



BOARD OF EDUCATION
June 22, 2020
Virtual Meeting

6:00 pm Executive Session (non-public) pursuant to ORS 192.660(2)(i) Superintendent Evaluation

7:00 pm Board Meeting

To comply with the Governor’s executive orders, the Board will conduct this meeting by video conference only. Members of the public may,

- *Watch the meeting via Zoom Webinar: <https://us02web.zoom.us/j/85999215806>*
- *Listen by Zoom Phone: +1-929-205-6099 with Webinar ID 859 9921 5806*

AGENDA

TAB

1. Call Meeting to Order	Board Chair Zach Bessett	
2. Public Comments: Submitted Electronically	Chair Bessett	
<i>Members of the public may submit written comments by email public.comment@springfield.k12.or.us. Clearly label the subject line as: "Public Comment: Board Meeting – June 22, 2020." The deadline for receiving public comment for the board to review prior to the Board Meeting is noon on Monday, June 22, 2020. The Board is committed to the public comment process and will consider all public comments seriously.</i>		
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BUDGET HEARING

A Budget Hearing of the Springfield School District No. 19 Board of Education was held on June 8, 2020. In order to comply with the Governor's executive orders, the Board conducted this meeting by video conference only. The public was invited to watch or listen to the Budget Hearing via Zoom Webinar or Zoom Phone. Information for participating was shared with the public on the district website.

1. CALL BUDGET HEARING TO ORDER

Board Chair Zach Bessett called the virtual Budget Hearing to order at 6:47 pm.

Board members present included Chair Zach Bessett, Vice Chair Naomi Raven, Lisa Barrager, Dr. Emilio Hernandez and Todd Mann.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Brett Yancey, Judy Bowden, Jeff Michna, Jen McCulley, Joan Bolls, Brenda Holt, Mindy LeRoux, Heather Murray, Brian Megert, Whitney McKinley, Anne Goff, José da Silva, Suzanne Price, Dustin Reese, Melissa Stalder, Sheryl Cramer, Don Lamb, Sherry Moore, Jonathan Gault, Colleen Hunter, Charlie Clark, Paige Sharpe, Lydia Dysart, minutes recorder and Jordyn Brown from the *Register Guard*. There were also community members who attended using Zoom Phone, so their names were not available.

2. PUBLIC COMMENT

Chair Bessett explained that members of the public were asked to electronically share their ideas and opinions with the Board by noon on the day of this Budget Hearing. As of the noon deadline, no written comments were submitted for the Budget Hearing.

3. CLOSING OF HEARING

The Budget Hearing was concluded at 6:48 pm. Chair Bessett said there would be a short recess until 7:00pm at which time he would call the Business meeting to order.

BUSINESS MEETING MINUTES

A Regular Meeting of the Springfield School District No. 19 Board of Education was held on June 8, 2020. In order to comply with the Governor's executive orders, the Board conducted this meeting by video conference only. The public was invited to watch or listen to the board meeting via Zoom Webinar or Zoom Phone. Information for participating was shared with the public on the district website.

CALL MEETING TO ORDER

Board Chair Zach Bessett called the Springfield Board of Education virtual meeting to order at 7:01 p.m.

Attendance

Board Members attending the Zoom webinar included Board Chair Zach Bessett, Board Vice Chair Naomi Raven, Lisa Barrager, Dr. Emilio Hernandez and Todd Mann.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Brett Yancey, Judy Bowden, Jeff Michna, Jen McCulley, Joan Bolls, Brenda Holt, Mindy LeRoux,

Heather Murray, Brian Megert, Whitney McKinley, Anne Goff, José da Silva, Suzanne Price, Dustin Reese, Melissa Stalder, Sheryl Cramer, Don Lamb, Sherry Moore, Jonathan Gault, Colleen Hunter, Charlie Clark, Paige Sharpe, Lydia Dysart, minutes recorder and Jordyn Brown from the *Register Guard*. There were also community members who attended using Zoom Phone, so their names were not available.

PUBLIC COMMENT

Chair Bessett explained that members of the public were asked to electronically share their ideas and opinions with the Board by noon on the day of this Board meeting. As of the noon deadline, no written comments were submitted for the Board meeting.

1. ACTION ITEMS

A. Approve Consent Agenda

- 1. May 7, 2020 Budget Committee Meeting Minutes**
- 2. May 11, 2020 Board Meeting Minutes**
- 3. May 18, 2020 Special Board Meeting Minutes**
- 4. Financial Statement**
- 5. Personnel Action, Resolution #19-20.045**
- 6. Board Policy Section I, First Read**

MOTION: Ms. Barrager moved, Vice Chair Raven seconded the motion to approve the Consent Agenda.

Chair Bessett called for discussion; there was no discussion.

Chair Bessett called for a roll call vote. He asked each board member to indicate if they supported the motion to approve the Consent Agenda: Ms. Raven – aye, Ms. Barrager – aye, Dr. Hernandez – aye, Mr. Mann – aye and Mr. Bessett – aye.

Motion passed, 5:0.

B. Approve 2020-2021 Budget Adoption, Resolution #19-20.046

The District began holding work sessions with the Budget Committee in January 2020 to discuss parameters and estimates for the 2020-21 fiscal year. This budget development process was significantly disrupted with the emergence of COVID-19 pandemic requirements. Additionally, this global pandemic has caused significant strain on local, state and federal budgets. The full impact of this economic downturn is not fully known, however recent economic forecasts indicate that the economy will likely be affected for multiple biennia.

All available information was used to construct the proposed operating budget for the Springfield School District, however District administration will be presenting additional information when it becomes available from Oregon Department of Education. Following months of preparation, the 2020-2021 proposed budget was delivered to the Budget Committee on May 7, 2020.

During its first Budget Committee meeting on May 7, 2020, the Springfield School District Budget Committee approved the proposed budget for 2020-2021 without modification. At the time of this recommended budget adoption, the State of Oregon has yet to finalize the State budget for the 2021-23 biennium. It is anticipated that a special legislative session will be called by the Governor in late June/early July, however final decisions are not expected until after the June 30th requirement to adopt next fiscal year's operating budget for the School District.

Following the approval of the document, the District finalized a financial loan process for the anticipated purchase of property, which generated \$1,000,000 in additional General Fund resources. The receipt of these loan proceeds increased the District 2019-20 ending fund balance, which is reflected in the attached documents. The District's recommendation to the Board is to allocate these funds in the following area:

General Fund (100):

- \$1,000,000 Site Acquisition and Development (Fund 100, Function 4120)

Additionally, the following revisions have been made to the Nutrition Services Fund, due to the District providing ongoing meal service during the 2019-20 school year and the District's participation in the Seamless Summer feeding program (2020-21).

Nutrition Services Fund (291):

- Decreased Beginning Fund Balance by \$280,000 due to additional meals during pandemic (Function 3120).
- Added additional revenue for summer program meals reimbursement \$355,310 (Function 4505).
- Added \$140,954 additional summer worker wages and benefits.
- Net Ending Fund Balance change decrease of \$65,644

These are the only modifications being proposed at this time.

Brett Yancey recommended that the Board of Directors adopt the 2020-2021 Budget Resolution as presented.

The Board participated in a discussion which addressed their concerns about the current budget situation for the state of Oregon that had been impacted by the Coronavirus Pandemic and how this would affect the District's budget. Some of these concerns included:

- Potential cuts to Special Programs;
- Reduction in the State School fund allocation;
- Funding for Nutrition Services which would continue to provide meals for families throughout the summer vacation;
- Reduction in Measure 98 funds; and
- Allocation of funding for the Student Investment Account (SIA).

Mr. Yancey concluded the discussion by assuring the Board that the District would continue to share updates as the information became available.

MOTION: Ms. Barrager moved, Vice Chair Raven seconded the motion that the Board of Directors adopt the 2020-2021 Budget Resolution as presented.

Chair Bessett called for discussion. There was no further discussion.

Chair Bessett called for a roll call vote. He asked each board member to indicate if they supported the motion to approve the 2020-2021 Board Meeting Schedule as presented: Ms. Raven – aye, Ms. Barrager – aye, Dr. Hernandez – aye, Mr. Mann – aye and Mr. Bessett – aye.

Motion passed, 5:0.

C. Approve Student Device Technology Purchase, Resolution #19-20.047

This purchase of student devices will be used to purchase replacement Chromebooks that were originally purchased as part of the 2014 Bond. Under the Bond, each school worked with the administrator, school

technology team and teachers to develop a technology plan on how technology was to be used in the classrooms. Student device proposals were fulfilled at a 2:1 classroom ratio to meeting their technology plans.

Student devices that we purchased to fulfill the first round of proposals will reach the end of their device life cycle soon and will no longer be supported by the manufacturers for updates that guarantee they will be able to run all instructional applications. District Technology Services staff led by Pat Best has selected 1600 replacement Chromebook devices to help maintain the school's defined technology plans.

Board Member Naomi Raven reviewed the procurement file.

Jeff Michna recommended that the Board of Directors approve the award of the Student Device Technology purchase to Dell USA of Chicago, Illinois for the amount of \$366,720.00 that will be paid from Bond proceeds.

Board members had questions about the following:

- Would this purchase allow for all students to have their own device?
- If the District needed to move back to a distance learning model, would the District be able to accommodate all requested from our families for devices?

Mr. Michna shared that these devices would be placed in classrooms for student use. He continued by saying that should the district move to a distance learning model, they were prepared to assign devices to all students who requested them for use at home.

MOTION: Mr. Mann moved, Vice Chair Raven seconded the motion that the Board of Directors approve the award of Student Device Technology purchase to Dell USA of Chicago, Illinois for the amount of \$366,720.00 that will be paid from bond proceeds.

Chair Bessett called for discussion. There was no further discussion.

Chair Bessett called for a roll call vote. He asked each board member to indicate if they supported the motion to approve the resolution, to award of Student Device Technology purchase to Dell USA of Chicago, IL for \$366,720.00 that will be paid from Bond proceeds.: Ms. Raven – aye, Ms. Barrager – aye, Dr. Hernandez – aye, Mr. Mann – aye and Mr. Bessett – aye.

Motion passed, 5:0.

2. Discussion Items

A. Diane Efseaff Memorial Scholarship Program

Chair Bessett and Vice Chair Raven shared a request for the Board to consider submitting an application for the Diane Efseaff Memorial Scholarship Program through Oregon School Boards Association (OSBA). He said that this would allow the Board to have an opportunity for growth by engaging in additional professional development. If the Board's application is accepted, there would be additional work sessions to attend for this training. Upon completion of all four parts of the training, the District would be eligible to receive either \$2,500 or \$5,000 in scholarship money for our students. Chair Bessett wanted to know what the Board thought about this opportunity. The following are their thoughts:

- Ensure that the professional development offered through this program would be relevant to the current Board's work;
- This would be challenging work and all Board members would need to commit to the process;
- Board and Superintendent evaluations were included in this training;

- The Board’s budget would be able to cover the cost of the training without allocating additional funding; and
- It is good practice for the Board to push their growth and development together to be better equipped to do their work.

Chair Bessett asked if there was a motion to move forward with the application for the Diane Efseaff Memorial Scholarship Program for 2020.

MOTION: Vice Chair Raven moved, Ms. Barrager seconded the motion for the Board to apply for the Diane Efseaff Memorial Scholarship Program for 2020 through OSBA.

Chair Bessett called for discussion. There was no further discussion.

Chair Bessett called for a roll call vote. He asked each board member to indicate if they supported the motion to apply for the Diane Efseaff Memorial Scholarship Program for 2021 through OSBA.: Ms. Raven – aye, Ms. Barrager – aye, Dr. Hernandez – aye, Mr. Mann – aye and Mr. Bessett – aye.

Motion passed, 5:0.

Superintendent Hamilton said that he would work with Chair Bessett and Vice Chair Raven on the application which was due on July 1, 2020. They would receive a response on August 1, 2020 from OSBA if the application was approved.

3. NEXT MEETINGS

The next Board meeting will be held on Monday, June 22, 2020. The location and format will be determined at a later time.

4. ADJOURNMENT

With no other business, Chair Bessett adjourned the meeting at 7:48 p.m.

(Minutes recorded by Lydia Dysart)

RESOLUTION #19-20.049

DATE: JUNE 22, 2020

PERSONNEL ACTION

RELEVANT DATA:

Each month the board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached new hires, resignations, and retirements. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Dustin Reese is available for questions.

RECOMMENDATION:

It is recommended the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- New Hires
- Resignations

SUBMITTED BY:

Dustin Reese
Director of Human Resources

APPROVED BY:

Todd Hamilton
Superintendent

NO	EMPLOYEE ID	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
	NEW HIRES				
1	QUINCY HAYDEN	PROBATIONARY 1	FT	2020-21	REHIRE FROM TEMPORARY
2	CADY WILLS	PROBATIONARY 1	FT	2020-21	NEW HIRE
	RESIGNATIONS				
3	1860895	CONTRACT TEACHER	FT	06/12/2020	RESIGNED
4	246026	CONTRACT TEACHER	FT	06/12/2020	RESIGNED
5	395374	ADMINISTRATOR/ CONTRACT TEACHER	FT	06/30/2020	RESIGNED

RESOLUTION #19-20.050

DATE: JUNE 22, 2020

**NUTRITION SERVICES
DAIRY PRODUCTS**

RELEVANT DATA:

The Nutrition Services Dairy Products Bid took place in March of 2018 and established a price agreement for the 2020-21 year with the option to renew annually through the 2022-23 school year.

This action will authorize District staff to exercise the contract renewal option to furnish dairy products for the Nutrition Services program for the 2020-21 school year.

Brett Yancey and Gary Cole will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors award the dairy products contract to Umpqua Dairy Products Company of Roseburg, OR for an estimated amount of \$335,000.00.

SUBMITTED BY:

Brett Yancey
Chief Operations Officer

APPROVED BY:

Todd Hamilton
Superintendent

RESOLUTION #19-20.051

DATE: JUNE 22, 2020

**NUTRITION SERVICES
FRESH PRODUCE PRODUCTS**

RELEVANT DATA:

The Nutrition Services Fresh Produce Products Request for Proposals took place in March of 2018 and established a price agreement for the 2020-21 year with the option to renew annually through the 2022-23 school year.

This action will authorize District staff to exercise the contract renewal option to furnish fresh produce products including some locally grown farm to school produce for the Nutrition Services program for the 2020-21 school year.

Brett Yancey and Gary Cole will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors award the fresh produce products contract to Emerald Fruit & Produce of Eugene for an estimated amount of \$220,000.00.

SUBMITTED BY:

Brett Yancey
Chief Operations Officer

APPROVED BY:

Todd Hamilton
Superintendent

RESOLUTION #19-20.052

DATE: JUNE 22, 2020

**NUTRITION SERVICES
BAKERY PRODUCTS**

RELEVANT DATA:

The Nutrition Services Bakery Products Bid took place in March of 2018 and established a price agreement for the 2020-21 year with the option to renew annually through the 2022-23 school year.

This action will authorize District staff to exercise the contract renewal option to furnish bakery products for the Nutrition Services program for the 2020-21 school year.

Brett Yancey and Gary Cole will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors award the bakery products contract to Franz Family Bakeries of Eugene for an estimated amount of \$98,000.00.

SUBMITTED BY:

Brett Yancey
Chief Operations Officer

APPROVED BY:

Todd Hamilton
Superintendent

PURCHASE OF NUTRITION SERVICES SUPPLIES

RELEVANT DATA:

This bid was advertised on the Bend-La Pine School District web site and bid packets were distributed to vendors on the current bidders list. Bids meeting requirements were received by the Applegate Trail Child Nutrition Purchasing Group. This purchasing cooperative represents nutrition service programs in twenty-two (22) school districts. This solicitation establishes a price agreement for the 2017-18 year and provides four optional annual renewals through the 2021-2022 school year.

This action will authorize District staff to exercise the contract renewal option to furnish Frozen/Perishable, Canned/Dry Goods, and Paper/Cleaning supplies for the Nutrition Services program for the 2020-21 school year.

Brett Yancey and Gary Cole will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the purchase of Nutrition Service supplies from the following vendors for the following estimated amounts:

McDonald Wholesale Company, Eugene, OR	445,000.00
Food Services of America, Woodburn, OR	230,000.00
Wallace Packaging LLC, Tucson, AZ	30,000.00
NW Distribution - Tools for Schools, Emmitt, ID	15,000.00

TOTAL ANTICIPATED AWARD \$720,000.00

SUBMITTED BY:

Brett Yancey
Chief Operations Officer

APPROVED BY:

Todd Hamilton
Superintendent

RESOLUTION #19-20.054

DATE: JUNE 22, 2020

CONTRACT EXTENSION

RELEVANT DATA:

In accordance with Board Policy CCD, the following recommendation is presented for the Board's consideration.

RECOMMENDATION:

It is recommended that the Board of Directors approve contract extensions for the Assistant Superintendent and the Chief Operations Officer.

RECOMMENDED BY:

Todd Hamilton
Superintendent

RESOLUTION TO TRANSFER BUDGET APPROPRIATIONS

RELEVANT DATA:

This resolution is necessary to recognize additional revenue and properly record expenditures in the 2019-2020 budget appropriations within the levels as required by Oregon Budget Law. Oregon Budget Law requires that expenditures are recorded within the proper account, and that expenditures not exceed the total amount budgeted by function level (1000 – instruction, 2000 – support services, etc.). Additionally, a formal resolution by the school board is required to transfer budget appropriations between function levels. The net result is to transfer budgetary appropriations from an account that has a positive balance to accounts that have expenditures that are in excess of the original amounts in the budget. These transfers do not increase the budget in any one fund, or the district budget overall. This resolution recommends adjusting the Capital Project Funds, General Obligation Bond Funds, as well as the Grants and Other Funds where the expenditures are taking place. When the budget document is prepared, estimates of where expenditures will occur are made based upon the previous year’s expenditure trends and grant awards.

RESOLUTION:

BE IT HEREBY RESOLVED, that the Board of Directors for Springfield School District No. 19, hereby allocate budget appropriations and approve transfers for the 2019-2020 fiscal year within the funds and functions listed below:

Grants and Other Funds (Fund 200):

256-2000	Support Services	(\$22,000)
200-3000	Community Services	\$260,000
200-4000	Building Acquisition/Improvements	(\$260,000)
256-5000	Transits	\$22,000

* This adjustment is necessary to cover costs associated with providing Child Care, as directed by Governor Brown during the COVID-19 pandemic, as well as transit dollars to Willamette Leadership Academy for their portion of High School Success funds.

Capital Projects (Emergency) Fund (Fund 400):

415-1000	Instruction Services	(\$400,000)
415-2000	Support Services	\$400,000

- This adjustment is necessary to recognize a portion of bond proceeds to recognize the purchase of technology in support of distance learning, which was not anticipated at the time of budget adoption.

Capital Projects (Bond) Fund (Fund 400):

411-1990	Miscellaneous Revenue (Insurance)	(\$1,150,000)
411-4700	Federal Revenue (FEMA)	(\$217,250)
411-2000	Support Services	\$70,000
411-4000	Building Acquisition/Improvements	\$1,297,250

- This adjustment is necessary to recognize anticipated insurance proceeds, anticipated FEMA proceeds and related expenditures for construction of the auxiliary gym at Thurston High School.

Submitted by:
Brett M. Yancey
Chief Operations Officer

Recommended by:
Todd Hamilton
Superintendent

**RESOLUTION #19-20.056
BOARD POLICY SECTION I APPROVAL**

DATE: June 22, 2020

BOARD POLICY SECTION I APPROVAL

RELEVANT DATA:

As the district continues to work with the Oregon School Board Association to update district policies, the following section has completed the review process and is presented for your approval and district adoption.

Jenna McCulley is available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the following policy sections:

- [Section I](#)
 - Linked at: bit.ly/SectionI

SUBMITTED BY:

Jenna McCulley
Community Engagement Officer

RECOMMENDED BY:

Todd Hamilton
Superintendent

**DESIGNATION OF DISTRICT OFFICERS, CLERKS, DEPOSITORIES AND
CONTRACT REVIEW BOARD**

RELEVANT DATA:

Oregon Revised Statutes (ORS) require a governing body to designate at the beginning of each fiscal year the individuals who will have authorization to act as the District officers, clerks, to designate the financial institutions the District uses for the investment of funds and to review the status of, and rules adopted, by the Local Public Contract Review Board.

The resolution designates the following: Budget Officer (ORS 294.331), Clerks of the District (ORS 332.515), Custodian(s) of Funds (ORS 328.441, 328.445), Public Contract Rules (ORS Chapter 279 and OAR Chapter 137), Grant Officer, and Depositories of Funds (ORS 328.441, 294.805 – 294.895).

RECOMMENDATION:

It is recommended that the Board of Directors approve the resolution designating District officers, clerks, and agents, including the depositories for District funds as listed on the attached documents for the 2020-21 fiscal year.

SUBMITTED BY:

Brett M. Yancey
Chief Operations Officer

RECOMMENDED BY:

Todd Hamilton
Superintendent

**DESIGNATION OF DISTRICT OFFICERS, CLERKS, DEPOSITORIES AND
CONTRACT REVIEW BOARD**

BUDGET OFFICER:

Be it resolved, that Brett Yancey is hereby designated to serve as Budget Officer of the Springfield Public Schools for the fiscal year 2020-2021.

DISTRICT CLERKS:

Be it Resolved, that law designates Todd Hamilton, Superintendent of Springfield Public Schools, as Clerk of said District for the fiscal year 2020-2021.

Whereas, it is advisable for additional staff members to be designated as Deputy Clerk.

Be it Resolved, that Brett M. Yancey, Chief Operations Officer and Joan Bolls, Assistant Director of Finance be appointed as Deputy Clerks for the Springfield Public Schools for the 2020-2021 fiscal year.

Be it further Resolved, that adequate insurance coverage be obtained for the above-named Clerk and Deputy Clerk(s), in accordance with ORS 332.525.

Be it further Resolved, the Board of Directors authorizes the Superintendent and Chief Operations Officer to have signature authority on all matters and issues related to conducting business of the School District. It is also recognized that the Superintendent shall have the authority to delegate levels of signature, outlining appropriate areas for designees (by content area).

GRANT OFFICER:

Whereas, grant funding may become available through Federal, State or other sources;
and,

Whereas, certain available grant funds may be deemed beneficial toward improvement of the District's educational system;

Be it Resolved, that the Superintendent or the Chief Operations Officer be named as the Local Agency Representative(s) and shall hereby be authorized to execute and file

application(s) for and on behalf of the District and otherwise act as the District's representative in all activities related to grants for the fiscal year 2020-2021.

PUBLIC CONTRACT REVIEW:

Be it Resolved, that the Board of Directors will act as its own contract review board granted authority under ORS 279A.060, and also adopts the current Oregon Attorney General's Model Public Contracts Manual stipulated by ORS 279A, 279B, 279C, OAR 137 Divisions 46, 47, 48, and 49.

INVESTMENT DEPOSITORIES:

Whereas, Springfield Public Schools has statutory authority for investment of funds,

Be it Resolved, that the following depositories are hereby approved as official depositories of Springfield Public Schools for the 2020-2021 fiscal year:

Banner Bank, Bank of America, Umpqua Bank, Key Bank of Oregon, Pacific Continental Bank (aka Columbia Banking System), Northwest Community Credit Union, Citizens Bank, OnPoint Community Credit Union, US Bank, Chase Bank, Wells Fargo Bank, Oregon State Treasury Local Government Investment Pool, Wells Capital Management, D.A. Davidson & Company, Siuslaw Bank, Oregon Community Credit Union and Piper Jaffrey & Company.

Be it further Resolved, that the Clerk of the District or the Deputy Clerks, as Custodian of Funds, are authorized to establish accounts and to issue checks against such accounts bearing the original signature of the Clerk or Deputy Clerk(s) or the facsimile signature of the Clerks in accordance with ORS 328.411 and 328.445.

Board Chair

Date

Superintendent

Date

**PROPERTY AND LIABILITY INSURANCE
WORKER'S COMPENSATION INSURANCE**

RELEVANT DATA:

Property & Casualty Insurance:

In preparation for the 2020-2021 fiscal year, the Springfield Public Schools requested the District's agent of record request bids for property, casualty and liability insurance policies. The District has received a premium quotation for property, casualty and liability insurance coverage and the most economical quotation received is approximately 18.82% increase compared to premiums paid for the 2019-2020 fiscal year, which is a total increase of approximately \$123,441. Overall, insurance market conditions are volatile based on several factors., Employment and boundary invasion claims continue to be a concern in the overall market, as well as large property claims from storms and natural disasters. The agent of record (Brown and Brown Northwest) recommends coverage under Special District Association of Oregon that meets or exceeds current levels of coverage.

Worker's Compensation Insurance:

Annually, the Springfield Public Schools reviews insurance and worker's compensation policies to ensure the most cost effective plans for the upcoming year. For the 2020-2021 fiscal year SAIF Corporation quoted \$368,167, which is approximately \$35,146 more than the current year. Coverage under this proposal is identical and consistent with current plans.

RECOMMENDATION:

Be it Hereby Resolved, that the Springfield Public Schools Board of Directors renew property, casualty and liability insurance coverage, including earthquake and flood coverage under Special District Association of Oregon for the period July 1, 2020 – June 30, 2021.

Be it Hereby Resolved, that the Springfield Public Schools Board of Directors renew worker's compensation insurance coverage under SAIF Corporation for the period July 1, 2020 – June 30, 2021.

Submitted by:

Brett M. Yancey
Chief Operations Officer

Recommended by:

Todd Hamilton
Superintendent

RESOLUTION: #19-20.059

JUNE 22, 2020

**DESIGNATION OF DISTRICT LEGAL COUNSEL AND MUNICIPAL
AUDITOR**

RELEVANT DATA:

Oregon Revised Statutes (ORS) require a governing body to designate at the beginning of each fiscal year the individuals and/or firms who will have authorization to act as the District's legal counsel and auditors.

RECOMMENDATION:

It is recommended that the Board of Directors approve the resolution designating District agents as listed on the attached documents for the 2020-2021 fiscal year.

SUBMITTED BY:

RECOMMENDED BY:

Brett M. Yancey
Chief Operations Officer

Todd Hamilton
Superintendent

DESIGNATION OF DISTRICT LEGAL COUNSEL AND MUNICIPAL AUDITOR

LEGAL COUNSEL:

Be it Resolved, that Garrett, Hemann, Robertson PC is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2020-2021 for general counsel services and special education services.

Be it Resolved, that Thorp, Purdy, Jewett, Urness & Wilkinson PC is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2020-2021 for general counsel, contracting services, and property transactions.

Be it Resolved, that the Hungerford Law Firm, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2020-2021 for labor relations and special education services.

Be it Resolved, that Bullivant Houser Bailey PC, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2020-2021 for liability, litigation and other specialized services.

Be it Resolved, that Oregon School Boards Association, Policy and Legal Services is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2020-2021 for general counsel services.

Be it Resolved, that Mersereau and Shannon, Attorney at Law, is hereby designated to serve as legal counsel of Springfield Public Schools for the fiscal year 2020-2021 for litigation and bond counsel services.

Be it Resolved, that Miller Nash Graham & Dunn LLP, is hereby designated to serve as legal counsel of Springfield Public School for the fiscal year 2020-2021 for contract administration, construction law, Civil Rights, Title 9, Immigration and litigation.

All services will be provided on an “as needed” basis at the hourly rates indicated in the proposal responses.

AUDITOR:

Be it Resolved, that the firm of Pauly, Roger & Company PC Certified Public Accountants, are hereby designated to serve as auditors for Springfield Public Schools for the fiscal year 2020-2021.

Board Chair Date

Superintendent Date

GRADUATION AND SCHOLARSHIPS

RELEVANT DATA:

For the 2019-2020 school year, Springfield Public Schools graduating seniors were awarded a total of \$4,105,617.00 in scholarships.

Springfield High School had 273 graduates, with 32 students awarded \$2,230,282 from 46 scholarships. Thurston High School had 252 graduates, with 28 students awarded \$300,950 from 58 scholarships. Academy of Arts and Academics (A3) had 44 graduates with 11 students awarded \$1,571,885 from 43 scholarships. Gateways High School had 14 graduates with no scholarships. WLA-HS had 13 graduates. SPS OnLine had 12 graduates. Alternative Education had three (3) graduates.

Gateways High also had four (4) students receiving their GED, Alternative Education had one (1) student receiving their GED, Springfield High School had six (6) students receiving their GED, and Thurston High School had nine (9) students receiving their GED.

Springfield High School had one student that received the Bi-Literacy Seal.

David Collins is available to answer questions.

SUBMITTED BY:

David Collins
Assistant Superintendent

SUMMER SCHOOL PROGRAMS UPDATE

RELEVANT DATA:

Due to the COVID-19 closures the majority of summer programs has been paused.

The district is offering a credit recovery summer program for 12th grade students that did not graduate as of June 6th. Students will be enrolled in the SPS Online options. Class schedules are not yet finalized. However, summer school will be completed by August 31, 2020.

The district is also offering Extended School Year (ESY) for students with special needs served through our Life Skills Programs. ESY is offered annually and is part of students' Individualized Education Plans.

Bertha Holt is hosting the Migrant Education Program (MEP) Summer School for qualifying MEP students from Lane County. MEP Summer School's focus is on math, reading and STEM.

SUBMITTED BY:

David Collins
Assistant Superintendent