

# 4 EASY STEPS

## to Education Visas at ISB



### PLEASE NOTE

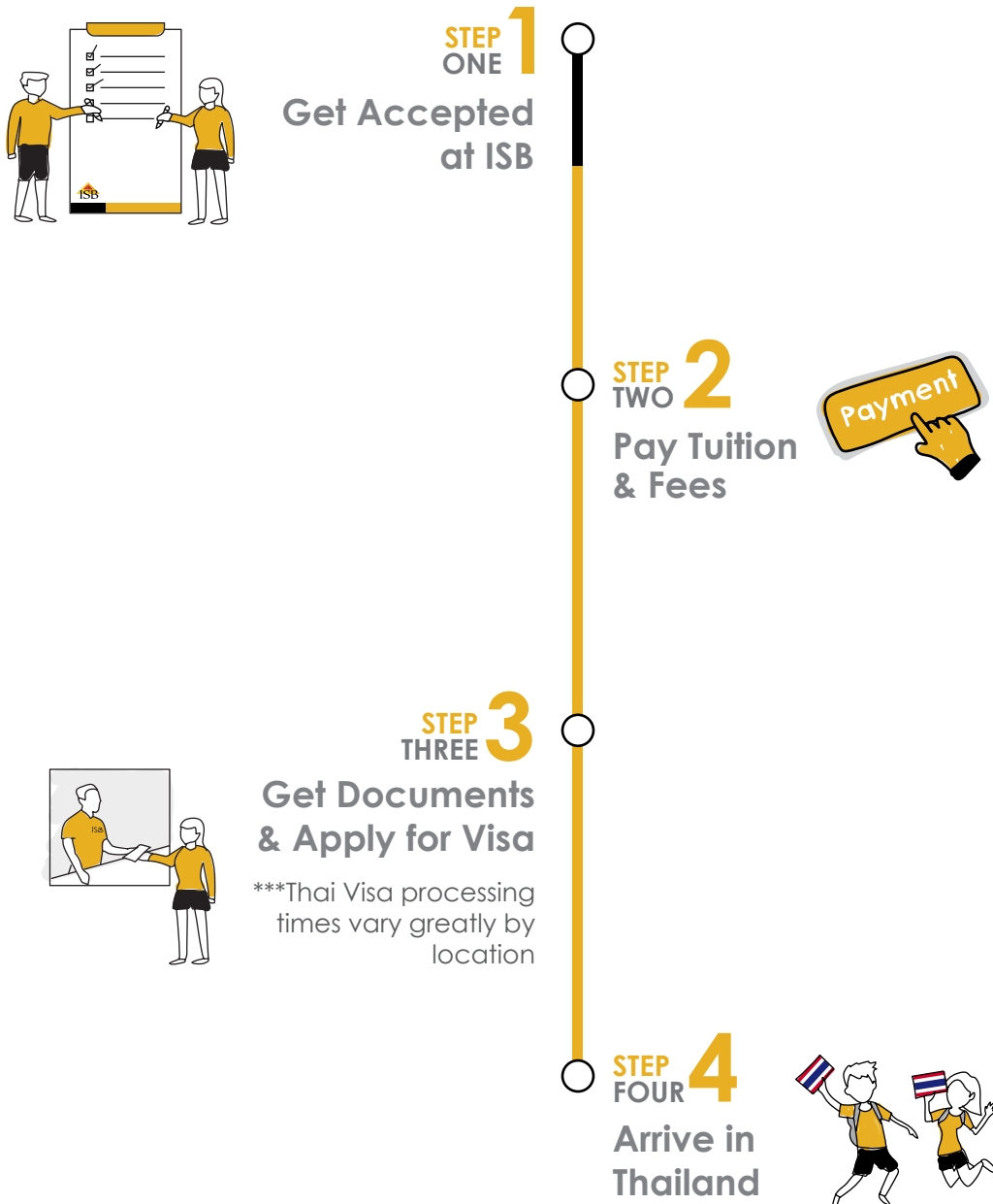
The education visa requirements in Thailand are subject to change. We advise all families to consult with their local embassy or thai immigration office for updated information.



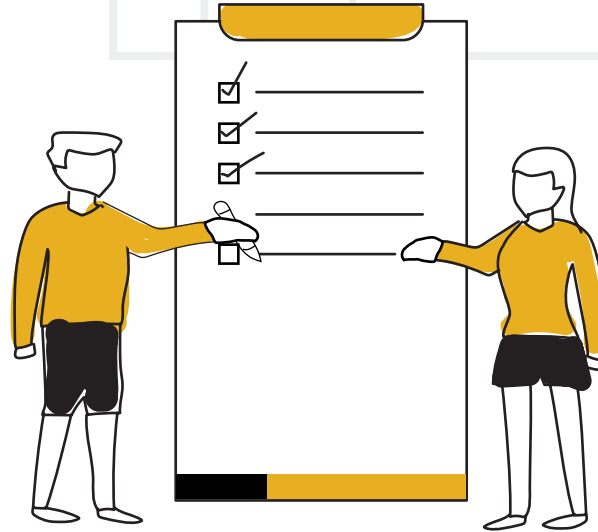
# 4 EASY STEPS

Welcome to Thailand - the land of smiles!

We are so glad you've discovered all that Thailand has to offer you and your family. Education is one of the most valuable things we can give our children, and we are truly honored that you've chosen ISB. Here are 4 easy steps to help guide you through the Education Visa process.



ONE



## Get Accepted

First, your child must fulfill all the admissions requirements and get accepted at ISB. Complete the application form, submit all supporting documents, and pay the application fee within our semester deadlines of March 1st for starting in August and September 15th for starting in January. Once offered a seat, you have seven days to accept the offer and pay the security deposit.

Once this has been confirmed, you will need to apply for the education and guardian visas through a Thai embassy/consulate abroad or at the Nonthaburi immigration office if you are already in Thailand. We will work very closely with you and your family to support you throughout this process, but ultimately, you must initiate the process through your local Thai embassy or consulate

# STEP

TWO



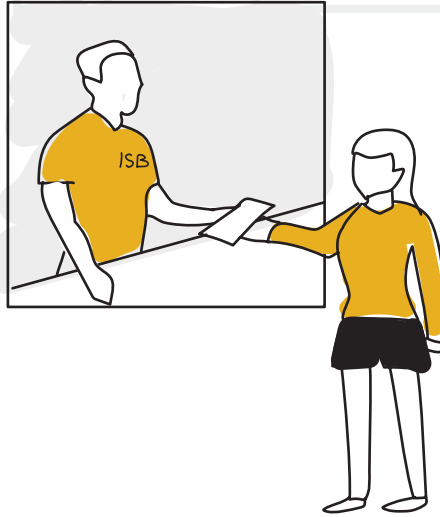
## Make a Payment

Before receiving the necessary documentation for your visa application from ISB, you will have to make a payment to the school for the remaining tuition and enrollment fees. At ISB, our admissions assistant will send you an invoice (either pro forma or final) for school fees and tuition for the first semester.

Scan and send a copy of the bank transfer form, remittance form, or payment receipt to: **admissions@isb.ac.th**. Once we receive this form, we will then request the following in order to send you the necessary documents:

- Your mailing address
- The country in which you will apply for the visa and the approximate date of application
- The name of the parent or guardian applying for the guardianship visa; and a copy of his or her passport photo page
- The name of your child applying for the education visa and a copy of his or her passport photo page.

# THREE



## Get the Required Documents

Contact the local Thai embassy that you will be applying at to find out which documents are required for your child's education visa.

Documents that ISB will provide are:

- Your child's original enrollment acceptance letter and duration of study
- A detailed class schedule
- The trade license of the school
- The school signatory's copy of passport and work permit, if you are an expatriate, or the Thai ID copy, if you are a Thai national.
- The receipt of your fee payments

# FOUR



## Arrive in Thailand

Once your education and guardianship visas have been obtained, you will have 90 days to enter Thailand. Let the school know when you intend on arriving, and we will post-date your documents accordingly. Due to any unforeseen circumstances that may delay your arrival, you have 30 days (from the post-dated date) to use the documents we send you.

When you arrive in Thailand, you will be given 90 days to stay before you will need to extend your visa. The school should again issue the supporting documents to assist you in this process. Your next step is simply to settle into the country and your new school and enjoy all the benefits that ISB has to offer you and your child. Should you have any questions or be interested in finding out more, please feel free to contact us at

**[admissions@isb.ac.th](mailto:admissions@isb.ac.th)**

## Pack your bags, we'll see you at ISB!