
INTEROFFICE MEMORANDUM

TO: GARFIELD RE-2 BOARD OF EDUCATION; BRENT CURTICE; DAVE LINDENBERG
FROM: CHRISTINE HAMRICK
SUBJECT: AUGUST 23 SUPPLEMENTAL BUDGETS FOR READ ACT AND ELPA
DATE: 8/18/2016
CC:

The supplemental budgets for ELPA and Read Act are attached. Both Read Act and ELPA are state funded grants. Read Act is for K – 3 reading for students that qualify for a read plan by scoring low on the state assessments. ELPA stands for “English Language Proficiency Act”, and is used to support K – 12 English Language Learners. The reason for the two separate budgets is to more clearly depict the changes to each of the two grants.

The first supplemental budget reflects the change in Read Act funding budget vs. actual state allocation, and also includes the carryover from the unused portion of Read Act funding from 2015-16. All of the 2016-17 \$205,837 in total Read Act funding is given to the schools based upon a per student allocation for each student that qualifies for a read plan. The 2016-17 Read Act funding was budgeted at \$259,986, which was what was received for 2015-16, however, the actual Read Act funding totals \$205,837. Therefore, 2016-17 Read Act funding and budgeted expenses were reduced by (\$54,149). The total Read Act carryover for 2015-16 is \$56,233, which represents the amount that was not spent by schools of the 2015-16 allocation. The carryover is being added to the 2016-17 budget to be spent by schools this year.

The second supplemental budget reflects the change in ELPA funding budget vs. actual state allocation, and also includes the carryover from the unused portion of ELPA funding from 2015-16. ELPA and is used for English Language Learners students. The total allocation to Re-2 for ELPA is \$367,613 for 2016-17. Of that amount, \$270,919 is passed through to the schools based upon a per student allocation for each student that qualifies for ELPA. The remaining \$96,694 is for other ELPA expenditures in the District, including English Language Learners teachers and paras. The 2016-17 ELPA funding was budgeted at \$301,954, which was what was received for 2015-16, however, the actual funding totals \$367,613. Therefore, 2016-17 ELPA funding and budgeted expenses were increased by 65,659 in the supplemental budget. The total ELPA carryover for 2015-16 is \$176,652, which represents the amount that was not spent by schools of the 2015-16 allocation. The carryover is being added to the 2016-17 budget to be spent by schools this year.

For both Read Act and ELPA, a budget is submitted by each school in GoogleDocs, and the format of the budget sheet is depicted on Page 7 of this packet. This budget is then reviewed by Julie Knowles to assure compliance with the grant, by Jennifer Rhoades for personnel questions, and by me for budget verification. The budget is then approved internally and implemented by the building principal at each school.

Garfield School District Re-2
2016-17 Supplemental Budget #1
General Fund - Read Act
8/23/2016

REVENUES or DECREASE IN EXPENSES (CR):

Adjust Read Act Funding to Actual Allocation	7-10-000-00-0000-3000-000-3206	(54,149)
Read Act State Funding - To budget for carryover for the schools to 2016-17 Budget	7-10-000-00-0000-3000-000-3206	56,233

TOTAL REVENUES & CREDITS		<u>\$ 2,084</u>
--------------------------	--	-----------------

EXPENDITURES (DR):

Adjust Read Act Funding to Actual Allocation	7-10-100-11-0590-0110-201-3206	(44,807)
Adjust Read Act Funding to Actual Allocation	7-10-100-11-0590-0200-201-3206	(9,342)
Read Act State Funding - To budget for carryover for the schools to 2016-17 Budget	7-10-100-11-0590-0110-201-3206	46,531
Read Act State Funding - To budget for carryover for the schools to 2016-17 Budget	7-10-100-11-0590-0200-201-3206	9,702

TOTAL EXPENDITURES & DEBITS		<u>\$ 2,084</u>
-----------------------------	--	-----------------

APPROPRIATION RESOLUTION

BE IT RESOLVED by the Board of Education of Garfield School District No.Re-2 in Garfield County that the above amounts be added to the 2016-17 Budget for Garfield Re-2. The Use of Fund Balance will remain the same for the General Fund.

Date of Adoption

Anne Duttle

Signature of President of the Board

Garfield School District Re-2
2016-17 Supplemental Budget #2
General Fund - ELPA
8/23/2016

REVENUES or DECREASE IN EXPENSES (CR):

Adjust ELPA Funding to Actual Allocation	7-10-000-00-0000-3000-000-3140	65,659
ELPA State Funding - To budget for carryover for the schools to 2016-17 Budget	7-10-000-00-0000-3000-000-3140	176,652

TOTAL REVENUES & CREDITS		<u>\$ 242,311</u>
--------------------------	--	-------------------

EXPENDITURES (DR):

Adjust ELPA Funding to Actual Allocation	7-10-100-11-0590-0110-201-3139	54,331
Adjust Read Act Funding to Actual Allocation	7-10-100-11-0590-0200-201-3139	11,328
Read Act State Funding - To budget for carryover for the schools to 2016-17 Budget	7-10-100-11-0590-0110-201-3139	146,175
Read Act State Funding - To budget for carryover for the schools to 2016-17 Budget	7-10-100-11-0590-0200-201-3139	30,477

TOTAL EXPENDITURES & DEBITS		<u>\$ 242,311</u>
-----------------------------	--	-------------------

APPROPRIATION RESOLUTION

BE IT RESOLVED by the Board of Education of Garfield School District No.Re-2 in Garfield County that the above amounts be added to the 2016-17 Budget for Garfield Re-2. The Use of Fund Balance will remain the same for the General Fund.

Date of Adoption



Signature of President of the Board

ELPA funding remaining, 2015-16, to be Carried Over to 2016-17										
ELPA FUNDING REMAINING AS OF 08/16/2016										
2015-16					2016-17					
2014-15 Carryover	2015-16 Allocation	Allocation Transfer to Other Location	2015-16 Total Allocation for Use	2015-16 Approved Budgets	Less: Expenditures Spent, FY16	2015-16 Carryover	2016-17 Allocation	2016-17 Total Allocation w/ Carryover	2016-17 Expenditures through 08/16/2016	2016-17 Remaining Allocation to be Budgeted
HES	\$ 35,837	\$ -	\$ 67,933	\$ 30,553	\$ 23,181	\$ 44,752	\$ 41,557	\$ 86,309	\$ 2,434	\$ 83,875
GME	\$ 24,385	\$ -	\$ 46,158	\$ 46,158	\$ 34,236	\$ 11,922	\$ 23,819	\$ 35,741	\$ -	\$ 35,741
WES	\$ 26,755	\$ -	\$ 50,858	\$ 50,858	\$ 42,440	\$ 8,418	\$ 26,454	\$ 34,872	\$ 8,434	\$ 26,438
CVE	\$ 16,777	\$ -	\$ 35,941	\$ 31,454	\$ 22,227	\$ 13,714	\$ 23,365	\$ 37,079	\$ 2,990	\$ 34,089
KSE	\$ 12,067	\$ -	\$ 25,750	\$ 25,750	\$ 21,625	\$ 4,125	\$ 14,422	\$ 18,547	\$ 745	\$ 17,801
ECE	\$ 15,853	\$ -	\$ 30,138	\$ 30,138	\$ 20,447	\$ 9,691	\$ 16,189	\$ 25,880	\$ 3,171	\$ 22,710
RMS	\$ 30,392	\$ 11,000	\$ 73,349	\$ 72,762	\$ 49,080	\$ 24,269	\$ 62,676	\$ 86,945	\$ 11,849	\$ 75,096
RVS	\$ 26,206	\$ 5,059	\$ 54,862	\$ 54,862	\$ 26,509	\$ 28,353	\$ 34,886	\$ 63,239	\$ 13,205	\$ 50,034
RHS	\$ 13,626	\$ (11,000)	\$ 14,904	\$ 13,491	\$ 4,452	\$ 10,452	\$ 16,673	\$ 27,125	\$ -	\$ 27,125
CRHS	\$ 13,692	\$ (5,059)	\$ 20,955	\$ -	\$ -	\$ 20,955	\$ 10,878	\$ 31,833	\$ -	\$ 31,833
Total	\$ 215,590	\$ 205,258	\$ 420,848	\$ 356,026	\$ 244,196	\$ 176,652	\$ 270,919	\$ 447,571	\$ 42,828	\$ 404,743
Unbudgeted Allocation (10-100-11-0590-0110-201-3139)										
				\$ 64,822						
NOTE: Assumes all receipts have been paid from the summer.										

Estimate of By School Allocation									
ELPA Funding 2016-17, with comparison to 2015-16									
Dated 7/27/16									

Garfield School District No. Re-2

Read Act/ELPA School Budget

For [Enter School Here]

For Funds to be Spent by June 30, 2017

Dated _____

ENTER IN YELLOW HIGHLIGHTED CELLS

Salaries and Benefits:

				0250 Health			
				0200 PERA at		Ins. (\$7,476	
				20.85%		FT)	
\$/hour	# Hours/	Total	0110 Total	Salary	Total	Account Number	
Salary	Week	Hours	Salary				
[Describe Position 1]			\$	-	\$	-	\$
[Describe Position 2]			\$	-	\$	-	\$
[Describe Position 3]			\$	-	\$	-	\$
[Describe Position 4]			\$	-	\$	-	\$
[Describe Position 5]			\$	-	\$	-	\$
[Describe Position 6]			\$	-	\$	-	\$
TOTAL			\$	-	\$	-	\$

Non-Salary Expenses:

NOTE: ENTER A BRIEF DESCRIPTION OF EACH COST THAT WILL BE INCURRED. WE WILL ENTER APPROPRIATE ACCOUNT NUMBER (S). FOR EXAMPLE, ENTER A SPECIFIC TRAINING YOU WANT TO BUDGET, INCLUDING # STAFF AND A BRIEF DESCRIPTION OF TRAINING.

Non-Salary	
Exp.	Account Code
[INSERT DESCRIPTION OF EXPENSE]	
[INSERT DESCRIPTION OF EXPENSE]	
[INSERT DESCRIPTION OF EXPENSE]	
[INSERT DESCRIPTION OF EXPENSE]	
[INSERT DESCRIPTION OF EXPENSE]	
[INSERT DESCRIPTION OF EXPENSE]	

TOTAL Non-Salary

TOTAL BUDGET (SHOULD TIE TO ALLOCATION)

Total Allocation

Carryover

Allocation + Carryover

Check figure (Should = 0)