

### **BUSINESS MEETING MINUTES**

A Regular Meeting of the Lane County School District No. 19 Board of Education was held on November 13, 2018.

#### **1. CALL MEETING TO ORDER**

Board Chair Zach Bessett called the Springfield Board of Education meeting to order in the Board Room of the District Administration Center at 7:00 pm.

Chair Bessett asked if there were any changes or additions to the agenda. There were none.

#### **Attendance**

Board Members present included Board Chair Zach Bessett, Vice Chair Michelle Webber, Laurie Adams, Dr. Emilio Hernandez and Naomi Raven.

District staff and community members identified included Bruce Smolnisky, David Collins, Brett Yancey, Judy Bowden, Jenna McCulley, Whitney McKinley, Suzy Price, Brian Megert, Jeff Michna, Dustin Reese, Lesa Haley, Tim Vian, McKenzie Smith, Robin Erickson, Chad Towe, Jessica Auxier, Anne Goff, José da Silva, Ame Beard, Mike Eyster, Jonathan Light, Joan Bolls, Kevin Wright, Rachel Allen, Angela Brewer, Kayleena Buster, Cadence Rose, Sonny Molinari, Ian Ker, Madisen Hill and Erin Hagen.

#### **2. RECOGNITION: AMERICAN EDUCATION WEEK PROCLAMATION**

Chair Bessett read the following proclamation in honor of American Education Week, November 12-16, 2018.

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees, be they teachers, administrators, or other education professionals, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools encourage community, bringing together adults and children, parents, mentors, community leaders, local businesses, and elected officials in a common enterprise to foster a love of learning in our students, spark creativity, instill a positive work ethic, and give our children the tools needed to realize their full potential.

NOW, THEREFORE, BE IT RESOLVED that we, the Springfield Board of Education, do hereby proclaim November 12 – 16, 2018 as the observance of American Education Week.

DATED this 13<sup>th</sup> Day of November 2018.

#### **3. SCHOOL PRESENTATION: HAMLIN MIDDLE SCHOOL**

Chair Bessett introduced Hamlin Middle School (HMS) Principal Kevin Wright. Mr. Wright began his presentation by introducing his colleagues, Assistant Principal Rachel Allen and Title I Coordinator Angela Brewer.

Mr. Wright shared they were presenting on three board goals. He noted that HMS served approximately 687 kids and stated they were part of the Community Eligibility Program that allowed 100% of students to eat breakfast for free.

Mr. Wright said that they had a desire to connect the district vision with the HMS Guiding Principles and HMS Vision as well as the 2018-2019 HMS Focus. Most importantly, they wanted to ensure any staff member could answer the following questions: What is Hamlin all about? What are you working on this year, what are you focusing on? What are your school's shared beliefs?

Mr. Wright shared that the 2018-2019 focus included: growth-mindset goal setting, processing time, and explicit vocabulary instruction. He noted that their guiding principles included: teacher effectiveness and student effort are essential to student growth; a safe environment where students are valued, and mistakes are recognized as opportunities to learn is essential to student growth and achievement; and all students have worth and can grow—regardless of race, disability, socioeconomic status, and all other variables.

Mr. Wright highlighted that Multi-Tiered Systems of Support, specifically Student Learning Goals and Tiers 2 and 3, supported the Board Goals to promote growth and success for every student as well as provide personalized learning opportunities for every student.

Ms. Brewer shared that to promote student success for every student, the staff wrote two learning goals around Literacy and Math. They offered the two goals to teachers to align with their personal goals around processing time. Additionally, they worked to align personal goals with the building and district goals, so everyone was working towards the same goal.

Ms. Brewer walked through the Multi-Tiered Systems of Support that were designed to provide personalized learning opportunities for every student. She shared that the process began by collecting the most recent student data in a google spreadsheet. They then used the profiling rules from the middle school reading intervention handbook to determine if students needed support in one of the four reading profiles in addition to core instruction. Once they had the data, they built their master schedule of what teachers would be teaching based on student need. Students were progress monitored on a bi-weekly basis to check for growth and data teams met every three data points (or six weeks) to monitor student growth and recommend options for change. She noted they were also working on establishing a similar process for the Math goal.

Dr. Hernandez asked what was meant by the term Flex on the previous slide.

Mr. Wright said it was an opportunity to give every student what they need (enrichment or intervention) and was driven by data.

Ms. Allen shared that one of their big goals was student safety and moving into the new building had improved safety.

Ms. Allen said that National Positive Behavioral Interventions and Supports (PBIS) goals for referrals were Tier 1: 80%, Tier 2: 15%, and Tier 3: 5%. She noted that they had met these goals for three years, but the mid-year transition had prevented them from meeting it this past year. She stated that their school layout now allowed students to be more visible.

Ms. Allen explained that PBIS Tier 1 involved providing students with constant feedback, which included pride tickets, pride awards, positive phone calls home, growth mindset breakfast, pride recognition assemblies, pride and gold cards, student of the month, quarter social celebration, mid-quarter rewards, and video announcement shout-outs. She added that Tier 2 included check-ins, check-out point cards, peer mentoring, high school mentors, adult mentoring, community partners, planner checks, weekly binder organization, and weekly StudentVUE reports. Tier 3 involved even more support, which included the GRIT program (explicit behavior teaching and support, functional behavior assessments), behavior support plans, individual goals and incentive plans for attendance/academics/behavior, transition services, study hall, and tutor/mentor services.

Dr. Hernandez asked what the Tier 3 percentage was at HMS.

Mr. Wright replied that it ranged from 5% to 10% of their student body.

Dr. Hernandez asked if the PBIS plan followed students to Springfield High School.

Ms. Allen responded that it did.

Ms. Allen briefly talked about their community partnerships. She stated that they wanted to ensure kids associated school with success and their partnerships with community programs helped with this. She shared that their community partners included: Centro Latino Americano, Oregon Community Programs, Ophelia's Place, and Food for Lane County, which provided food during the holidays.

Mr. Wright added that they were always looking for ways to engage the community. He shared that they had three days where families could come to HMS for parenting classes and were looking for additional ways to remove barriers that prevented families from coming to campus.

Ms. Brewer explained that one of the core values at HMS was the belief that all students could learn. She stated that they taught a Growth Mindset curriculum that they called Brainology. She shared that they had recently attended a *Teaching with the Brain in Mind* conference presented by Eric Jensen. After returning from the conference, they developed a team with the purpose of building a system of curriculum that all students would take at the beginning of the school year.

Ms. Brewer shared that their Growth Mindset program included: staff professional development on building-directed days (energizers & working memory), Growth Mindset 2-week curriculum, weekly grade checks in all classes, quarterly goal setting and reflection, data chats in English Language Arts and Math after benchmarking, high expectations teaching and a monthly Growth Mindset Breakfast celebration.

Mr. Wright said someone from the administration read the following statement to their students every Monday: "Listen carefully to me; you belong at Hamlin Middle school. Mrs. Allen and I are so glad you're here. This year, your ability and skills will grow as long as you work hard. You can and will succeed at Hamlin. We absolutely refuse to let you fail. The class work you do has value as you grow up and succeed in life. We are committed to each one of you unconditionally, no matter how many mistakes you make, we are always on your side. We are also committed to insuring our actions match our words."

Mr. Wright shared that they were also developing cross-curricular units in each grade level. He noted that every other year they developed six-week units that included all the content and standards for each core teacher.

Ms. Raven asked what the mentorship programs looked like.

Mr. Wright replied they developed partnerships with organizations in the community that adopted grade levels. He shared that they used a series of data points—including GPA and attendance—to ensure students were on track to graduate. He added that the partnership with the high school was a way to connect middle and high school students to help bridge the transition gap.

#### **4. PUBLIC COMMENT**

There was no one wishing to speak.

#### **4. CONSENT AGENDA**

##### **A. October 22, 2018 Board Meeting Minutes**

##### **B. Financial Statement**

##### **C. Magnet Schools and Programs AR**

As the Springfield School District believes in supporting multiple pathways to student's success, the district is investigating the option of including magnet programming as an option for high school students. In order to support this, the Superintendent must first provide administrative guidelines for submission and approval for magnet programming as an optional educational mode. IGBJ-AR is provided to identify the application and approval process.

##### **D. Personnel Action, Resolution #18-19.012**

Dustin Reese recommended the Board of directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

##### **Retirement**

Jeannette Chabot

##### **Change of Contract Status**

Jeanette Chabot

##### **E. Open Enrollment & Inter-District Transfer Update**

In 2011 Legislature passed House Bill 3681 (HB3681), which took effect for the 2012-2013 school year. HB 3681 allows school districts to enroll out-of-district students without charging tuition, securing a one-to-one exchange or obtaining consent from the resident school district through an Open Enrollment Transfer process.

The 2018-2019 school year has a net gain of 30 students through Open Enrollment.

Students enrolled in a Springfield school through Open Enrollment guidelines are allowed to continue through graduation. However, students changing school levels, i.e., elementary to middle or middle to high school; reapply for the coming year.

Inter-District transfers, previously referred to as 1:1 Exchange transfers, are processed outside the Open Enrollment window. While IDTs no longer require an even exchange with the resident district, they do require consent from both districts.

To date, for the 2018-19 school year, we have 62 students attending Springfield schools from other districts. There are currently 49 students from Springfield attending other districts through Inter-District transfer guidelines.

##### **F. Budget Calendar Approval, Resolution #18-19.013**

The Springfield Public Schools Board of Directors annually reviews the proposed budget calendar for the upcoming year.

Below is a recommended budget calendar for this year's budget meetings to deliberate on the 2019-2020 proposed budget. Please note that we have scheduled the meetings during the months of May and June. The budget Hearing is scheduled for the first board meeting in June and we are proposing to begin all meetings at 6:00pm.

#### **Budget Calendar**

November 13, 2018

**2019-2020**

December 13, 2018 Budget Committee/Board Work Session at 6:00 PM  
January 17, 2019 Budget Committee/Board Work Session at 6:00 PM  
February 21, 2019 Budget Committee/Board Work Session at 6:00 PM  
April 18, 2019 First Notice of First Budget Committee Meeting  
May 2, 2019 Second Notice of first Budget Committee Meeting  
**May 9, 2019 First Budget Committee Meeting at 6:00 PM**  
**May 16, 2019 Second Budget Committee Meeting at 6:00 PM**  
**May 23, 2019 Third Budget Committee Meeting at 6:00 PM (If necessary)**  
May 30, 2019 Publish Notice of Budget Hearing

**June 10, 2019**

**BUDGET HEARING\***

Resolutions adopting the budget, making appropriations, and declaring the tax levy

July 15, 2019

Deadline to certify tax levy to the county assessor (ORS 294.444 and ORS 310.060)

- \* Board of Directors may revise the approved budget by 10% in any one fund.
- Calendar built on the following assumptions:  
Meetings of the Budget Committee on Thursday evenings and regular Board meetings are held on second and fourth Monday evenings.

**G. OSBA Elections: Legislative Priorities and Policies, Resolution #18-19.014**

Between November 12, 2018 and December 14, 2018, school boards across the state must take official action on Oregon School Boards Association Board and Legislative Policy Committee positions. School boards must take official action by December 14, 2019 and submit its vote at Oregon School Board’s E-Voting Center, using the information provided to Board secretaries and superintendents.

Bruce Smolnisky recommended that the Springfield Board of Directors adopt the proposed 2019-2020 Oregon School Boards Association’s Legislative Priorities and policies as recommended by the Legislative policy Committee.

He further recommended that the Board direct the Superintendent or designee to submit this vote at OSBA’s E-Voting Center no later than midnight on December 14, 2018.

**H. OSBA Elections: amend Bylaws, Resolution #18-19.015**

Between November 12, 2018 and December 14, 2018, school boards across the state must take official action on Oregon School Boards Association’s Bylaws relating to composition of the Board of Directors. School boards must take official action by December 4, 2018 and submit its vote at Oregon School Board’s E-Voting Center, using the information provided to Board secretaries and superintendents.

Bruce Smolnisky recommended that the Springfield Board of Directors adopt to amend OSBA bylaws relating to the composition of the Board of Directors by adding a voting seat for a representative of the Oregon School Board Members of Color Caucus.

He further recommended that the Board direct the Superintendent or designee to submit this vote at OSBA’s E-Voting Center no later than midnight on December 14, 2018.

**I. Out of State Trip THS Cabaret, Resolution #18-19.016**

The objective of the trip is for THS Cabaret team to travel to Anaheim, California for the opportunity to perform and learn while experiencing Disneyland’s theme parks.

November 13, 2018

David Collins recommended the Board of Directors approve Thurston High School Cabaret Team's request to travel to Anaheim, California to participate in the Disney Youth Performing Arts Trip. Dates of Travel will be April 19-23, 2019.

Students will miss Two (2) school days.

The Cabaret Team has fundraised approximately half the monies needed to cover the cost of this trip.

There is no cost to the district for this trip. Monies fundraised will also cover costs for substitute teachers.

**J. Out of State Trip THS Varsity Cheer and Stunt, Resolution #18-19.017**

The objective of the trip is for THS Varsity Cheer and Stunt team to travel to Anaheim, California to compete in the USA High School Spirit Nationals.

David Collins recommended the Board of Directors approve Thurston High School Varsity Cheer and Stunt Team's request to travel to Anaheim, California to participate in the USA High School Spirit Nationals. Dates of Travel will be February 21-25, 2019.

Students will miss three (3) school days.

The Varsity Cheer and Stunt team has fundraised no money yet that is needed to cover the cost of this trip. However, the program has successfully fundraised monies needed for previous trips and are confident they will do so again.

There is no cost to the district for this trip. Monies fundraised will also cover costs for substitute teachers.

**K. Out of State Trip THS Band and Orchestra, Resolution #18-19.018**

The objective of this trip is for THS Band and Orchestra students to travel to Santa Cruz, Santa Clara and San Francisco, California for the opportunity to perform in front of a large audience, possibly be rehearsed by the director of bands at a Conservatory of Music and listen to one of the premier symphonies of the world – San Francisco Symphony.

David Collins recommended the Board of Directors approve Thurston High School's Band and Orchestra students' request to travel to Santa Cruz, Santa Clara and San Francisco California to perform and learn. Dates of travel will be April 10-14, 2019.

Students will miss three (3) school days.

The Band and Orchestra students have fundraised nearly half the monies needed to cover the cost of this trip.

There is no cost to the district for this trip. Monies fundraised will also cover costs for substitute teachers.

**Motion:** Ms. Adams moved, seconded by Ms. Webber for approval of the Consent Agenda. The motion carried 5:0.

**5. Action Items**

**A. Low Income Rental Housing Property Tax Exemption, Resolution #18-19.019**

Springfield City Council has identified housing as a key community issue within the boundaries of the school district and city. Additionally, they have found that there is a shortage of housing; rental vacancy rates are very low and waiting lists for income-qualified housing are either very long or completely closed. To address this challenge, City Council created a Housing Strategy to incentivize the creation of housing at all price points. One strategy to develop income-qualified housing is the reinstatement of Low-Income Rental Housing

Property Tax Exemption. This tool assists in making it more feasible for developers to make rental units affordable to the renters in our community who face the greatest cost burdens.

In June 2018, the Springfield City Council reinstated the City's Low-Income Rental Housing Property Tax Exemption program, exempting income-qualified rental housing from ad valorem real property taxes for twenty (20) years. The City's ordinance and resolution to reinstate the program applies only to the tax levy of Springfield; per statute, in order for the exemption to apply to the tax levy of all other taxing district, there must be support from the governing bodies of this taxing district such that their combined rates total at least 51% of the combined rate of all taxing districts.

Under this request, the program provides an exemption for the development of *new* rental housing, however the Council may consider the inclusion of existing housing in the program. The state statute defines low-income for this program as income at or below 60 percent of the area median income in our community. Additionally, the City requires that this property tax exemption is passed on to renters of these qualifying developments.

Brett Yancey recommended that the Springfield School District, Board of Directors approve the following resolution authorizing City of Springfield to provide tax exemptions for low income rental housing properties under ORS 307.515 to 307.535 and Sections 3.500 - 3.508 of the Springfield Municipal Code, as presented.

Whereas, in 2018 the City of Springfield amended Springfield Municipal Code sections 3.500 - 3.508 related to the City's Tax Exemption for Low-Income Rental Housing program established in 1993. This change was required due to legislative updates to ORS 307.515 to 307.535.

WHEREAS, the standards and guidelines enable the City of Springfield to grant 20-year property tax exemptions to qualified low income rental housing properties constructed after April 5, 1993. These tax exemptions facilitate the development of affordable housing for low-income Springfield residents.

WHEREAS, pursuant to ORS 307.519(2), for County Assessor to exempt all property taxes under this program there must be support from enough taxing districts such that their combined rates total at least 51% of the combined rate of all taxing districts. The governing boards of a sufficient number of local taxing districts must agree to the tax exemption program in order for the County Assessor to exempt all property taxes.

WHEREAS, ORS 307.519(2) is applicable to the Springfield School District #19 and, therefore, before the County Assessor will completed apply the tax exemptions to properties granted exemptions by the City of Springfield, the Springfield School District Board of Directors must concur with the exemption.

NOW, THEREFORE, BE IT RESOLVED THAT the Springfield School District Board of Directors agrees to the standards and guidelines established by the City of Springfield providing tax exemptions for low income rental housing properties under ORS 307.515 to 307.535 and Sections 3.500 - 3.508 of the Springfield Municipal Code.

**Motion:** Ms. Adams moved, seconded by Ms. Webber for approval by the Springfield School District Board of Directors the attached resolution authorizing the City of Springfield to provide tax exemptions for low income rental housing properties under ORS 307.515 to 307.535 and Sections 3.500 - 3.508 of the Springfield Municipal Code, as presented.

The motion carried 5:0.

## 7. REPORTS AND DISCUSSION

November 13, 2018

## **A. Student Communication**

Mr. Ker gave an update for Springfield High School: The theater program performed *Don't Tell Mother* on Thursday and Friday. The pep rally and homecoming dance in October both had the biggest turnout in recent history. The Boys and Girls Cross-County made State for the first time in twelve years and the Girl's Cross-Country team had a top ten finish. The blood drive was a huge success and was entirely organized by Springfield students in the Advanced Health Occupations class. They would be adopting sixty kids from their feeder elementary school for the Tree of Joy beginning on November 29.

Ms. Hill gave an update for Thurston High School: There was a high attendance at scholarship night on October 13. On October 26, they won their homecoming football game and were now moving onto State. Parent-teacher conferences had an attendance of 409 families. The Thurston student paper created a survey to give to all students. They were grateful to the school board for providing funding for a new ventilation system in the welding classroom. Thurston has a new academic coach that connects with students who have lower grades.

Mr. Molinari gave an update for Gateways High School: They had their first student-led conferences. Five of their students graduated early. They were planning their first winter dance. Science classes were taking a field trip to a creek to study fish and egg samples. Many students were recognized for good attendance at the end of first quarter recognition assembly.

Ms. Rose gave an update for Academy of Arts and Academics (A3): The robotics team just went to the midwestern league match. They just started a multi-ethnic club and dungeons and dragons club. The soccer season was starting in a week. The Halloween Dance had a large turnout. Last year the average attendance was 76% while this September and October, it was over 80%—the goal is to have the attendance rate reach 95%. The Aspire Program coordinated parent volunteers to assist students with college applications. They have launched an online credit recovery opportunity. There would be a Night of the Arts on November 30 and December 1.

Ms. Buster gave an update for Willamette Leadership Academy: They recently sent students from the Career Explorations class to a conference at Lane Community College (LCC). They implemented a Good Night Ticket program to reward students for doing the right thing. They had a basketball tournament coming up for students and the community. There would be a blood drive on November 29.

## **B. Superintendent Communication**

Superintendent Bruce Smolnisky said that he attended the Oregon School Board Association Conference. At the pre-conference, they talked about the upcoming legislative session and the Promise of Oregon campaign. He noted that the goal of the campaign was revenue reform that would fully fund the Quality Education Model for schools in Oregon. He stated there would be a chance for the board to join in the campaign.

Mr. Smolnisky shared that last week at LCC, they partnered with the Chamber of Commerce to bring in community members to talk about different career opportunities with over a hundred students.

Mr. Smolnisky remarked that they had just finished conference week in grades 6-12, and the school principals reported that they had met with over 2,000 parents. The elementary school conferences would be coming up soon.

Mr. Smolnisky stated that they had received a request from the City of Springfield to use the former Administration Building as an Egan Warming Center. He shared that they had agreed and were in the process of working out a memorandum of understanding.

Dr. Hernandez asked where they planned to have the entrance for the Egan Warming Center.



Ms. McCulley responded that the entrance would be changed to the north parking lot side through the old Nutrition Services department.

Dr. Hernandez asked if the board could have more information to respond to questions.

Ms. McCulley replied that they were currently working on developing expectations and procedures and at that time the district would be in a place to publicly announce the decision.

### **C. Board Communication**

Chair Zach Bessett shared that the best part of the Oregon School Board Association Conference was learning about data-driven practices. He said he felt Springfield was already engaged in many of these practices.

Dr. Emilio Hernandez shared that the diversity and equity sessions he went to at the Oregon School Board Association Conference brought up that there was work left to do in the district to ensure all students could work together. He summarized that he felt it was a good conference that raised questions they needed to ask in their own community. He added that he would like to see a conference devoted to student leaders.

Mr. Ker noted that there had recently been an Oregon Association of Student Councils (OASC) conference that he was unable to attend.

Ms. Hill added that she had attended an OASC conference in the past. She expressed that it was an informative experience she believed would benefit other students.

Mr. Collins let the board know he could get an administrative group together to see about sending students to OASC conferences.

Ms. Raven shared that she enjoyed the Oregon School Board Association Conference as well. She was also impressed by the student-led conferences. She stated that she asked what happened if parents were not able to attend the conferences and discovered that every student was able to present their portfolio to someone, whether that be a parent or staff member.

### **11. OTHER BUSINESS**

There was no other business.

### **12. NEXT MEETING**

Mr. Bessett said the next Board meeting would be on December 10, 2018.

### **13. ADJOURNMENT**

With no other business, Chair Bessett adjourned the meeting at 8:07pm.

*(Minutes recorded by Erin Hagen)*