

How is my student charged for breakfast and lunch?

A food service account has already been established for each student through Lunchtime Portal, our student information system. Parents can make deposits into individual accounts and students draw from their accounts to make purchases.

Each student has been assigned a 4-digit food service account PIN. Every student will enter this PIN into a keypad at the end of the lunch line, a picture displays to verify identity, and the cashier will record which meal has been chosen via a touch screen monitor. At this time the meals full or free prices as applicable is charged to the student's food service account.

For students qualifying for free or reduced breakfast and lunch, they must pass through the serving line and use the PIN to "pay" just like everyone else, but the funding comes from the Federal school meals account

How do I view my child's food service account?

The SchoolPaymentPortal is a safe, secure and convenient way for parents or guardians of students to manage school payments. The portal allows you to track purchases, create reminders and set up automatic payments. Having money in your students account allows ample time for students to move quickly through the lunch line. We are strongly encouraging all parents/guardians to use the payment portal to eliminate the spread of germs through the transfer of money

Below is a quick guide to setting up your user ID. Any questions or concerns with a student's account should be directed to Lucia Henry, Food Service Director at 856-719-4790 or at ber@nsfm.com

To set up your account you will need to go to schoolpaymentportal.com

Create your username and password – go to login page

Enter 08091 in the zip code box hit search

Click on Berlin Township Schools, choose JFK or DDE

Click here to add students

Enter students last name and student ID number then click search

Click on Manage Cafeteria Account

What happens if there is not money on student's account?

Money on account is not necessary for a student who qualifies for free breakfast and lunch, unless they would like to purchase an extra item or snacks. For students not receiving lunch benefits, the meal program is a pay in advance program, not a credit program. With that being said we will not let a student go without a meal.

Parents should monitor the student's food service account. In the event a student's school lunch or breakfast bill is in arrears, a notice will be sent to the parent/guardian and shall provide a period of 10 school days for the full amount due. If the students parent or guardian does not make payment by the end of the ten days, the principal or his or her designee shall again contact the students parent/guardian to provide a second notice that their child's lunch account is in arrears. If the payment in full is not made within one week of the second notice the student may not be served school breakfast or lunch as applicable beginning the eight calendar day of the second notice (N.J.S.A 18A:33-21)