

Crawfordville Elementary School

SACS Meeting Notes

August 22, 2023

- Welcome / Introductions – Mrs. Henderson
 - Meeting calls to order
 - Motion to begin presented by Brandi Panzarino, seconded by Rachel Pienta
- Vote on Chair and Co-Chair Members – Mrs. Henderson
 - Chair member – Erin Henderson
 - SACS Co – chair Math – Brandi Panzarino
 - SACS Co – chair ELA – Staci Welch
 - SACS Co – chair Science – Kelly Tomberlin
 - SACS Co – chair Technology – Michelle Hand
 - SACS Co – chair Parent Involvement - Angela DenBleyker
 - Motion to accept chairs and co-chairs as presented by Christy Bertera, seconded by Angela Saulteimeier
- Vote to approve timeline of meetings for the year – Mrs. Henderson
 - October 24, 2023 @8:00
 - January 23, 2024 @8:00
 - May 7, 2024 @8:00
 - Motion to accept meeting dates as presented by Rachel Pienta, seconded by Hilary Rios
- Discussion and vote on by-laws – Mrs. Henderson
 - By-laws placed under document camera
 - Overview of by-laws given by Mrs. Henderson
 - Committee must be made up of principal, parents, school employees, business and community members
 - Majority of committee members must be parents
 - 3 days notice in writing must be given on any matter that requires a vote
 - Meetings to be scheduled at a time when committee members can be present
 - Any member with 2 or more unexcused absences will be replaced
 - All minutes will be recorded
 - Motion made to accept by-laws as presented made by Angela Saulteimeier and seconded by Rachel Pienta
- Review finalized PFEP 2023-2024 -Take vote to approve – Mrs. Crawford
 - Mrs. Crawford presented finalized PFEP

- Upcoming events :
 - August 29th – Annual Title 1 meeting – discussed having all grade levels set up informational booths in the cafeteria so families with multiple children can visit all teachers. Agreed if held from 5:30-7 families with working parents in Tallahassee should be able to attend. Pizza and door prizes as incentives.
 - Bingo for books – December 14, 2023 – food will be provided – will discuss further at October meeting
 - Cooking with Math at the Chili Cook Off – January 25, 2024
 - STEAM Night – April 16, 2024 – needs to be longer than last year so students can make it through all activities
 - Motion to approve PFEP as presented made by Heather Bryan, seconded by Rachel Pienta
- School Improvement Funds –Mrs. Crawford
 - Current Budget - \$2,994
 - Ideas for School Improvement Funds
 - Heidi Songs – Kindergarten program to help with phonics and sight words
 - Earbuds -approximately .55 each for all students
 - Science Field Trips – mainly to help with cost of gas and bus drivers, most grade levels will be taking free trips (St. Marks Wildlife Refuge, SunBlest Gardens)
 - Motion to approve use of school improvement funds made by Rachel Pienta, seconded by Christy Bertera
- Review 22-23 Goals and Data – Mrs. Henderson
 - STAR Reading Grades 1-5 goal 71%, actual proficiency 65%
 - STAR Math Grades 1-5 goal 71%, actual proficiency 66%
 - DSBA Science Goal 71%, actual average 73%
 - FAST Reading Proficiency grades 3-5 58%
 - FAST Math proficiency grades 3-5 59%
 - Science proficiency grade 5 – 53%
- Discuss School Improvement Plan goals for 23-24 – Mrs. Henderson
 - Agreed that we didn't want to set unattainable goals
 - FAST Math proficiency grades 3-5 goal 60%
 - Motion made to create math goal for 60% made by Christy Bertera, seconded by Heather Bryan
 - FAST Reading proficiency grades 3-5 60%
 - Motion made to create reading goal for 60% made by Brandi Panzarino, seconded by Rachel Pienta
 - Science 5th grade proficiency 55%

- Motion made to accept Science goal for 55% made by Michelle Hand, seconded by Christy Bertera
- Vote to adjourn – Mrs. Henderson
 - Motion made to adjourn meeting made by Angela DenBleyker, seconded by Rachel Pienta