

Implementation Procedures

**CLASS LOAD RELIEF  
2023-24 TRIGGER POINTS**

*Trigger is the point at which student enrollment in a single class or the daily teaching load for a teacher becomes eligible for relief. Relief is paid at the higher \$ amount of either the Total Load or the individual class option.*

| <b>ELEMENTARY</b>  |  |                        |                             |
|--|--|------------------------|-----------------------------|
| <b>K, 1, 2, 3</b>  | <b>T1-24</b> (\$500)   | <b>T2-26</b> (\$1,250) | <b>T3-28</b> (\$2,000) etc. |
| <b>4</b>   | <b>T1-26</b> (\$500)   | <b>T2-28</b> (\$1,250) | <b>T3-30</b> (\$2,000) etc. |
| <b>5, 6</b>  | <b>T1-28</b> (\$500)   | <b>T2-30</b> (\$1,250) | <b>T3-32</b> (\$2,000) etc. |
|  | <i>(Two Grade Combinations- trigger based on the lowest grade level)</i>   |                        |                             |
| <b>K/1, 1/2, 2/3, 3/4</b>  | <b>T1-22</b> (\$500)   | <b>T2-24</b> (\$1,250) | <b>T3-26</b> (\$2,000) etc. |
| <b>4/5</b>   | <b>T1-24</b> (\$500)   | <b>T2-26</b> (\$1,250) | <b>T3-28</b> (\$2,000) etc. |
| <b>5/6</b>   | <b>T1-26</b> (\$500)   | <b>T2-28</b> (\$1,250) | <b>T3-30</b> (\$2,000) etc. |
|  | <i>(Three Grade Combinations- trigger based on the middle grade level)</i>   |                        |                             |
| <b>1/2/3</b>   | <b>T1-24</b> (\$500)   | <b>T2-26</b> (\$1,250) | <b>T3-28</b> (\$2,000) etc. |
| <b>4/5/6</b>   | <b>T1-28</b> (\$500)   | <b>T2-30</b> (\$1,250) | <b>T3-32</b> (\$2,000) etc. |
| <b>SECONDARY</b>   | <i>Trigger at the secondary level is calculated and paid as either the total daily TLN (Teaching Load Norm), or as individual classes (whichever is greater). For further details please refer to Section 6.7 of the PA.</i>   |                        |                             |
| <b>7, 8</b>  | <i>TLN (daily Teaching Load Norm)</i><br><b>T1-144</b> (\$500) <b>T2-154</b> (\$1,250) <b>T3-164</b> (\$2,000) etc. <b>OR</b><br><i>Individual class trigger</i><br><b>T1-30</b> (\$100) <b>T2-32</b> (\$250) <b>T3-34</b> (\$400) etc.  |                        |                             |
| <b>9,10,11,12</b><br><u>See below for additional support for specific 9<sup>th</sup> &amp; 10<sup>th</sup> grade core classes.</u> | <i>TLN (daily Teaching Load Norm)</i><br><b>T1-155</b> (\$500) <b>T2-165</b> (\$1,250) <b>T3-175</b> (\$2,000) etc. <b>OR</b><br><i>Individual class trigger</i><br><b>T1-32</b> (\$100) <b>T2-34</b> (\$250) <b>T3-36</b> (\$400) etc.  |                        |                             |
| <b>9,10</b><br><b>Additional Core Class Support</b><br>(*Excludes ALE, Honors, AP and IB classes)                                  | *World History 9 & 10      *Algebra 1<br>*Geometry      *Biology<br>*Earth Space Science      *Physical Science (if majority of students are 9 <sup>th</sup> and 10 <sup>th</sup> grade)<br><i>Individual class trigger</i><br><b>T1-25</b> (\$100) <b>T2-26</b> (\$250) <b>T3-27</b> (meeting to determine relief)<br>Note: Should 3 classes of the same subject reach T3 (27 students), an additional section will be created no later than the next grading period. |                        |                             |

**See specific MOU's for the trigger process for eLearning and Edmonds Heights K-12.**

The Class Load Relief trigger points pursuant to Section 6.7 WORK LOAD RELIEF of the 2022-2025 Procedural Agreement are established for the 2023-24 school year as follows: **9/27/23, 11/16/23, 2/13/24 & 4/17/24**