

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
May 15, 2023 - Committee Meetings**

The Elizabeth City-Pasquotank Board of Education met at the Education Building and via livestream, on Monday, May 15, 2023, at 5:00 p.m. The following Board members were present and constituted a quorum:

Daniel Spence, Chair	
Dr. Shelia Williams, Vice-Chair	Pam Pureza
Angela Cobb	Rodney Walton
Tommy Old	Sharon Warden

The following staff members were present:

Dr. Keith Parker, Superintendent
Rhonda James-Davis, Associate Superintendent of Human Resources & Auxiliary Services
Rachael Haines, Assistant Superintendent of Finance
Sammy Fudge, Executive Director of Elementary Education
Jamie Liverman, Executive Director of Exceptional Children
Amber Godfrey, Director of Technology
Meredith Collins,

Pam Parker, Executive Assistant to the Superintendent & Board of Education

Others in attendance:

John Leidy, School Board Attorney

1. Meeting Called to Order by Chair

Chair Spence called the meeting to order at 5:01 p.m.

2. Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting.

3. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Angela Cobb read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4. Approval of Agenda

A motion was made by Tommy Old, seconded by Rodney Walton, and carried, as confirmed by roll call, to approve the agenda for May 15, 2023, as presented.

5. Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

Rachael Haines, Assistant Superintendent of Finance presented (FBT-01) Rental Report, and (FBT-02) Purchasing Report for information only.

Rachael Haines presented FBT-03 Budget Amendments #107, #202, #307, #403, #803R and #804 to place on consent agenda.

Sharon Warden made a motion to place FBT-03 Budget Amendments #107, #202, #307, #403, #803R and #804 on the consent agenda, seconded by Pam Pureza, and carried, as confirmed by roll call, to place FBT-03 Budget Amendments on the consent agenda.

Rachael Haines presented FBT-04 Class-size waiver for Northside Elementary for action. Sharon Warden made a motion to approve FBT-04 Class-size waiver for Northside elementary for approval, seconded by Angela Cobb, and carried, as confirmed by roll call vote.

Policy Committee (PC)

Tommy Old, Chair

Tommy Old deferred the policies to Rhonda James-Davis, Associate Superintendent of Human Resources shared the second read on policies for approval: PC-01 (School Safety); PC-02 (Board Member Opportunities for Development); PC-03 (Online Instruction); PC-04 (Technology in the Educational Program); PC-05 (Student Promotion & Accountability); PC-06 (Extracurricular Activities & Student Organizations); PC-07 (Children and Military Families); PC-08 (Age Requirements for Initial Entry); PC-09 (Immunization and Health Requirements for School Admission); PC-10 Assignment to Classes; PC-11 (Attendance); PC-12 (Student Records); PC-13 (Student Wellness); PC-14 (Safety and Student Transportation Services); PC-15 (Licensure); PC-16 (Leave); PC-17 (Drug & Alcohol Testing of Commercial Motor Vehicle Operators).

Tommy Old made a motion to approve policies PC-01 - PC-17 for approval, seconded by Sharon Warden, and carried, as confirmed by roll call vote.

Amber Godfrey presented policy PC-18 3226/4206 CIPA (Internet Safety) for first read only and no action was required. Mrs. Godfrey stated in order to receive E-rate funding from the federal government, school entities are required to be CIPA (Children's Internet Protection Act) compliant. This policy must be reviewed annually.

Closed Session

A motion was made by Dr. Shelia Williams seconded by Rodney Walton, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Board will resume the open session following the closed session.

Excellent Educators Committee

Dr. Shelia Williams, Chair

Dr. Sheila Williams requested approval of the Superintendent's Report and Recommendation for Personnel as presented in closed session. A motion was made by Dr. Shelia Williams, seconded by Angela Cobb, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented.

Dr. Shelia Williams requested approval of the District Release and Discretionary Admission as presented in closed session. A motion was made by Dr. Shelia Williams, seconded by Angela Cobb, and carried, as confirmed by roll call vote, to accept the District Release and Discretionary Admission as presented.

6. Other

7. Adjournment

A motion was made by Dr. Shelia Williams, seconded by Pam Pureza, and carried to adjourn the meeting. The meeting ended at 6:54 p.m.

Chair

Secretary