

- I. Meeting Called to Order**
- II. Pledge of Allegiance to the Flag**
- III. President's Comments**
- IV. Superintendent's Report**
- V. Board Meeting Minutes** (BOARD ACTION)
- VI. July 2023 Warrant Review (Ms. Tessendorf and Mrs. Thomas)** (BOARD ACTION)
- VII. Administrative Professional Development Update**
- VIII. Consensus Agenda** (BOARD ACTION)

Business

- 1. Certification of Lead Evaluators- Teachers
- 2. Certification of Lead Evaluator- Principal
- 3. Cooperative Bid
- 4. Continuation of Contract
- 5. Agreements
- 6. Surplus Items
- 7. Volunteer Coaches
- 8. Fall Semester- Field Experience
- 9. Fall Semester- Student Teacher
- 10. Opening Day
- 11. Preferred Vendors
- 12. Athletic Event Payments
- 13. Budget Transfer
- 14. Club Name Change
- 15. Recommendations of the Committee on Special Education

Personnel

End of Consensus Agenda

- IX. Anticipate to Adjourn to Executive Session to discuss the employment history of a particular person.**
- X. Closing Remarks**
(President, Board of Education and/or Superintendent)
- XI. Adjournment**

I. Meeting Called to Order

II. Pledge of Allegiance to the Flag

III. President's Comments

- Remarks
- Correspondence

IV. Superintendent's Report

- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

V. Board Meeting Minutes

- July 31, 2023- Regular Meeting Minutes

(BOARD ACTION)

VI. July 2023 Warrant Review (Ms. Tessendorf and Mrs. Thomas)

(BOARD ACTION)

- A-1 General 17407-17419 (Check Print)
- A-2 General 9009000-9009012 (ACH)
- A-3 General 17361-17365, 17429-17448 (In House Payables)
- A-4 General 17369-17406 (Check Print Payables)
- A-5 General 9009013-9009042 (ACH Payables)
- A-6 General 17366-17368 (In House)
- A-10 General 17452-17499 (Check Print)
- A-11 General 9009043-9009089 (ACH)
- A-12 General 17420-17428, 17449-17451 (In House)
- C-1 Cafeteria 2833-2834
- C-2 Cafeteria 2835-2836
- C-3 Cafeteria 2837-2845
- F-1 Federal 903-906 (Check Print Payables)
- F-2 Federal 9000448-9000451 (ACH Payables)
- F-3 Federal 9000452-9000454 (ACH)
- F-4 Federal 907-908 (In House Payables)
- F-5 Federal 909 (Check Print)
- H-1 Capital 597-603 (Check Print Payables)
- H-2 Capital 9000205-9000206 (ACH Payables)
- H-3 Capital 604-609 (In House Payables)
- H-4 Capital 610 (Check Print)

VII. Administrative Professional Development Update

VIII. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Business

1. Certification of Lead Evaluators- Teachers

BE IT RESOLVED THAT **Audra Ahl, Brian Amesbury, John Arthur, Emily Bonadonna, Cary Burke, Caroline Chapman, Theron Chinn, Dennis DesRosiers, Eric Jordan, Kaitlin LaFave, Marissa Logue, Jean MacKenzie, Jen Marafioti, Justine Olszewski, Michelle Reynolds, Rachael Schading, Matt Schrage, and Kris VanDuynes** are hereby certified as a Qualified Lead Evaluator of Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

-
- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
 - 2) Evidence-based observation techniques that are grounded in research;
 - 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
 - 4) Application and use of the State-approved Teachers rubric selected by the Canandaigua City School District for use in the evaluation of Teachers, including training on the effective application of such rubric to observe a Teachers practice;
 - 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Teachers, including by not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
 - 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Teachers;
 - 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Teachers under 8 NYCCR Subpart 30-2, including
 - a. How scores are generated for each subcomponent and the composite effectiveness score of Teachers, and
 - b. Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Teachers and their subcomponent ratings; and

Specific considerations in evaluating Teachers of English language learners and students with disabilities.

2. Certification of Lead Evaluator- Principal

BE IT RESOLVED THAT **Matthew Schrage** is hereby certified as a Qualified Lead Evaluator of Principals having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved principal rubric selected by the Canandaigua City School District for use in the evaluation of Principals, including training on the effective application of such rubric to observe a Principal practice;
- 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Principals, including but not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Principals;
- 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Principal under 8 NYCCR Subpart 30-2, including

- a. how scores are generated for each subcomponent and the composite effectiveness score of Principals, and
 - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Principals and their subcomponent ratings; and
- 8) Specific considerations in evaluating Principals of English language learners and students with disabilities.

3. Cooperative Bid

BE IT RESOLVED, that the Board of Education of Canandaigua City School District, does authorize the purchasing agent for Monroe 2-Orleans BOCES, to enter into any and all cooperative bidding ventures conducted during the 2023-2024 school year.

4. Continuation of Contract

Continuation of a contract with Three+One Company, Inc. for cash liquidity and treasury analyses for the 2023-24 School Year.

5. Agreements

A Professional Services Agreement with Stephen Holmes for technology support for the 2023-2024 school year.

An agreement with The County of Ontario for the mailing and collecting school taxes from October 1, 2023-January 2, 2024 at a cost of \$32,700.

A Professional Services Agreement with Propio LS, LLC. for written and oral translation services for the 2023-2024 school year.

An agreement with The Norman Howard School for special education services per student(s) IEP from September 6, 2023-June 21, 2024.

An agreement with Mary Cariola Center for special education services per student(s) IEP from September 1, 2023-August 31, 2024.

6. Surplus Items

Mr. Brian Amesbury, Elementary Principal, is requesting approval to declare as surplus items the following items. Many of these kits are in fair condition and are no longer useful for teachers to assess students' reading ability.

- **Title:** *The Fountas & Pinnell Benchmark Assessment System (2)*
- **Details:** *Reading Assessment Kits for Grades 3-8, Level L-Z*
- **ISBN:** *978-0-325-07770-3*

7. Volunteer Coaches

Mrs. Caroline Chapman, Athletic Director, is requesting approval of the below fall volunteer

- Gil Jackson - Football
- Marc Tapscott - Football
- Nate Gilligan - Football
- Bobby Reynolds - Girls Volleyball
- Chris Stephens - Girls Volleyball
- Taylor Day - Girls Volleyball
- Samantha Collea - Cheer

8. Fall Semester- Field Experience

Mr. John Arthur, Middle School Principal, is requesting approval for the following Field Experience:

- Kendall Sunderstrom, Hobart Williams Smith with Kelley Mariano and Joe Sabbour- September 5, 2023-December 8, 2023

Mrs. Emily Bonadonna, Primary School Principal, is requesting approval for the following Field Experience:

- Ananda Dumas, SUNY Potsdam with Sarah Goodman-Brown and Joe Sabbour- September 7-December 8, 2023
- Caitrin Rennoldson, Nazareth University with Mackenzie Brown- September 18-December 15, 2023

9. Fall Semester- Student Teacher

Mr. Brian Amesbury, Elementary School Principal, is requesting approval for the following student teacher:

- Korina Farwell, Hobart William Smith with Heather Carson- September 5-October 20, 2023

10. Opening Day

Approval for payment to CCSD Food Service and The Bright Spot for light refreshments provided to staff at Opening Day in September at a cost not to exceed \$1,250.

11. Preferred Vendors

Preferred Vendor status can be used in rare cases where a particular vendor provides exceptional value to the District but does not meet competitive bidding requirements or criteria for other exceptions outlined in the Purchasing Guidebook. Those seeking to obtain approval of a Preferred Vendor must demonstrate how it provides exceptional value by completing a Preferred Vendor Justification Letter and a 4070R Worksheet for the items/services most commonly purchased from that vendor. These documents are subject to review by the Business Office prior to submission to the Board of Education for approval.

Preferred Vendors for 2023-2024:

Baxter Piano, Bus Parts Warehouse, Canandaigua Civic Center, Cummins Sales and Service, Moore Printing, Mobile Music, Rebel Athletic, Riddell Sports, Roseland Bowl, and Ski Bristol Mountain

12. Athletic Event Payments

The Athletic Department is requesting a change in payments beginning in 2023-2024

- Game Supervisor- rate - \$60
- Clock Operator- rate - \$55
- Scorebook Keeper- rate - \$50
- Announcer- rate - \$50
- Live Stream Cameraperson - rate \$50 (this position did not exist previously)

This rate is for the first three hours work. If an event is longer than three hours, the employee will receive an additional \$18 per hour.

13. Budget Transfer

The below transfer was posted as of 6/30/23 to cover the 2022-23 local share of the Academy Gym Floor replacement project:

From: A 9901.900-00-CAFÉ Interfund Transfer to Cafeteria Fund \$30,000
To: A 9950.900-00-0000 Interfund Transfer to Capital Fund \$30,000

14. Club Name Change

Change the name of Building Braves After School Club to Elementary After School Club.

15. Recommendations of the Committee on Special Education

Recommendations of the Committee on Special Education meeting dates of:

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
JoAnne Relyea	Receptionist	Resignation in order to accept another position in the District	8/28/2023
Kathleen Jokinen	Teacher Aide	Resignation in order to accept another position in the District	9/4/2023
Christopher McConnell	ITST I	Resignation	8/18/2023
Terry Dillon	Food Service Helper	Resignation	8/14/2023
Michael Wales	Custodial Worker	Resignation	8/15/2023

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Keith Young	Substitute School Bus Driver	7/31/2023	\$19.00/hr.
Sara Tasso	School Monitor	9/5/2023	\$15.07/hr.
Amy Wood	Substitute Teacher Aide	9/7/2023	\$15.00/hr.
Charity Chrysler	Summer Bus Driver	7/15/2023	Current Rate
Ellen Scharf	Teacher Aide	9/5/2023	\$15.05/hr.
Ashley Primdore	Teacher Aide	9/5/2023	\$15.05/hr.
Kathleen Jokinen	Receptionist (Provisional)	9/5/2023	\$15.81/hr.
Wendy Flacco	Substitute Teacher Aide	9/7/2023	\$15.00/hr.
Noah Hullings	School Bus Monitor	8/28/2023	\$15.07/hr.
Jim Henning	School Bus Driver	8/30/2023	\$24.66/hr.
Keith Young	School Bus Driver	8/30/2023	\$24.66/hr.
Jessica Greening	Teacher Aide	9/5/2023	\$15.05/hr.
Hunter Crystal	Lifeguard	8/21/2023	\$15.00/hr.
Katharine Ingersoll	Teacher Aide	9/5/2023	\$15.05/hr.
Alisa Shepard	Teacher Aide	9/5/2023	\$15.05/hr.
Rebecca Hirschman	Teacher Aide	9/5/2023	\$15.05/hr.
Melissa McCarthy	Teacher Aide	9/5/2023	\$15.05/hr.
Noah Hullings	School Bus Driver Trainee	8/29/2023	\$14.20/hr.
Mark Velez	Substitute School Bus Driver	8/30/2023	\$19.00/hr.
Timothy Delpriore	Teacher Aide	9/5/2023	\$15.05/hr.
Terry Dillon	Substitute Food Service Helper	9/7/2023	\$15.00/hr.
Jessica Pulver	Food Service Helper	9/5/2023	\$15.38/hr.
Jing Qian	Teacher Aide	9/5/2023	\$15.05/hr.

Hanna Schaff	Teacher Aide	9/5/2023	\$15.05/hr.
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2. Instructional Personnel

A. Resignation

- 1) Rebecca Kephart, approved as a Long-Term Substitute Kindergarten Teacher for the 2023-2024 school year, has declined the position.
- 2) Kimberly Broderick-Webb, approved as an Interim Substitute, has declined the position.
- 3) Meaghan Nash, approved as a Contract Substitute Teacher at the Primary School, has declined the position.

B. Resignation for the Purpose of Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Deborah McPherson	Teacher of the Deaf	9/15/2023	26

C. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) Stephanie Gatesman earned her Bachelor's and Master's degrees in Education from SUNY Oswego. She has been teaching in public and private education for 24 years. Ms. Gatesman will be appointed to a 1.0 FTE, 3-year probationary Reading teacher with a tenure area of Reading effective September 1, 2023.
- 2) Ashley Carpenter earned her Bachelor's degree and Master's degree both from SUNY Potsdam. She has been teaching for the past 7 years. Ms. Carpenter will be appointed to a 1.0 FTE, non-tenured Long-term Substitute 4th Grade Teacher for the 2023-24 school year.
- 3) Carolyn Clark received her Bachelor's degree in English, Intercultural Studies from Houghton College. She earned her Master's degree in English Adolescence Education from Binghamton University. She has been subbing for the District since 2020. Ms. Clark will be appointed to a 1.0 FTE 4-year probationary English Teacher with a tenure area of English effective September 1, 2023.
- 4) Meghan Smith attended Niagara University where she earned her Bachelor's degree in Childhood Education and her Master's degree in Literacy. Ms. Smith will be appointed to a 1.0 FTE, non-tenured Long-term Substitute Kindergarten Teacher for the 2023-24 school year.
- 5) Alyssa Sproule received her Bachelor's degree in Elementary Education from St. John Fisher College. She is currently working on her Master's degree at Roberts Wesleyan University. She has been working for the District as a Long-term Substitute 5th Grade Teacher in the 2022-2023 school year. Ms. Sproule will be appointed to a 1.0 FTE 3-year Probationary Elementary Teacher with a tenure area of Elementary effective July 1, 2023.

- 6) Carina Chirinko received her Bachelor's degree in Community Health from SUNY Potsdam. She earned her Master's degree in Childhood and Special Education from Roberts Wesleyan University. Ms. Chirinko will be appointed to a 1.0 FTE, non-tenured Long-term Substitute 3rd Grade Teacher for the 2023-24 school year.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Stephanie Gatesman	Reading; Pre-Kindergarten, Kindergarten and Grades 1-6	9/1/2023	Step 20	3-year
Ashley Carpenter	Early Childhood Ed B-2; Visual Arts; Childhood Ed 1-6	9/1/2023-6/30/2024	Step 1	N/A
Carolyn Clark	English 7-12	9/1/2023	Step 5	4-year
Meghan Smith	Early Childhood Ed B-2; Childhood Ed 1-6	9/1/2023-6/30/2024	Step 1	N/A
Alyssa Sproule	Childhood Ed 1-6; Students w/ Disabilities 1-6	7/1/2023	Step 2	3-year
Carina Chirinko	Childhood Ed 1-6; Students w/ Disabilities 1-6	9/1/2023-6/30/2024	Step 1	N/A

7) 2023-2024 Fall Coaches

The following individuals are recommended to Fall coaching positions at rates per CTA contract:

Brianna Pietropaolo, JV Girls Soccer
 Steven Verbridge, Modified Girls Volleyball
 Nicole Askin, Modified Girls Tennis
 Evan Wong, Modified Girls Volleyball
 Michael Cuppernell, Varsity Wrestling

8) Contract Substitute Teachers

The following individuals are recommended to Contract Substitute Teacher positions for the 2023 – 2024 school year at the contractual rate:

Laurel Roeder, Academy
 Tim Martin, Academy
 Alexandra Wagner, Academy
 Linda Coleman Lawrence, Academy
 Andrew Kemler, Academy
 Nicole Bell, Elementary School
 Kaya Lani Panneitz, Primary School

9) Non-Certified Substitute Teachers

The following individual has been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Wendy Flacco

10) Stipend Positions 2023 – 2024 School Year

EMPLOYEE:

Allen, Amy
Aparo, Beth
Ducharme, Leanne
Estes Bishop, Sandra
Kane, Gregory
Keyes, Teresa
Pennica, Sarah
Pereira, Douglas
Rauli, Heather
Schlegel, Steve
Zea, Janet

CURRICULUM AREA LEAD TEACHERS:

CALT: Science 6-12
CALT: PE K-12/Health 6-12/FACS 6-8
CALT: Counseling K-12
CALT: Visual Art K-12
CALT: Music K-12
CALT: Library K-12
CALT: World Language K-12
CALT: Social Studies 6-12
CALT: Math 6-12
CALT: Career and Technical Education (CTE) 6-12
CALT: English 6-12

EMPLOYEE:

Collins, Jessica
Gisleson, Zach
Glover, Jamie
Mahar, Michael
Gerstner, Tedra
Mariano, Kelley
Reaves, Kathryn
McConville, George
Sabbour, Joseph
Wortmann, Julie
Thomas, Phillip
Williams, Emily
Bickel, Haley
Carson, Heather
Close, Genial
McCarthy, Michael
Natale, Julie
Glover, Meghan
Consaul, Elizabeth

TEACHER LEADERS:

Middle School Team Leader: Canandaigua
Middle School Team Leader: Honeoye
Middle School Team Leader: Canandaigua
Middle School Team Leader: Otisco (50%)
Middle School Team Leader: Otisco (50%)
Middle School Team Leader: Ontario
Middle School Team Leader: Owasco
Middle School Team Leader: Canadice
Middle School Team Leader: 8th Grade (50%)
Middle School Team Leader: 8th Grade (50%)
Middle School Team Leader: 8th Grade (50%)
Middle School Team Leader: 8th Grade (50%)
Teacher Grade Level Leader Grade 1
Teacher Grade Level Leader Grade 3
Teacher Grade Level Leader Grade 4
Teacher Grade Level Leader Grade 5
Teacher Grade Level Leader Grade UPK
Teacher Grade Level Leader Grade K
Teacher Grade Level Leader Grade 2

EMPLOYEE:

Cahoon, Kristina
Gashlin, Vicky
Miller, Jennifer
Miller, Jennifer
Crnkovich, Brian
Mull, Josh
Vanderlee, Cindy
Cywinski, Mary Kate
Sisson, Michael
Klick, Donna
Mandarano, Wendy
Fisher, Ashley
Harter, Eric
Teerlinck, Jessica
Estes, Kaitlyn

CO-CURRICULAR POSITIONS:

6th Grade Camp Coordinator (MS)
Above the Influence (MS)
Academian - Business Manager (CA)
Academian (CA)
Academic Challenge Bowl (MS)
Art Club (CA)
Bigs/Littles Program (CA)
Bigs/Littles Program (CA)
Business Academy Players Manager (CA)
Class Advisor - Grade 09 (CA)
Class Advisor - Grade 09 (CA)
Class Advisor - Grade 10 (CA)
Class Advisor - Grade 10 (CA)
Class Advisor - Grade 11 (CA)
Class Advisor - Grade 11 (CA)

Gleason, Katie	Class Advisor - Grade 12 (CA)
Eckdahl, Mary	Class Advisor - Grade 12 (CA)
Estes, Kaitlyn	DECA (CA)
Davis, Meghan	Drama Club Advisor (CA)
Davis, Meghan	Drama Director (CA)
Rodgers, Matt	Drama Technical Director (CA)
Crystal, Greg	Encore Vocal (MS)
Moore, Haley	Fiddle Club (CA)
Collins, Jessica	Fiddle Club (MS)
Ieda, Chris	Fiddle Club (PES)
Fisher, Ashley	Freshman Transition (CA)
McLaughlin, Rebecca (50%)	Gender and Sexuality Alliance (CA)
Metidieri, Katya (50%)	Gender and Sexuality Alliance (CA)
Juliano, Shaynee (50%)	Gender and Sexuality Alliance (MS)
Mariano, Kelley (50%)	Gender and Sexuality Alliance (MS)
Simpson, Jared	Hobbies For Life Coordinator (MS)
Cabral, Meghan	IB CAS (CA)
Gioseffi, Dave	IB Coordinator
Jones, Alfred	Interact
Nieman, David	Intramurals (MS) 50%
Werth, Dale	Intramurals (MS) 50%
Perry, Sean	Jazz Choir
Perry, Jess	Jazz Club (PES)
Via, Tim	Jazz Ensemble (MS)
Brown, Karen	Key Club (CA)
Harris, Amanda	Kiwanis Kids Club (PES) 50%
Smith, Meaghan	Kiwanis Kids Club (PES) 50%
Perry, Sean	Madrigal Choir (CA)
McLaughlin, Jason	Masterminds
Tontoni, Elena (50%)	Mural Club (PES)
Davis, Patrick (50%)	Mural Club (PES)
Bjorling, Heidi	Musical Accompanist (CA)
Kemler, Andrew	Musical Assistant Director (CA)
Davis, Meghan	Musical Director (CA)
Reaves, Kathryn	Musical Director (MS)
Smith, Jerry	Musical Technical Director (MS)
Day, Taylor	Musical Vocal Director (MS)
Klick, Donna	National Honor Society (CA)
Day, Taylor	Noteworthy (MS)
Ducharme, David	Outdoor Adventure Club (CA)
Harter, Eric	Outdoor Adventure Club (CA)
Kane, Gregory	Parade Band (CA)
Sciolino, Danae	Parade Band (MS)
Bowman, Daniel	Robotics (CA)
Olmstead, Daniel	Robotics (MS)
Estes, Katie	School Store Advisor (CA)
Moore, Haley	Snow Sports Club (CA)
Thomas, Phillip (50%)	Snow Sports Club (MS)
Wolf, Holly (50%)	Snow Sports Club (MS)
Brown, Karen (33.3%)	Sources of Strength (CA)
McLaughlin, Rebecca (33.3%)	Sources of Strength (CA)
Vanderlee, Cindy (33.3%)	Sources of Strength (CA)
Maser, Sara	Student Activities Coordinator (CA)
Murray, Allyson	Student Gov't - Grade 6, 7 & 8 (MS)
Fisher, Ashley (50%)	Student Government (CA)
Miller, Jen (50%)	Student Government (CA)
Consaul, Danielle	Student Government Advisor (PES)

TeWinkle, Michael	Student Technical Services Club
Kane, Gregory	The Sound (CA)
Fessner, Lisa (33.5%)	Yearbook (MS)
Juliano, Shaynee (66.5%)	Yearbook (MS)

EMPLOYEE

Deanna, Dramer
Cagwin, Karyn
Kane, Kimberly
Kane, Kimberly
Lawrence, Julie
Pawlak, Heather
Ryan, Lorraine
Scheemaker, Erik
Warren, Brooke
Teerlinck, Jess
Platten, Dave
Eames, Linda (50%)
Perkins, Coletta (50%)
Fisher, Ashley
Santiago, Jann
Burke, Cary

OTHER STIPEND POSITIONS

Supervisor of Medicaid
SSD Coordinator
Arts in Education Coordinator
Primary Curriculum Event Coordinator
Special Education Department Liaison UPK-5
CACC Coordinator
Coordinator of Nursing Services
Aquatics Director
Supervisor of Medicaid
Special Education Department Liaison 9-12
Snow Sports Coordinator
Wellness Coordinator
Wellness Coordinator
ASH Coordinator
Athletic Events Coordinator
Chemical Safety Specialist

11) Mentors

The following individuals are recommended to Mentor assignments for the 2023-2024 school year at the contractual rate:

Mentor

Cary Burke
Emily Bonadonna
Lindsay Lazenby

Staff

Administrative Mentor
Administrative Mentor
Administrative Mentor

End of Consensus Agenda

IX. *Anticipate to Adjourn to Executive Session to discuss the employment history of a particular person.*

X. *Upcoming Events*

- September 4- Labor Day
- September 5- Superintendent Conference Day- All in Attendance
- September 6- Superintendent Conference Day
- September 7- First Day of School
- September 11- Regular Board Meeting
- September 26- Regular Board Meeting (Tuesday)
- October 9- Columbus- Indigenous Peoples' Day

XI. *Closing Remarks*

(President, Board of Education and/or Superintendent)

XII. *Adjournment*

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, July 31, 2023 at 4:00 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Megan Personale, Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: Julianne Miller, John Polimeni, Jenny Tessendorf

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Matt Schrage

LEADERSHIP TEAM ABSENT: Brian Nolan

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: On file

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 4:00 p.m.

Superintendent's Report

Superintendent Farr noted construction is still going strong. We will be ready for opening day. There was a small fire at the meter cabinet outside of the Canandaigua Academic and Career Center. A driver education student who also is a volunteer firefighter noticed and called 9-1-1, thus minimizing the damage at the building.

Board Meeting Minutes

Upon a motion made by Dr. Schneider, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved the July 13, 2023 Reorganizational Meeting minutes.

APPROVED: MINUTES

June 2023 Warrant Review

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas on behalf of Ms. Tessendorf, with all present voting yes, the Board of Education approved the June Warrants.

APPROVED: WARRANTS

A-118 General 12184979, 12184983, 12210294, 12210298 (Manual)
A-119 General 17315 (In House Prepaid)
A-120 General 9008943-9008945 (ACH Prepaid)
A-121 General 9008885-9008942 (ACH)
A-122 General 17261-17314 (Check Print)
A-123 General 17245-17260 (In House)
A-126 General 9008946-9008999 (ACH)
A-127 General 17321-17360 (Check Print)
A-128 General 17316-17320 (In House)
C-22 Cafeteria 2800-2820
C-23 Cafeteria 2821-2832
F-45 Federal 9000437-9000442 (ACH)
F-46 Federal 896-899 (Check Print)
F-47 Federal 9000443-9000447 (ACH)
F-48 Federal 900-902 (Check Print)
H-43 Capital 9000200-9000201 (ACH)
H-44 Capital 585-590 (Check Print)
H-45 Capital 591-592 (In House)

H-46 Capital 593-596 (Check Print)
H-47 Capital 9000202-9000204 (ACH)

Consensus Agenda

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Treasurer's Report

the Treasurer's Report for the Period of May 1, 2023 - May 31, 2023 and June 1, 2023 - June 30, 2023. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2022 - May 31, 2023 and the Appropriation Status Report, which is a summary, for the period of July 1, 2022 - June 30, 2022. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2022- May 31, 2023 and the Revenue Status Report, which is a summary, for the period of July 1, 2022 - June 30, 2023. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Canon of Literature- *Final Approval*

of the Kindergarten Canon of Literature the following additions be made to our Canon of Literature and were approved by Council of Instructional Excellence on June 14, 2023. Initial Approval was on July 13, 2023.

- *Motion Push and Pull, Fast and Slow* by Darlene Stille
- *Clouds* by Erin Edison
- *A Year on the Farm* by Christina Mia Gardeski
- *A Year on the Pond* by Christina Mia Gardeski
- *A Year in the Forest* by Christina Mia Gardeski
- *A Year in the City* by Christina Mia Gardeski
- *Wind* by Erin Edison
- *Rain* by Erin Edison
- *Sunlight* by Erin Edison
- *Snow* by Erin Edison
- *What is a Scientist* by Barbara Lehn
- *What is Science* by Rebecca Kai Dotlich
- *Roll, Slope, and Slide* by Michael Dahl
- *Pull, Lift, and Lower* by Michael Dahl
- *Living Things Need Water* by Karen Aleo
- *Living Things Need Shelter* by Karen Aleo
- *Living Things Need Light* by Karen Aleo
- *Living Things Need Food* by Karen Aleo
- *Living Things Need Air* by Karen Aleo
- *Newton and Me* by Lynne Mayer

- *Living or Nonliving* by Kelli Hicks
- *I Use Science Tools* by Kelli Hicks
- *Give it a Push! Give it a Pull! A look at Forces* by Jennifer Boothroyd
- *Earthworms* by Lisa Amstutz
- *Fish Babies* by Catherine Veitch
- *Are you a Snail?* by Judy Allen and Tudor Humphries
- *A Butterfly's Life Cycle* by Mary Dunn

5. Tax Certiorari Settlement

WHEREAS, DP Fuller Family LP ("DP Fuller") filed tax certiorari proceedings challenging the assessment on its property located at 250 Eastern Boulevard in the City of Canandaigua for the 2019-20 through 2022-23 tax years; and

WHEREAS, DP Fuller has proposed settlement of the proceedings upon the following terms:

- a. Reduce the 2019 assessment to \$850,000;
- b. Reduce the 2020 assessment to \$850,000;
- c. Reduce the 2021 assessment to \$850,000;
- d. Reduce the 2022 assessment to \$750,000; and
- e. Payment of real property tax refunds without interest provided such payment is made within sixty days of demand for refunds; and

WHEREAS, the City of Canandaigua has approved the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceedings pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceeding commenced by DP Fuller in accordance with the terms set forth above and, in the form, approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
2. This Resolution shall take effect immediately.

6. Agreements

an agreement with The Rochester School of the Holy Childhood, Inc. to provide services for the 2023-2024 school year.

an agreement with Marcy Osburn MPS/PT for services for the 2023-2024 school year.

an agreement with Center for Dispute Settlement for the 2023-2024 school year.

an agreement with Michelle Diehl for teacher of the visually impaired services from July 1-August 20, 2023 at a rate of \$115.00/hour.

7. Budget Transfers

the below budget transfer is over \$20,000 and requires Board approval. This is related to retiree accrued benefit payouts in 2022-2023.

From:	A 9060.800-00-0000	Health Insurance	\$ 87,000
To:	A 9089.800-00-403B	Other Benefits (403B)	\$ 87,000

the below budget transfer is over \$20,000 and requires Board approval. This to cover Day Automation Maintenance Agreement.

From: 2630.490-00-0000	BOCES Instructional Technology	\$ 25,480
To: 1680.400-00-0000	Data Processing-Contractual	\$ 25,480

8. Foreign Exchange Student

the request of Mrs. Marissa Logue, Academy Principal, for an AFS foreign exchange student **Ao Fukase** from Japan, for the 2023-2024 school year. Additional information is included in packet.

9. Appointments

of the following appointments for the 2023-2024 school year.

- Records Access Officer- Deborah Sundlov
- Records Retention- Vernon Tenney

10. BOE- Administrative Retreat

I for payment to a local establishment for lunch for a Board, Administrative, and District Office retreat in August at a cost of no more than \$700.

11. Athletic Field Trip- Initial and Final

the request of Mrs. Caroline Chapman, Athletic Director, for initial and final approval of the below trip:

- Varsity Fall Cheerleading- Honesdale, PA, August 28-31, 2023

12. New Club

the request of Mrs. Emily Bonadonna, Primary School Principal, and Mr. Brian Amesbury, Elementary School Principal, for a new club: **K-5 Student Musical Theatre**. The club will provide Primary-Elementary students with an introduction to theatre-making through the lens of selected musical productions. The unpaid advisor is Ms. Jessica Wood.

13. Student Teacher Placements

the request of Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals:

- Emily Overacker, Nazareth College with Emily Phillips- 9/5/2023-10/17/2023

Mrs. Marissa Logue, Academy Principal, recommends:

- Jonathan Benn, Nazareth College with Sean Perry- 10/23/2023-12/7/2023

14. Attend Canandaigua Schools

the request of Ms. Ashley Cooley, Academy Aide, for her daughter, Brooklyn Cooley, to attend Canandaigua Schools in seventh grade beginning September 2023.

15. Recommendations of the Committee on Special Education

of the Committee on Special Education meeting dates of: March 13, 2023; April 10, 2023; April 13, 2023; April 14, 2023; April 20, 2023; April 21, 2023; April 24, 2023; April 25, 2023; April 26, 2023; April 27, 2023; April 28, 2023; May 1, 2023; May 2, 2023; May 3, 2023; May 5, 2023; May 8, 2023; May 9, 2023; May 10, 2023; May 11, 2023; May 12, 2023; May 15, 2023; May 16, 2023; May 17, 2023; May 18, 2023; May 22, 2023; May 23, 2023; May 24, 2023; May 25, 2023; May 30, 2023; May 31, 2023; June 1, 2023; June 2, 2023; June 5, 2023; June 6, 2023; June 7, 2023; June 9, 2023; June 12, 2023; June 14, 2023; June 15, 2023; June 16, 2023; June 20, 2023; June 22, 2023; June 23, 2023; June 29, 2023; and July 6, 2023.

Personnel

1. Non-Instructional Personnel

A. Resignation for the Purpose of Retirement

for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Lois Myers	Food Service Helper	7/27/2023	22

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jessica Castle	School Monitor	Resignation in order to accept another position in the District	9/4/2023
Pam Araya	Teacher Aide	Resignation	7/24/2023
Terry Dillon	Cook	Resignation in order to accept another position in the District	7/26/2023

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Brian Nageldinger	Custodial Worker	8/7/2023	\$15.61/hr.
JoAnne Relyea	Typist	8/29/2023	\$16.25/hr.
Therese Van Stralen	Library Aide	9/5/2023	\$15.05/hr.
Therese Van Stralen	Substitute Teacher Aide	9/7/2023	\$14.20/hr.
Jessica Parks	Teacher Aide	9/5/2023	\$15.05/hr.
John Leisenring	Summer Bus Driver	7/1/2023	Current Rate
William Chrysler	Summer Bus Driver	7/1/2023	Current Rate
Alyssa Lloyd	Student Helper – Maintenance	7/20/2023	\$15.00/hr.
Caitlyn Cuthbertson	Student Helper – Enrichment Program	7/24/2023	\$15.00/hr.
Katherine McFetridge	Student Helper – Enrichment Program	7/24/2023	\$15.00/hr.
Kendra Christensen	Substitute Teacher Aide	9/7/2023	\$14.20/hr.
Ashley Brown	Substitute Food Service Helper	9/7/2023	\$14.20/hr.
Lisa Haug	Food Service Helper	9/5/2023	\$15.38/hr.
Heather Schroeder	Substitute Summer Teacher Aide	7/25/2023	Current Rate
Cindy Johnston	Summer Teacher Aide	7/5/2023	Current Rate
Cynthia Vespi	Substitute Teacher Aide	9/7/2023	\$14.20/hr.
Nicole Becker-Tuccio	Teacher Aide	9/5/2023	\$15.05/hr.
Kendra Christensen	Substitute Teacher Aide	9/7/2023	\$14.20/hr.
Jessica Castle	Teacher Aide	9/5/2023	\$15.05/hr.
Bryce Raeman	School Monitor	9/5/2023	\$15.07/hr.
Randy Cook	Summer Custodial Worker	7/5/2023	\$15.00/hr.
Terry Dillon	Food Service Helper	7/27/2023	\$15.38/hr.
Lois Myers	Substitute Food Service Helper	9/7/2023	\$14.20/hr.

1) Extended School Year Special Education Summer Program

the following staff for the ESY Special Education Summer School Program, rates in accordance with contract:

Tara McClung, Substitute Summer Teacher Aide

B. Classification of Position

to stay in compliance with Civil Service, the Board of Education approves the classification of one (1) position of **Information Technology Support Technician I.**

2. Instructional Personnel

A. Resignation for the Purpose of Retirement

for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Mary Ann Pavone	Elementary Teacher	8/31/2023	41

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) of Amy Magierski who received her Bachelor's degree in Studio Art/Communication Design from SUNY Buffalo. She earned her Master's degree in Education from the University of Phoenix. Ms. Magierski is appointed to a 1.0 FTE, non-tenured Long-term Substitute 1st Grade Teacher for the 2023-24 school year.
- 2) of Sarah Ducar who received her Bachelor's degree in Childhood Education from Nazareth College. Ms. Ducar is appointed to a 1.0 FTE, non-tenured Long-term Substitute Special Education Teacher for the 2023-24 school year.
- 3) of Jennifer Years who received her Bachelor's degree in Psychology from Nazareth College and her Master's degree in Counseling from Alfred University. She has been working for the District as a Teacher Aide since 2014. Mrs. Years will be appointed to a 1.0 FTE, 4-year probationary Teaching Assistant position with a tenure area of Teaching Assistant effective July 1, 2023.
- 4) of Keyla Bay who received her Bachelor's degree in Psychology from Fairfield University where she also earned her Master's degree in Elementary Education. Ms. Bay will be appointed to a 1.0 FTE, non-tenured Long-term Substitute 4th Grade Teacher for the 2023-24 school year.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Amy Magierski	Childhood Ed 1-6	9/1/2023-6/30/2024	Step 1	N/A
Sarah Ducar	Childhood Ed 1-6; Students w/ Disabilities 1-6	9/1/2023-6/30/2024	Step 1	N/A
Jennifer Years	School Counselor; Teaching Assistant	7/1/2023	Step 5	4-Year
Keyla Bay	Childhood Ed 1-6	9/1/2023- 6/30/2024	Step 1	N/A

5) Teacher On Special Assignment

the following staff member for Special Assignments for the 2023-2024 school year and will remain on their current salary track and tenure area:

Keith Pedzich, 0.5 FTE, Communication

6) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

Kim Broderick Webb- Special Education Teacher- Academy- 9/5/2023-11/24/2023

7) 2023-2024 Coach

the following individual to a 2023-2024 school year coaching position at the contractual rate:

John Herriman - Varsity Girls Lacrosse

8) 2023-2024 Fall Coaches

the following individuals to Fall coaching positions at rates per CTA contract:

Annesi, Mark	Varsity Boys Soccer
Carrigan, Haley	JV Girls Swim
Casteen, Leamon	Modified Football
Ceravolo, Colton	Modified Boys Volleyball
Chinn, Cheri	JV Girls Volleyball
Colcord, Max	JV Boys Volleyball
Condon, Kim	Modified Cross Country
Corbett, Jackie	Modified Girls Soccer
Crouse, Jordan	JV Fall Cheer
Ducharme, Dave	Varsity Girls Tennis
Ducharme, Leanne	Modified Cross Country
Dutcher, Josiah	JV Cross Country
Gioseffi, Dave	Fall Strength and Conditioning
Gisleson, Zach	Assistant Football
Hawkins, Bruce	JV Girls Tennis
Kraft, Rebecca	Girls Diving
Lopez, Donovan	JV Football
Mahar, Michael	Modified Girls Soccer
Marsh, Daina	Varsity Girls Volleyball
Marsh, Eric	Modified Boys Soccer
Nieman, Dave	JV Football
Owdienko, Danielle	Assistant Girls Soccer
Peck, Bryan	Varsity Girls Soccer
Post, Joe	Modified Football
Robbins, Daniel	Modified Football
Rose, Ben	Assistant Football
Sabbour, Joe	Assistant Boys Soccer
Segbers, Mitch	Varsity Boys Volleyball
Sheridan, Patrick	Modified Boys Soccer
Silco, Matt	Freshman Football
Smith, Evan	Varsity Girls Swimming
Thompson, Marlese	Varsity Cheer
Walters, Matt	Assistant Football
Ward, Eric	JV Boys Soccer
Ward, Matt	Varsity Cross Country
Welch, Jeff	Varsity Football
Whittaker, Taylor	Modified Fall Cheer
Windheim, Taryn	Modified Girls Swimming
York Deven	Modified Football
York, David	Assistant Football
Zimmerman, Mike	Modified Football

9) Contract Substitute Teacher

the following individual to Contract Substitute Teacher position for the 2023-2024 school year at the contractual rate:

Meaghan Nash - Primary School

10) Certified Substitute Teacher

the following individual to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Lisa Kay, Psychologist (Preferred)

End of Consensus Agenda

Board Committee Goals

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Board Committee Goals for the 2023-2024 school year.

APPROVED: BOARD COMMITTEE GOALS

1. Strengthen board relationships
2. Increase visibility in our buildings
3. Carefully monitor mental health initiatives, supports, and outcomes
4. Support the capital project and plan for the next one

Board Committee Structure

Upon a motion made by Mr. Johnson, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved/accepted the Board Committee Structure for the 2023-2024 school year.

APPROVED: COMMITTEE STRUCTURE

District Committee Reports

Diversity, Equity, and Inclusion Task Force

Mr. Matt Schrage reported out on the DEI Task Force Committee meeting held on July 27, 2023. The Committee welcomed a few new members, reviewed the plan for any revisions and updates and set meetings for the 2023-2024 school year

Board Committee Reports

Policy Committee

Mrs. Beth Thomas on behalf of the Policy Committee with no second required and all in approval accepted the following policy for a second reading.

- Second Reading- 1095 Public Comments at Board Meetings

Upcoming Events

- August 14- New Teacher Training Week- Breakfast
- August 28- Regular Board Meeting- 4:00 p.m.
- September 4- Labor Day
- September 5- Superintendent Conference Day- All in Attendance
- September 6- Superintendent Conference Day
- September 7- First Day of School
- September 11- Regular Board Meeting
- September 26- Regular Board Meeting (Tuesday)
- October 9- Columbus- Indigenous Peoples' Day

Adjournment

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 4:06 p.m. The next Regular meeting will be on August 31, 2023 at 4:00 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk