GREENWOOD LAKE UNION FREE SCHOOL DISTRICT
PO BOX 8
GREENWOOD LAKE, NEW YORK 10925

APPLICATION FOR USE OF SCHOOL FACILITIES

Applications must be made no less than one week prior to the intended date of use and a Certificate of Insurance must accompany this application.

Group or Organization requesting use of school facilities:

_____

Representative of group or organization:

_____

Representative's address: Email address: Phone Number:

_____

Briefly describe nature of activity:

_____

Briefly describe method of supervision:

_____

Name of School to be used:
Elementary School: Gym ____ Art ____ Middle School: Gym ____ Rm 124 ____ Rm 125 ____ Field ____

_____

Date and/or Dates: Day(s) of the Week Time: From_____ To _____

_____

Will admission be charged? Yes ____ no ____ If yes, state amount

_____

Will this event bring participants from outside the Greenwood lake Union Free School District community? Yes ____ no ____
If yes, describe

_____

Special Services if needed: Yes ____ no ____ If yes, describe

_____

Applicant Note: A fee will be required for the following services:

Additional Custodial staff ____ Cafeteria Employee ____ Other _____

The Board of Education reserves the right to deny the use of school grounds and/or facilities to anyone if, in the opinion of the Board, it would not be in the best interest of the school district. The undersigned hereby certifies that he/she has read, fully understands and agrees to abide by all of the regulations and conditions set forth in the "Instructions/Regulations for Use of School Facilities."

_____

Signature Date

THIS SPACE FOR SCHOOL DISTRICT USE ONLY

_____

Supervisor Approval Signature Date

_____

Director of Facilities Approval Signature Date

Remarks _____