



2023-2024 FACTS FOR FHMS

IMPORTANT DATES AND INFORMATION

Date	Time	Event
8/24	9:30 am-1:00 pm 2:00 pm-6:00 pm	Prep Day (closed 1:00pm-2:00pm for lunch)
9/5	7:50 am-2:20 pm	First Day of School Note: schedules will be handed out in the commons as part of the school day
9/5-9/8	7:50 am-2:20 pm	First Week of School (full day schedule all week)
9/7-9/8	During math classes	Locker assignments
9/8	TBD	Picture Retake Day
9/11	TBD	Laptop Distribution Day for 6 th Graders & New Students Season 1 Sports Practices Begin (Boys' Basketball, Cross Country, Boys' Tennis)
9/13	12:50pm	Wednesday Early Dismissal Schedule Begins

PREP DAY

During Prep Day this year:

- Students get their pictures taken for the yearbook and receive ID/ASB cards.
- The cash register is open to pay the ASB fee (\$30.00) or purchase a yearbook (\$35.00). The ASB fee and yearbook will also be available for online payments through the district website, <https://www.lwsd.org/students-families/for-students-and-families/>, starting 8-21-23.
- Student PRIDE Ambassadors are available to provide tours of the school.
- Lockers will be set up for students to practice opening combination locks.
- Washington State law requires all children to be properly immunized to attend or continue attending school. If your student is missing vaccines, you received either an email or Parent Square message in June and July. Please check your message for information as to whether your student needs any vaccines. We will have the Department of Health's Care A Van at Finn Hill on Thursday, 8/24, 9:30-1:30, for vaccinations. Please use the QR code to register.



→ **Note:** PE t-shirts will not be available this year until the 1st week of school and will be done during the students' PE class. They will be available for online purchase starting 9-5-23 (print receipt for shirt pickup).

**If you are not able to attend Prep Day, no worries!
Your student can take care of everything during the first week of school.**

ARRIVAL AND DISMISSAL

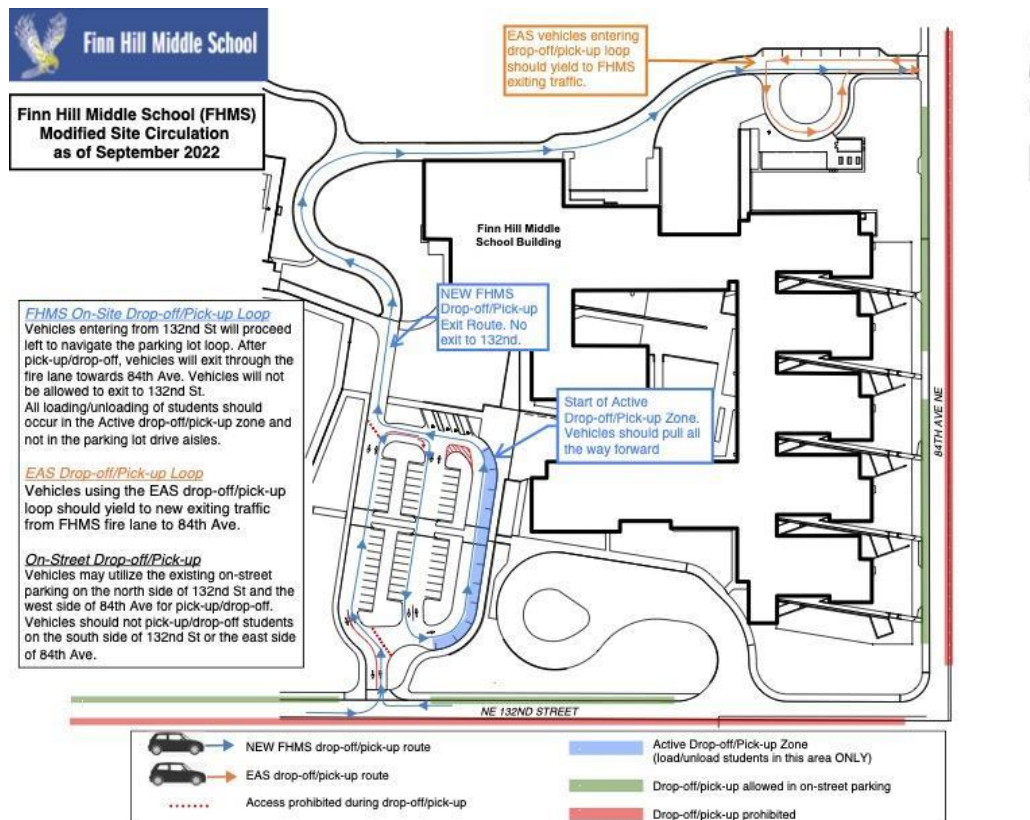
Standard School Day (M/T/Th/F)

7:30am Gates opened to allow students into the courtyard/commons for breakfast
 7:40am Hallways open (for locker and pod access)
 7:50am Start of Period 1-late arrivals must check in at the main office for late pass
 2:20pm Dismissal

Wednesday Schedule (Starting 9/13/23)

7:30am Gates opened to allow students into the courtyard/commons for breakfast
 7:40am Hallways open (for locker and pod access)
 7:50am Start of Period 1-late arrivals must check in at the main office for late pass
 12:50 pm Dismissal

Pick Up/Drop Off—If you are using the car line for drop off or pick up, please review this traffic flow diagram:



ASB—ASB stands for Associated Student Body and is the governing body of Finn Hill Middle School. Its purpose is to support cultural, athletic, recreational, and social activities at Finn Hill. All students joining after school sports, clubs, choir, orchestra, and band must be members of the ASB. The ASB membership fee is \$30.00.

ATTENDANCE—The absence and tardy line is 425-936-2341. Please note that the middle school attendance policy is different from elementary.

If you need to pick up your student early, please either send a note with the student to school or **please call the school at least an hour before pick-up time** so we can have your student(s) in the office when you need them. *If you send a note to your student about early pickup, they need to bring it to the office in the morning before school starts. NOTE: Students arriving after 7:50 am or leaving before school is dismissed must have parent/guardian come into the main office to sign students in/out. This includes if the student is feeling ill.*

BEHAVIOR EXPECTATIONS—At Finn Hill, we demonstrate Falcon PRIDE. Please see our [Schoolwide Behavior Expectations Matrix](#) for more information.

BUS INFORMATION—Transportation Department will contact you through ParentSquare. You should be receiving an email before school on what bus your student will ride along with pick up/drop off location and times.

CELL PHONES/OTHER ELECTRONIC DEVICES—To ensure privacy and focus on learning in classrooms, students must place all cell phones, tablets, headphones, and other non-school provided electronic devices in their backpacks between 7:45am and 2:20pm. All devices must be powered "OFF" and out of sight during the school day (which includes lunch and passing periods). This includes phones being visible in pockets, headphones visible around the neck, AirPods in ears, etc. Phones and electronic devices may be confiscated at any time on the school campus if being used inappropriately or posing a risk to student safety. Students who need to call home can use the phone located in the counseling office as needed. Parents/guardians needing to contact their student, including during lunch, should call the school office at 425-936-2320. We will deliver urgent messages to students right away.

School-issued laptops are the only electronic devices that are allowed to be used at Finn Hill Middle School.

Students are not allowed to photograph or record others without their permission (including TikTok, Instagram live, and other social media platforms), and will receive consequences if they choose to do so. It is strongly recommended that students leave electronic devices at home to prevent loss or distraction. Lost, misplaced or stolen electronic devices are rarely recovered. FHMS is not responsible for any electronic devices that are lost or stolen at school.

Students are not allowed to photograph or record other students or staff at school. Publishing, sharing with others, or uploading to a media or social networking site any photograph or video taken at school or a school event without permission is prohibited.

CLUBS—All club information will be available the 1st or 2nd week of October. Please watch the web site for updates. Drama Club, The Green Team, and Technology Student Association (TSA) are just a few of the clubs we have at Finn Hill. All club members must be ASB members, which costs \$30.00.

COMMUNICATION—The school phone number is 425-936-2340. The most up-to-date school information will be on our school website (<https://fhms.lwsd.org/>), the reader board in front of the school, and Ms. Cleaves' weekly Falcon Focus. Announcements are made at school to keep students up to date on what is going on at FHMS. We use ParentSquare to communicate. Please make sure your contact information and preferences for communication (immediate or in a digest form once a day) are up-to-date.

DRESS CODE—Matters of dress remain the primary concern of students in consultation with their parents. Creating an environment where all students feel safe, comfortable and able to focus on learning is our priority. Our dress code supports that environment and applies to all genders.

Student dress shall not be regulated except in the event that a student dresses in a manner that is not conducive to the educational environment. A student's dress or appearance may not present a health or safety hazard or create material and substantial disruption of the educational process at the school. Student dress shall not be gang related, nor may it promote illegal activities or activities that violate school regulations.

ELECTIVE CLASS FEES—The elective classes have a class fee. The 6th grade Q Class fee is \$25.00 (this covers the whole year); 7th and 8th grade students will know the elective class when the schedules are handed out. The fee cost will be in the class syllabus handed out during the first few weeks of the new school year and payment is expected to be made immediately. Fees that are not paid the 1st month of school will turn into fines. If you need any financial support, please contact ASB secretary, Sandra Stephens, in the main office or your student's school counselor or teacher.

FOOD/DRINKS/GUM—Food and drinks are allowed to be consumed only in designated eating areas. No gum is allowed on campus. Accommodations will be made for students/staff per their 504/IEP/health plans. Water is the only allowable beverage to be consumed in class. Food and drinks other than water are allowed to be consumed only in designated eating areas (commons and courtyard). Unauthorized use of food in hallways and classrooms is not allowed. Students must receive permission from an individual teacher to eat in classrooms. No food should leave the Commons during lunch time and no food should be eaten in the hallways.

FINANCIAL ASSISTANCE—The link for information is <https://www.lwsd.org/students-families/breakfast-and-lunch-menus>. Please select the Free/Reduced Meals tab for the application and the information. Before filling out an application please read the information letter to see how to receive additional benefits.

ID/ASB CARDS—All students receive an ID card when their pictures are taken during Prep Day (Thursday, August 24th), or Retake Day (September 8th). Students who have paid the ASB fee will have the ASB sticker automatically put on the card. The first ASB/ID card is provided at no cost. Replacement cards cost \$5.00 each. If your student pays the ASB fee after cards have been printed, please have your student come to the office and Ms. Stephens will apply the ASB sticker to the card.

LUNCH—Students can purchase lunch at school using an electronic cash register system. This account is accessed with the student's Finn Hill Middle School identification card. Students are required to have their cards or cash to receive school lunch. All payments must go directly through Nutrition Services. Families can either pay at the commons (cafeteria) or online through LWSO web site>Student & Families>For Student & Families>MySchoolBucks. The cost for breakfast is \$2.50 and lunches are \$4.00 for middle school students.

Students may not utilize food delivery service for lunch such as Uber Eats, pizza, etc. We ask that parents do not bring fast food from Taco Bell, McDonald's, whole pizzas, etc. to school to eat with their children in the cafe. This is difficult for the other children who do not have this opportunity. Sandwiches from Blimpies or Subway don't seem to have the same effect on other kids so they are fine for parents to bring. If you would like to enjoy this type of meal with your child at school, please make arrangements with the office, and an alternate space will be provided for you.

MEDICATIONS/HEALTH CONCERNS—If your child will be taking medications during the school day or has any significant health concerns we need to be aware of, please email our school nurse, Karen Walker (kawalker@lwsd.org) or call the office at 425-936-2340.

There are specific guidelines for medication at school. Supplements may not be considered medication, but they need to follow the medication policy. [The LWSD medication policy is linked here](#) from the LWSD Student Rights and Responsibilities. The Health Forms on Skyward should be updated regularly by parents/guardians.

If a student has sustained a minor injury at school, basic first aid, such as a band-aid, is available in the health room. Other equipment, such as an ice pack, can be checked out to a student. The health room is intended to help students return to class quickly, or serve as a care facility until they are picked up to go home. Students are only permitted to stay in the health room for approximately ten minutes unless there is a serious injury or illness that requires parent/guardian assistance.

PLANNERS—Sixth grade students will receive a printed planner at the beginning of the year, while 7th/8th grade students will receive either a printed planner or learn how to use a digital system at the beginning of the school year. If for any reason a student needs another printed planner, there will be a replacement cost of \$5.00.

SCHOOL PAYMENTS—Payments made at school will be at the cash register window located immediately inside the main hallway as you enter the school. The payment window will open at 7:30 am until the bell rings for class at 7:45 am. The payment window will also be open during your student's lunch.

NOTE: The payment window will close after all lunches and students cannot pay for anything after school.

You may also pay for items online by going to lwsd.org>Students & Families>For Student & Families. You will be taken to the next page where you will select the ONLINE PAYMENTS button and follow the instructions. Online payments will open on Monday, August 24, 2023.

SCHOOL SUPPLIES—[Click this link for the supply list](#). Note that some classes may require additional supplies. Check your student's syllabi for more information. While it will be helpful for students to have a bag to carry around personal items and some very basic supplies like a folder and writing utensil, students do not need to bring all their supplies from the supply list until Monday, 9/11.

SPORTS—We have four sports seasons. If your student wants to play a sport, they must be a member of ASB, have an updated sport physical and pay the sports fee, and they cannot have any failing grades (Ns). All sports registration and fees must be done on-line through the LWSD website>Student & Families>For Student & Families>Final Forms. To pay the sports fees payments

you select the Online School Payments Button that is on the same page as Final Forms. The cost for ASB is \$30.00 and the sports fee is \$100.00.

Volunteering—You can volunteer by going to the LWSD website and clicking on “Get Involved” at the top of the main page and selecting “Volunteer Programs.” *Please consider volunteering at Finn Hill Middle School!*