



Barre Unified Union School District

**Spaulding High School
Central Vermont Career Center
Barre City Elementary and Middle School
Barre Town Middle and Elementary School**

Chris Hennessey, M.Ed.
Superintendent of Schools

A rock solid education for a lifetime of discovery

120 Ayers Street, Barre, VT 05641
Phone: 802-476-5011
Fax: 802-476-4944 or 802-477-1132
Website: www.buUSD.org

MEMORANDUM

TO: **Barre Unified Union School District Special Facilities and Transportation Committee**
Giuliano Cecchinelli II - Chair, Ben Moore - V. Chair, Terry Reil, Andy McMichael, Mary Jane Ainsworth

DATE: August 23, 2023

RE: Barre Unified Union School District Facilities and Transportation Committee Meeting
August 28, 2023 @ 6:00 p.m.
In-Person: BUUSD Central Office, 120 Ayers St., Barre
Remote: Meeting ID: meet.google.com/yva-xiqd-dmj
Phone Number: (US)+1 240-292-8164 PIN: 644 880 341#

Please Note: If you attend the meeting remotely you must state your name for the record to satisfy the Open Meeting Law

AGENDA

1. Call to Order
2. Additions/Changes to Agenda
3. Public Comment
4. Review/Approval of Meeting Minutes
 - 4.1. Approval of Minutes Regular Meeting July 31, 2023
5. New Business
 - 5.1. Transportation Efficiency Opportunities/Improvements
6. Old Business
 - 6.1. EEI Project Update
 - 6.2. LED Lighting Update
 - 6.3. DuBois & King Update (SHS)/Storm Water Remediation Updates (BCEMS/BTMES)
 - 6.4. 5-Year Plan Update
7. Items for Future Agenda
8. Next Meeting Date: September 4, 2023 at 6:00 pm, SHS Library and via Google Meet.
9. Adjournment

Parking Lot of Future Items

- A. Presentations by Building Maintenance Leads [Added: Mr. Riel - July 2023]
- B. Athletic Facilities Consultant - Information Gathering [Added: Mr. Reil - April 2023]
- C. Transportation to SHS from Out of District/Sending Schools Discussion [Added: Feb 2023]
- D. Transportation SEA Building [Added: Feb 2023]
- E. Transportation SHS Student [Added: Feb 2023 (Luke)]
- F. Transportation Coordinators - Update on Building Transportation [Added: Feb 2023]
- G. General Transportation Discussion (SHS, SEA, Out of District, etc.) [Added: Feb 2023]
- H. Storm Water Run-Off Mitigation Update (ongoing) [Added: Feb 2023]
- I. Building Visionary Lists - known needs or "to do's" at each building - From Maintenance Leads
Next 6 Month Schedule of anticipated/planned work in each building.(ongoing) [Reil 11/14/22]

BOARD/COMMITTEE MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

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**BARRE UNIFIED UNION SCHOOL DISTRICT
FACILITIES AND TRANSPORTATION COMMITTEE MEETING**
BUUSD Central Office and Via Video Conference – Google Meet
July 31, 2023 - 6:00 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli, II, Chair – (BC)
Ben Moore, Vice Chair - (BC)
Andrew McMichael (BC Community Member) – arrived at 6:04 p.m.
Terry Reil, - (BT)

COMMITTEE MEMBERS ABSENT:

Mary Jane Ainsworth (BT Community Member)

ADMINISTRATORS PRESENT:

Chris Hennessey, Superintendent – departed at 6:31 p.m.
Jamie Evans, Facilities Director

OTHER BOARD MEMBERS PRESENT:

Paul Malone

GUESTS PRESENT:

1. Call to Order

The Chair, Mr. Cecchinelli, called the Monday, July 31, 2023 BUUSD Facilities and Transportation Committee meeting to order at 6:00 p.m., which was held in the BUUSD Central Office and via video conference.

2. Additions and/or Deletions to the Agenda

Add 6.2 Summer Projects Update
Add 6.3 5-Year Capital Plan
Add 6.4 Review of Expenses

3. Public Comment

None.

4. Approval of Minutes

4.1 Approval of Minutes – June 5, 2023 BUUSD Facilities and Transportation Committee Meeting
On a motion by Mr. Reil, seconded by Mr. Moore, the Committee unanimously voted to approve the Minutes of the June 5, 2023 BUUSD Facilities and Transportation Committee meeting.

5. New Business

5.1 ARPA Fund Requests (BC & BT)

Mr. Evans advised that he continues to wait for a response from the Barre City Council and Barre Town Select Board regarding the ARPA funds request that the school (and SHS Foundation) would like to utilize for a cost study and creation of plans related to upgrades to the SHS athletic fields. Initial responses indicate that each municipality is interested in knowing how the other is responding. Mr. Evans advised that given the recent flooding event, it is likely that ARPA funding will be utilized for projects related to flood damage. In response to a query, Mr. Evans advised he believes that in addition to fund raising, it will probably be necessary to obtain a bond. It was noted that the school has not regrouped with the Spaulding Foundation to discuss this matter. In response to a query, Mr. Evans advised that he does not believe ESSER funds can be utilized for this project. ESSER funds must be used for the prevention, preparation, or response to COVID related issues. The Spaulding Foundation does have some new members. Foundation member Ed Rouse did give a presentation to the Board last fall. The Foundation Board is supposed to have one Board Member. The last Board Member of record is Sarah Pregent (who left the BUUSD Board in March 2023). Mr. Reil believes a project presentation needs to be made to the Board, as Mr. Cecchinelli has been involved with requesting funds (without Board approval) and he does not want there to be issues related to a Board Member acting individually. Mr. Reil will like the project to receive the Board's 'blessing'.

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6. Old Business

6.1 Dubois & King Update

Mr. Evans will distribute a copy of the 100% plans document (presented at the meeting) so that it can be added as an addendum. Christopher Rivet, of Dubois & King, is not available to attend this evening's meeting. Mr. Evans provided an overview of the SHS plans document. Mr. Evans read a note from Mr. Rivet, which advises that the plans and storm water permit application are almost 100% complete and he believes that based on scheduling of work, everything will be ready for review, approval and signature, sometime next week. Brief discussion was held regarding a possible change on the plans labeled 'disconnection areas'. Mr. Evans believes this change is to accommodate future conduit, but he will confirm with Mr. Rivet.

6.2 Summer Projects Update

Mr. Evans provided an update on summer work;

BCEMS: refinishing of gym floor, roof section replacement, victallic fitting repairs, replacement of some exterior doors, replacement of carpet (with tile) in 4 classrooms, a modification to the woodchip boiler auger as well as rebuilding of flutes, installation of a six swing swing-set, and paving of a half-court basketball court.

BTMES: carpet replacement (with tile) in classrooms and the entryway, catch basin repairs, tile and brick work, abatement of asbestos tiles, replacement of roof-top freezer and air conditioning units, and installation of grant funded playground equipment.

SHS: asbestos remediation for tile replacement (3 classrooms), replacement of exterior gym doors, installation of wall/doorway between girls locker-room and storage area, relocation of weight room to room #11, installation of additional window in nurses' office, cut asphalt and pour pads to prepare for installation of granite benches and planters, pouring concrete pads for installation of new benches in front of the building, and ongoing sprinkler and ventilation installation.

SEA: installation of overhead door on barn and ongoing work for electrical service to barn (necessary for current use and future upgrades/use of building).

In addition to the listed projects, crews have also been performing regular routine annual maintenance and inspections.

Brief discussion was held, including; options for storage and saving (for parts) some of the unit ventilators when they become obsolete in specific areas, and construction/use/future plans for the SEA building.

6.3 5-Year Capital Plan

Mr. Evans has been speaking with Mr. Hennessey and Mrs. Perreault regarding an updated plan, and additional discussion will be held at the administrator meeting next Wednesday. Mr. Evans has also reached out to VSBIT regarding this matter. It was noted that the 5-Year Plan needs to be thorough, but not exhaustive. The Plan should be used as a guide and will be updated as appropriate; it is not a 'concrete' document. Mr. Evans will probably have something to share at the next meeting. Mr. Moore queried regarding whether or not Mr. Evans has investigated using project management software. This option has not been explored yet. Mr. Reil queried regarding review of the Washington Central 5-Year Plan.

6.4 Review of Expenses

In response to a query, Mr. Evans advised regarding AC maintenance at BTMES and the lighting project (installation of LED lighting). Mr. Evans advised that BCEMS is 100% completed (LED lighting installation), all information has been submitted to Efficiency Vermont and they will be reimbursing the District approximately \$61,000. Reimbursement for BTMES will be approximately \$40,000. It is believed that the funds will be credited back to FY23. In response to a query, Mr. Evans advised that in addition to the walk-in cooler at BTMES (built-in unit), SHS is having a walk-in freezer replaced. Mr. Evans advised regarding installation of additional security cameras (some are replaced every year and this year additional cameras were also installed at BCEMS because there was surplus money). Brief discussion was held regarding cabs and snow blowers for tractors, as well as use of dump trucks/trailers. Mr. Reil advised that he prefers to spend funds on expanding the SEA Program (to accommodate additional students), rather than spending funds to make upgrades to the barn. Mr. Evans believes Mr. Derner would be most agreeable to discussing SEA expansion and upgrades.

7. Other Business

Mr. Reil queried regarding the impact to transportation given the McKinney-Vento Act and recent changes to hotel program changes. It was noted that as many known items as possible should be included on the agenda, as the Committee tends to conduct lengthy discussion under unwarned 'Other Business' or additions to the agenda.

Mr. Malone requested to speak as follow-up to a matter discussed in a Board meeting. Mr. Cecchinelli advised he is trying to limit 'Other Business' contributions solely to Committee Members and is holding to that limitation. Mr. Reil called Point of Order as he believes the public has the right to speak under all agenda items. Mr. Cecchinelli believes that as there are no specific items listed

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under Other Business, the public should not be allowed to speak. Mr. Reil reiterated his belief that community members may comment and participate on every item, even those not clearly defined. Mr. Malone advised he will bring his question to the next Board meeting.

8. Items to be Placed on Future Agendas

August Meeting:

- Updated 5-Year Plan (if updated)
- Storm Water Remediation Updates for BCEMS and BTMES
- EEI Project Update
- LED Lighting Update
- Transportation Efficiency Opportunities/Improvements (Parking Lot Item B)

Parking Lot:

- Add Presentations by Building Maintenance Leads (Added by TR 07/31/23)

9. Next Meeting Date

The August 7, 2023 meeting is cancelled.

The next meeting is Monday, August 28, 2023 at 6:00 p.m., (to be confirmed by Mr. Cecchinelli)

10. Adjournment

On a motion by Mr. Moore, seconded by Mr. Reil, the Committee unanimously voted to adjourn at 7:10 p.m.

Respectfully submitted,

Andrea Poulin