



Monroe School District Communication Opt-Out Form

The Monroe School District, your student's school, and some of our teachers use ParentSquare to communicate with parents/guardians. This includes emergency messages as well as information closely related to your student's education. You will receive notifications via email, text, voice call, and posts from ParentSquare mobile app and ParentSquare portal, depending on the contact information you have in [Family Access](#) (our Student Information System). Parents/guardians are automatically registered to receive notifications when they enroll their student.

If you would like to opt-out of receiving all non-emergency notifications, you can:

- Fill out and return the form below to your school office, **or**
- Contact your school office with your email and cell phone number

You can also opt-out of individual modes of communication by:

- Emails: click the unsubscribe link in any email you receive.
- Text Messages: click the Opt-Out link in the first text message you receive from ParentSquare. You can also reply STOP to any subsequent text you receive.
- Phone Calls: contact your school office with your cell phone number.

If you are not a parent/guardian and are receiving notifications in error, please contact communications@monroe.wednet.edu.

**Note that even if you opt-out of receiving communication, you will still receive notifications for emergencies and other school information deemed important, such as attendance and lunch balances. Standard text messaging rates may apply for all text messages.*

If you change your mind and would like to opt back in, you can:

- Contact your school with your email and cell phone number
- Text Messages: If you sent STOP, you can reply START to any text you had received or send START to: 66458



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Please update my communication preferences as indicated below. I understand that even if I opt-out of receiving all communication, I will still receive notifications for emergencies and other school information deemed important, such as attendance and lunch balances.

Check box(es) below to opt-out

<input type="checkbox"/>	Email	Opt-Out	Email:
<input type="checkbox"/>	Text	Opt-Out	Cell Phone:
<input type="checkbox"/>	Phone Call	Opt-Out	Phone:

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____

Student Name: _____ Student Grade: _____

School: _____