of the owner, the exemption shall cease, but no additional taxes shall be imposed upon the property under ORS 307.531 or 307.533.

- (5) Any exemption granted by the Council shall terminate immediately without right of notice or appeal, in the event the County Assessor determines that a change of use to other than that allowed has occurred for the housing unit, or portion thereof, or a declaration as defined in ORS 100.005 is presented to the County Assessor or tax collector for approval under ORS 100.100. Termination shall be in accordance with the provisions of ORS 307.531.

CITY OF SPRINGFIELD, OREGON

RESOLUTION NO. 2018-17

A RESOLUTION ADOPTING STANDARDS AND GUIDELINES FOR THE CITY'S LOW-INCOME RENTAL HOUSING PROPERTY TAX EXEMPTION PROGRAM, SPRINGFIELD MUNICIPAL CODE SECTIONS 3.500-3.508

WHEREAS, ORS 307.515-307.535 allows cities to establish and implement a program exempting low-income rental housing from ad valorem real property taxes for twenty years;

WHEREAS, the City of Springfield wants to encourage the construction of low-income rental housing within the City of Springfield;

WHEREAS, the Council adopted corresponding municipal code sections 3.500-3.508 establishing an ad valorem real property tax exemption program pursuant to ORS 307.515-307.535;

WHEREAS, ORS 307.521(4) requires that prior to any processing applications for exemptions under the program, the City must adopt program standards and guidelines, which include policies to be complied with prior to granting approval of an application;

WHEREAS, these Standards and Guidelines, attached as Exhibit A and incorporated herein by reference, provide the process to be followed by the City Manager in reviewing and making recommendations on low-income rental housing property tax exemption applications;

WHEREAS, Section 4.2 of these Standards and Guidelines reference the application of the exemption to the tax levy, as provided in ORS 307.519, if, upon request by the City, the rates of taxation of such taxing districts whose governing boards agree to the policy of exemption under ORS 307.515-307.523, when combined with the rate of taxation of the City, equals 51 percent or more of the total combined rate of taxation on the property granted exception;

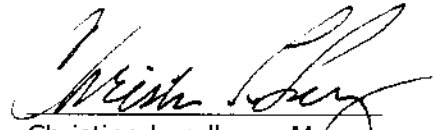
WHEREAS, these Standards and Guidelines replace previously adopted Standards and Guidelines (Resolution 93-15);

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Springfield as follows:

1. The Standards and Guidelines for Processing Applications for Low-Income Rental Housing Property Tax Exemption, attached as Exhibit A hereto, are approved and adopted as the procedures to be followed in considering applications for exemption, and the policy contained therein is declared to be the policy of the City of Springfield governing the basic requirements for the program.
2. The City will formally request that the governing boards of taxing districts within the City of Springfield agree to the policy of exemption under ORS 307.515 – 307.523.

3. This Resolution will take effect upon adoption by the Council and approval by the Mayor.

Adopted by the Common Council and approved by the Mayor of the City of Springfield, Oregon, this 25 day of June, 2018. Adopted by a vote of 5 for and 0 against. (1 absent - Stoehr)


Christine Lundberg, Mayor

ATTEST:


AJ Ripka, City Recorder

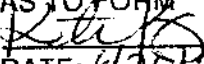
REVIEWED & APPROVED
AS TO FORM

DATE: 6/26/2018
OFFICE OF CITY ATTORNEY

Exhibit A
Standards and Guidelines
for
Low Income Rental Housing Property Tax Exemption

STANDARDS AND GUIDELINES FOR PROCESSING APPLICATIONS FOR THE LOW-INCOME RENTAL
HOUSING PROPERTY TAX EXEMPTION UNDER ORS 307.515 TO ORS 307.537

Pursuant to the provisions of the Springfield Municipal Code Sections 3.500 – 3.508, the City Manager shall be governed by the following rules in considering applications and making recommendations for the low-income rental housing local property tax exemption. These standards and guidelines are adopted pursuant to ORS 307.521(4).

ADMINISTRATIVE PROCESS

For purposes of these rules, the following words and phrases mean:

- | | |
|-----------------------------------|--|
| City Manager. | The City Manager of the City of Springfield, or the manager's designee. |
| Lender. | The provider of a loan secured by the recorded deed of trust or recorded mortgage made to finance the purchase, construction, or rehabilitation of a property used for low-income housing under the criteria listed in section 3.506 of this code. |
| Low-Income. | Income at or below 60 percent of the area median income as determined by the Oregon Housing Stability Council based on information from the United States Department of Housing and Urban Development. |
| Low-Income Rental Housing. | Rental housing constructed after April 5, 1993, which is occupied by low-income persons. |

1. **Statement of Program Purpose.** The intent of the low-income rental housing tax exemption program is to benefit low-income residents and provide an incentive that will encourage construction of housing or conversion of buildings to housing for rent by persons with low-incomes.
2. **Eligible Property.** To be eligible for City property tax exemption hereunder, the property must comply with Sections 3.504 and 3.506 of the Municipal Code.

- 3.1 The tax exemption is only available for the creation of new units, either through new construction or through conversion of a building from a non-residential use to new housing units.
- 3.2 To qualify, the property must create a minimum of four (4) units to be rented to qualifying low-income households.
- 3. **Application for Exemption.** To be considered complete, an application for property tax exemption hereunder must comply with Section 3.504 of the Municipal Code. Additionally:
 - 3.1 An application must demonstrate that a portion of housing units will be occupied, or offered for rent, solely as a residence for low-income persons by December 31st of the first year for which the tax exemption is requested.
 - 3.2 There is currently no application fee.
- 4. **Components of Tax Exemption.** Per statute, an exemption from ad valorem taxes shall be granted for a period of twenty (20) successive years for the land and the improvements located thereon that are a part of the low-income rental housing.
 - 4.1 **Pro rata tax exemption.** The requested tax exemption must reflect the portion of units that will be occupied solely as a residence for low-income persons.
 - 4.2 **Application to tax levy.** The exemption would apply to the tax levy of Springfield. The exemption could also apply to the tax levy of all other taxing districts if the governing bodies of those taxing districts agree to the exemption. There must be support from enough taxing districts such that their combined rates total at least 51% of the combined rate of all taxing districts. The City Manager shall notify the Lane County Tax Assessor that an exemption certified by the city shall apply to the tax levy of all taxing districts in which the property is located.
- 5. **Policies.** In addition to the criteria set forth above and in Sections 3.500 – 3.508 the Springfield Municipal Code, the applicant must demonstrate compliance with the following policies in order to be eligible for a property tax exemption hereunder:
 - 5.1 **Rent Regulatory Agreement.** The owner must agree to execute and maintain in effect for the duration of the tax exemption period, a Rent Regulatory Agreement in a form approved by the City, and which contains, but is not limited to, provisions establishing regular reporting requirements and periodic inspection period, and demonstrates that the required rent payment reflects the benefit of the property tax exemption.
 - 5.2 **Inspection of Premises.** The owner must consent in writing that for the duration of the tax exemption period the City may inspect the property for which the exemption is granted at

reasonable times, without prior notice, to ensure that the premises are maintained in decent, safe, and sanitary conditions for the occupants.

6. **Recommendation on Applications.** Upon receipt of an application for property tax exemption hereunder, the City Manager shall:
 - 6.1 Review the application to verify that the applicant has provided the information required and paid the required fee. The City Manager shall promptly notify the applicant of any omissions.
 - 6.2 If necessary, establish a meeting with the applicant, or the applicant's authorized representative to review the application.
 - 6.2 Make a written recommendation to Council in sufficient time to allow the Council to take final action upon the application and certify the results of the action to the county assessor within 60 days from the date the Application is filed. The recommendation shall be based upon and contain findings of compliance or non-compliance with these Standards and Guidelines, Sections 3.506(1) through 3.506(4) of the Springfield Municipal Code, Council resolutions, ordinances, and adopted policies, and applicable State statutes, that support the recommendation.
7. **Final Action on Applications.** Upon receipt of the City Manager's recommendation, the City Council shall consider the application and adopt a resolution granting or denying the property tax exemption, per Sections 3.506(5) through 3.506(7) of the Municipal Code.
8. **Termination of Exemption.** Section 3.508 of the Municipal Code outlines the criteria for termination of the exemption.
9. **Amendments to Guidelines.** The City Manager may, from time to time, propose such revisions, deletions, or amendments to these Standards and Guidelines as deemed necessary or desirable for the efficient implementation of the low-income rental housing property tax exemption program, but no such revision, deletion, or amendment shall be effective until approved by Council Resolution.

Project Name: LIRHPTE Development	
Real Market Value	\$3,500,000
Land Value	\$300,000
Assessed Value*	\$580,160
Number of Units	35
LIRHPTE Exemption per unit	\$20.62

**Properties receiving the LIRPTE exemption may also apply for a special assessment with the County Assessor. The result is a lower taxable value.*

LIRHPTE Property Tax Impacts	Rate	%	1 year	5 years	10 years	20 years
City of Springfield	6.2803	35.40%	\$3,644	\$19,344	\$41,770	\$97,904
--City of Springfield - LO Fire	0.36	2.03%	\$209	\$1,109	\$2,394	\$5,612
--City of Springfield - LO Police	1.28	7.22%	\$743	\$3,943	\$8,513	\$19,954
--City of Springfield	4.6403	26.16%	\$2,692	\$14,293	\$30,862	\$72,338
SEDA	0.2401	1.35%	\$139	\$740	\$1,597	\$3,743
--Glenwood Urban Renewal	0.1191	0.67%	\$69	\$367	\$792	\$1,857
--Sprgfld Downtown Urban Renewal	0.121	0.68%	\$70	\$373	\$805	\$1,886
Lane County	1.6445	9.27%	\$954	\$5,065	\$10,937	\$25,636
--Lane County	1.2495	7.04%	\$725	\$3,849	\$8,310	\$19,479
--Lane County 4-H /Extension LO	0.015	0.08%	\$9	\$46	\$100	\$234
--Lane County Public Safety LO	0.38	2.14%	\$220	\$1,170	\$2,527	\$5,924
Lane Community College	0.6048	3.41%	\$351	\$1,863	\$4,022	\$9,428
Lane Education Service Dist	0.2181	1.23%	\$127	\$672	\$1,451	\$3,400
Willamalane Parks & Rec	1.9607	11.05%	\$1,138	\$6,039	\$13,040	\$30,566
Springfield School District	4.597	25.91%	\$2,667	\$14,159	\$30,574	\$71,663
Bonds	2.1951	12.37%	\$1,274	\$6,761	\$14,599	\$34,220
--City of Springfield Bond II	0.4025	2.27%	\$234	\$1,240	\$2,677	\$6,275
--Lane Community College Bond II	0.2273	1.28%	\$132	\$700	\$1,512	\$3,543
-- Willamalane Park & Rec Dist Bond	0.3216	1.81%	\$187	\$991	\$2,139	\$5,013
--Springfield School Dist Bond II	1.2437	7.01%	\$722	\$3,831	\$8,272	\$19,388
Total	17.7406	--	\$10,292	\$54,644	\$117,991	\$276,560

Springfield's Housing Strategy

Housing Values

We want Springfield to be a family-friendly community for all people in every phase of life; whether it's just starting out with a new family, or downsizing to a smaller home. We need a diverse housing market that supports employment and families at every phase of life.

Key Findings

- There is a lack of available housing at all levels including: emergency shelter, transitional housing, income-qualified housing, market rate rentals, space in manufactured home parks, and homes for sale.
 - Rental vacancy rates are low.
 - Housing is expensive. 51% of renters and 34% of homeowners are cost-burdened, which means they are paying more than 30% of their income on housing and basic utilities. (2010-14 American Community Survey)

Limited profit opportunities for developers •
Stagnant wages •
Insufficient public subsidies •

Contributing Factors

Increase Affordable Housing in Springfield OR »»»

Partnerships

Human Services
Commission

Poverty and
Homelessness
Board

TEAM
Springfield

Community
Groups

We've partnered with local and regional groups to help create more affordable housing options across the continuum of housing needs. We also provide funding for human services and work to stimulate economic development, which has helped address the gaps between household income and housing costs.

Through partnerships, important progress has been made. But what could the City of Springfield uniquely do to help improve housing options?

In 2016, the Springfield City Council directed staff to evaluate housing needs and to build on strategies to both increase the supply of housing and the accessibility of affordable housing throughout the housing continuum.

The reverse side outlines strategies that are in place, currently being implemented, or that will be considered in the future.



« Council Strategies to Address Housing Needs »



Expand Overnight Parking Program

- Municipal code allows churches & industrial sites to host up to three vehicles/campers/trailers
- City increased support to \$37,000 per year to cover port-a-potties, & administration cost of local non-profits
- Sanipac is donating trash collection services



Contribute to Income-Qualified Housing Development

- Use HOME Investment Partnership Program (HOME) funds for development of housing that is affordable to low-income residents
- Waive development application fees for non-profit housing
- Reinstated property tax exemption for low-income housing (June 2018)



Encourage Construction of Accessory Dwelling Units (ADUs)

- Temporarily waive System Development Charges (SDCs) (FY 17-19)
- Promote awareness & possibilities for ADUs
- Revised development code to make it easier & potentially less expensive to add an ADU bit.ly/SpringfieldADU (Spring 2018)

(photo: Small Home Oregon)



Secure Property for Targeted Residential Development

- Use Community Development Block Grant (CDBG) funds for acquisition & improvement of properties for new housing units
- Identify publicly-owned property for residential development



Assist Homeowners with CDBG Funds

- Assist low-income homeowners with repairs & accessibility improvements (Emergency Home Repair Program)
- Provide down-payment assistance for home ownership (Springfield Home Ownership Program) springfield-or.gov/dpw/HousingPrograms.htm



Promote Housing of Diverse Types

- Consider a property tax exemption to increase housing diversity
- Explore "Missing Middle" housing types bit.ly/MissingMiddleSpfld
- Update development code (Beginning in Fall 2018)
- Create user-friendly guides to navigate development code and process
- Ensure appropriate zoning for residential land (not programmed)

BUSINESS MEETING MINUTES

4/A regular meeting of the Lane County School District No. 19 Board of Education was held on September 24, 2018.

1. CALL MEETING TO ORDER

Board Chair Zach Bessett called the Springfield Board of Education meeting to order in the Board Room at the District Administration Center at 4:04 pm and led the Pledge of Allegiance.

Board Chair Bessett asked if there were any changes or additions to the agenda. None were offered.

Attendance

Board Members present included Chair Zach Bessett, Laurie Adams, Naomi Raven, Dr. Emilio Hernandez and Michelle Webber.

District staff and community members identified included Superintendent Bruce Smolnisky, David Collins, Brett Yancey, Jeff Michna, Dustin Reese, Jenna McCulley, Brian Megert, Whitney McKinley, Suzy Price, Judy Bowden, Anne Goff, Marina Brassfield, Jonathan Light, Lindsay Marchant, Steve Moe, Sally Storm, the Raven Family and Dan Eagen.

2. BOARD APPOINTMENT

Chair Bessett invited Naomi Raven to come forward to receive the oath of office as the new board member replacing Tony Jobanek for Position #4. Chair Bessett read the oath of office and Ms. Raven repeated the oath of office after him. Ms. Raven took her seat with the other board members.

3. ELECTION OF OFFICE

Chair Bessett said the Vice Chair position became vacant with the resignation of Tony Jobanek at the September 10, 2018 board meeting. Chair Bessett called for nominations.

Ms. Adams made a motion to nominate Michelle Webber for the position of Vice Chair.
Dr. Hernandez seconded the nomination.

Chair Bessett called for any discussion. There was no discussion.

Chair Bessett called for the vote. The motion passed 5:0. Michelle Webber would be the new Vice Chair.

4. PUBLIC COMMENT

Chair Bessett read the following statement concerning public comment:

This is the portion of our agenda for public comment. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person.

Those wishing to make public comments must complete a "request to speak" form and speakers will be called upon in the order in which they are received. Audience members who wish to make public comments must state their name and address for the record.

We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name is called.

The board will not hear personal complaints concerning school personnel or against any person connected with the school system. Any complaints regarding a particular employee must be processed through the procedure set forth in policy, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues.

Speakers are reminded that their public comments will be limited to three (3) minutes.

Steve Moe said Springfield Public Schools was building new facilities to serve the 21 Century with the construction of the new Hamlin Middle School and the new Administration Building. Mr. Moe said the old administration center sat empty with no real plans. The building was an historic site and he believed the district should look for creative opportunities to reuse the building. He would like to see the district hold a public hearing and see what the people want. The taxpayers paid for it and it is still owned by the taxpayers. Mr. Moe pointed out that whenever the building was mentioned, staff said the building was unsafe and contained asbestos and lead paint. However, he spoke with a developer, who has seen many unsafe buildings refurbished and become landmarks in the community. He added that he thought it would only cost \$2-3 million to replace the building. Mr. Moe urged the board to take time, seek options, and create a win-win situation for all.

5. POLICY REVIEW OVERVIEW AND PROCESS

Peggy Holstedt, Director of Policy Services at Oregon School Boards Association (OSBA), shared a PowerPoint entitled, “*Board Governance through Policy*” on the policy review process the district would conduct over the next two years. She said that she completed the last policy review for the district in 2007.

Ms. Holstedt explained school boards governed and superintendents and their staff managed the district. The role of governing is to look at the end result; where do you want to go and what do you want to have happen. It is the “What.” The superintendent and his staff are the *who, what, when, and where*. It is the means to the end. When we look at basic responsibilities, we want to focus on the board’s responsibility with policy. The superintendent is the day to day operations, how that relates to policy and making recommendations for the administrative regulations (AR). The remainder of her presentation specifically focused on the board’s responsibility in formulating policy. She quoted the National School Boards Association (NSBA) which has said, “*School board policies are statements which set forth the purpose and prescribe in general terms the organization and program of a school system. They create a framework within which the superintendent and staff can discharge their assigned duties with positive direction.*” The board would provide recommendations on policy as well as administrative regulations (AR).

Ms. Holstedt reiterated policies were intent statements. Her job was to look through the district’s policies and take excess information out. Every policy should be taken from State statute. If a policy wasn’t based in statute, it shouldn’t be included in the policy as there would be more liability for the school district. Those statements could be included in long range plans, staff handbooks, or school websites. Statutes were outlined and hyperlinked for simple access at the end of each policy document. Policy also helped inform the public and maintain transparency, so it was important to have a district’s policies on the website. Ms. Holstedt concluded it was a delicate balance between administrative discretion and guidance from the board.

Ms. Holstedt explained exactly what defined a policy. Policies were not detailed directions; they were only based on laws. Her staff and attorneys drafted policies in compliance with federal and state law. Policy does not include forms or job descriptions.

Ms. Holstedt described differences between “policy” and “AR.” Policy was developed and adopted by the board. AR was developed by administration and was detailed direction for the staff. The board reviewed whatever AR was developed, but only some needed to be adopted by the board. She explained if something wasn’t included in an AR or policy, it could be in a handbook – the internal procedures were primarily what interested auditors.

She shared a slide that outlined and summarized the differences between policy and AR:

1. Policy
 - Developed by board
 - Adopted by board
 - Broad language that gives direction to administration
 - What, why, and the end result.
2. AR
 - Developed by administration
 - Board reviews, and some AR must be adopted by board
 - Specific language that implements the direction from the policy
 - How, who, when, and where; the means to reach the end result.

Ms. Holstedt added that the board and district were required to adopt plans, which were neither policy or AR. She reminded the board policies were legal documents. Phrases and words had legal meaning and, although they may not create the perfect sentence, they were binding and created legal liability. Therefore, she warned them to be careful with word-smithing any policies. Ms. Holstedt reiterated she would always share her concerns, but the final decisions were up to the board.

Ms. Holstedt provided some words of caution. Board members should be wary of special interest groups or grass root movements that were recommending (pushing) a policy for board adoption. Outside groups may not realize that a board policy is legally binding and that language in their policy may increase the district’s liability. Just because something was in a strategic plan, did not mean it should be policy. With policy, less is more. Concerned grassroots/special interest groups could contact Ms. Holstedt, Ms. Bowden, or Chair Bessett with concerns.

Ms. Holstedt explained not every law had to be in policy. Some were required, some were recommended, and some were completely optional. Codes found on the lower left hand of policy documents indicated whether or not a policy was required. She noted there would be codes like “R6/01/18 PH”. In that case, R meant “required” and it had to be in policy due to state legislature. All districts were legally bound to R policies. The date indicated the last revision, and “PH” were the initials of the primary staff member in charge of the edits.

Ms. Holstedt said “HR” meant “highly recommended.” HR policies were highly litigious (such as policies implementing the Americans with Disabilities Act [ADA]), so OSBA highly recommended including them.

A new category common within charter schools was CR, meaning “conditionally required.” CR was conditional on whether a school had the program or concern. For example, drones had become a CR policy, meaning if a district used drones, they needed to have a drone policy. OSBA would release an update of the policy because there had been some new involvement by the Oregon Department of Aviation.

Ms. Holstedt shared “optional” policies had no letters; however, optional didn’t mean they were unimportant. Head lice was an optional policy, for example. The law said a district was able to choose the standard. She explained OSBA was not a regulatory association, but worked with all regulatory agencies, such as the Oregon Health Authority, to ensure policies were approved by them, as well.

Ms. Holstedt shared a slide on laws. She explained laws translated into policy. “USC” meant federal law; “CFR” referred to federal regulation administrative rules; and “ORS” indicated Oregon revised statutes. In addition, supreme court decisions and recent federal district court decisions were also considered law. Finally, state agencies creating “OAR” (or, Oregon Administrative Rule), held the same weight as ORS. Sometimes, other public references – like the Fire Marshall’s Code, the Attorney General’s Manual, and opinions – could also apply to a school district policy.

Ms. Holstedt reiterated the policy review process. She reminded the board to consider whether the policy was legal; if it reflected current district practice; if it was working or not; and if it was truly needed.

Ms. Holstedt explained the process for adopting policies. The first read was recommendations by the Superintendent. If there were comments questions or concerns on the suggestions, Mr. Smolnisky would return to staff for an answer and provide information to the board. The second read would, ideally, be adoption.

Ms. Holstedt shared organization of the policy document. Section AB would address Board Governance; C, Administration; D, Fiscal Management; E, Support Services; F, Facilities; G, Personnel; I, Instruction; J, Students; and KL, Community Relations. People closest to implementation of the chapter would review the section and share feedback with Mr. Smolnisky and the board. Ms. Holstedt said a single asterisk indicated the policy that should be compared to the collective bargaining agreement to ensure they complemented each other. A double asterisk meant a definition was provided in the table of contents.

Ms. Holstedt explained that the use of brackets meant the board had options. For example, in the sentence “within [five] working days,” the five could be changed to four if needed. Often, boards had the option to choose between the word “may” and “shall.” She advised using “may” to provide more flexibility.

Ms. Holstedt said there were different lettered codes found within the policy handbook and explained how they were organized. For example, the code “GCBDD/GDBDD” applied to licensed and classified; “GK” would be for staff and for community members.

The Superintendent, the cabinet, and Ms. Holstedt would conduct the policy rewrite. The group would meet once per month with OSBA staff on the 4th Tuesday of every month for approximately two hours. The first meeting was scheduled for October 30, 2018. Ms. Holstedt would send a schedule for the entire project to Ms. McCulley. She anticipated the project would span about 18 months.

The policy review team was considered a Superintendent committee and therefore meetings would not be open to the public. The rewrite would result in one hard copy manual, as well as an electronic copy so staff could continually update the manual.

6. RECESS FOR DINNER BREAK

The board took a 30-minute break for dinner.

7. CALL MEETING TO ORDER

The board returned from break. Chair Bessett called the meeting to order at 5:47 PM.

8. SUPERINTENDENT SEARCH UPDATE

Chair Bessett reported he and Ms. Webber met the previous week to work on the search firm selection process. Staff would create a rubric to aid in scoring the proposals. Additionally, the pair identified some potential questions to ask firms.

In the coming days, Chair Bessett and Ms. Webber would schedule a meeting with staff to review proposals. A draft timeline was prepared and would be brought to the board once a firm was selected. Staff had been directed to develop an application for a search and screening committee; application process would open once the firm was selected. Then, stakeholder input groups would convene in October, 2018.

Chair Bessett said the next step was for Ms. Webber, Mr. Bessett and district staff to meet and create preliminary criteria for a new superintendent. The criteria would be brought to the board for discussion at the October 22, 2018 board meeting. The criteria would be the starting point the search firm and the focus groups could use as they worked to flush out desired qualities for the next superintendent of Springfield Public Schools (SPS).

Ms. Adams followed up by asking whether they would conduct a national or regional search. Chair Bessett thought the board was leaning toward a national search. Ms. McCulley added it was discussed during the most recent work session in August. A decision wasn't formally made, but the board leaned toward a national search.

Ms. Adams was not interested in searching nationally and wondered if the board could discuss this further. She thought a national search would be too broad and wide. Ms. Adams noted the district had done both methods in the past, and she preferred a regional search. She thought a regional search would attract more applicants who fit the district and understood current events within the State.

Dr. Hernandez thought there were pros and cons to each option. He would hate to lock the district into one process; he thought when they identified criteria and next steps for the process, they would have a better feeling about which direction to move.

Chair Bessett pointed out some applicants may originally be from Oregon and were looking to return. Ms. Adams said the district had hired someone like that before and that didn't work out. She clarified that on October 22, 2018, Chair Bessett and Ms. Webber would come forward with a search firm recommendation. Chair Bessett said yes; in response to an additional question from Ms. Adams, he explained the board appointed leadership to make the recommendation about which search firms to consider.

Dr. Hernandez thought information about each search firm could be available for people to review. Mr. Yancey said all of that information was on public record. Dr. Hernandez wanted an opportunity to review the matrix created by staff. Ms. Raven agreed.

Mr. Smolnisky noted that with the internet, almost any search would be national. He agreed that Ms. Adams had a point, but he also didn't want to limit who the board might consider. Mr. Smolnisky speculated national firms might have improved ways to advertise, when compared to a regional firm like OSBA. In the past, many quality superintendents had been found from out of state.

Dr. Hernandez asked about the OSBA proposal. Ms. McCulley said it was a dual proposal from OSBA staff and Greg McKenzie of Next Step. Dr. Hernandez thought it was important to consider how the board set up the job description and desired qualities. Chair Bessett said community input focused around wanting a customizable process and an array of services offered by the firm. There were some deeper questions to consider as the board discussed the three search firms available to them.

In response to a question from Ms. Raven, Chair Bessett explained staff released a formal Request for Proposals (RFP) and received three responses. Chair Bessett thought it important to weigh each price against other criteria, but not to put price at the forefront. The matrix, created by staff, would help guide the board to a fair and resourceful decision. Mr. Yancey agreed, and said the board would need to justify their choice if the chosen firm was not the least expensive.

September 24, 2018

Mr. Yancey added it was important to consider retention rates of candidates by each firm, since the district wanted a long-term commitment. In addition, Mr. Yancey thought the board should consider qualifications of staff and resources available to them at each firm.

Dr. Hernandez wanted to ensure stakeholder voices were included during the superintendent selection process. Mr. Yancey responded that once a firm was hired, the consultants would work with board members to determine a process.

Ms. McCulley said staff had put all stakeholder input at the forefront of planning; it was important to have basic criteria identified by the community, prior to the process, to help the firm successfully recruit candidates who were a good fit for SPS. In addition, staff surveyed several opportunities for stakeholder engagement and were defining an application process for a confidential group to review candidates.

Dr. Hernandez wondered who would visit any out-of-state candidates. Chair Bessett assumed a couple members of the cabinet and two members of the board.

Ms. Raven noted the applicants were also interviewing the district at the same time, so it was important to be proactive in how the board and staff presented the district. They needed to show that SPS was where a candidate would want to work, because that would bring the highest quality people to apply.

Ms. McCulley said the website held that type of information, but she, too, wondered how to elevate the Springfield area even more. In her research, she reached out to the human resources director at the City and asked to borrow language about the community for future print materials. The district would also engage a graphic designer to create print materials.

Mr. Yancey said board members could review proposals and independently fill out an evaluation form for staff. Since it would be an independent activity, the board of directors would need to review the search firm's proposals independently of each other or it would constitute a public meeting. Mr. Yancey said he would facilitate this for the board. Theoretically, the board would identify the top one or two firms and then hold interviews.

9. CONSENT AGENDA

A. September 10, 2018 Board Meeting Minutes

B. Personnel Action, Resolution #18-19.007

Dustin Reese recommended that the Board of Directors approve the personnel action for licensed employees as reflected below:

New Hires

Natasha Colson

Sidney Davie

Melissa Thompson

Gregory Yarabinec

Resignation

Alicia Chamness

Change of Contract Status

Jane Schneider

C. 2019-2020 Lane ESD Transit Dollar Request, Resolution #18-19.008

Pursuant to ORS 334.177, as amended by 2013 House Bill 3401, a component school district board may request that a percentage of the state formula revenue received by the Lane ESD be distributed to the school district for any purpose identified by the school district board. The request for these "Transit Dollars" will be distributed on an ADMw basis.

September 24, 2018

During the 2013-14, 2014-15, 2015-16, 2016-17, 2017-18 and 2018-19 school years, Springfield School District requested 50% of our transit dollars and utilized the resource to support Special Education Life Skills programming for students in our district, as well as a small number of students from surrounding districts. We anticipate utilizing the transit dollars in 2019-2020 to continue supporting Life skills programing in Springfield Public Schools. The ORS requires that the Board submit the request to Lane ESD in advance of the budget process.

David Collins recommended that the Board of Directors approve the Lane ESD – School District Transit Request for the fiscal year 2019-2020. Specifically, it is recommended that the Board of Directors request not more than 50% of the Transit Dollars pursuant to ORS 334.177.

Motion: Ms. Adams moved and seconded by Ms. Webber to approve the Consent Agenda. The vote carried 5-0.

10. REPORTS AND DISCUSSION

A. Superintendent Communication

Superintendent Bruce Smolnisky said it was a great start to a new school year. He said that if any Board member would like to visit some of the schools, please let him know and he would be happy to facilitate those visits. He added that he would have a formal update about enrollment for the 2018-2019 academic year to share at the October 22nd Board meeting. Additionally, that would be the first meeting for our new student representatives.

He shared that on October 8, 2018 there would be a TEAM Springfield meeting in the SUB board room. Both elected officials and appointed officials would be present. The main topic would be emergency planning and how the various agencies would work together in the event of a crisis.

Mr. Smolnisky would be out of town from October 23 to 29, 2018. During that time, Mr. Yancey and Mr. Collins would be in charge during his absence.

Finally, Mr. Smolnisky wanted to discuss the state report cards which would to be released on October 11, 2018. Schools in Oregon are rated on a 1 to 5 scale with 3 being average. Schools are rated on a combination of factors including scores on achievement tests, growth scores, chronic absenteeism, ninth grade on-track, four-year graduation rate and the five-year completer rate. Our achievement scores are pretty good at some schools, but there is room for improvement at others. Mr. Smolnisky added there are more schools with scores of 1s and 2s than he would like, but those schools would continue to be our focus moving forward. It appears we will have one school that would be identified as a CSI (Comprehensive Support for Improvement) school and would receive support for improvement from the State. Growth rates were generally positive. Staff would focus on those schools with scores of 1s and 2s. This year, staff would be working on practices to improve student success. In particular, there would be a focus on professional development and work on chronic absenteeism. Overall, there would be some good things on our stare report card, but room for additional work and improvement. He finished by stating that the State was becoming more rigorous in its scoring for school report cards and now counted “opt outs” as non-proficient which skewed some results. For that reason, Mr. Smolnisky was not in favor of opt out.

In response to Mr. Bessett, Mr. Collins explained the State identified many schools as Comprehensive Support for Improvement (CSI) or Targeted Support for Improvement (TSI) and were targeting the highest tier. In the most recent Friday update, he included State criteria. Beyond the information already sent, he could not expand at that time. After October 11, 2018 staff could provide more specific information to the board.

Dr. Hernandez thought the State needed to consider testing differently because some children with disabilities were not able to successfully take those tests. He didn't think they should have the disability held against them, nor should those scores affect the whole school. He added that he hoped this could be a state-wide discussion in the near future.

Mr. Collins stressed testing was a single point of measure. The district had ongoing, informative assessments to understand all types of student success and didn't rely solely on state testing. Dr. Hernandez pointed out parents often didn't see that information and often only looked at testing results.

Ms. Raven was curious about what the board's stance was on testing. As a parent, she received letters from the board asking students to opt out. None of those board members were still involved, and she wondered if they should still be encouraging opt out to our families.

Ms. Adams said the previous board chair felt strongly students should opt out. The board voted to send letters recommending parents have students opt out. She thought the board might have created some confusion for families because of the board's stance.

Ms. McCulley said the board revisited the letter in 2016-2017 and elected to not repass a resolution to approve the practice of sending the letters to families. However, the letters could still be circulating.

Ms. Raven thought there were many reasons to opt out and some were very valid, while others were not. She wondered how the board could help parents make an informed decision because our district is suffering from the decision to opt out.

Ms. Adams thought the board originally recommended opt out because they didn't feel it was right for district kids. She added the decision was based more around individuality than politics, and the fact kids were asked to take many tests.

Chair Bessett thought testing should be on a kid by kid basis and he thought it was a very politically driven conversation. Dr. Hernandez noted testing was a multibillion dollar business that had become more politicized. He thought that's where communication was lost. Politics made it difficult for parents, teachers, and districts to have a strong handle on testing.

Ms. Raven didn't agree with many aspects of testing, but if the scores were hurting the district, she thought the board should re-examine how families think about making their decision based on the needs of their child. She added that on the one hand we want to encourage testing, but remain sensitive to the students for whom the testing is not appropriate. Are we opting out to make a political statement and that the district is not going to participate or are we opting out because it really isn't an appropriate assessment for some of our students. She felt as a parent, she was getting mixed messages.

Ms. Webber thought it was a tough topic, but agreed with Ms. Raven.

Chair Bessett thought the board could create a new statement, one based more on facts, so parents could make informed decisions for their student.

B. Board Communication

Mr. Bessett said that he had attended his first Springfield Education Foundation meeting as was excited to be a part of their work. He added that he was looking forward to their upcoming *Night of 11,000 Stars* event on October 18.

Ms. Adams was unsure if board members knew what Team Springfield was about, so she provided a brief history. She shared that TEAM Springfield was created years ago as a means for the four agencies, Springfield Utility Board, the City of Springfield, Willamalane and Springfield Public Schools could be aware of what each agency was doing and what future plans were for each agency. She hoped all board members would attend the October 8 meeting.

Dr. Emilio Hernandez attended the recent OSBA regional meeting and thought it was a quality event. Chair Bessett added OSBA would survey Oregonians in order to understand what they wanted for education, and then lobby politicians on those issues.

Ms. Webber thanked the board for a positive discussion.

11. OTHER BUSINESS

There was no other business.

12. Next Board Meetings:

- October 8, 2018, 5:30-8:00pm TEAM Springfield Annual Update Meeting to be held at Springfield Utility Board (SUB)
- October 22, 2018, 7:00pm Business Meeting

13. ADJOURNMENT

With no other business, Mr. Bessett adjourned the meeting at 6:47 pm.

(Minutes recorded by Marina Brassfield)

**SPRINGFIELD PUBLIC SCHOOLS
2018-2019 Revenue/Expenditure Forecast
As of September 30, 2018**

****Please see attached report****

REVENUES:

- A majority of our (current year) property taxes will be received during the month of November, with minor collections remaining throughout the remainder of the year. Additionally, it is estimated that approximately \$425,000 of prior year property taxes are to be received on behalf of the District. This report is based on the information received through the Lane County Tax and Assessment office.
- During the 2017-18 and 2018-19 fiscal year, a federal ruling was issued whereby Comcast was ordered to pay a significant amount in taxes. This has a positive impact on our District and the revenue is being received as a payment in lieu of property taxes. The total for the 2018-19 school year is approximately \$649,000, however this will be counted in local revenue and offset the Basic School fund payment in the equalization formula.
- The District's most significant portion of revenue is the District's scheduled Basic School Support payments. According to Oregon Department of Education's estimate, the District is scheduled to receive approximately 100% of the adopted budget. This estimate includes the additional students enrolled in the SPS Online program, as well as a declining Charter School enrollment at Willamette Leadership Academy.
- The District is anticipating receiving approximately \$190,000 in County School Funds. To date the District has not received anticipated funds.
- The District is anticipating receiving approximately \$1.066 million in Common School Funds. To date the District has not received any revenue specific to this source.

EXPENDITURES:

- Salary amounts are based upon staff allocations adopted during the budgeting process. This is estimated using actual data (per year-end estimates). These projections reflect anticipated and realized retirements.
- Benefit amounts are based upon staff allocations revised during the budgeting process, along with budgeted salaries.
- The purchased services, supplies and capital outlay expenditure projections are based upon budgeted expenditures and anticipated to be expended similar to past trends. While historically the District has under spent these budget areas, reductions in discretionary budget no longer afford for significant under-expending.
- Other objects include the cost for property and liability insurance and is based upon premiums negotiated after the 2017-2018 adopted budget.

Additional Notes: For the 2018-2019 budget year the current estimate of ending fund balance is \$6,187,012. Included in this number is the un-audited ending fund balance estimate from the 2017-2018 fiscal year (\$10,235,350).

Submitted by:
Brett M. Yancey
Chief Operations Officer

Reviewed by:
Bruce Smolnisky
Superintendent

SPRINGFIELD SCHOOL DISTRICT 19
2018-2019 REVENUE/EXPENDITURE FORECAST
as of
9/30/18

	BUDGET	ACTUAL through 09/30/18	ESTIMATED from 09/30/18 to year end	PROJECTED 2018-2019	PROJECTED as % of BUDGET
REVENUES:					
Property taxes - current	25,236,816	13,445	25,223,371	25,236,816	100.00%
Property taxes - prior years	425,000	665	424,335	425,000	100.00%
Payment in lieu of property taxes	0	649,001	0	649,001	N/A
Other local sources	730,100	340,845	389,255	730,100	100.00%
Lane ESD Apportionment	1,806,126	585,391	1,220,735	1,806,126	100.00%
County School Fund	190,000	0	190,000	190,000	100.00%
State School Fund	75,893,821	25,608,808	50,285,013	75,893,821	100.00%
Common School Fund	1,065,886	601,639	464,247	1,065,886	100.00%
 Total revenues	 105,347,749	 27,799,793	 78,196,956	 105,996,750	 100.62%
 Beginning fund balance	 10,602,129	 0	 10,235,350	 10,235,350	 96.54%
 Total Beginning fund balance	 10,602,129	 0	 10,235,350	 10,235,350	 96.54%
 Total resources	 <u>115,949,878</u>	 <u>27,799,793</u>	 <u>88,432,306</u>	 <u>116,232,100</u>	 <u>100.24%</u>
 EXPENDITURES:					
Personal services	57,494,622	6,191,036	50,790,550	56,981,586	99.11%
Employee benefits	36,886,691	3,451,493	33,100,846	36,552,339	99.09%
Purchased services	9,717,273	1,259,084	8,458,189	9,717,273	100.00%
Supplies & materials	3,216,751	616,830	2,521,924	3,138,753	97.58%
Capital outlay	143,000	5,491	137,509	143,000	100.00%
Other objects	790,972	717,493	73,479	790,972	100.00%
Fund transfers	2,721,164	0	2,721,164	2,721,164	100.00%
 Total expenditures	 110,970,473	 12,241,426	 97,803,661	 110,045,088	 99.17%
 Unappropriated	 4,000,000	 0	 0	 0	 -
Contingency	979,405	0	0	0	0.00%
 Total appropriations	 <u>115,949,878</u>	 <u>12,241,426</u>	 <u>97,803,661</u>	 <u>110,045,088</u>	 <u>94.91%</u>
 Total resources		27,799,793	88,432,306	116,232,100	
Total appropriations		<u>12,241,426</u>	<u>97,803,661</u>	<u>110,045,088</u>	
 Ending fund balance		15,558,367	(9,371,355)	6,187,012	
Less: contingency			0	0	
 Net fund balance		<u>15,558,367</u>	<u>(9,371,355)</u>	<u>6,187,012</u>	

PERSONNEL ACTION

RELEVANT DATA:

Each month the board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached new hires, leave of absence, resignation, retirements and change of contract status. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Dustin Reese is available for questions.

RECOMMENDATION:

It is recommended the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- New Hires
- Leave of Absence
- Resignation
- Retirements
- Change of Contract Status

SUBMITTED BY:

Dustin Reese
Director of Human Resources

APPROVED BY:

Bruce Smolnisky
Interim Superintendent

NO	NAME	CURRENT BUILDING ASSIGNMENT	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
	NEW HIRES					
1	JENNIFER BOATWRIGHT	A3	TEMPORARY	FT	10/16/18	TEMPORARY NEW HIRE
2	JOEL DURAN	MT VERNON	TEMPORARY	FT	9/21/2018	TEMPORARY NEW HIRE
3	EVAN STONE	GUY LEE	TEMPORARY	FT	10/10/2018	TEMPORARY NEW HIRE
4	MATTHEW VALENZUELA	DOUGLAS GARDENS	PROBATIONARY 1	PT	10/01/2018	NEW HIRE
	LEAVE OF ABSENCE					
5	TRENA JAYNE	HAMLIN	CONTRACT TEACHER	FT	2018/19	FULL TIME LEAVE OF ABSENCE
	RESIGNATION					
6	BRITTANY WATERS	MT VERNON	PROB 2	FT	6/15/2018	RESIGNATION
	RETIREMENTS					
7	PAT GAGNON	MT VERNON	CONTRACT TEACHER	FT	9/30/2018	RETIREMENT
8	JEANNE ROSE	SHS	CONTRACT TEACHER	FT	10/31/18	RETIREMENT
9	KATHY LYNN SMITH	CENTENNIAL	CONTRACT TEACHER	FT	12/31/2018	RETIREMENT

	CHANGE OF CONTRACT STATUS					
10	PAT GAGNON	MT VERNON	TEMPORARY	FT	10/1/18-6/30/19	TEMPORARY REHIRE OF RETIREE
11	STEPHANIE LAWLESS	THS	CONTRACT TEACHER	PT	2018/19	INCREASE FROM PART TIME TO FULL TIME JOB STATUS
12	JEANNE ROSE	SHS	TEMPORARY	FT	11/1/18-6/30/19	TEMPORARY REHIRE OF RETIREE
13	KATHY LYNN SMITH	CENTENNIAL	TEMPORARY	FT	1/1/19-6/30/19	TEMPORARY REHIRE OF RETIREE

RESOLUTION #18-19.010
OUT-OF-STATE TRIP REQUEST

DATE: OCTOBER 22, 2018

SPRINGFIELD HIGH SCHOOL'S
GIRL'S BASKETBALL

RELEVANT DATA:

The objective of our trip is for SHS Girl's Basketball team to compete in the Tournament of Champions, an elite basketball tournament in Phoenix, Arizona. This is a tournament that allows our kids to play elite teams from all over the nation. We will be doing site visits to 2 different colleges for the kids to tour

RECOMMENDATION:

It is recommended the Board approve SHS Girl's Basketball team's request to travel to Phoenix, Arizona to participate in the Tournament of Champions. Dates of travel will be December 18-23, 2018.

Three school days will be missed.

The Girl's Basketball team has fundraised all of the \$8,000 needed to cover the cost of this trip.

There is no cost to the district for this trip. Monies fundraised will also cover costs for substitute teachers, should there be any.

José da Silva and Audrea Shelley will be available to answer questions.

SUBMITTED BY:

Dr. Brian Megert
Special Programs Director

RECOMMENDED BY:

Bruce Smolnisky
Interim Superintendent

Springfield School District

Cabinet Mtng Date/Decision: 9/25/18 aprvd

Board Mtng Date/Decision: _____

OUT-OF-STATE TRAVEL REQUEST

School: SHS Contact: Audrea Shelley Date: 9/19/18

Club/Organization Going on Trip: Girls' Basketball # of Students (M/F): 0 / 12

Number of Faculty Chaperones: 3 Number of Parent/Other Chaperones: 6

Names of Chaperones:

School Staff: Adam Jones, Audrea Shelley, Teke Silva

Parents/Others: Greg & Denise McKinney, Ron & Kellie Elliott, Patti & Chris Chapman

Destination: Phoenix, AZ Dates of Trip: Dec 18-23, 2018

Estimated Total Cost: \$8,000 Cost to the Program/Building*: \$8,000
(Includes substitute teacher cost.)

Amount Fundraised to Date: \$8,000

Fundraising Activities: OAB, Miller Card sales, UO Concessions

Lodging: Arizona Grand Resort

Food: included in costs

Method of travel: Air

(Note: District vehicles **are not** available for out-of-state travel)

of School Days Missed: 3

(If more than two school days will be missed, please attach additional rationale to justify absences)

Special insurance, if applicable: (Company) School District

Type of Coverage

Cost per Person

Applicable forms on file: (please check)

X Parent Permission Form X Medical Release Form X Student Fundraising Agreement

Purpose for the trip and a tentative Itinerary must be included with this form.

Approval, once granted, is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip. The building principal will report to the Director no less than 30 days prior to the trip of the club/organization's status raising all required funds.

Approved: X Denied: _____ Principal: José daSilva Date: 9/19/18

Approved: X Denied: _____ Director: Brian Megert Date: 9/25/18

IMPORTANT NOTE

Out of State Trip request forms must be submitted and approved at least 90 days prior to date of proposed trip before any commitment can be made to parents, students, etc. Any changes to this trip request must be covered and resubmitted to the Board in an Addendum.

***All costs must be paid by the program or building. The District assumes no costs for trips.**

**SHS Girls Basketball
Tournament of Champions
Phoenix, Arizona
December 18-23, 2018**

PURPOSE OF THE TRIP

What are the objectives of the trip and how are the experiences provided related to class or school program?

We have been invited to play in an elite basketball tournament in Phoenix. This is a tournament that allows our kids to play elite teams from all over the nation. We will be doing site visits to 2 different colleges for the kids to tour

How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciation? How will the trip provide opportunities for students to use those skills they have already acquired?

We will be going on a tour of Arizona State University and allow kids to do a question and answer session with college athletes. We will also be doing a tour to the Arizona Capital Museum. This will be an exciting time for our kids to experience another state and see different colleges

How will the experience motivate students for further learning?

Our hope is that we give kids every opportunity to be successful as the next level whether it be on an athletic scholarship or academic. Being on this trip is giving our student athletes exposure to hundreds of college coaches from Division 3 up to Division 1

Does the trip make best use of available time and money?

Yes, kids will keep very busy and will not have a ton of down time other than to study and rest. Hotels were 60% off so you can't beat that.

What effect does the trip have on other classes or programs?

We will be missing 3 days of school but every student will be required to have great attendance leading up to the trip and their grades have to be up to standards. They also will be required to meet with all of their teachers for prearranged absences. We will be holding a study hall each day to assure kids getting their work done.

What arrangements for transportation and other factors pertaining to supervision of students have been considered to ensure maximum safety?

We will be taking airplane to Arizona and once on the ground we will be renting vans to transport kids around. We will be taking out the FULL insurance coverage on both vans so that we are at a maximum of coverage

Has all monies required to cover the cost of this trip been fundraised?

Yes 100%

RATIONALE*

***Rationale must be included if students will miss two or more school days.**

We will be missing 3 days of school due to this elite tournament. We are committed to making sure that our student athletes have a rounded experience in the academic and athletic world. We are making 2 visits to colleges for kids to explore their options of attending a University as well as their options of attending a Community College. We also will be doing a tour of The Arizona Capitol Museum with other teams in the tournament. This is an opportunity for our students to see a part of history.

We will be holding 3 hour study halls each day to assure students are completing their homework. The majority of the kids will be caught up on classes before we leave and will be required to have a signature from all of their teachers for approval to miss class. I will personally be proctoring any tests that need to be taken and faxing them to the teachers for grading.

We are confident that our student athletes will be in good standing in all of their classes before being allowed to travel on this trip. If you have any questions please contact me directly thank you.

**SHS Girls Basketball
Tournament of Champions
Phoenix, Arizona
December 18-23, 2018**

ITINERARY

Departure Date & Time: December 18, 2018 7:50 pm

Return Date & Time: December 23, 2018 8:30 pm

Dec.18th:

Leave Springfield at 3:15 pm.

Parent will be responsible to get their student to the Portland Airport by 5:45 pm

Depart Portland Airport@ 7:05pm Alaska Airlines

Arrive Phoenix (Sky Harbor) Airport 9:40pm

Check into Arizona Grand Resort 10:45pm

Room Checks 11:30 and Lights out

Dec.19th:

Breakfast at hotel 9:30

Study Hall 10:00-1:00

Lunch- Subway Sandwiches (provided)

Game #1 3:30pm

Watch the game after ours 5:00pm

Dinner: Pizza 7:00 (paid)

Room Checks 10:00 and Lights out

Dec 20th:

Breakfast at hotel 9:00

Game #2 11:00pm

Study Hall 2:00-5:00 Lunch provided during study hall

Dinner paid for by SHS Girls Basketball 7:00

Room Checks 10:00 and Lights out

Dec. 21st

Breakfast at hotel 7:45

Game #3 10:00am

Lunch 12:30 (provided)

Study Hall and Testing: 1:00-2:30

Tour Arizona State College with 2 other teams 3:00-5:30

Dinner 6:00pm SHS Girls Basketball

Team Meeting 8:00pm

Room Checks 10:00 and Lights out

Dec. 22nd:

Breakfast at hotel 8:00am

Game#4 TBD

Tour: Arizona Capital Museum 1:00-3:00 Lunch Provided

Swim: 4:00-6:00 @ hotel

Dinner 6:30 Red Robin Provided by SHS Girls Basketball

Room Checks 10:00pm and Lights out

Dec. 23rd:

Depart Phoenix (Sky Harbor) Airport 4:30

Arrive at Portland Airport at 8:30pm Alaska Airlines

Arrive in Springfield 11:30pm Parents pick up

**RESOLUTION #18-19.011
OUT-OF-STATE TRIP REQUEST**

DATE: OCTOBER 22, 2018

**THURSTON HIGH SCHOOL'S
BASEBALL TEAM**

RELEVANT DATA:

The objective of our trip is for THS Baseball team to travel to Phoenix, Arizona to work on teamwork, skill building and team bonding. It allows our team to play new teams, experience different cultures and be productive in different environments and learn tolerance working with a variety of personalities.

RECOMMENDATION:

It is recommended the Board approve Thurston High School Baseball Team's request to travel to Phoenix, Arizona to participate in the Pride Classic Baseball tournament. Dates of travel will be March 22-30, 2019.

Students will miss a half of a school day (March 22).

The Baseball Team has already fundraised all monies needed to cover the cost of this trip.

There is no cost to the district for this trip. Monies fundraised will also cover costs for substitute teachers.

Chad Towe and Dennis Minium will be available to answer questions.

SUBMITTED BY:

David Collins
Assistant Superintendent

RECOMMENDED BY:

Bruce Smolnisky
Interim Superintendent

Springfield School District

Cabinet Mtng Date/Decision: 9/25/18 aprvd

Board Mtng Date/Decision: 10/22/18

OUT-OF-STATE TRAVEL REQUEST

School: THS Contact: Dennis Minium Date: 9/21/18

Club/Organization Going on Trip: THS Baseball # of Students (M/F): 16/0

Number of Faculty Chaperones: 5 or 6 Number of Parent/Other Chaperones: _____

Names of Chaperones:

School Staff: Dennis Minium, Brandon Benedick, Matt Hubbs, Aaron Clift, TBD.

Parents/Others: _____

Destination: Phoenix, AZ Dates of Trip: 3/22/19-3/30/19

Estimated Total Cost: \$22,000 Cost to the Program/Building*: \$0
(Includes substitute teacher cost.)

Amount Fundraised to Date: \$22,000

Fundraising Activities: Apple/pear sales, summer tournaments, concessions, field signs, 100 inning game

Lodging: Hyatt Chandler Hotel

Food: Hotel provides breakfast, lunch and dinner as a team (kids pay). One team dinner provided by program

Method of travel: Charter Bus. Athletic Transportation Services.
(Note: District vehicles **are not** available for out-of-state travel)

of School Days Missed: ½ day (3/22/19)

(If more than two school days will be missed, please attach additional rationale to justify absences)

Special insurance, if applicable: (Company) N/A Type of Coverage _____ Cost per Person _____

Applicable forms on file: (please check)

X Parent Permission Form X Medical Release Form N/A Student Fundraising Agreement

Purpose for the trip and a tentative Itinerary must be included with this form.

Approval, once granted, is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip. The building principal will report to the Director no less than 30 days prior to the trip of the club/organization's status raising all required funds.

Approved: X Denied: _____ Principal: Chad Towe Date: 9/21/18

Approved: X Denied: _____ Asst Superintendent: David Collins Date: 9/25/18

IMPORTANT NOTE

Out of State Trip request forms must be submitted and approved at least 90 days prior to date of proposed trip before any commitment can be made to parents, students, etc. Any changes to this trip request must be covered and resubmitted to the Board in an Addendum.

***All costs must be paid by the program or building. The District assumes no costs for trips.**

**Thurston High School Baseball
Pride Classic Baseball Tournament
Phoenix, Arizona
March 22-March 30, 2019**

PURPOSE OF THE TRIP

What are the objectives of the trip and how are the experiences provided related to class or school program?

Teamwork, Skill Building, team bonding, play new teams from other states, experience different cultures. Be productive in different environments. Get along with a variety of different personalities, learning tolerance.

How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciation? How will the trip provide opportunities for students to use those skills they have already acquired?

With a small group of kids learning to live with others. Learn tolerance of different habits and quirks. Learn to deal with stress. Real world experiences make learning more meaningful and memorable.

How will the experience motivate students for further learning?

Reward for working hard for student athletes per school GPA guidelines of 2.0 GPA.

Does the trip make best use of available time and money?

Yes, spring break for student athletes using fundraising money.

What effect does the trip have on other classes or programs?

Student athletes will miss half day of school on Friday March 22, 2019.

What arrangements for transportation and other factors pertaining to supervision of students have been considered to ensure maximum safety?

Coaches will be at everything we do. Hotel rooms are blocked together. Team meetings, curfew and bed checks every night.

Have all monies required to cover the cost of this trip been fundraised?

Yes.

**Thurston High School Baseball
Pride Classic Baseball Tournament
Phoenix, Arizona
March 22-March 30, 2019**

ITINERARY

Departure Date & Time: Friday March 22, 2019 12:30pm

Return Date & Time: Saturday March 30, 2019 3:00pm

Please note we will be together at everything we will do, we will have team bonding/meetings every night along with bed checks.

Leave Friday March 22, 2019 at 12:30pm

Arrive in Phoenix, AZ Saturday March 23 around 12:30pm, we will be going to a water park once we arrive. Check in to hotel around 5:00pm. Dinner and team bonding/meeting.

Sunday March 24: practice in the morning. MLB spring training game in afternoon. Breakfast, lunch and dinner. Pool time and team bonding/meeting

Monday March 25: practice in the morning. Game day 7pm. Breakfast, lunch and dinner. Team bonding, meeting.

Tuesday March 26: practice in the morning. NHL Hockey game at 7pm. Pool time before hockey game. Breakfast, lunch and dinner. Team bonding/meeting.

Wednesday March 27: practice in the morning. Game day 7pm. Breakfast, lunch and dinner. Team bonding/meeting.

Thursday March 28: Game day at 12pm. Pool time after game. Breakfast, lunch and program team dinner. Team bonding/meeting

Friday March 29: Game day 12pm. Clean rooms, check out, load bus. Head home after game.

Saturday March 30: arrive back to school around 3:00pm

ENROLLMENT**RELEVANT DATA:**

The final student count that the district will use for the remainder of the year is taken the last day of September.

On September 28th there were 10,718 students attending K-12 in Springfield. This includes all schools including charter schools and in-district alternative education programs. It does not include any out of district alternative students or homebound students.

We are currently under projection by less than one percent. A few schools exhibit variations from projections. At the elementary level, the following elementary schools are over projections:

Guy Lee Elementary	over 53 students
Ridgeview Elementary	over 12 students

Elementary Schools that are under projection are:

Centennial Elementary	under 7 students
Douglas Gardens Elementary	under 12 students
Page Elementary	under 7 students

The remaining elementary schools are over or under projection by 6 or less students.

Middle school enrollment shows Agnes Stewart Middle under by 11 students, Briggs is over by 4 students, Hamlin Middle under by 16 students, and Thurston Middle is under by 17 students.

At the high school level projections are:

Springfield High	over 9 students	Thurston High	under 11
students			
Gateways High	over 2 students	A3	over 7 students
SPS Night School	under 25 students		

SUBMITTED BY:

David Collins
Assistant Superintendent