

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
April 17, 2023 - Committee Meetings**

The Elizabeth City-Pasquotank Board of Education met at the Education Building and via livestream, on Monday, April 17, 2023, at 5:00 p.m. The following Board members were present and constituted a quorum:

Daniel Spence, Chair

Dr. Shelia Williams, Vice-Chair

Angela Cobb

Tommy Old

Pam Pureza

Rodney Walton (not present)

Sharon Warden

The following staff members were present:

Dr. Keith Parker, Superintendent

Rhonda James-Davis, Associate Superintendent of Human Resources & Auxiliary Services

Rachael Haines, Assistant Superintendent of Finance

Meredith Collins, Executive Director of Accounting Services

Pam Parker, Executive Assistant to the Superintendent & Board of Education

Others in attendance:

Johny Hallow, School Board Attorney

1. Meeting Called to Order by Chair

Chair Spence called the meeting to order at 5:02 p.m.

2. Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting.

3. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Sharon Warden read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4. Approval of Agenda

A motion was made by Dr. Shelia Williams, seconded by Pam Pureza, and carried, as confirmed by roll call, to approve the agenda for April 17, 2023, as presented. Rodney Walton not present.

5. Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

Rachael Haines, Assistant Superintendent of Finance presented (FBT-01), Purchasing Report for information only, (FBT-02), Budget updates for information only

Policy Committee (PC)

Tommy Old, Chair

Dr. Parker, Superintendent and Rachael Haines, Assistant Superintendent of Finance shared policy updates from the North Carolina School Boards Association. The policies **8600 Payroll Procedures** and **8600-R Bonuses and Supplemental Fund Compensation** are for first read only and no action was requested.

Closed Session

A motion was made by Tommy Old seconded by Pam Pureza, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Board will resume the open session following the closed session.

Rodney Walton was present for Closed Session.

Excellent Educators Committee**Dr. Shelia Williams, Chair**

Dr. Sheila Williams requested approval of the Superintendent's Report and Recommendation for Personnel as presented in closed session. A motion was made by Dr. Shelia Williams, seconded by Sharon Warden, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented. Rodney Walton not present.

6. Other**7. Adjournment**

A motion was made by Angela Cobb, seconded by Sharon Warden, and carried to adjourn the meeting. The meeting ended at 6:37 p.m. Rodney Walton was not present.

 Chair

 Secretary