

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 6:00 p.m. on Monday, August 21, 2023.

Roll call was taken and the following members were present: Mike Meeusen, Erica Spatz, Grant Stecker, Sarah Tegen, Sarah Rudnick, Ryan Vanderkin and District Administrator, Dr. Adam Englebretson.

Also in attendance at the meeting were Ryan Faris, Jeanne Courneene, Debbie Hammann, Kayla Groh-Bardon, Brian Feldmann, and Sarah Hall.

Mrs. Rudnick offered a motion to approve the agenda as the official order of business. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

Mrs. Spatz offered a motion to approve the minutes of the July 17, 2023, Board meeting. Mr. Stecker seconded the motion. Motion carried, 6 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$2,218,531.55 on July 1, 2023. July receipts totaled \$226,300.78, interest received of \$9,543.46. July disbursements totaled \$521,878.30, leaving the cash balance on July 30, 2023, of \$1,932,497.49. The \$1,932,497.49 is comprised of \$1,726,070.86 in Local Government Investment Pool account #1 (general), \$229,671.08 in account #2 (technology), \$56,136.76 in account #3 (HVAC), and a general fund checking account balance of \$-79,381.21. Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

Dr. Englebretson noted that the final budget is not set until the annual meeting on September 18th and will suspend the year-to-date status of revenue and expenses until October's meeting.

Mrs. Groh-Bardon reviewed a brief summary from the auditors. The final audit report will be shared at a future board meeting.

Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Dean and Donna Wendlandt: \$300 – Boys Basketball
- Elkhart Lake-Glenbeulah Education Foundation: \$3,600 – Towards Shooting Machine
- Nancy and Francis Thielmann: \$25 – Family Assistance Program
- Off the Rail: \$100 – Boys Basketball
- Paceline Construction: \$100 – Boys Basketball

Mr. Vanderkin offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Mrs. Tegen seconded the motion. Motion carried, 6 ayes.

Guest Correspondence - Public Comment: None

Guest Correspondence – Written Comment: None

Dr. Courneene's JK-8 activities report included online school registration had positive feedback, summer academic/curriculum work updates, and the inservice focus areas.

Mr. Faris reported on Leadership Day, Back-to-School Night and new student orientation, groups that volunteered in Downtown Night activities, and that fall sports are underway.

Mr. Feldmann reported on the maintenance and project updates:

- Summer cleaning projects in both buildings are complete
- New nets were installed on the tennis courts
- LTC room is completed
- The cleaning service has received orientation in both buildings and is ready to start in September

Under New Business:

Dr. Englebretson shared the facility studies review and the next steps on the study updates and community survey.

Dr. Englebretson reviewed the annual District's seclusion and restraint incidents from 2022-23 school year.

Dr. Englebretson reviewed the 2023-24 Strategic Planning/Leadership Team Goals with the Board. Discussion followed. Goal progress will be presented to the Board at the monthly meetings.

Dr. Englebretson shared the beginning of the year Professional Development Schedule with an invitation for the Board to attend the August 28th breakfast and to greet the staff back to the 2023-24 school year.

Dr. Englebretson compared the rates of pay for substitute teachers and educational assistants from schools in the area and the need to possibly increase our rates to be competitive with neighboring districts. Mrs. Rudnick offered a motion to approve the pay rate increase of substitute teachers to \$125/day, and educational assistants to \$12.50/hour. Mr. Stecker seconded the motion. Motion carried, 6 ayes.

Dr. Englebretson shared that we need to appoint a WASB delegate for the 2023-24 school year. Sarah Rudnick has tentatively accepted being the delegate. There was no motion on this until confirmation is received on acceptance of this position.

Mr. Faris discussed a proposed out-of-state field trip request for the FFA Chapter to attend the National FFA Convention in Indianapolis, IN. Mrs. Spatz offered a motion to approve the field trip for the FFA students planning to go to Indianapolis, IN. Mr. Vanderkin seconded the motion. Motion carried, 6 ayes.

Dr. Englebretson shared the 2023-24 District At-Risk Student Plan. This plan is to help students who are at risk of not graduating high school. Mrs. Tegen offered a motion to approve the District's At-Risk Student Plan for the 2023-24 school year. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

Dr. Englebretson shared that there are 27 registered students in the second grade and that this is a high count for a lower elementary classroom. He recommends to add another teaching position for the second grade. Discussion followed. Mrs. Spatz offered a motion to approve another elementary teaching position for second grade for the 2023-24 school year. Mr. Vanderkin seconded the motion. Motion carried, 6 ayes.

Mrs. Spatz offered a motion to approve the following contract resignations:

- Amy Hammes: Elementary/Middle School Art Teacher
- Alyca Hess: District Library Media Specialist

Mrs. Tegen seconded the motion. Motion carried, 6 ayes. The Board thanked them for their service.

Mrs. Rudnick offered a motion to approve the following certified staff contract:

- Olivia MacDonald: Elementary/Middle School Art Teacher

Mrs. Tegen seconded the motion. Motion carried, 6 ayes

Dr. Englebretson shared that the Lakeshore Technical College room is completed and asked to Board to view it after the meeting.

There being no further business to come before the meeting, Mrs. Tegen offered a motion to adjourn. Mr. Stecker seconded the motion. Motion carried, 6 ayes.

Meeting adjourned at approximately 6:56 p.m.

Respectfully submitted,

Wendy Spangenberg
Secretary of the Meeting