



SPRINGFIELD

PUBLIC SCHOOLS

Every Student, Every Day

BOARD OF EDUCATION
November 12, 2019
Administration Center Boardroom
640 A Street
Springfield, OR 97477

7:00 pm Board Meeting

AGENDA		TAB
1. Call Meeting to Order and Flag Salute	Board Chair Zach Bessett	
2. Approval of the Agenda	Chair Bessett	
3. School Presentation: Yolanda Elementary School	Principal Jeff Butler	
4. Public Comments (Three (3) minutes each; maximum time 20 minutes. Speakers may not yield their time to other speakers.)		
5. Consent Agenda		
A. October 14, 2019 Board Meeting Minutes		1
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C. Financial Statement	Brett Yancey	3
D. Personnel Action, Resolution #19-20.011	Dustin Reese	4
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7. Reports and Discussion		
A. Middle School Health Curriculum Adoption Report	David Collins/Whitney McKinley	
B. Maple Elementary Field Naming Report	Brett Yancey	13
C. Student Success Act	Todd Hamilton/David Collins	
D. Student Communication		
E. Superintendent Communication	Todd Hamilton	
F. Board Communication	Chair Bessett	
•Board Committee Reports		
8. Other Business		
9. Next Meeting: December 9, 2019, Work Session and Business Meeting		
10. Adjournment	Chair Bessett	

Springfield Public Schools is an equal opportunity educator and employer.

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BUSINESS MEETING MINUTES

6/ A Business Meeting of the Lane County School District No. 19 Board of Education was held on October 14, 2019.

1. CALL MEETING TO ORDER

Board Chair Zach Bessett called the Springfield Board of Education meeting to order in the Board Room of the District Administration Building at 7:05 pm and led the Pledge of Allegiance.

Attendance

Board Members present included Board Chair Zach Bessett, Board Vice Chair Naomi Raven, Lisa Barrager, Dr. Emilio Hernandez and Todd Mann.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Judy Bowden, Whitney McKinley, Suzanne Price, Brian Megert, Jeff Michna, Brett Yancey, Dustin Reese, Jenna McCulley, Nicki Gorham, Mindy LeRoux, Tanya Reichenburger, Carla Smith, Dennis Minium, Hannalei Rozen, Bailee Foster, Greg Barrager, Isaac Barrager, Charlie Clark, Joy Marshall, Ame Beard, Michelle Webber, Lori Palermo, Jeff Fuller, Lesa Haley, Anne Goff, Kate Lode, Colleen Hunter, Joan Bolls, Chad Towe, José da Silva, Kerry Delf, Mia DuMars, Niyale Moseby, Corbin Weathers and Isabella Roberts. Kathy Savelich, minutes recorder.

2. OATH OF OFFICE

Chair Bessett administered the oath of office to newly appointed Board member, Lisa Barrager. Photos were taken of Lisa with the Superintendent, Board members and her family. Lisa was welcomed by the Board.

3. APPROVAL OF THE AGENDA

There were no changes made to the agenda.

MOTION: Dr. Emilio Hernandez moved, seconded by Naomi Raven to approve the agenda as presented. Motion passed: 5-0

4. SCHOOL PRESENTATION

Principal Nicki Gorham introduced Tanya Reichenburger, the Instructional Coach at Thurston Elementary School.

Principal Gorham presented the Thurston Elementary continuous growth and improvement cycle which also reflected the board goals to:

- Provide personalized learning opportunities
- Support families so that every student is ready to learn
- Promote growth and success for every student

Spring Staff Survey:

- Assess Needs
- Create Strategic Plan
- Implement Strategic Plan

- Monitor Work, Adjust & Feedback Loops
- Set the Direction/Vision

Principal Gorham said there are nine Components critical for deep and sustainable literacy implementation: Specially Designed Instruction, Progress Monitoring, Interventions, Screening, Core, Leadership, Teaming/Data based Decision Making, Professional Learning and Support and Culture.

Adult Professional Culture includes:

- How we work together
- Our shared set of beliefs
- Collaborative Learning: Learning from each other
- Collective responsibility for improved student learning
- Interactions characterized by openness, trust, respect and appreciation

She added that a positive school climate coupled with Adult Professional Culture promoted students' ability to learn.

Ms. Reichenburger shared her role to increase teaching expertise by providing embedded support for the teachers. By having structures in place through various coaching models, they can focus on student learning in a sustainable way.

Principal Gorham spoke about the areas of focus for improving the Adult Professional Culture and the school's Action Plan for 2019-2020: School & District Continuous Improvement Process:

- Target 1: Adult Professional Culture
- Target 2: School Culture & Climate
- Target 3: Tiered Systems

They are currently in the implementation stage and will continue to monitor their work by making adjustments along the way. They have re-examined their mission statement and decided it needs to be updated to reflect the school's Action Plan.

Principal Gorham believes they are seeing results and changes by the staff which in turn show a positive impact on the students. She then fielded questions from the board.

5. STUDENT BOARD MEMBER INTRODUCTIONS

Director of Secondary High School Education Mindy LeRoux introduced the students who will fill the role as Student Representative to the School Board. Academy of Arts and Academics will be represented by Isabella Roberts. An alternate representative will be named at a later date. Gateways High School is represented by Corbin Weathers, with an alternate to be announced at a later date. Niyale Moseby and alternate Cora Hall will represent Springfield High School. Mia DuMars and alternate Liley Tovey will represent Thurston High School. Willamette Leadership Academy is working to identify the representative and alternate who will represent their school.

Chair Bessett thanked the student representatives and said they could stay for the remainder of the meeting or leave early if they had homework obligations.

6. PUBLIC COMMENT

Chair Bessett read the following statement concerning public comment:

This is the portion of our agenda for public comment. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person. Those wishing to make public comments must complete a "request to speak" form and speakers will be called upon in the order in which they are received. Audience members who wish to make public comments must state their name and address for the record.

We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name is called.

The board will not hear personal complaints concerning school personnel or against any person connected with the school system. Any complaints regarding a particular employee must be processed through the procedure set forth in policy, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues.

Speakers are reminded that their public comments will be limited to three (3) minutes.

Hannaleigh Rozen of 1551 B St., Springfield, OR stated that she would like to hear from the Board, not just the benevolent items they are involved in, but also any problems that are of concern to them that the community can support them in. She added there is an event about public engagement the following day, Tuesday October 15, 2019 and she would like to know what sort of follow-up there will be or what other venues there are to share ideas. She would like to see something posted on the web page about that and any ideas shared at the event for those who are not able to attend.

Charlie Clark who resides at 506 M St., Springfield, OR and has three students in the Springfield School District shared information about an upcoming parent group meeting to be held October 21, 2019 at the Springfield High School Library at 6:00 pm. The purpose is to share information about the Student Success Act.

7. CONSENT AGENDA

- A. September 9, 2019 Board Meeting Minutes**
- B. September 23, 2019 Board Meeting Minutes**
- C. Financial Statement**
- D. Personnel Action, Resolution #19-20.007**

New Hires

Wyatt Fujii
Pauline Gibson-Tobin
Jaylee Jordan

Resignations

Tracy Conaghan
Shannon Hagengruber

E. Board Policy ECACA, First Read

The district always prioritizes providing accurate and timely safety information. As technology has continued to advance to support safety initiatives, the district has begun to investigate programs that would utilize Radio Frequency Identification Devices (FRID). Prior to moving forward with any program, the district is required to ensure appropriate policy exists to govern any FRID use.

With the assistance and guidance of the Oregon School Boards Association staff, district staff respectfully submits that proposed policy ECACA for your review and inclusion in the Springfield School Board Policy Manual.

Jenna McCulley recommended the Board of Directors review the following board policy as a first reading:

- ECACA – Radio Frequency Identification Device

F. Out of State Trip, Thurston High School Baseball, Resolution #19-20.008

The objective of the trip is for the Thurston High School (THS) Baseball team to travel to Phoenix, AZ to work on teamwork, skill building and team bonding. It allows the team to play new teams, experience different cultures be productive in different environments and learn tolerance working with a variety of personalities.

Dates of travel will be March 20-28, 2020. Students will miss a half of a school day on March 20.

The baseball team has already fundraised all monies needed to cover the cost of this trip. There is no cost to the district for this trip. Monies fundraised will also cover costs for substitute teachers.

David Collins recommended the Board of Directors approve the Thurston High Schools Baseball Team's request to travel to Phoenix, Arizona to participate in the Price Classic Baseball tournament.

MOTION: Dr. Hernandez moved, seconded by Todd Mann to approve the Consent Agenda. Motion passed, 5:0

8. ACTION ITEMS

A. Healthy and Safe Schools Plan, Resolution #19-20.009

During the 2017 Oregon Legislative Session Senate Bill 1062 was passed into law, requiring every school district, education service district and public charter school to develop a "Healthy and Safe Schools Plan" (HASS Plan). The intent of the law is to ensure that School Districts are testing, on a regular basis, for environmental hazards in their facilities. Additionally, it is the intent to make information and results easily accessible by the public.

In February 2019, Oregon Department of Education published its model HASS Plans, defining was needed to be included, also requiring Districts to submit their proposed plans by July 1, 2019. The Springfield School District met this submission deadline, however with the number of plans submitted to ODE, the review and approval wasn't provided until September 2019. The next required step in the process is for the School Board to adopt the plan and staff to publish the plan on the District's website.

In summary, the District's HASS Plan must contain the following requirements:

1. Contact information for the person responsible for maintaining the HASS Plan;
2. Contact information for the designated Integrated Pest Management Coordinator;
3. Contact information for the person responsible for maintaining AHERA information (Asbestos);
4. A list of all buildings, owned or leased by the organization;
5. Provisions for testing for and reducing exposure to elevated levels of lead in water;
6. Provisions for addressing hazards associated with lead paint;
7. Provisions for testing and reducing exposure to asbestos;
8. Provisions for testing and reducing exposure to radon;
9. Provisions for complying with state Integrated Pest Management (IPM) laws;
10. Provisions for installing carbon monoxide detectors according to the state building code; and
11. Provisions for posting testing results for all required testing.

Brett Yancey recommended the Board of Directors approve the Springfield School District's Healthy and Safe Schools plan as presented.

MOTION: Naomi Raven moved, seconded by Todd Mann to approve the Springfield School District's Healthy and Safe Schools plan as presented. Motion passed, 5:0.

B. School Bus Lease/Purchase Agreement, Resolution #19-20.010

At the May 13, 2019 school board meeting the Board authorized the purchase of five (5) new propane school buses to replace older fleet models. The order is comprised of three (3) 78-passenger propane school buses and two (2) wheelchair lift equipped, Special Education propane school buses.

The buses have been ordered and delivery is estimated in mid-November. Upon delivery, the District will need to submit payment for these new buses using previously identified resources. Similar to the purchases made in the past the District is recommending the utilization of a full faith and credit note (i.e., lease

purchase) payable over a ten (10) year timeframe, which aligns with the depreciation schedule reimbursed by the Oregon Department of Education. This lease purchase agreement is a ten-year agreement at a market driven interest rate associated with municipal notes. The estimated rate for this issue is 3.19% due to the current market. Payments for the agreement will be made solely from the Equipment Replacement Fund (Fund 297) on an annual basis. Additionally, the State reimburses our district for 70% of the cost of purchasing a new school bus (including interest on the lease program). This reimbursement comes to the district over a ten-year period and can only be used for the purchase of school buses and related equipment. The district places this money into Fund 297 and there are no additional General Fund resources being used for this purchase.

Brett Yancey recommended the Board of Directors approve the resolution as presented, authorizing the issuance and negotiated sale of full faith and credit note in an aggregate amount not to exceed \$655,000, including the designation of authorized representatives and special counsel.

MOTION: Dr. Hernandez moved, seconded by Naomi Raven to approve the resolution for the School Bus Lease/Purchase Agreement.

Brett answered questions from the board regarding the costs of running and maintaining propane buses versus diesel buses, as well as the reliability of these buses.

Motion passed, 5:0.

9. REPORTS AND DISCUSSION

A. Student Success Act

Superintendent Hamilton and Assistant Superintendent Collins shared information and requirements to be met by the Student Success Act.

Two community engagement sessions were held with parents and students who have been identified as traditionally underserved populations. There will be two more sessions including one conducted in Spanish and they are open to the public. An online tool is being created to be utilized by staff, students and families as well as all residents of Springfield to share their ideas about how to invest funds from the Student Investment Account. This will be a tool for ideas to be shared, not just learn about the district's ideas. Superintendent Hamilton answered questions and heard input from the board.

B. Superintendent Communication

Superintendent Hamilton welcomed Lisa Barrager to the Board. He also shared his observations of the downtown cleanup day done by A3 students and the positive impact it had on the businesses in the area. Superintendent Hamilton shared his experience with a class from Springfield High School at a ropes course and was impressed with the team-building exercises and the interaction between the students as well as the teacher. He shared that United Way is considering a partnership with Springfield's Early Education Program.

Statement read by Board Chair Zach Bessett following the Superintendent's communication:

We acknowledge that we are here on Kalapuya Ilihi--the traditional Indigenous homeland of Kalapuya peoples, who were dispossessed of their Indigenous homeland by the U.S. Government and White settlers over several years, but most notably in Treaties between 1851 and 1855.

Kalapuya people were forcibly removed to what are now the Grand Ronde and Siletz reservations, and are now members of the Confederated Tribes of the Grand Ronde Community of Oregon and the Confederated Tribes of Siletz Indians, and continue to make important contributions in their communities, at Springfield Public Schools, and across the land we now refer to as Oregon.

We share this information out of humility and respect for this Indigenous homeland, and for the Indigenous peoples who continue to live and thrive in what is now called the State of Oregon.

C. Board Communication

• School Board Representation

Chair Bessett shared a list of local agency boards on which the Board needs to have representation. Board members volunteered for the following assignments:

Lane Council of Governments – Todd Mann

Wildish Theater – Naomi Raven

Lane ESD Advisory Board – Dr. Emilio Hernandez

Lane ESD Budget Committee – Dr. Emilio Hernandez

Springfield Education Foundation – Lisa Barrager

• Board Committee Reports

Vice Chair Naomi Raven spoke about her attendance at the Oregon School Boards Association Regional Meeting and how she felt she came away with a greater understanding of the 2019 Legislative Review. She added that she appreciated the clear presentation about the legislative session. She also spoke about her visit to Thurston High School and said she sat in on some of the Suicide Prevention discussions. She really enjoyed the Night of a Thousand Stars event.

Todd Mann shared his experience volunteering at the Night of A Thousand Stars and how inspired he was. He is very passionate about the Skills Necessary to Succeed in Life programs and is grateful for the conversations he's had with members of the community.

Dr. Emilio Hernandez welcomed Lisa Barrager to the Board and stated that he's appreciative of all in attendance and the work of his fellow board members.

10. OTHER BUSINESS

There was no other business.

11. NEXT MEETING

Chair Bessett shared that the Board is scheduled to meet on the following dates:

- October 16, 2019: TEAM Springfield Annual Update Meeting scheduled for 5:30pm at the Springfield Justice Center, Emergency Operations Center 223 A Street, Suite F
- October 23, 2019: OSBA Board Training Work Session, 5:00pm Board Room
- October 28, 2019: Work Session scheduled for 4:00pm in the Board Room

With no other business, Chair Bessett adjourned the meeting at 8:21pm.

(Minutes recorded by Kathy Savelich)

WORK SESSION MINUTES

7/Board members met in a work session on October 23, 2019.

1. CALL MEETING TO ORDER

Chair Zach Bessett welcomed those in attendance and called the work session to order in the Board Room of the District Administration Center at 5:07 p.m. and led the Pledge of Allegiance.

Attendance

Board members present included Board Chair Zach Bessett, Vice Chair Naomi Raven, Lisa Barrager and Todd Mann. Dr. Emilio Hernandez was excused.

Others in attendance included Superintendent Todd Hamilton, David Collins, Brett Yancey, Brian Megert, Jeff Michna, Jenna McCulley, Dustin Reese, Judy Bowden, Anne Goff and Jack Moran.

2. APPROVAL OF THE AGENDA

There were no changes made to the agenda.

MOTION: Mr. Mann moved to approve the agenda as presented. Ms. Raven seconded the motion.

Motion passed: 4-0

3. THE BOARD'S ROLES AND RESPONSIBILITIES

Renee Sessler from the Oregon School Boards Association led a training on the school board's roles and responsibilities. She used a PowerPoint presentation and provided board members and district officials with an OSBA handout titled "Basic Roles and Responsibilities Workshop."

Board members and Superintendent Hamilton shared with Ms. Sessler topics of individual interest and concern related to their roles.

Ms. Sessler said the agenda included four main topics: the basic rules of school board work; government vs. management; individual board member authority; and a board-superintendent operating agreement. Individual board members then shared with Ms. Sessler additional questions they would like to see addressed during the meeting.

School board members and staff completed a written quiz covering individual responsibilities that fall to either the board or the superintendent, in order to better understand roles. Ms. Sessler said answers largely depend on district policies.

Ms. Sessler subsequently discussed the Oregon Lighthouse Project research study and presented information on school board best practices, as detailed in the OSBA handout. She emphasized the school board is responsible for setting the district's strategic direction, and also discussed specific roles of the board.

Ms. Sessler said board members are unique in that they represent the community's wishes in the school district and also represent the district in the community.

Board members discussed the importance of measuring board goals, and how they might in the future use the OSBA "focus framework" tool for establishing board direction in key areas.

On the topic of governance vs. management, Ms. Sessler summarized the division of duties between the board and the superintendent. She said the board is the district's policy making body. The superintendent, meanwhile, is responsible for district operations, personnel and various regulations.

Ms. Sessler advised the board to not set goals without the superintendent's involvement, and to avoid interfering with day-to-day district operations. Ms. Sessler also spoke of the importance of the board's operating agreement with the superintendent.

October 23, 2019

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The board took a meal break at 6:21 p.m. The meeting resumed at 6:35 p.m.

Ms. Sessler then reviewed the quiz completed by board members and staff earlier in the meeting, covering individual responsibilities that fall to either the board or the superintendent. The discussion included a review of specific district policies and related OSBA expectations.

Ms. Sessler provided an overview of Oregon Public Meetings Law, and detailed the different types of meetings the board may schedule. Superintendent Hamilton offered additional information regarding differences between board work sessions and regular business meetings.

Ms. Sessler then discussed the topic of official meeting minutes. In response to a question from the board, she mentioned the requirements of state law and noted that audio recordings of public meetings are available to the public. She added that a local government may decide the level of detail it wants in official minutes.

From the handout, as well as in response to questions from board members, Ms. Sessler offered information and advice on how the board may address public comment received during meetings. She further advised the board on how individual members may interact with media.

The presentation then turned to board-superintendent working agreements. Ms. Sessler said such agreements provide opportunities for a board to state its expectations of a superintendent, as well as for a superintendent to state expectations of a board.

Board members discussed whether they want to maintain the district's current agreements with the superintendent, or if changes should be made.

Ms. Sessler recommended the parties conduct regular "check-ins" to review aspects of the agreements. In response to a question from Ms. Raven, she also mentioned differences between an operating agreement and a working agreement, which could be separate documents.

The discussion regarding board-superintendent agreements will continue at the next board meeting.

4. NEXT MEETING

Chair Bessett said the next Board meeting was scheduled for October 28, 2019, which would be a Fall Planning Work Session to be held at the District Office in the Board Room.

5. ADJOURNMENT

With no other business, Chair Bessett adjourned the meeting at 8:00 p.m.

(Minutes recorded by Jack Moran)

**SPRINGFIELD PUBLIC SCHOOLS
2019-2020 Revenue/Expenditure Forecast
As of October 31, 2019
Please see attached report**

REVENUES:

- Both current year and prior year tax collections are projected for 100% collection. To date there has been a small amount of current year tax revenue received (\$15,186), however the first significant tax payment is anticipated to be collected in November. To date, \$103,953 of prior year tax collections have occurred. This report is based on the information received through the Lane County Tax and Assessment office.
- The District's most significant portion of revenue is the District's scheduled Basic School Support payments through the Oregon Department of Education. Originally the District was projected to receive approximately \$84.6 million for the current year based on projected enrollment, however this projection will be reduced due to an unanticipated loss of enrollment. As of September 30th, the District's enrollment has realized an estimated 400 student drop from original projections. Currently, the total anticipated reduction in Basic School Support is approximately \$3.6 million, which is a 4.25% reduction from projections. To date the District has received \$35,346,800 in State School Funds. Further information on how the District is adjusting expenditures to react to the reduced revenue is explained below in the expenditures section.
- The District is anticipating receiving approximately \$190,000 in County School Funds. To date the District has not received anticipated funds.
- The District is anticipating receiving approximately \$1.04 million in Common School Funds. To date the District has received approximately \$610,000 of the anticipated revenue.

EXPENDITURES:

- Salary amounts are based upon staff allocations adopted during the budgeting process. This is estimated using actual data (per previous year-end estimates). Reflected in the reported salary amounts is a reduction or adjustment in certified staff of approximately 11.0 fte. This decision was based on the loss of enrollment at specific schools, and the elimination of unfilled positions that had not been allocated. It is projected that the District will expend approximately 98.9% of salaries for the 2019-20 year.
- Benefit amounts are based upon adjusted staffing allocations revised during the budgeting process, along with budgeted salaries. Additionally, \$300,000 is reduced in the projected expenditures through the use of PERS reserve funds for the current year.

- The purchased services, supplies and capital outlay expenditure projections are based upon budgeted expenditures and anticipated to be expended similar to past trends. As the year progresses, anticipated adjustments will be reflected.
- Other objects include the cost for property and liability insurance and is based upon premiums negotiated after the 2019-2020 adopted budget.
- Fund transfers have been reduced by approximately \$800,000 including a \$300,000 reduction in contribution to the Instructional Materials Fund, a \$200,000 reduction in contribution to the Voluntary Early Retirement Fund, and a \$300,000 reduction in contribution to the Technology Fund. All of these transfers were originally allocated during the 2019-20 budget process.

Additional Notes: For the 2019-2020 budget year the current estimate of ending fund balance is \$6,151,249. Included in this number is the un-audited ending fund balance from the 2018-2019 fiscal year (\$10,703,354). As with previous years, this is only an early estimate and accounts for the reductions/adjustments made in the current year operating budget, as well as the use of reserves as a strategy for adjusting to the unanticipated loss of enrollment.

Submitted by:

Brett M. Yancey
Chief Operations Officer

SPRINGFIELD SCHOOL DISTRICT 19
2019-2020 REVENUE/EXPENDITURE FORECAST
as of
10/31/19

	<u>BUDGET</u>	<u>ACTUAL through 10/31/19</u>	<u>ESTIMATED from 10/31/19 to year end</u>	<u>PROJECTED 2018-2019</u>	<u>PROJECTED as % of BUDGET</u>
REVENUES:					
Property taxes - current	26,158,778	15,186	26,143,592	26,158,778	100.00%
Property taxes - prior years	400,000	103,953	296,047	400,000	100.00%
Other local sources	730,100	236,617	493,483	730,100	100.00%
Lane ESD Apportionment	1,550,000	0	1,550,000	1,550,000	100.00%
County School Fund	190,000	0	190,000	190,000	100.00%
State School Fund	84,663,409	35,346,800	45,716,609	81,063,409	95.75%
Federal Forest Fees	0	0	0	0	
Common School Fund	1,040,246	610,649	429,597	1,040,246	100.00%
 Total revenues	 114,732,533	 36,313,204	 74,819,329	 111,132,533	 96.86%
 Beginning fund balance	 8,500,000	 10,703,354	 0	 10,703,354	 125.92%
 Total Beginning fund balance	 8,500,000	 10,703,354	 0	 10,703,354	 125.92%
 Total resources	 <u>123,232,533</u>	 <u>47,016,559</u>	 <u>74,819,329</u>	 <u>121,835,887</u>	 <u>98.87%</u>
 EXPENDITURES:					
Personal services	60,231,137	11,744,834	47,819,043	59,563,877	98.89%
Employee benefits	39,675,581	7,138,941	31,817,958	38,956,899	98.19%
Purchased services	9,804,460	2,348,178	7,456,282	9,804,460	100.00%
Supplies & materials	3,297,873	1,217,514	2,080,359	3,297,873	100.00%
Capital outlay	687,700	360,345	327,355	687,700	100.00%
Other objects	821,833	767,719	54,114	821,833	100.00%
Fund transfers	3,351,996	0	2,551,996	2,551,996	76.13%
 Total expenditures	 117,870,580	 23,577,531	 92,107,107	 115,684,638	 98.15%
 Unappropriated	 4,361,953	 0	 0	 0	 -
Contingency	1,000,000	0	0	0	0.00%
 Total appropriations	 <u>123,232,533</u>	 <u>23,577,531</u>	 <u>92,107,107</u>	 <u>115,684,638</u>	 <u>93.88%</u>
 Total resources		47,016,559	74,819,329	121,835,887	
Total appropriations		<u>23,577,531</u>	<u>92,107,107</u>	<u>115,684,638</u>	
 Ending fund balance		23,439,028	(17,287,779)	6,151,249	
Less: contingency			0	0	
 Net fund balance		<u>23,439,028</u>	<u>(17,287,779)</u>	<u>6,151,249</u>	

PERSONNEL ACTION

RELEVANT DATA:

Each month the Board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached new hires and retirement. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Dustin Reese is available for questions.

RECOMMENDATION:

It is recommended the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- New Hires
- Retirement

SUBMITTED BY:

Dustin Reese
Director of Human Resources

APPROVED BY:

Todd Hamilton
Superintendent

NO	NAME	CURRENT BUILDING ASSIGNMENT	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
	NEW HIRES					
1	JEFFERS, NICOLE	RIVERBEND	TEMPORARY TEACHER	FT	10/28/2019	TEMPORARY HIRE
2	THOMAS, HANNAH	HAMLIN	TEMPORARY TEACHER	PT	11/12/2019	TEMPORARY HIRE
	RETIREMENT					
3	DRONZEK, MARY ELLEN	TRDR	CONTRACT TEACHER	FT	10/31/2019	TEMPORARY REHIRE 11/1/2019-6/30/2020

OPEN ENROLLMENT & INTERDISTRICT TRANSFERS

Relevant Data:

In 2011 Legislature passed House Bill 3681 (HB 3681), which took effect for the 2012-2013 school year. HB 3681 allows school districts to enroll out-of-district students without charging tuition, securing a one-to-one exchange or obtaining consent from the resident school district through an Open Enrollment Transfer process. This process ended July 1, 2019.

Students previously enrolled in a Springfield school through Open Enrollment guidelines are allowed to continue. Students changing school levels, i.e., elementary to middle or middle to high school; reapply for the coming year.

Inter-District transfers, previously referred to as 1:1 Exchange transfers, were processed outside the Open Enrollment window. While IDTs no longer require an even exchange with the resident district, they do require consent from both districts.

To date, for the 2019-20 school year, we have 55 new students attending Springfield schools from other districts. There are currently 76 new students from Springfield attending other districts through Inter-District transfer guidelines.

SUBMITTED BY:

David Collins
Assistant Superintendent

BUDGET CALENDAR

Relevant Data:

The Springfield Public Schools Board of Directors annually reviews the proposed budget calendar for the upcoming year.

Enclosed is a recommended budget calendar for this year's budget meetings to deliberate on the 2020-2021 proposed budget. Please note that we have scheduled work sessions during the months of January, February and March with the "official" meetings scheduled for May. The Budget Hearing is scheduled for the first board meeting in June and all meetings are scheduled to begin at 6:00pm.

Brett Yancey is available to answer any questions the board members may have.

Submitted By:

Brett M. Yancey
Chief Operations Officer

Reviewed By:

Todd Hamilton
Superintendent



BUDGET CALENDAR 2020-2021

January 9, 2020	Budget Committee/Board Work Session at 6:00 PM
February 13, 2020	Budget Committee/Board Work Session at 6:00 PM
March 12, 2020	Budget Committee/Board Work Session @ 6:00 PM
April 16, 2020	First Notice of First Budget Committee Meeting
April 30, 2020	Second Notice of First Budget Committee Meeting
May 7, 2020	First Budget Committee Meeting at 6:00 PM
May 14, 2020	Second Budget Committee Meeting at 6:00 PM
May 21, 2020	Third Budget Committee Meeting at 6:00 PM (If necessary)
May 28, 2020	Publish Notice of Budget Hearing
June 8, 2020	BUDGET HEARING* Resolutions adopting the budget, making appropriations, and declaring the tax levy
July 15, 2020	Deadline to certify tax levy to the county assessor (ORS 294.444 and ORS 310.060)

- * Board of Directors may revise the approved budget by 10% in any one fund.
- Calendar built on the following assumptions:
Meetings of the Budget Committee on Thursday evenings and regular Board meetings are held on second and fourth Monday evenings.

BOARD POLICY BFE FIRST READING

RELEVANT DATA:

Following discussion at the Board Work Session on October 23, 2019 with regards to board roles and responsibilities, the board desired the addition of the Policy BFE - Administration in the Absence of Policy. To clarify the superintendent's authority to act in circumstances]b the absence of existing board policy.

With the assistance and guidance of the Oregon School Board Association staff, district staff respectfully submits the proposed policy BFE for your review and inclusion in the Springfield School Board Policy Manual.

RECOMMENDATION:

It is recommended that the Board of Directors review the following board policy as a first reading:

- BFE – Administration in the absence of policy

SUBMITTED BY:

Jenna McCulley
Community Engagement Officer

RECOMMENDED BY:

Todd Hamilton
Superintendent

Springfield School District 19

Code:
Adopted:

BFE

Administration in the Absence of Policy

In cases where action must be taken within the school system and the Board has not provided policy to guide administrative action, the superintendent will have the power to act.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[OAR 581-022-2305](#)

BOARD POLICY ECACA

RELEVANT DATA:

The district always prioritizes providing accurate and timely safety information. As technology has continued to advance to support safety initiatives, the district has begun to investigate programs that would utilize Radio Frequency Identification Devices (RFID). Prior to moving forward with any program the district is required to ensure appropriate policy exists to govern any RFID use.

With the assistance and guidance of the Oregon School Board Association staff, district staff respectfully submits the proposed policy ECACA for your review and inclusion in the Springfield School Board Policy Manual.

RECOMMENDATION:

It is recommended that the Board of Directors approve the adoption of the following board policy:

- ECACA – Radio Frequency Identification Device

SUBMITTED BY:

Jenna McCulley
Community Engagement Officer

RECOMMENDED BY:

Todd Hamilton
Superintendent

Springfield School District 19

Code:
Adopted:

ECACA

Radio Frequency Identification Device**

The district will operate a Radio Frequency Identification Device (RFID) program to locate, track or take attendance of students. The district shall provide notice to parents and students at least 30 days¹ before the district implements a RFID program or makes a modification to the current RFID program.

This notification shall:

1. Specify the purpose for the RFID program;
2. Specify where the RFID readers will be located;
3. Outline the expectations of participation in the program, including any possible disciplinary actions, which may be imposed on a student, for not following the RFID program rules;
4. Inform parents and students of the right to not participate in the RFID program and how to opt-out;
5. Outline the procedure to opt-out of the RFID program; and
6. Communicate to parents and students in at least two formats, one of which shall be the district website, if available.

Voluntary Opt-In RFID Program

The district may create the RFID program without notification, if the district creates a form allowing parents to voluntarily opt-in to the RFID program.

1. The form created under this section shall:
 - a. Require a parent signature, or signature of a student if the student is 14 years of age or older, for consent to join the RFID program;
 - b. Specify the purpose for the RFID program;
 - c. Specify where the RFID readers will be located;
 - d. Outline the expectations of participation in the program including any possible disciplinary actions for not following the RFID program rules;
 - e. Outline the procedures to discontinue participation in the RFID program; and
 - f. Expire one year from the date that the form is signed by the parent.
2. Voluntary Opt-In RFID programs shall not require any student to use RFID who does not have a consent form on file.

¹ A district that establishes a RFID program before the start of the school year, shall provide notice to parents and students annually, and at least 30 days prior to the first day of classes.

3. Districts wishing to expand the Opt-In RFID program to students without a valid consent form on file, must provide the same 30-day notification as with any RFID program.

Opt-Out RFID Provisions

Parents, or students who are 14 years of age or older, may provide notice in writing that they no longer wish to participate in any RFID program.

The district shall:

1. Not ask for the reason or justification for the request;
2. Not impose a time restriction for a request to be made;
3. Ensure that the request is completed within three school days; and
4. Not initiate or continue any disciplinary action against the student for not following the RFID program rules.

Privacy and Security

The following privacy and security standards shall apply:

1. No personally identifiable information may be stored on the RFID (“Personally identifiable information” means data that could potentially identify a specific individual.);
2. The RFID may not have a readable range of more than 10 feet;
3. All data collected as part of the RFID program shall be considered part of the student record and shall be retained in accordance with state and federal student record laws and data privacy and security standards;
4. Data collected as part of the RFID program shall be retained for no more than 72 hours, except records for the purpose of taking attendance; and
5. The RFID reader locations must be conspicuously marked.

END OF POLICY

Legal Reference(s):

[ORS 339.890](#)

[OAR 581-021-0505](#)

**RESOLUTION #19-20.014
OUT-OF-STATE TRIP REQUEST**

DATE: NOVEMBER 12, 2019

THURSTON HIGH SCHOOL'S THEATER

RELEVANT DATA:

The objective of our trip is for THS Theater students to travel to New York City, New York to view professional theatre, take master classes, participate in talk backs and provide examples/inspiration for future work. Students will be able to see diverse actors at work on Broadway and in their master classes.

RECOMMENDATION:

It is recommended the Board approve Thurston High School Theater students' request to travel to New York to participate in the Pro Music Tours. Dates of travel will be March 23-26, 2020.

Students will miss no school days. Trip is during Spring Break.

Theater students have not fundraised any monies needed to cover the cost of this trip but have planned fundraising activities.

There is no cost to the district for this trip. Monies fundraised will also cover costs for substitute teachers.

Chad Towe and Megan Helwig will be available to answer questions.

SUBMITTED BY:

David Collins
Assistant Superintendent

RECOMMENDED BY:

Todd Hamilton
Superintendent

Springfield School District

Exec Ldrshp Date/Decision: apprv 10/29/19

Board Mtng Date/Decision: 11/12/19

OUT-OF-STATE TRAVEL REQUEST

School: THS Contact: Megan Helwig Date: 9/11/19

Club/Organization Going on Trip: THS Theater # of Students (M/F): 7 / 13

Number of Faculty Chaperones: 1 Number of Parent/Other Chaperones: 8

Names of Chaperones:

School Staff: Megan Helwig

Parents/Others: Teresa Montgomery, Jim Parr, Tye Allen, Savana Johnson, Karina Callahan, Jamie Parker, Shannon Morales, Ginger Payeur

Destination: New York City, NY Dates of Trip: 3/23/20-3/26/20

Estimated Total Cost: \$35,000 Cost to the Program/Building*: \$0
(Includes substitute teacher cost.)

Amount Fundraised to Date: \$0.00

Fundraising Activities: Can drives, candy bars, restaurant nights, etc.

Lodging: The Watson

Food: Breakfast at hotel, then student choice

Method of travel: Plane, private transportation (bus or cab)
(Note: District vehicles **are not** available for out-of-state travel)

of School Days Missed: 0
(If more than two school days will be missed, please attach additional rationale to justify absences)

Special insurance, if applicable: (Company) _____ Type of Coverage _____ Cost per Person _____

Applicable forms on file: (please check)

_____ Parent Permission Form _____ Medical Release Form _____ Student Fundraising Agreement

Purpose for the trip and a tentative Itinerary must be included with this form.

Approval, once granted, is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip. The building principal will report to the Director no less than 30 days prior to the trip of the club/organization's status raising all required funds.

Approved: X Denied: _____ Principal: Chad Towe Date: 10/21/19

Approved: X Denied: _____ HS Director Mindy LeRoux Date: 10/29/19

IMPORTANT NOTE

Out of State Trip request forms must be submitted and approved at least 90 days prior to date of proposed trip before any commitment can be made to parents, students, etc. Any changes to this trip request must be covered and resubmitted to the Board in an Addendum.

***All costs must be paid by the program or building. The District assumes no costs for trips.**

**Thurston High School Theater
Pro Music Tours
New York City, NY
March 23-March 26, 2020**

PURPOSE OF THE TRIP

What are the objectives of the trip and how are the experiences provided related to class or school program?

Theatre students will be traveling to NYC, the upmost professional hub of theater in the world, to student and view professional theatre.

How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciation? How will the trip provide opportunities for students to use those skills they have already acquired?

Students will take master classes, participate in talk backs, and provide example/inspiration for future work.

How will the experience motivate students for further learning?

Students will be able to see diverse actors at work on Broadway and in their master classes.

Does the trip make best use of available time and money?

Yes.

What effect does the trip have on other classes or programs?

Dance (musicals). Singing (musicals). Positive impact only.

What arrangements for transportation and other factors pertaining to supervision of students have been considered to ensure maximum safety?

Flights and private transportation to/from airport. Numerous chaperones.

Have all monies required to cover the cost of this trip been fundraised?

Not at this time.

Thurston High School Theater
Pro Music Tours
New York City, NY
March 23-March 26, 2020

ITINERARY

Departure Date & Time: Monday, March 23, 2020 5:20 a.m.
Return Date & Time: Thursday, March 26, 2020 10:05 p.m.

MONDAY, MARCH 23rd

5:20AM- Depart from Eugene Airport
3:50PM-Arrive JFK Airport
5:45PM-Arrive at The Watson Hotel
6:30PM- Dinner and Sight Seeing Times Square
9:30PM- Back in The Watson
11:00PM- In Rooms/ Lights Out

TUESDAY, MARCH 24th

8:00AM- Breakfast at The Watson
10:00AM- Depart for Central Park
12:00PM- Lunch out and about Central Park
1:15PM- Regroup and walk back to The Watson
1:30 PM- Back to the Watson
3:00PM- Depart for Times Square
3:30-5:00PM- Broadway Master Class
5:00-6:30PM-Dinner in Times Square
7:00 PM- Broadway Show #1
10:00-Arrive at The Watson
11:00- In Rooms/Lights Out

WEDNESDAY, MARCH 25th

8:00AM- Breakfast at The Watson
9:00AM- Depart for 9/11 Memorial
9:30AM- 9/11 Memorial
11:00AM - Depart for Times Square
11:30 AM- Lunch at Times Square
1:30-Broadway Master Class
3:30 PM- The Ride
5:00-6:30 PM-Dinner in Times Square
7:00 PM- Broadway Show #2
10:00 PM-Arrive at The Watson
11:00PM- in Rooms/Lights Out

THURSDAY, MARCH 26TH

6:00 AM- Leave the Watson

7:30 AM -Arrive JFK
9:30 AM-Leave JFK
10:40 AM-Arrive SEA
1:45 PM- Leave SEA
10:05 PM- Arrive Eugene



**THURSTON HIGH SCHOOL
NEW YORK TOUR – PROPOSAL ITINERARY
MARCH 23-26, 2020**

Monday, March 23

3:30 AM Group check in at EUG
5:35 AM Alaska flight departs for SEA
6:45 AM Arrival into SEA
8:20 AM Alaska flight departs for EWR

4:35 PM Arrival into Newark Airport

Your Pro Musica Guide will meet your group in baggage claim and will assist with luggage retrieval and coach loading. They will remain with you for the duration of the trip.

Private coach transfer to your hotel

6:30 PM **Arrival at The Watson** located on 57th Street between 9th and 10th Avenues, which is within walking distance to Lincoln Center, Columbus Circle, Central Park, Times Square, and the Theater District.

Dinner at leisure

Visit Times Square:

Flashing neon lights and giant digital billboards. Brilliant Broadway marquees. Costumed characters and musicians. Times Square is big, bright and unforgettable. Its main junction is filled with popular retailers—plus the TKTS discount booth, which offers up to 50 percent off theater tickets. Walk to the top of its red steps—you may know them from the "Empire State of Mind" video—for a sweeping view of the area, including One Times Square, the building from which the ball drops on New Year's Eve. People-watchers will love the pedestrian-only zones furnished with tables and chairs.

Tuesday, March 24

Breakfast

10:00 AM **Master Class #1**

11:30 AM End of Master Class

Lunch at leisure

Visit Battery Park

Breathtaking harbor views, vast perennial gardens, bike paths, grand lawns, an urban farm, and the 'fantastic' SeaGlass carousel. The Battery, the gateway to Statue of Liberty and Ellis Island is a 25-acre public park located at the southern tip of Manhattan Island in New York City facing New York Harbor. The park and surrounding area is named for the artillery batteries that were positioned there in the city's early years to protect the settlement behind them. From 1855 to 1890, the State of New York processed immigrants at Castle Garden Emigrant Depot in The Battery. Eight million immigrants came through Castle Garden between 1855 and 1890, and 12 million came through Ellis Island between 1892 and 1954. The United States government took over responsibility for immigration and began construction of an immigration depot on Ellis Island in 1891.

Visit **The National September 11 Memorial**, a tribute of remembrance and honor to the nearly 3,000 people killed in the terror attacks of September 11, 2001 at the World Trade Center site, near Shanksville, Pa., and at the Pentagon, as well as the six people killed in the World Trade Center bombing in February 1993. The Memorial's twin reflecting pools are each nearly an acre in size and feature the largest manmade waterfalls in the North America. The pools sit within the footprints where the Twin Towers once stood. Architect Michael Arad and landscape architect Peter Walker created the Memorial design selected from a global design competition that included more than 5,200 entries from 63 nations. The names of every person who died in the 2001 and 1993 attacks are inscribed into bronze panels edging the Memorial pools, a powerful reminder of the largest loss of life resulting from a foreign attack on American soil and the greatest single loss of rescue personnel in American history.

Dinner at leisure

- 7:00 PM **Broadway Performance #1**
- 9:30 PM Anticipated end of performance
Remainder of evening at leisure

Wednesday, March 25

Breakfast

- 10:00 AM **Master Class #2**
- Lunch at leisure
- 4:30 PM **THE RIDE**
- Dinner at leisure
- 8:00 PM **Broadway Performance #2**
- 10:30 PM Anticipated end of performance
Remainder of evening at leisure

Thursday, March 26

Breakfast

Visit Central Park: New York City's collective backyard, the most visited urban park in the United States and one of the most filmed locations in the world. No matter what time of year, the Park provides unique opportunities to its visitors from ice-skating, or the famous rowboats at the Loeb Boathouse, to free world class theatre.

Lunch at leisure

2:30	PM	Return to hotel to collect luggage and load coach for return to airport
2:45	PM	Depart for airport
4:15	PM	Group check in at airport
6:55	PM	Alaska flight departs for SEA
10:10	PM	Arrival into SEA
11:10	PM	Alaska flight departs for EUG
12:25	AM	Arrival into EUG * <i>Friday morning</i>



THURSTON HIGH SCHOOL
NEW YORK CITY TOUR
MARCH 23-26, 2020

V3

MEGAN HELWIG
MEGAN.HELWIG@SPRINGFIELD.K12.OR.US

November 4, 2019

Dear Megan,

Based on our correspondence, I have updated the following package for your review.

- **Round trip airfare from Eugene to New York**
- We are currently holding the following flights on Alaska Airlines – at no obligation:
 - March 23:
 - Alaska 2280
 - Eugene (EUG) 5:35 am to Seattle (SEA) 6:45 am
 - Seattle (SEA) 8:20 am to Newark-Newark Intl. (EWR) 4:35 pm
 - March 26:
 - Alaska 1063
 - New York-Kennedy (JFK) 6:55 pm to Seattle (SEA) 10:10 pm
 - Seattle (SEA) 11:10 pm to Eugene (EUG)+ 12:25 am
- **Round trip private coach transportation** from the airport in New York to your hotel.
- **3 Night Accommodations at The Watson** located on 57th Street between 9th and 10th Avenues, which is within walking distance to Lincoln Center, Columbus Circle, Central Park, Times Square, and the Theater District.
- **Daily Breakfast** in your hotel
- **Tickets to 2 Broadway Performances, in Student Seating**
Please note that a few shows have premium pricing, while others have very good discounts for student groups, which can impact tour pricing (increasing or decreasing the overall package price). We work with each group to ensure that show selections work within your budget. We generally ask each group to select the shows they are most interested in seeing, and then confirm both the availability of those tickets, and that those selections will work within your budget. If your preferred shows impact the budget (by either increasing or decreasing the price), we will confirm these details with you, and can discuss ways to adjust the tour package to ensure you can still see your preferred performances.

- **2 Private Master Classes** with cast members from your group's featured performances or select industry professionals. The classes will give your group a unique opportunity to work directly with the performers they have just seen on stage! Specific curriculum will be confirmed in consultation with you and may be modified based on your group's interest.
- **The RIDE:** Part tour, part show. The RIDE is a one-of-a-kind experience that turns the streets of New York into a stage. The 75-minute bus tour through midtown has surprises around every corner with a cast of singers, dancers, musicians, actors and more placed along the tour route.
- **Visit Times Square:** Flashing neon lights and giant digital billboards. Brilliant Broadway marquees. Costumed characters and musicians. Times Square is big, bright and unforgettable. Its main junction is filled with popular retailers—plus the TKTS discount booth, which offers up to 50 percent off theater tickets. Walk to the top of its red steps—you may know them from the "Empire State of Mind" video—for a sweeping view of the area, including One Times Square, the building from which the ball drops on New Year's Eve. People-watchers will love the pedestrian-only zones furnished with tables and chairs.
- **Visit Central Park:** New York City's collective backyard, the most visited urban park in the United States and one of the most filmed locations in the world. No matter what time of year, the Park provides unique opportunities to its visitors from ice-skating, or the famous rowboats at the Loeb Boathouse, to free world class theatre.
- **Visit Battery Park**
Breathtaking harbor views, vast perennial gardens, bike paths, grand lawns, an urban farm, and the 'fintastic' SeaGlass carousel. The Battery, the gateway to Statue of Liberty and Ellis Island is a 25-acre public park located at the southern tip of Manhattan Island in New York City facing New York Harbor. The park and surrounding area is named for the artillery batteries that were positioned there in the city's early years to protect the settlement behind them. From 1855 to 1890, the State of New York processed immigrants at Castle Garden Emigrant Depot in The Battery. Eight million immigrants came through Castle Garden between 1855 and 1890, and 12 million came through Ellis Island between 1892 and 1954. The United States government took over responsibility for immigration and began construction of an immigration depot on Ellis Island in 1891.
- **Visit The National September 11 Memorial,** a tribute of remembrance and honor to the nearly 3,000 people killed in the terror attacks of September 11, 2001 at the World Trade Center site, near Shanksville, Pa., and at the Pentagon, as well as the six people killed in the World Trade Center bombing in February 1993. The Memorial's twin reflecting pools are each nearly an acre in size and feature the largest manmade waterfalls in the North America. The pools sit within the footprints where the Twin Towers once stood. Architect Michael Arad and landscape architect Peter Walker created the Memorial design selected from a global design competition that included more than 5,200 entries from 63 nations. The names of every person who died in the 2001 and 1993 attacks are inscribed into bronze panels edging the Memorial pools, a powerful reminder of the largest loss of life resulting from a foreign attack on American soil and the greatest single loss of rescue personnel in American history.
- **Metro Card for travel within the city**

- The services of a **Pro Musica Tour Coordinator/Concierge** during the entire duration of your stay. Our guides are matched to the specific interests and needs of each group, and all of our tour guides are performing artists in New York who are happy to share their experiences as performers and expertise as New Yorkers with your group.
- **All taxes, tips and gratuities**

PRICING

We are pleased to be able to offer this comprehensive package to your group. Based on the following minimum registrations in quad occupancy rooms (4 students per room, 2 students per bed), the price for this package would be:

Based on 24 Paying Participants
\$1,949 per person based on Quad Occupancy

The above pricing includes 2 free chaperone packages in a double occupancy room.

The following supplemental charges, apply to those in triple or double occupancy rooms:

Triple Occupancy will be an additional \$50 per person
Double Occupancy will be an additional \$140 per person
Single Occupancy will be an additional \$420 per person

Please keep in mind that Pro Musica will match or beat any other company's quote for a comparable package, while still offering your group unique opportunities not available elsewhere. Please let me know if you have received a quote for less, and we will work with you to provide a matching quote.

Please note: As the airlines will not lock-in fares until 14 to 30 days before groups are prepared to go to contract, airfare for your tour has been estimated based on our experience with group rates, and built into your package. While we believe this estimate to be accurate, the pricing for your tour package in this proposal is subject to change based on confirmation of air travel details. We will update you with any changes in the price, which may increase or decrease from this initial proposal. Your total tour package price, including airfare, will be confirmed in writing prior to contracting your group tour. In the unlikely event that the airfare increases significantly from this preliminary proposal, we will work with you to identify the best way to modify your tour plans to keep within your group's budget

RESERVATION AND PAYMENT SCHEDULE

Typically, we set up a payment plan for our student groups in order to make it easier for everyone. For your group, I would propose the following payment schedule. Installment price points will be adjusted based on your final package price.

\$700 Deposit per person	December 10, 2019
\$700 2 nd payment per person	January 10, 2020
Final payment/Balance	February 10, 2020

REFUNDS, CANCELLATIONS AND INSURANCE

Any cancellations and/or requests for refunds must be made in writing. The postmark of any such notice will be considered the date of cancellation. Pro Musica immediately secures performance and air tickets for your group. For this reason, refunds will be made according to the following schedule:

After deposit to 60 Days Prior to Departure: A full refund, less a cancellation fee of \$250 per person, and the cost of any airline and/or theater tickets that have been purchased on your behalf.

30-60 Days Prior to Departure: A full refund, less a cancellation fee of \$250 per person, the cost of any airline and/or theater tickets that have been purchased on your behalf, and any penalties assessed by hotels and/or any other suppliers.

Less than 30 Days Prior to Departure: No refund.

For additional peace of mind, Pro Musica is pleased to offer a comprehensive cancellation/travel insurance policy for all tour participants in partnership with Travelex Insurance Company. This coverage not only protects your participants in the event of illness but even includes a terrorism protection clause, providing the best possible protection of your students' investment. You have the choice of making this coverage optional for your group, or including it as part of the tour package. **The additional cost for this insurance is based on the total package price.** Please see the attached document titled "Peace of Mind" for additional information about what this insurance includes.

CUSTOMIZING THIS PROPOSAL FOR YOU

All of our packages are custom designed to meet your group's needs and interests. Please bear in mind that this proposal is in its most formative stages and may be altered to suit your specific requirements and budget.

I look forward to speaking to you once you have had an opportunity to review this information.

Sincerely,



Patrick Lynn
Director of Performing Arts Programs



PEACE OF MIND WITH PRO MUSICA TOURS

Comprehensive Insurance for Tour Participants

Pro Musica understands that both parents and teachers want to ensure that students are protected when traveling on school tours. This is why we are pleased to make comprehensive travel protection for tour participants available on a group or individual basis. In partnership with Travelex Insurance, Pro Musica's travel coverage includes protection for:

- **TRIP CANCELLATION / INTERRUPTION (Full value of trip cost)**
 - due to sickness, injury or death of traveler and/or close relative. Some policies cover pre-existing conditions (please refer to Travelex website for details)
 - due to unforeseen bankruptcy or financial default of a travel supplier
 - due to a strike that causes complete cessation of services of your common carrier (ie. Airline)
 - due to weather which causes complete cessation of services of your common carrier
 - due to a terrorist incident in your departure city or city of destination within 30 days following the incident
- **TRIP DELAY / MISSED CONNECTION**
 - reimbursement for additional expenses due to such delays
- **EMERGENCY MEDICAL BENEFITS**
 - including sickness and/or injury during your tour
 - including medical evacuation/repatriation
- **BAGGAGE COVERAGE**
 - including loss, theft or damage of baggage, as well as for loss due to unauthorized use of your credit card
 - including reimbursement for purchase of clothing and personal articles due to baggage delay of 24 hours or more
- **ADDITIONAL TRAVEL SOLVE TRAVEL ASSISTANCE**
 - 24-hour medical assistance helpline
 - Baggage Tracking
 - Emergency Cash Transfer

This information is meant to provide you with general information on Pro Musica's coverage for tour members through Travelex. Complete policy details with coverage amounts are included with your group's contract. Your Pro Musica tour coordinator can answer any additional questions you may have regarding this coverage.

RESOLUTION: #19-20.015

DATE: NOVEMBER 12, 2019

RESOLUTION CALLING FOR DECLARATION OF SURPLUS PROPERTY

RELEVANT DATA:

Under ORS 332.155(5), the school district's Board of Directors has authority to sell any property of the District, which in the judgement of the School Board, will not be required for school district purposes.

The current site, located at 525 Mill Street, Springfield, Oregon, totals 3.3 acres and is home to the "old administration building", a small storage building, the District's Technology Center, the Central Print Services operation, a training center, and a secondary warehouse. Through Board consensus, the District went through the process of splitting the single tax lot into two separate tax lots, comprised of a 1.2-acre site, including the "old administration building" and the small storage building. All other facilities are located on the remaining 2.1-acre site.

In April 2015, the District began the process of evaluating the "old administration building" for viability of continued use. The District performed a tier one Seismic Study (4/28/2015), a ground penetrating radar study (5/26/2015), and a tier two seismic study (6/5/2015). The results of these studies revealed that the existing building has several challenges and is not structurally sound. Additionally, the District engaged in a phase one environmental study and hazardous materials study, which revealed several issues that would require abatement in the event that the building was to be remodeled or demolished. In 2015, the estimated costs for repair exceeded \$8 million, which would be substantially more in today's environment.

The Springfield School District Administration Offices were relocated in January 2018, at which time the "old administration building" was vacated and has remained vacant. There is currently no intended use, or plan for future use of the facilities located on the 1.2-acre parcel located at 525 Mill Street, Springfield, Oregon. The remaining 2.1-acre parcel is intended to continue to serve as a valuable site for the School District's future operations.

RECOMMENDATION:

It is recommended that the Board of Directors declare the 1.2-acre parcel of property located at 525 Mill Street, Springfield, Oregon, including the "old administration building" and small storage building, surplus property and direct staff to engage in the sale of the property.

Additionally, it is recommended that the Board of Directors authorize the School Board Chair and Vice-Chair to appoint an evaluation team, which will consider proposals for the sale of the property and forward a recommendation to the School Board for action at a future date.

Submitted By:

Recommended by:

Brett M. Yancey
Chief Operations Officer

Todd Hamilton
Superintendent

OREGON SCHOOL BOARDS ASSOCIATION ELECTIONS FOR BOARD OF DIRECTORS

RELEVANT DATA:

Between November 11, 2019 and December 12, 2019, school boards across the state must take official action on Oregon School Boards Association Board of Directors position. School boards must take official action by December 13, 2019 and submit its vote at Oregon School Board's E-Voting Center, using the information provided to board secretaries and superintendents.

The following candidates are running for Board of Directors Position 6. Please review attached candidate materials for:

- Mark Boren, Fern Ridge 28J
- Sherry Duerst-Higgins, South Lane 45J / Lane ESD
- Linda Hamilton, Lane ESD

RECOMMENDATION:

It is recommended the Springfield Board of Directors vote to select one candidate and submit the candidate name to the Superintendent or designee to submit this vote at the Oregon School Boards Association's E-Voting Center no later than midnight on December 13, 2019.

Submitted by:

Springfield Public Schools Board of Directors

**NOMINATION FORM
OSBA BOARD OF DIRECTORS
REGIONAL MEMBER**

Date 9/16/2019

TO: Kevin Cassidy, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

**Nominations are due by 5 pm,
September 27, 2019.**

Return this form and all candidate information
forms to the OSBA office by email at
OSBAelections@osba.org, or mail to Oregon
School Boards Association, 1201 Court
St. NE, #400, Salem, OR 97301

Dear Kevin Cassidy:

With this letter, our board nominates the candidate named below to a position on the OSBA Board of Directors for the
Lane Region, Position # 6.

BOARD CANDIDATE INFORMATION

Name: Mark Boren
District/ESD/Community College: Fern Ridge School District 28J
Address: 88834 Territorial Rd.
City: Elmira Oregon ZIP: 97423
E-mail: mborene.fernridge.k12.or.us Phone: 541-935-2253 x1203

This nomination was approved by official action of our board of directors at a duly called meeting on
9/16/2019
(date)



(Board Chair signature)

Board Chair name: Mark Boren
District: Fern Ridge School Dist. 28J
Address: 88834 Territorial Rd
City: Elmira Oregon ZIP: 97437

CANDIDATE QUESTIONNAIRE

OSBA Board of Directors

Name: Mark Boren _____

Region: Lane _____

District/ESD/CC: Fern Ridge School District 28J _____ Position #: 6 _____

I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Mark Boren

Name

September 26, 2019

Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.

OSBA serves school board members, their districts, and ultimately students across the state. OSBA has been leading the way to lobby for the highest amount of funding so that students can be more fully served. OSBA provides leadership training and support for school board members and educators throughout the state.

2. What do you want to accomplish by serving on the OSBA board of directors?

My goals moving forward, both on the Fern Ridge Board and if elected to the OSBA Board, are to provide an environment for component district leaders that supports student and staff success both in and out of the classroom.

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

My career in the fire/EMS service, making leadership decisions on emergency scenes has given me a unique insight into making decisions on educational boards. I have also coached athletics in the schools and the community helping to form future leaders.

4. What do you see as the two most challenging issues faced by OSBA?

I believe one challenge is to recruit new leaders to local school boards and retain quality leaders. Another challenge is to continue to lobby to keep the current funding and increase future funding so that students will have every opportunity to be successful.

5. What do you see as the two most challenging issues faced by your region?

Implementation of the Student Success Act funding and the expansion of CTE programs.

6. What is your plan for communicating with boards in your region?

As a component district liaison for the Lane ESD Board, I would continue communication with my current districts and expand the OSBA Vision, Mission, Values and Goals to the entire region.

Deadline: September 27, 2019, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

CANDIDATE PERSONAL/PROFESSIONAL RESUME

OSBA Board of Directors

Name: Mark Boren _____ Date: September 26, 2019 _____

Address: 87788 Norman Ave. P.O. Box 1221 _____

City / ZIP: Veneta, 97487 _____

Business phone: _____

Residence phone: _____

Cell phone: 541-520-1815 _____

E-mail: mboren@fernridge.k12.or.us _____

District/ESD/CC: Fern Ridge School District 28J, Lane ESD _

Term expires June 30, 2021 ____ Years on board: 2 ½ _____

Deadline: September 27, 2019, 5 pm

Please send your picture (head shot). A high-resolution digital photo is preferred but a print is acceptable.

E-mail to OSBAelections@osba.org, or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Work or service performed for OSBA or local district (include committee name and if you were chair):

Fern Ridge School Board – Chair 2018-19, 2019-2020, Fern Ridge School Dist. Budget Committee – 2 years 1 as chair.

Other education board positions held/dates:

Oregon School Activities Association – Sports Medicine Advisory Committee – EMS Liaison 2010 – Present

Northwest Christian University –Leadership & Ethics Advisory Board 2018-Present

Occupation (Include at least the past five years):

Employers: Lane Fire Authority – Volunteer Recruiter/Coordinator (part-time) Dates: 2018-Present

Employers: Lane Fire Authority – Training Officer/EMT Intermediate (Retired) Dates: 2003-2018

Employers: Lane Education Service District – Special Education Instructional Asst. Dates: 1988-2003

Schools attended (Include official name of school, where and when):

High school: Willamette High School

College: Lane Community College, EMT-Basic and Intermediate

Degrees earned:

Education honors and/or awards:

OSBA Leadership Institute Status - Bronze

Fern Ridge Kiwanis and Chamber of Commerce – Man of the Year 2018

Fern Ridge School District, Volunteer of the Year - 2010-2011 School Year

Lane Fire Authority - Officer of the Year 2004

Lane Fire Authority - Firefighter of the Year 1999

Lane Fire Authority - Instructor of the Year 1998 & 2000

Other applicable training or education:

OSBA Leadership Courses: Basic Roles & Responsibilities, Ethics, Policy 101, Public Meetings, School Finance, School Law, Superintendent Evaluations, Advance Leadership, Advanced Roles & Responsibilities, Effective Meetings

National Fire Academy – Leadership Series

National Fire Protection Agency (NFPA) – Instructor III

Activities, other state and local community services:

Region 5 Training Association (R5TA) - Secretary 2003 - 2012

Oregon Fire Instructors Association (OFIA) - Secretary 2005 - 2010

Hobbies/special interests:

Start Making A Reader Today - Volunteer, Veneta Elementary 2003-Present

Fern Ridge School District Outdoor School – Volunteer 2008-Present

Elmira Boys & Girls Basketball – Volunteer Coach 2007-Present

Elmira Booster Club – President 2009-2011

Business/professional/civic group memberships; offices held and dates:

Additional comments:

Deadline: September 27, 2019, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

**NOMINATION FORM
OSBA BOARD OF DIRECTORS
REGIONAL MEMBER**

Date 9/10/19

TO: Kevin Cassidy, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

Nominations are due by 5 pm,
September 27, 2019.

Return this form and all candidate information
forms to the OSBA office by email at
OSBAelections@osba.org, or mail to Oregon
School Boards Association, 1201 Court
St. NE, #400, Salem, OR 97301

Dear Kevin Cassidy:

With this letter, our board nominates the candidate named below to a position on the OSBA Board of Directors for the
Lane County Region Region, Position # 6.

BOARD CANDIDATE INFORMATION

Name: Sherry Duerst-Higgins
District/ESD/Community College: South Lane School District and Lane ESD
Address: Post Office Box 927
City: Cottage Grove Oregon ZIP: 97424
E-mail: Sherry@duerst-higgins.com Phone: 541-953-6689

This nomination was approved by official action of our board of directors at a duly called meeting on
9/9/2019
(date)


(Board Chair signature)

Board Chair name: Sherry Duerst-Higgins
District: South Lane
Address: 455 Adams
City: Cottage Grove, Oregon ZIP: 97424

PCANDIDATE QUESTIONNAIRE OSBA Board of Directors

Name: Sherry Duerst-Higgins

Region: Lane County

District/ESD/CC: South Lane and Lane ESD

Position #: 6

I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Sherry Duerst-Higgins
Name

9/10/19

Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.

OSBA serves all school board members, so that board members can be successful in leading their districts to be successful in student achievement.. Board members can also lead in advocacy in the legislative and in their community. Board members to be successful in communication and policy creation and compliance

2. What do you want to accomplish by serving on the OSBA board of directors?

I want to help continue the good work that has been accomplished with the passage of the Student Success Act and to collaborate with our education partners to give our students the best education Oregon leaders can. OSBA to continue the work on diversity.

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

I have leadership skills developed through my numerous years serving in leadership positions in my school district, the community and state level. The leadership I provided in helping South Lane pass 2 successful bond levy and the training received through OSBA

I have more than 30 years in a local school district and 25 years in an ESD. I am a good listener, my years of experience in education and the ability to make tough decisions that are best for kids are all good tools for leadership skills.

I was able to lead South Lane thru a process that led to drug testing of athletes. There were some heated and differing positions, but the end result was positive and we have drug testing today

4. What do you see as the two most challenging issues faced by OSBA?

Sustaining adequate and stable funding for P-20

Successful implementation of the Student Success Act

5. What do you see as the two most challenging issues faced by your region?

The increase our students are facing with homelessness

Staff, that is well trained and being able to have quality educators to fill our positions, especially in the administrators position

Implementation of the Student Success Act

6. What is your plan for communicating with boards in your region?

Using the list serve to connect with board members and being visible in the area and connecting with the board chairs

Engaging with board members at OSBA events and conferences

Deadline: September 27, 2019, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

(2)

CANDIDATE PERSONAL/PROFESSIONAL RESUME

OSBA Board of Directors

Name: Sherry Duerst-Higgins Date: 9/10/19
Address: Post Office Box 927
City / ZIP: Cottage Grove 97424
Business phone: 541-953-6689
Residence phone: 541-953-6689
Cell phone: 541-953-6689
E-mail: sherry@duerst-higgins
District/ESD/CC: South Lane and Lane ESD
Term expires: 2021 and 2023 Years on board: 34 and 25 years

Deadline: September 27, 2019, 5 pm
Please send your picture (head shot). A high-resolution digital photo is preferred but a print is acceptable.
E-mail to OSBAelections@osba.org, or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Work or service performed for OSBA or local district (include committee name and if you were chair):

South Lane- chair
Lane ESD-Chair
OSBA-past president
OSBA-legal assistance committee
OSBA- Board of Directors (Current)

Other education board positions held/dates:

Oregon School Activities Association

Occupation (Include at least the past five years):

Employers: Remax Advantage Plus

Dates: 28 years

Schools attended (Include official name of school, where and when):

High school: Crow

College: Lane Community College

Degrees earned: Dental Assistane
Real Estate License

Education honors and/or awards: Lane Community College distinguished Alumna
College of Education Alumni Association
Friend of Education award
LCOG outstanding elected official

4

Other applicable training or education: OSBA Training -Policy, Roles & Responsibilities, Ethics, Safe Schools, Superintendent Evaluation, Board Self-Evaluation, Parliamentary Procedure, Equity Advocacy. OSBA Leadership graduate. OSBA and NSBA training and workshops

Activities, other state and local community services: Oregon School Activities Association executive board,
Cottage Grove Chamber of Commerce, past president
Peace Health Foundation, chair
Lane Council of Governments, chair
Rotary, past president
Cottage Grove Community Foundation, past president
Cottage Grove Board of Realtors, past president
Cottage Grove Hospital governing board

Hobbies/special interests:

Reading, grandchildren, gardening and volunteering in my school district and community

Business/professional/civic group memberships; offices held and dates:

Past president or chair of Cottage Grove Chamber of Commerce, Rotary International
Cottage Grove Community Foundation, Cottage Grove Board of Realtors,
Current chair, Lane Council of Governments, Peace Health Foundation, Community Sharing

Additional comments:

It has been my honor and privilege to serve on behalf of Lane County school board members and the students of Lane county. on the OSBA Board of Directors . I believe in what we do as board members in educating our kids now and in their future. Thank you for your service to kids, and your dedication. You are my heroes for all that you do for kids. It would be my honor to continue to serve and represent you on the OSBA Board

Deadline: September 27, 2019, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

(5)

NOMINATION FORM

OSBA BOARD OF DIRECTORS

REGIONAL MEMBER

September 10, 2019 _____

TO: Kevin Cassidy, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

**Nominations are due by 5 pm,
September 27, 2019.**

Return this form and all candidate information
forms to the OSBA office by email at
OSBAelections@osba.org, or mail to Oregon
School Boards Association, 1201 Court
St. NE, #400, Salem, OR 97301

Dear Kevin Cassidy:

With this letter, our board nominates the candidate named below to a position on the OSBA Board of Directors for the
Lane Region, Position # 6.

BOARD CANDIDATE INFORMATION

Name: Linda Hamilton
District/ESD/Community College: Lane Education Service District
Address: 1200 Highway 99 North, Eugene, OR 97402
E-mail: supt-office@lesd.k12.or.us Phone: 541.461.8213

This nomination was approved by official action of our board of directors at a duly called meeting on
September 10, 2019
(date)

Sherry Duerst-Higgins
(Board Chair signature)

Board Chair name: Sherry Duerst-Higgins
District: Lane Education Service District
Address: 1200 Highway 99 North, Eugene, OR 97402

CANDIDATE QUESTIONNAIRE

OSBA Board of Directors

Name: Linda Hamilton Region: Lane County

District/ESD/CC: Lane ESD Position #: 7

I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Linda Hamilton
Name

09/26/2019
Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.

OSBA mission is to provide resources, advocacy, and professional development to school board leadership across the State of Oregon. OSBA is all about building a foundation for student success.

2. What do you want to accomplish by serving on the OSBA board of directors?

It is my hope to advance an equity lens for all students. I will strive toward seeing students achieve excellence by having the access and opportunity of a good quality of education. I will advocate for all students success.

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

I bring 32+ years of public service in government. I have worked tireless hours in public safety with youth and families. I currently supervise sex crimes in Parole and Probation as a Correctional Counselor; I have served on many boards and commissions that serve our community in Lane County. The Boards and Commissions, I have served on as a community leader, are Boards that exercise practices that make a difference for children, families or our Lane County community.

For example, as a Law Enforcement Peace Officer, I mentor K-12 youths in Lane County school districts and my family have hosted many international students, high school and higher education. I encourage and motivate youth/students to thrive, to be their best at achieving life goals, by building a firm solid foundation of confident in who they are. Students need to know what they do and do not do can limit their success. The leadership skills I bring connect and help others be success. Through mentoring, I have student success stories and many of my mentees are still in contact with me and travel across the country to visit. I am known as "mom" by my mentees and the relationship is love between my students and me because I helped them reach their future goal. Leadership is leading with a heart of love and helping others. I bring leadership skills of love, caring and hope. I submitted a recommendation for one of my host students this week to New Mexico State University.

4. What do you see as the two most challenging issues faced by OSBA?

The most challenging issues OSBA is faced with is P-20 funding and the implementation of the Student Success Act.

5. What do you see as the two most challenging issues faced by your region?

The two most challenging issues I see faced in my region are related to the implementation of the Student Success Act: Accountability and Community Engagement. Other challenging issues in my region include improving student success in graduation rates, reducing chronic absenteeism and greater access for Career Technical Education (CTE) for all students.

6. What is your plan for communicating with boards in your region?

I have been elected to an At-Large position on the Lane ESD Board, serving the sixteen school districts. I go in-person to component school district board meetings in Lane County. I have visited most school districts in Lane County such as Oakridge, Junction City, Creswell, Springfield School District, Eugene 4J, Pleasant Hill, South Lane/Cottage Grove, Siuslaw School District/Florence. I also visit many schools within the districts, participate on forums, and give presentations to high school students. I will communicate by email, in person visits and announcements at board meetings.

Deadline: September 27, 2019, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

CANDIDATE PERSONAL/PROFESSIONAL RESUME

OSBA Board of Directors

Name: Linda Hamilton Date: 09/26/2019

Address: 2718 Martinique Ave

City / ZIP: Eugene, Oregon 97408

Business phone: 541-682-3369

Residence phone: 541-505-8972

Cell phone: 541-729-2045

E-mail: LinLin991@msn.com

District/ESD/CC: Lane ESD

Term expires: June 2023 Years on board: 4

Deadline: September 27, 2019, 5 pm

Please send your picture (head shot). A high-resolution digital photo is preferred but a print is acceptable.

E-mail to OSBAelections@osba.org, or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Work or service performed for OSBA or local district (include committee name and if you were chair):

At Large Regional –Oregon School Board Members Caucus of Color /OSBMCC

Other education board positions held/dates:

Eugene 4J School District Equity Committee

Occupation (Include at least the past five years):

Employers: Lane County Administration

Dates: Since January 1997

Oregon Department of Corrections

April 06,1987 thru December 31, 1996

Schools attended (Include official name of school, where and when):

High school: Delta High School, Louisiana 1981-1982, 1982-1985 McKay High School, Salem Oregon

College: Lane Community College, Eugene 1997-1998, University Of Oregon 1999-2012

Degrees earned: Associate Degree/Community Service, BS Degree/Political Science

Education honors and/or awards:

2012 University of Oregon Jungle Award

2010 Lane County Sheriff Office Above and Beyond Award

2006 Oregon Youth Authority Minority Service Award

1996 Defensive Tactics Award

Other applicable training or education:

Law Enforcement Data System/LEDS certification

Department of Public Safety Standards and Training

Statewide Sex Offender Network Training

Mentorship Training

Defensive Tactics Training

Firearms Training

Trauma Informed Training

Crisis Intervention Training

Activities, other state and local community services:

2015 Elected Official At Large Board of Director---Lane Education Service District

One of Founders of Oregon Black Education Foundation

Current Council Member of UO President Diversity Advisory Community Council

Former Member of the Governor's Youth Re-Entry Group

Former Member of Human Service Commission/Community Action Advisory Committee

Former Human Rights Commission Chair for 3 years, served 6 years

Former Police Commission member

Former member of Lane County Advisory Council for Disability Services

Former member of Eugene 4J School District Equity Committee

Former Board of Directors for Big Brother Big Sister-mentorship organization

K-12 Mentor

Hobbies/special interests:

Meeting New people

Walking-- Site Seeing

Social Gathering Network

Dancing

Business/professional/civic group memberships; offices held and dates:

Current Interim President for Blacks In Government, Since November 2015

Equity-Excellence-Opportunity/Professional Development

Additional comments:

I was born in Louisiana, twelve (12) siblings and I being number seven (7) of the twelve sibling. I was the first to graduate high school and the first to graduate college.

My husband is Rick Hamilton, Oregon State Police, Western Oregon State College Alumni, Post- Secondary Education. My daughter is Tiwanna Hamilton, University of Oregon Alumni, School of Journalism and Communication (SOJC), with a minor in Business. She works in NYC as Executive Account.

Deadline: September 27, 2019, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

RESOLUTION: 19-20.017

NOVEMBER 12, 2019

**OREGON SCHOOL BOARDS ASSOCIATION ELECTIONS FOR
LEGISLATIVE POLICY COMMITTEE**

RELEVANT DATA:

Between November 11, 2019 and December 12, 2019, school boards across the state must take official action on Oregon School Boards Association Legislative Policy Committee position. School boards must take official action by December 13, 2019 and submit its vote at Oregon School Board's E-Voting Center, using the information provided to board secretaries and superintendents.

The following candidates are running for Board of Directors Position 6. Please review attached candidate materials for:

- Leonora Kent, Lane ESD
- Judy Newman, Eugene 4J
- Guy Rosinbaum, Siuslaw 97J

RECOMMENDATION:

It is recommended the Springfield Board of Directors vote to select one candidate and submit the candidate name to the Superintendent or designee to submit this vote at the Oregon School Boards Association's E-Voting Center no later than midnight on December 13, 2019.

Submitted by:

Springfield Public Schools Board of Directors

NOMINATION FORM
OSBA LEGISLATIVE POLICY COMMITTEE (LPC)
REGIONAL MEMBER

September 10, 2019 _____

TO: Kevin Cassidy, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

**Nominations are due by 5 pm,
September 27, 2019.**

Return this form and all candidate information forms to the OSBA office by email at OSBAelections@osba.org, or mail to Oregon School Boards Association, 1201 Court St. NE, #400, Salem, OR 97301

Dear Kevin Cassidy:

With this letter, our board nominates the candidate named below to a position on the OSBA Legislative Policy Committee for the Lane Region, Position # 6.

LPC CANDIDATE INFORMATION

Name: Nora Kent
District/ESD/Community College: Lane Education Service District
Address: 1200 Highway 99 North
City: Eugene _____ Oregon ZIP: 97402
E-mail: supt-office@lesd.k12.or.us Phone: 541.461.8213

This nomination was approved by official action of our board of directors at a duly called meeting on
September 10, 2019
(date)


(Board Chair signature)

Board Chair name: Sherry Duerst-Higgins
District: Lane Education Service District
Address: 1200 Highway 99 North, Eugene, OR 97402

CANDIDATE QUESTIONNAIRE

OSBA Legislative Policy Committee

Name: _____ Leonora Kent _____ Region: Lane
District/ESD/CC: _____ Lane ESD _____ Position #: 6

I certify that if elected I will faithfully serve as a member of the OSBA Legislative Policy Committee. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Name Leonora Kent Date 9-19-19

1.What do you want to accomplish by serving on the Legislative Policy Committee (LPC)?

Bringing the perspective of a life long educator to the LPC, I hope to more fully advocate for legislation that would meet the diverse learning needs of students in Oregon from birth through college and career . I want to be a voice for the distinct needs of rural school districts.

2.What leadership skills do you bring to the LPC? Give an example of a situation in which you demonstrated these skills.

As the lead ABSE instructor at LCC Florence and a Lane ESD Board Member, I network and collaborate with other organizations. I have become a strong advocate for students and a community activist . I demonstrated vision and used leadership skills in coordinating a fund-raiser for local DACA students .

3.What do you see as the two most challenging legislative issues faced by OSBA?

Promoting legislation that provides funding to support academic success for all students , while funding PERS, continues to be challenging. As we strive to create plans that enhance inclusiveness and equity in our schools, OSBA advocates for local boards and communities to control implementation of programs to support that mission.

4.What do you see as the two most challenging legislative issues faced by your region?

Many of our regional school districts are small and medium-sized rural districts. We face challenges to find funding that will provide access to essential services such as CT and preK education. We need to hire a more diverse work force and pay adequate wages, while balancing funding PERS.

5.What is your plan for communicating with boards in your region about legislative issues?

I plan to communicate with the board chairs through email and phone calls. It is important to me to hear the needs of the individual boards. I could send a news update and suggest actions when appropriate. I would also visit the local board meetings.

Deadline: September 27, 2019, 5 p.m.

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

CANDIDATE PERSONAL/PROFESSIONAL RESUME
OSBA Legislative Policy Committee

Name: _____ **Nora Kent** _____ Date: 09/22/219

Address: 91808 Deadwood Creek Rd. _____

City / ZIP: Deadwood 97430 _____

Business phone: 541 463-4830

Residence phone: 541-964-5566

Cell phone: 541-515-8191 _____

E-mail: leonora.kent@gmail.com

District/ESD/CC: Lane ESD

Term expires: 06/ 2023 Years on board: 3 MONTHS

Education board positions held/dates:

Lane ESD 7/19– present

Occupation (Include at least the past five years):

Employers:

Instructor -Lane Community College Adult Basic and Secondary Education Department

Taught Adult High School, GED prep, Family Literacy, English Language Learners, Ajudicated Youth, Adults with Special Needs program,

Dates: 02/1993- present

Schools attended (Include official name of school, where and when):

High school: Harbor High School , Santa Cruz, CA 1971

College: UC Santa Cruz ,1971-74/ San Francisco State University, 1974-1977,

Oregon State University , 2005-2006

Degrees earned: BA Liberal Studies, 1977, M. Ed Curriculum and Instruction (Early Childhood/ Special Ed focus)

Teaching English to Speakers of Other Languages Certification, 2006, Basic Elementary Credential (current)

Education honors and/or awards:

Magna Cum Laude 1977

Other applicable training or education:

OSBA workshops: Board's Leadership Role in Equitably Improving Student Learning, School Finance, Ethics, Parliamentary Procedures, Board Roles and Responsibilities .

Other trainings: Hiring practices, Information Literacy, Oregon Learning Standards.

Activities, other state and local community services:

Education and Human Rights teams , Florence Organizes

Safe Shelter for Siuslaw Students

Aspire Volunteer , Siuslaw High School

Strategic Planning Committee for Outreach Centers (LCC)

Hobbies/special interests:

Community Organizing, Grand parenting , Gardening , Reading , Swimming, Dancing

Business/professional/civic group memberships; offices held and dates:

House District 9 Vice Chair Precinct Committee Person 2018-present

Congressional District 4 delegate 2018-present

Lane Community College Education Association - Legislative Action Committee

Oregon Education Association

Neighborhood Watch/ Care Team (Captain 1999)

National Alliance for the Mentally Ill (Family to Family Training)

Florence PTA - Community member

Teaching Tolerance Project (since 2011)

Additional comments:

I will bring the perspective of a life long educator to the Legislative Policy Committee. Through working with students and their families, I have seen the need for legislation to support education at all levels," from cradle to career "

A statewide early education system, like the Raise Up Oregon model that invests in families will positively impact students for their lifetime. Families will benefit greatly from both childcare and pre-K services. At the K-12 level we need to remove barriers for teaching and learning through adopting plans of Equity and Inclusion for all our school districts, providing opportunities for socio-emotional learning. increased access to Career Technical Education and apprenticeship is essential for preparing our students for success beyond high school.

We need to develop a symbiotic relationship between K12 and higher education . It is imperative that we offer families education in navigating the college systems. There is a vital need for a more effective system for transferring credits both from high school to college and from community college to 4 year colleges. Also, if there was greater independence in governance,could give better service individual services to student.

As an educator I have reached out to our State Representatives on various education funding issues, and attended Lobby Days for Education in Salem as well. State Representatives McKeown, Fahey, Wilde, and Senator Manning all endorsed my candidacy for the Lane ESD Board.

Deadline: September 27, 2019, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

**NOMINATION FORM
OSBA LEGISLATIVE POLICY COMMITTEE (LPC)
REGIONAL MEMBER**

Date September 18, 2019 _____

TO: Kevin Cassidy, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

**Nominations are due by 5 pm,
September 27, 2019.**

Return this form and all candidate information
forms to the OSBA office by email at
OSBAelections@osba.org, or mail to Oregon
School Boards Association, 1201 Court
St. NE, #400, Salem, OR 97301

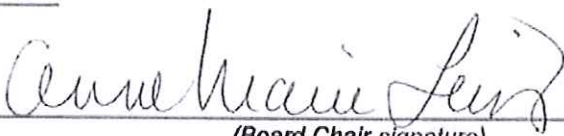
Dear Kevin Cassidy:

With this letter, our board nominates the candidate named below to a position on the OSBA Legislative Policy
Committee for the ___ Lane County _____ Region, Position # ___ 6 ___.

LPC CANDIDATE INFORMATION

Name: Judy Newman _____
District/ESD/Community College: Eugene School District 4J _____
Address: 200 N. Monroe Street _____
City: Eugene _____ Oregon ZIP: 97402 _____
E-mail: _____ Phone: _____

**This nomination was approved by official action of our board of directors at a duly called meeting on
September 18, 2019
(date)**


(Board Chair signature)

Board Chair name: Anne Marie Levis _____
District: Eugene School District 4J _____
Address: 200 N. Monroe Street _____
City: Eugene _____, Oregon ZIP: 97402 _____

CANDIDATE QUESTIONNAIRE

OSBA Legislative Policy Committee

Name: Judy Newman

Region: Lane County

District/ESD/CC: Eugene 4J School District

I certify that if elected I will faithfully serve as a member of the OSBA Legislative Policy Committee. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Judy Newman

Name

September 18, 2019

Date

Be brief; please limit your responses to 50 words per question.

1. What do you want to accomplish by serving on the Legislative Policy Committee (LPC)?

I want to be an active and contributing member of the Legislative Policy Committee to work with representatives from all school boards across Oregon to advocate for a common legislative agenda to improve education for all students in our state. One of the highest priorities will be to communicate effectively with the legislature and the public about how local school districts are investing the new Student Success Act funds and achieving results on critical measures.

2. What leadership skills do you bring to the LPC? Give an example of a situation in which you demonstrated these skills.

I have worked much of my professional career writing and supporting legislation, funding and policies in the early learning arena. I was a leader in writing and passing the early intervention and early childhood special education laws and rules and in expanding funding each biennium. I was appointed to the design team that developed the early learning system legislation which included early learning hubs and the preschool promise programs. I was appointed to the Safe and Effective Schools committee that made policy recommendations to Oregon's Deputy Superintendent. I am a leader on the 4J Legislative Committee

2. What do you see as the two most challenging legislative issues faced by OSBA?

Implementation of the School Success Act and showing results in a short time on the measures that matter to the public such as graduation rates and disruptive behaviors.

Maintaining and expanding the funding for education. A part of this effort is connected to finding ways to achieve sustainable PERS relief for schools and that can be effectively messaged to the public.

4. What do you see as the two most challenging legislative issues faced by your region?

Opting out of testing has been an issue for some of our districts. We need common sense solutions to the number of tests given students and the amount of instructional time that is lost.

Recruitment and retention of teachers and administrators of color that are representative of our student population.

5. What is your plan for communicating with boards in your region about legislative issues?

Write and send a monthly electronic message to all the school board members and superintendents in Lane County to keep them informed of the work of the OSBA Legislative Policy Committee and to solicit their input and feedback through surveys.

Visit a board meeting for each of our 16 school districts to introduce myself to members and invite regular input and communication.

Provide an update at all regional school board meetings including those that happen at statewide events.

Deadline: September 27, 2019, 5 p.m.

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

CANDIDATE PERSONAL/PROFESSIONAL RESUME
OSBA Legislative Policy Committee

Name: Judy Newman

Date: September 18, 2019

Address: 91 E. 48th Ave.

City / ZIP: Eugene, 97405

Business phone: 541-346-2639

Residence phone: 541-520-6083

Cell phone: 541-520-6083

E-mail: newman_j@4j.lane.edu

District/ESD/CC: Eugene 4j

Term expires: JUNE 30, 2021 Years on board: 2 YEARS

Deadline: September 27, 2019, 5 pm

Please send your picture (head shot).

A high-resolution digital photo is preferred but a print is acceptable.

E-mail to OSBAelections@osba.org,

or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Work or service performed for OSBA or local district (include committee name and if you were chair):

4J Legislative Committee

4J Equity Committee

4J Budget Committee

4J Curriculum Adoption Committee

Lane ESD Budget Committee

4J Committee for Disruptive Behaviors

Other education board positions held/dates:

Lane County's Early Learning Governance Committee

State and County Preschool Promise policy and implementation committee – local chair

SICC - member and chair and chair of their policy committee

Alliance for Early Intervention - state policy committee for early intervention and early childhood special education

State Design Committee for Early learning - the work of this group was the foundation for the early learning legislation.

State Committee for Disruptive Behaviors

State policy committee for the implementation of the Developmental Delay eligibility in SPED through age 9.

Occupation (Include at least the past five years):

Employers:

Dates:

See my attached resume

Schools attended (Include official name of school, where and when): **See my attached resume**

High school:

College:

Degrees earned:

Education honors and/or awards:

Other applicable training or education: **See my attached resume**

Activities, other state and local community services:

See my attached resume

Hobbies/special interests: Hiking, reading, travel, theater and spending time with family.

Business/professional/civic group memberships; offices held and dates:

See my attached resume

Additional comments:

Deadline: September 27, 2019, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

Judith T. Newman
Associate Professor of Clinical Practice
Early Childhood CARES, University of Oregon

Positions:

Co-Director and co-founder of **EC CARES** (Early Childhood Coordination Agency for Referrals Evaluations and Services). It is the early intervention and early childhood special education program for Lane county which provides services to children from birth to school age who have developmental delays or disabilities. Services include: assessment, evaluation, specially designed instruction, parent consultation and support, speech and language therapy, occupational therapy, physical therapy, autism services, behavior services, vision services, hearing services, assistive technology. Responsible for the development and administration of fiscal aspects of the program development and implementation of program policies and procedures, supervision of staff, and community collaborations and relations. 1992 – 2017. Director 2017- present.

Senior Policy Advisory for United Way of Lane County's **Success by 6 Initiative and Alliance for Early Learning**- Provide leadership and strategic focus for the planning and implementation of evidence based strategies and developing community awareness and support. Responsible for identifying outcomes and data collection to demonstrate progress on goals. The Success by 6 Initiative is aimed at the goal of mobilizing Lane County's families, organizations and communities in a unified effort to assure that all our children are safe, healthy, cherished and enter school ready to learn so they will graduate from high school ready for life. 2006-present.

International consultant on various projects and initiatives related to policy, systems development for early childhood intervention and inclusion. Countries include: Bulgaria, Georgia, Ukraine, Russia, Tajikistan, Bangladesh, India and Saudi Arabia. 2012- 2016.

Help Me Grow -Technical Assistance Team member for the replication funded by the Commonwealth Fund to: Enhance *early detection* and *early intervention*; effective developmental surveillance and screening; *resource inventory* of community-based programs and services; a single point of telephone access ("one-stop shopping") and effective *care coordination* and outreach; *data collection* and analyses of children's developmental status and regional resources 2008-present.

Center on the Developing Child at Harvard University, Frontiers of Innovation Team – Member of the communities to practice initiatives committed to implement evidence based practices aimed at improving outcomes and trajectories for children and families who are at risk of poor outcomes. The practices are flexible and readily adapted in response to objective indicators and outcomes. 2010 – 2015

Co-director and co-founder of the PACE Program (Parent and Child Education)– It was the

home visiting and parent training program for Lane County for children birth to five years of age with disabilities, developmental delays and sensory impairments. Responsible for the development and administration of fiscal aspects of the program development and implementation of program policies and procedures, supervision of staff, and community collaborations and relations.

1981-1992

Family Consultant for children birth to eight years of age with disabilities, developmental delays and sensory impairments for Lane County. Provided direct services to children and families in their home and community settings.

1977-1981

Preschool Teacher for children with special needs in the University Affiliated Program model program. Served children three to five years old with disabilities, sensory impairments and developmental delays. Responsible for direct teaching of children, classroom management and planning, training and supervision of classroom staff and practicum students and participating in field research. 1973-1981

Education and Certifications:

High School: Shorewood High School, Milwaukee, Wisconsin 1967

BA: University of California Sonoma – Ethnic Studies – 1972

MA: University of Oregon – Special Education – 1979

Certifications:

Elementary and Special Education Certification- California – 1973

Elementary (K-8) and Handicapped Learner – Oregon - 1974

Basic Administrator License – Oregon - 1997

Continuing Administrator License – Oregon – 2002

Mediation Training – 60 hours of training

Other Selected Professional Experience and Related Community Service Activities:

Eugene 4J School Board. One of the seven member elected school board members charged with policy and budget development and hiring and supervision of the superintendent for Eugene 4J school district. 2017- present

Early learning Alliance Governance Consortium is working to improve our community's early learning system by building on existing resources to achieve better results for young children. It seeks to ensure young children and families thrive by making programs and supports more available, accessible and effective. Using the theory of Collective Impact, we believe that bringing together early learning providers,

K-12 education, healthcare providers, human and social services, local businesses, and parents and families will allow us to develop a system to best meet the needs of all children and families in our community. Member 2012 - present

Early Learning Design Team appointed by Governor Kitzhaber to develop a plan to develop a plan for an integrated and effective early childhood system for the state of Oregon. 2011

Instructor of Special Education and 504 Law in the Basic Administrator License Program – one to two terms a year from 2000- present

Instructor of Special Education and 504 Law to the Masters students in the Early Intervention Program one term a year from 1999- 2017.

Developed **technical assistance** manuals and provided training for writing IFSPs (Individualized Family Service Plans) for providers and parents throughout the state of Oregon and for Family Assessments and Service Coordination for providers throughout the state of Oregon under contract with Teaching Research at Western Oregon University - 1989-1991

Assisted in the **statewide planning**, development and writing of Oregon's plan for implementation of early intervention and early childhood special education services. Contract with the Oregon Department of Education – 1988-1990

SICC (State Interagency Coordinating Council) member. The SICC is a governor appointed advisory group which is required in federal and state law to advise and assist the State Superintendent of Public Instruction, the State Board of Education, and all represented public agencies on laws, rules, policies, procedures, budget and unmet needs, in the effective implementation of a statewide system of services and supports for preschool age children with special needs in Oregon. Member from 1992 to 2017 .Chairperson from 1996- 2001. Ad Hoc member 2017- present.

LICC (Local Interagency Coordinating Council) member. The LICC is a statutorily required interagency, provider and parent advisory council which provides advice and assistance to EC CARES and other local early childhood programs who serve preschool children with special needs and their families in Lane County on funding, the service calendar and service delivery models, interagency coordination, unmet needs, measuring outcomes, program compliance and child find activities. Member from 1992-present Chairperson from 1992 – 1996.

Lane County Youth Development Commission Professional Task Force was an advisory group to a citizen Commission on Children and Families in Lane County which was established to develop and implement a plan for a comprehensive system of

supports and services for children from birth to eighteen years of age in Lane County.
Member and Co-Chair: from 1996 -1999.

Success By 6 Leadership Team member. Success by 6 is an initiative under United Way of Lane County whose mission is to ensure that all children are safe, healthy and enter school ready to learn and that Lane County families, organizations and neighbors are mobilized in this purpose. Member from 2002-present, Co-Chair from 2005-2008

ODDC (Oregon Developmental Disabilities Council) member The ODDC is a federally mandated council under Developmental Disabilities Assistance and Bill of Rights Act whose mission is to join with Oregonians with developmental disabilities and their families to promote change through self-determination leading to a more accessible, inclusive and culturally responsive world. Member from 1995 to 1998.

Participation on various **state level working groups** for early Intervention and early childhood special education on topics including but not limited to: statewide evaluation, early childhood standards and assessment, service program operating guidelines, behavior intervention policy and procedures, preschool positive behavior supports, service delivery that is high quality, compliant with state and federal laws, reflect best practices and is cost effective, community based services in natural environments and with typical peers, child find and identification, analysis of potential revenue sources and recommendations for viability of implementation. Member and Facilitator: 1992 - present . Current: Statewide Social Emotional Working Group 2010- present. Developmental Delay eligibility implementation 2019-2019.

Other statewide policy and implementation groups: Early Learning Design Team – 2011-2012. Preschool Promise implementation and policy advisory group. 2012-2016-2017. Safe and Effective Schools Committee 2018.

Shelter Care Board of Directors –Sheltercare is a nonprofit that provides services and supports to adults with severe and persistent mental health issues, traumatic brain injuries and to homeless families. Subcommittees: Planning and Quality Assurance and Staff Benefits. Member from 2003-2016 and President 2010

Lane County United Way Board of Directors from 2007-2015.

Internal Review Board (IRB) – Research to Practice (R2P from OSLC) 2007- 2014

Autism Commission of Oregon – Redesign of Services Committee – 2009- 2010

Awards and Honors:

Oregon's State Interagency Coordinating Council (SICC)- 2001

The Elisabeth Waechter Award, Pearl Buck Center - 2007

Educational Excellence Award from the College of Education, U of Oregon - 2008

Sylvia Mann Capper Award from the Arc of Oregon- 2009

Advocacy Award from United Way of Lane County - 2014
Champion for Children Award from Parenting Now Oregon – 2016

Training and Presentation Topics:

- Working with Families
- Working with Difficult People
- Policy and Advocacy Strategies
- Early Childhood Intervention Systems: Components and Values and Skills
- The Case for Early Childhood Intervention
- Meeting Facilitation: From Easy to Difficult
- Work place Health and Team Building
- Effective Consultation: Both Sides of the Process
- Special Education Law
- Disability Law – Section 504 of the Americans with Disabilities Act
- Meeting the letter and Spirit of the Law in Paperwork and Procedures
- Strategic Planning
- Safety First Behavior Training
- Making the Case for Early Intervention
- Inclusion

Recent publications:

"Lowering Developmental Screening Thresholds and Raising Quality Improvement for Preterm Children", Marks, Hix-Small, Clark, Newman, *Pediatrics*, *Official Journal of the American Pediatrics*, 2009; 123; 1516-1563.

<http://pediatrics.aappublications.org/cgi/content/full/123/6/1516>

Katherine C. Pears, Cynthia V. Healey, Philip A. Fisher, Drew Braun, Colt Gill, Holly Mar Conte, Judy Newman, Sara Ticer; Education and Treatment of Children, Volume 37, Number 3, August 2014, pp. 431-460 (Article) DOI: 10.1353/etc.2014.0021

NOMINATION FORM
OSBA LEGISLATIVE POLICY COMMITTEE (LPC)
REGIONAL MEMBER

Date September 20, 2019

TO: Kevin Cassidy, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

**Nominations are due by 5 pm,
September 27, 2019.**

Return this form and all candidate information
forms to the OSBA office by email at
OSBAelections@osba.org, or mail to Oregon
School Boards Association, 1201 Court
St. NE, #400, Salem, OR 97301


Dear Kevin Cassidy:

With this letter, our board nominates the candidate named below to a position on the OSBA Legislative Policy Committee for the Lane Region, Position # 6.

LPC CANDIDATE INFORMATION

Name: Guy Rosinbaum
District/ESD/Community College: Siuslaw School District 97J
Address: 88510 Hwy 101
City: Florence, Oregon ZIP: 97439
E-mail: grosninbaum@siuslaw.k12.or.us Phone: 541-991-4601

**This nomination was approved by official action of our board of directors at a duly called meeting on
September 11, 2019
(date)**



(Board Vice-Chair signature)

Board Vice-Chair name: John Barnett
District: Siuslaw School District 97J
Address: 2111 Oak Street
City: Florence, Oregon ZIP: 97439

CANDIDATE QUESTIONNAIRE

OSBA Legislative Policy Committee

Name: Guy Rosinbaum _____

Region: Lane

District/ESD/CC: Siuslaw School District 97J _____

Position #: 6

I certify that if elected I will faithfully serve as a member of the OSBA Legislative Policy Committee. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Guy S Rosinbaum

Name

9/25/2019

Date

Be brief; please limit your responses to 50 words per question.

1. What do you want to accomplish by serving on the Legislative Policy Committee (LPC)?

I want to help bring common sense and useful Policies to OSBA and the Schools of Oregon.

2. What leadership skills do you bring to the LPC? Give an example of a situation in which you demonstrated these skills.

9 years CEO of an IT Services company with 20-50 employees. 5 years on the Siuslaw 97 j school board and 1 year as board president.

3. What do you see as the two most challenging legislative issues faced by OSBA?

Funding, and ongoing political division, throughout the school districts of Oregon.

4. What do you see as the two most challenging legislative issues faced by your region?

Priorities at our district are funding for new facilities and increasing public awareness as to the good job our school is doing despite the ongoing bad press for schools in Oregon,

5. What is your plan for communicating with boards in your region about legislative issues?

Weekly email updates and face to face at board meetings when feasible.

Deadline: September 27, 2019, 5 p.m.

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

CANDIDATE PERSONAL/PROFESSIONAL RESUME

OSBA Legislative Policy Committee

Name: Guy Rosinbaum _____ Date 9/25/2019 _____

Address: 88 510 Coast Highway 101 _____

City / ZIP: Florence Oregon 97439 _____

Business phone: 541-991-4601 _____

Residence phone: 541-361-9401 _____

Cell phone: 541-361-9401 _____

E-mail: guy@rosincloud.com _____

District/ESD/CC: Siuslaw 97 j _____

Term expires: 2023 _____ Years on board: ____4____

Deadline: September 27, 2019, 5 pm

Please send your picture (head shot).

A high-resolution digital photo is preferred but a print is acceptable.

E-mail to OSBAelections@osba.org.

or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Work or service performed for OSBA or local district (include committee name and if you were chair):

School board, Chairman, Policy committee 4 years.

Other education board positions held/dates:

none

Occupation (Include at least the past five years):

Employers:

Rosincloud Inc

Playscreen LLC

Dates:

2011-Present

2008-2011

Schools attended (Include official name of school, where and when):

High school: Jacy C Hays (Hays county Texas)

College:

Degrees earned:

Education honors and/or awards:

none

Other applicable training or education:

OSBA Silver.

Activities, other state and local community services:

none

Hobbies/special interests:

Fishing

Business/professional/civic group memberships; offices held and dates:

Openstack Federation Board.

Additional comments:

Deadline: September 27, 2019, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

**BOARD REPORT
MAPLE FIELD NAMING PROPOSAL**

DATE: NOVEMBER 12, 2019

MAPLE FIELD NAMING PROPOSAL

RELEVANT DATA:

During the 2018-19 academic year, the district was approached by a generous Springfield business owner who had identified the need for additional turf field facilities in Springfield. Recognizing that financial limitations on the district's ability to build such facilities, Ike Olsson of Olsson Industrial Electric proposed to lead a private campaign to construct a turf field on the Maple Elementary grounds.

Mr. Olsson's goal was to ensure access to students to exceptional facilities at no additional cost to the district. Through his efforts and the generous contributions of his colleagues, the field is nearing completion and is on schedule to be in full use this spring with the new softball/baseball season.

Due to the overwhelming support of the generous community donors, the district respectfully submits the request to name the athletic field after Mr. Richard Schwab. Mr. Schwab was a long-time community and youth athletic supporter, as well as the husband of a former Maple Elementary staff member.

To honor Mr. Schwab, the private donation of a metal archway entry gate is being offered by Mr. Ike Olsson and Olsson Industrial Electric.

It is important to note, that with the exception of a small amount of staff time and coordination, the construction of the turf field has been through direct and in-kind donations.

Should the board wish to support moving toward officially naming the athletic field, the district will return next month with a resolution to formally adopt the name.

Mr. Yancey is available for additional questions.

SUBMITTED BY:

Brett Yancey
Chief Operations Officer

RECOMMENDED BY:

Todd Hamilton
Superintendent