PUBLIC PARTICIPATION GUIDELINES

Board of Education meetings are held in person in the board room located at 3738 Walnut Avenue, Carmichael, California. Alternatively, you can view the board meeting on YouTube from a computer, mobile device or tablet. The YouTube link can be found on the district's YouTube channel or by visiting https://www.sanjuan.edu/boardmeeting where the link will be posted approximately 15 minutes prior to the start of the meeting. The district has taken the following steps to assist the public in offering public comment:

1. In Person Public Comment. Public comment may be offered in person during the board meeting at the district office located at 3738 Walnut Avenue, Carmichael, California. Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Please be aware that public comments, including your name, become part of the public record.

2. Online Submission of Public Comment. Members of the public may submit written comments by using the comment form located on the district website at http://www.sanjuan.edu/boardmeeting. If you wish to submit a written comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Written comments are limited to 1,500 characters. Comments will be provided to the members of the board.

The business to be considered at this board meeting is on the following agenda:

**Board of Education Agenda**

**August 22, 2023**

A. OPEN SESSION/CALL TO ORDER/ANNOUNCEMENT OF CLOSED SESSION TOPICS – 5:00 p.m.

1. Visitor Comments (for closed session agenda items only)
   - Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

B. CLOSED SESSION – 5:00 p.m.

1. Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9(d)(1).
   - a. Name of Case: William Dunphy, an individual and as a taxpayer on behalf of himself and the taxpayers of San Juan Unified School District v San Juan Unified School District; All persons interested in the matter of the site leaseback and related documents by and between the San Juan Unified School District and Flint Builders, Inc., relative to the construction of the Katherine Johnson Middle School new construction project; Flint Builders, Inc., a California Corporation; Does 1-100, Sacramento Superior Court Case 34-2022-00322093.
   - b. Name of Case: Danielle Creedon, an individual and as a taxpayer on behalf of herself and the taxpayers of the San Juan Unified School District; Alex M. Davis, an individual and as a taxpayer on behalf of herself and the taxpayers of the San Juan Unified School District v San Juan Unified School District, a California Unified School District; Does 1-50, inclusive, Sacramento Superior Court Case 34-2022-00333102.

   - a. Superintendent’s goals for 2023-2024.

C. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE – 6:30 p.m.

D. APPROVAL OF THE MINUTES – August 8, 2023, regular meeting, pages 2533-2535.

E. ORGANIZATIONS/ANNOUNCEMENTS – 6:35 p.m.

1. Staff Reports
2. Board-appointed/District Committees
3. Employee Organizations
4. Other District Organizations
5. Closed Session/Expulsion Actions (Government Code section 54957.1)
F. VISITOR COMMENTS – 6:40 p.m.
Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

G. CONSENT CALENDAR – G-1/G-14 – 7:10 p.m.
Action: The administration recommends that the consent calendar, G-1 through G-14, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.


4. Acceptance of the following gifts: (* = donor’s estimate)
   Attendance Improvement: from Kiwanis Club of Carmichael – for 20 Taco Bell $20 gift cards for attendance incentives/rewards: $400.
   Mesa Verde High School: from Top Sports Productions LLC – for football team: $2,000.

5. *Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

6. *Approval of revisions to Board Policy 5030 Student Wellness (Discussed: 08/08/2023).

7. *Approval to implement the following grant: Middle School Foundation Academies Planning Grant, 2023-2024.

8. *Approval to implement the following grant: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act Grant, 2023-2027.

9. *Approval to implement the following grant, if funded: Agricultural Career Technical Education Incentive Grant, 2023-2024.

10. *Approval to implement the following grant, if funded: Antibias Education Grant, 2023-2026.

11. *Adoption of Resolution No. 4090 authorizing emergency contracting.

12. *Adoption of Resolution No. 4091 authorizing power to contract on behalf of San Juan Unified School District.

13. *Adoption of Resolution No. 4092 approving the fifth amendment to the lease agreement for the Barrett Middle School modernization project no. 004-9495-P1 between San Juan Unified School District and Landmark Modernization Contractors dba Landmark Construction.

14. *Adoption of Resolution No. 4093 approving the sixth amendment to the lease agreement for the Río Americano High School CTE modernization project no. 208-9495-P1, Health Science project no. 208-9495-P2 and Manufacturing and Product Development project no. 208-9495-P3, between San Juan Unified and CORE Construction Inc. dba CORE Construction Management.

*Material provided.

H. CONSENT CALENDAR (continued, if necessary)
Discussion and action on the items removed from the consent calendar.

I. BUSINESS ITEMS

1. 2023-2024 Start of School – 7:15 p.m. (Allen)
Material provided.

Report: regarding the opening of the 2023-24 school year.
2. **2023-2024 Attendance Improvement Initiative – 7:35 p.m.**  
Material provided.  

**Report:** regarding the 2023-24 Attendance Improvement Initiative.

3. **Notice of Intent to Convey Permanent Easement at Katherine Johnson Middle School – 7:55 p.m.**  
Material provided.  

**Action:** The superintendent is recommending that the board adopt Resolution No. 4094, declaring the intent to convey a permanent easement at Katherine Johnson Middle School (Creekside Site) to the Sacramento Municipal Utility District (SMUD) and to call a public hearing to be held on September 12, 2023.

4. **Williams Complaint Report – 8:00 p.m.**  
Material provided.  

**Report:** regarding the status of Williams-type complaints filed with the district per Education Code section 35186(d), which requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints.

5. **California School Boards Association (CSBA) Directors-At-Large Nominations – 8:05 p.m.**  
Material provided.  

**Discussion/Action:** The board may wish to discuss and recommend the nomination of candidates to fill director-at-large seats for African American and American Indian on the CSBA Board of Directors.

J. **BOARD REPORTS – 8:10 p.m.**

K. **FUTURE AGENDA – 8:20 p.m.**

The board may wish to identify items to be discussed at future meetings and the reasons therefore.

B. **CLOSED SESSION (continued, if necessary)**

Announcement of topics/announcement of actions.

L. **ADJOURNMENT – 8:25 p.m.**

*The Board of Education welcomes and encourages the public’s participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3). When an item indicates “material provided,” the additional information is available prior to the meeting in the Information and Communication Office, 3738 Walnut Avenue, Carmichael, (916) 979-8281, or on the district website at www.sanjuan.edu.*

A person with a disability may contact the Board of Education office at (916) 971-7111, or email stephanie.cunningham@sanjuan.edu at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format, or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.

*Translation and interpretation services will be made available upon request with advance notice. If you wish to utilize these services, please notify the Board of Education office at (916) 971-7111, or email stephanie.cunningham@sanjuan.edu at least 24 hours before the scheduled board meeting to allow for the scheduling of appropriate translation staff and other resources.*

*NOTE: The times indicated are approximate.*

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**Mission Statement**

Valuing diversity and excellence, the San Juan Unified School District’s mission is to educate and inspire each student to succeed and responsibly contribute to a radically evolving world by providing innovative, rigorous, student-focused instruction and programs in a safe, caring and collaborative learning community.
San Juan Unified School District  
Board of Education  
3738 Walnut Avenue, Carmichael, California 95608

Board of Education Minutes  
August 8, 2023

Regular Meeting  
Board of Education  
6:00 p.m.

Open Session/Call to Order/Announcement of Closed Session Topics (A)  
The August 8 regular meeting was called to order by the president, Zima Creason. The board meeting was held in person and was also streamed to the district’s YouTube channel.

Roll Call  
Present:  
Zima Creason, president  
Pam Costa, vice president  
Saul Hernandez, clerk  
Ben Avey, member  
Paula Villescaz, member  
Tanya Kravchuk, member  
Vacant:  
Trustee area 7, member

Visitor comments: Closed Session (A-1)  
There were no closed session visitor comments.

Closed Session (B)  
The meeting was then recessed with the board convening in closed session to consider student readmissions in four cases (Education Code section 48918[f]).

Reconvene Open Session/Pledge of Allegiance (C)  
At 6:30 p.m., the meeting was called back to order by the president, Zima Creason, who then led the group in the Pledge of Allegiance.

Minutes Approved (D)  
Mr. Avey requested a correction to the minutes of June 27 for item J - Board Reports to read: “Mr. Avey reported on the community meeting that he took part in held at Bella Vista High School last week.” It was moved by Ms. Kravchuk, seconded by Mr. Avey, that the minutes of the June 27 regular meeting be approved as amended. MOTION CARRIED 5-0-1 [AYES: Creason, Hernandez, Avey, Villescaz, Kravchuk; NOES: None; ABSTAIN: Costa].

Board-appointed/District Committees (E-2)  
Timothy Slape, chair of the Bond Oversight Committee, provided an update on the work of the committee.

Closed Session/Expulsion Actions (E-5)  
Mr. Hernandez reported that the board voted unanimously to deny four student readmissions in case numbers RA-01, RA-02, RA-03 and RA-04.
Visitor Comments (F)
Afzal Rashid spoke about the county dropout rate and Miracle University.
Ramona Landeros spoke about the Miracle University program.
Dr. Kadhir Raja spoke about the dropout crisis in the county and Miracle University.
Frank Cvetovac expressed support for full-time athletic trainers as well as stadium facilities at Rio Americano High School.
Carolyn Balazs spoke about the need for a certified athletic trainer and lights and bleachers at Rio Americano High School.
Jesse Smith shared information about his experiences as a Miracle University student.
Cherrie Hayes expressed concerns regarding a teacher at Orangevale Open K-8 School.
Gabe Johanessen shared information about his experiences as a student at Orangevale Open K-8 School.
Charlotte Wilkie shared information about her experiences as a student at Orangevale Open K-8 School.
Michelle Maddux expressed concerns regarding a teacher at Orangevale Open K-8 School.
Kristin Peterson expressed concerns regarding a teacher at Orangevale Open K-8 School.
Jessica Johannesen expressed concerns regarding a teacher at Orangevale Open K-8 School.
Mikila Fetzer spoke about athletics and the need training services.
Ureyda Rivera Patino shared information about her experiences as a Miracle University student.
Vicki Grenz advocated for athletic trainers and lights at Rio Americano High School.
J'Lynn Poltrock shared information about her experiences as a Miracle University student.

Consent Calendar Approved (G-1/G-8)
It was moved by Mr. Hernandez, seconded by Ms. Villescaz, that the consent calendar items G-1 through G-8 be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

Personnel (G-1)
Appointments, leaves of absence, separations and reassignments/change in work year – approved as submitted.

Purchasing Report (G-2)
Purchase orders and service agreements, change orders, construction and public works bids and zero dollar contract – approved as submitted.

Business/Financial Report (G-3)
Notices of completion – approved as submitted.

Gifts (G-4)
Acceptance of gift to Family and Community Engagement.

Surplus Property Report (G-5)
Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

2023-2024 School Plan for Student Achievement (G-6)
Approval of the 2023-2024 School Plan for Student Achievement (SPSA) and corresponding budgets for each school site, including those that have been identified for Comprehensive Support and Improvement (CSI).

CIF Superintendent’s Designation of Athletic League Representative for El Camino Fundamental High School (G-7)
Approval of California Interscholastic Federation (CIF) superintendent’s designation of athletic league representatives for the 2023-2024 school year for El Camino Fundamental High School.
Ratification of Committee Members (G-8)
Ratification of three board-appointed committee members: Jodi Mulligan-Pfile (Facilities Committee; Creason), Jennifer Lawson (Curriculum, Standards, Instructional and Student Services Committee; Avey) and Catrayel Wood (Curriculum, Standards, Instructional and Student Services Committee; Hernandez).

San Juan Education Foundation (I-1)
Chief of Staff Trent Allen introduced Colleen Cadwallader, Executive Director of the San Juan Education Foundation (SJEF) who gave a presentation on the organization’s activities and progress. Bryan McKrell, an SJEF board member, introduced fellow board members who were present in the audience. Ms. Cadwallader discussed the grants extended to teachers and schools within San Juan Unified and also the graduating senior scholarship program. Ms. Cadwallader acknowledged several of the grant and scholarship recipients.

Public Comment:
Carol Paskulin expressed appreciation for SJEF’s assistance in expanding the high school scholarship program of the Sacramento Women’s Chorus to San Juan students.

Ms. Costa thanked SJEF for its outstanding work in supporting students and schools. Ms. Kravchuk said that she enjoyed learning about the scholarship program. Ms. Creason shared an anecdote, praised Ms. Cadwallader on her prompt responsiveness and willingness to assist, and she also noted that she looks forward to helping promote the efforts of the Foundation. Superintendent Bassanelli expressed her gratitude to SJEF and appreciation for the partnership, and she acknowledged the scholarship selection process and recognized the teacher grant awardees who were present in the audience.

Proposed Revisions to Board Policy 5030 Student Wellness (I-2)
Chief Operations Officer Frank Camarda introduced Director of Nutrition Services Sneh Nair who presented the proposed revisions to Board Policy 5030 Student Wellness. Ms. Nair elaborated on the necessity of the revisions ahead of the impending state administrative review. Board members made comments and posed questions, which Ms. Nair addressed. Action was scheduled for August 22.

Declaration of Need for Fully Qualified Educators (I-3)
Executive Director of Labor Relations and Government Affairs Daniel Thigpen presented the item. It was moved by Ms. Villescaz, seconded by Ms. Costa, to adopt the Declaration of Need for Fully Qualified Educators for the 2023-2024 school year. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

Sacramento County Treasury Oversight Committee Election (I-4)
It was moved by Mr. Avey, seconded by Ms. Villescaz, to cast a vote for Sean Martin for the School and Community College District Representative to the Sacramento County Treasury Oversight Committee. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

Board Reports (J)
Ms. Villescaz expressed her excitement about the upcoming school year.

Mr. Avey reported that he attended the LeGette Elementary School back-to-school barbecue and the Carnegie Middle School seventh-grade orientation, noting that he appreciates the additional efforts made to welcome students ahead of the first day of school.

Ms. Creason welcomed everyone to the start of a new school year.

Future Agenda (K)
There were no items added to the future agenda.

Adjournment (L)
At 7:49 p.m., there being no further business, the regular meeting was adjourned.

Zima Creason, Board President                     Melissa Bassanelli, Secretary
Approved: _________
:sc
**HUMAN RESOURCES**

The following reports are submitted for board approval

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<td><strong>Recommendation to Extend A District Intern Credential</strong></td>
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<td><strong>Charter School Personnel Actions</strong></td>
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## MANAGEMENT

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## CERTIFICATED SUPERVISORY

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### 2. LEAVES OF ABSENCE

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Agenda for the August 22, 2023 Board Meeting

3. SEPARATIONS

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4. JOB DESCRIPTION / SALARY RANGE CHANGE

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POSITION TITLE: Campus Safety Monitor

DEFINITION: Under general supervision, assists in maintaining a positive and inviting school environment focused on safety, security, supervision, relationships, and connection at schools. Actively supervises the school grounds, supports increased student attendance, parent-school communication, and parent and community involvement to increase student achievement. Identifies potential problems or challenges regarding student welfare, safety, and/or barriers to accessing school and learning, and works with all school community partners to address these needs.

DIRECTLY RESPONSIBLE TO: Site Administrator, as assigned.

SUPERVISION OVER: N/A

DISTINGUISHING CHARACTERISTICS: The focus and purpose of this position is to:
1. Improve safety, security, supervision, relationships, and connections with priority student groups.
2. Reduce incidents of fighting, bullying, racism, harassment, drug use, and discrimination on campus.
3. Increase inclusion, belonging, and wellbeing of students and staff on school campuses.

DUTIES AND RESPONSIBILITIES: (Any one position may not include all of the duties listed; the listed examples do not include all duties and responsibilities which may be found in positions within this classification.)
1. Monitors school facilities (e.g., grounds, buildings, adjacent areas, parking lots, lunch time activities, etc.) for the purpose of providing support and incentives to priority student groups in feeling safe and ready to learn.
2. Arriving on time (to school/class) and building positive relationships with peers and school personnel to feel connected to the school.
3. Supervises students in non-classroom areas including halls, bus stops, parking lots, hallways, rest rooms and other areas where students gather in order to observe student behavior and provide redirection as needed.
4. Provides additional direction and reinforcement to respond to emergency situations (difficulty with peers, community disruptions, e.g., strangers on campus, gang influence, police activities, etc.) for the purpose of addressing safety and well-being of student(s) as well as providing follow-up with parents and families to broaden the support network for students at risk of failure.
5. Proactively intervenes utilizing culturally appropriate de-escalation strategies when needed to reduce student misconduct.
6. Unlock and lock gates, hallway doors or bathrooms as assigned; report graffiti and/or vandalism.
7. Reports unauthorized activities to appropriate authority.
8. Operate and respond on calls on a two-way radio.
9. Completes necessary written reports as requested by the site administrator.
10. Works with school personnel and students in the development of student activities and programs.
11. Collects related student data required for LCAP reporting purposes, as assigned by site administrator.
12. Provides information to school visitors and directs them to the proper office.
13. Prepares and maintains various logs, records and reports related to daily activities, events and/or incidents.
14. Serves as a positive role model for students.
15. Works with students, families; the School Attendance Review Team and the School Attendance Review Board on attendance issues/problems.
16. Performs related work as required.

QUALIFICATIONS:

Education and Experience:
Any combination of experience and training which provides the applicant with the knowledge, skills and ability required to perform the job duties.

Knowledge, Skills, and Abilities:
- Ability to establish effective working relationships with students, school staff and the public.
- Ability to communicate effectively with students and adults.
- Ability to deal tactfully and effectively with students and adults.
- Ability to follow oral and written instructions.
- Ability to work independently and make minor decisions within the framework of established guidelines.
- Ability to remain calm in stressful situations.
- Ability to assess and diffuse tense situation.
- Ability to operate a two-way radio and related equipment.

WORKING CONDITIONS:

Work Environment:
- Indoor and outdoor school environment.
- Significant distractions.
- Exposure to seasonal hot and cold weather.
- Continuous contact with students and staff.
- Contact with dissatisfied individuals.

Typical Physical Characteristics: (with or without the use of aids; consideration will be given to reasonable accommodation).
- Mobility and stamina to walk for a major portion of the work shift.
- Sufficient vision to read printed material.
- Sufficient hearing to hear normal and telephone conversation.
- Ability to speak in an understandable voice with sufficient volume to be heard in normal conversation.
- Manual dexterity to write and operate business machines.

Hazards:
- Possible confrontations with students and other individuals.
- Exposure to and contact with blood and other bodily fluids.
This job description is not a complete statement of essential functions and responsibilities. The district retains the discretion to add or change typical duties of a position at any time.

Board Approved: 06/26/2012
Revised: 03/15/2022
Revised: TBD
JOB DESCRIPTION

Position Code: TBD
Classified Group: CSEA
Salary Range: 28
Work Calendar: 18

Page 1 of 3

POSITION TITLE: School Community Specialist

DEFINITION: This classification provides active student supervision on campus. Works under general supervision and assists with implementation of school community building initiatives and programs. May assist with support and interventions for students as needed.

DIRECTLY RESPONSIBLE TO: School Site or Program Administrator, as assigned.

SUPERVISION OVER: N/A

DISTINGUISHING CHARACTERISTICS:
The focus and purpose of this position is to:
1. Improve safety, security, supervision, relationships, and connections with priority student groups.
2. Reduce incidents of fighting, bullying, racism, harassment, drug use, and discrimination on campus.
3. Increase inclusion, belonging, and wellbeing of students and staff on school campuses.

DUTIES AND RESPONSIBILITIES: (Any one position may not include all of the duties listed; the listed examples do not include all duties and responsibilities which may be found in positions within this classification.)
1. Monitors school facilities (e.g., grounds, buildings, adjacent areas, parking lots, lunch time activities, etc.) for the purpose of providing additional support and incentive to students in feeling safe and ready to learn; arriving on time (to school/class), and building positive relationships with peers and school personnel to feel connected to the school.
2. Responds to emergency situations (e.g., fights, injury, etc.) for the purpose of addressing immediate safety concerns.
3. Proactively intervenes when needed to reduce student misconduct.
4. Utilizes behavior referral data to determine early intervention needs of students and provides support to students to decrease referrals.
5. Collects related data required for reporting purposes, as assigned by site administrator.
6. Implements programs and intervenes with attendance problems at assigned school site.
7. Works with students, families; the School Attendance Review Team and the School Attendance Review Board on attendance issues/problems.
8. Conducts initial student and/or parent intervention preliminary assessment interviews.
9. Screens students referred to campus-based support groups.
10. Facilitates multiple support groups on assigned campus.
11. Coordinates and tracks referrals to community-based resources, including Child Protective Services, Sacramento County Sheriff's Department, and other crisis intervention services.
12. Coordinates school/community resources and volunteers to provide positive alternative activities to students and their families.
13. Develops and maintains an up-to-date community resource network.
14. Makes presentations regarding program activities and provides in-service training about the student assistance process.
15. Sponsors and/or attends program related meetings, conferences, and workshops.
16. Develops and maintains a variety of specialized files and record keeping systems; completes and maintains forms, records, reports, and documentation of program activity.
17. Provides information and assists in developing strategies for effective utilization of funding; may transport students.
18. May be required to perform work on equipment including but not limited to computers, printers, scanners, and related equipment.

QUALIFICATIONS:

Education and Experience:
- Related work experience which demonstrates the ability to perform the duties of the position.
- Education equivalent to graduation from a two-year college strongly desired.
- Education in a human services related field preferred.

Knowledge, Skills, and Abilities:
- Knowledge of the laws, rules, and regulations applicable to social services; Knowledge of anger management, violence prevention or other high-risk behaviors; Knowledge of community resources.
- Experience in community planning, organization, or administration.
- Experience in peer support group facilitation with children or adolescents.
- Experience conducting screening interviews and interventions with students/families; Ability to communicate effectively verbally and in writing and to speak in public.
- Ability to read, interpret and explain policies, programs, and reports.
- Ability to follow oral and written instructions with a minimum of direction.
- Ability to work independently and to make decisions within the framework of established guidelines.
- Ability to establish priorities and deadlines and plan work with only overall objectives defined.
- Ability to establish working relationships with students, parents, staff "agency representatives and the public.
- Ability to plan and direct the work of other employees.
- Ability to analyze and resolve problems with tact and diplomacy.
- Ability to compile and analyze information aid prepare reports.

Other Characteristics:
- Willing to work additional hours and attend evening meetings on occasion.
- Willing to travel locally and attend conferences/seminars periodically.

Licenses & Certificates
Possession of, or willingness and ability to obtain a valid California Driver's license issued by the California Department of Motor Vehicles within 30 days of hire or before driving equipment/vehicle requiring this license (use of personal automobile may be required).
WORKING CONDITIONS:

Work Environment:
• Indoor and outdoor school environment.
• Significant distractions.
• Exposure to seasonal hot and cold weather.
• Continuous contact with students and staff.
• Contact with dissatisfied individuals.

Typical Physical Characteristics: (with or without the use of aids; consideration will be given to reasonable accommodation).
• Mobility and stamina to walk for a major portion of the work shift.
• Sufficient vision to read printed material.
• Sufficient hearing to hear normal and telephone conversation.
• Ability to speak in an understandable voice with sufficient volume to be heard in normal conversation.
• Manual dexterity to write and operate business machines.

Hazards:
• Possible confrontations with students and other individuals.
• Exposure to and contact with blood and other bodily fluids.

This job description is not a complete statement of essential functions and responsibilities. The district retains the discretion to add or change typical duties of a position at any time.

Board Approved: TBD
POSITION TITLE: School Playground Recreation Aide

DEFINITION: Under supervision, provides for and assures a safe, clean, and secure environment for students involved in the school lunch and playground programs; organizes and oversees recreational and playground activities. Assist site with improving safety, security, supervision, relationships, and connection.

DIRECTLY RESPONSIBLE TO: School Site Administrator

SUPERVISION OVER: N/A

DISTINGUISHING CHARACTERISTICS:
The focus and purpose of this position is to:
1. Improve safety, security, supervision, relationships, and connections with priority student groups.
2. Reduce incidents of fighting, bullying, racism, harassment, drug use, and discrimination on campus.
3. Increase inclusion, belonging, and wellbeing of students and staff on school campuses.

DUTIES AND RESPONSIBILITIES: (Any one position may not include all of the duties listed; the listed examples do not include all duties and responsibilities which may be found in positions within this classification.)
1. Coordinates and conducts lunch time and before-and-after school recreational activities.
2. Supervises students in the cafeterias, playgrounds, restrooms, hallways, and other areas where students gather at lunch or during playground time.
3. Monitors student behavior in assigned areas to ensure compliance with school rules and procedures.
4. Monitors and reports the presence of unauthorized persons or activities on school grounds to appropriate school authority.
5. Helps students resolve minor conflicts on the playground.
6. Enforces the school reward/consequence system for students.
7. Proactively intervenes when needed to reduce student misconduct.
8. Observes the necessary precautions to secure the safety of students.
9. Organizes and directs a variety of competitive and non-competitive playground activities.
10. Ensures that only the assigned school areas are used for play or sports activities and that only appropriate equipment, games, and toys are used in these areas.
11. Issues, receives, and maintains recreation equipment and supplies and collects any equipment left on the playground.
12. Monitors student passes to ensure that students are in appropriate areas.
13. Assembles students promptly for class when the bell rings.
14. Helps students in the cafeterias.
15. Helps coordinate children moving from one table to another in cafeterias and excuses students from tables.
16. Performs related work as required.
QUALIFICATIONS:

Education and Experience:
Any combination of training, education, and experience working with groups of children which demonstrates potential ability to perform the duties of the position; recreation experience desirable.

Knowledge, Skills, and Abilities:
- Knowledge of correct English usage, spelling, grammar, and punctuation.
- Knowledge of basic recreational activities.
- Ability to communicate effectively both verbally and in writing with administrators, staff, students, and the community.
- Ability to work effectively with all levels of staff, students, and the public.
- Ability to effectively supervise students.
- Ability to understand and follow verbal and written instructions.
- Ability to work independently, with minimum direction, and make minor decisions within the framework of established guidelines.
- Ability to remain calm in stressful situations.
- Ability to understand and maintain confidentiality.
- Ability to maintain consistent, punctual, and regular attendance.

WORKING CONDITIONS:

Work Environment:
- Indoor and outdoor school environment.
- Significant distractions.
- Exposure to seasonal hot and cold weather.
- Continuous contact with students and staff.

Typical Physical Characteristics: (with or without the use of aids; consideration will be given to reasonable accommodation).
- Mobility and stamina to walk for a major portion of the work shift.
- Inspect documents and other written materials with fine print.
- Communicate to exchange information in person, in small groups, and/or the telephone.
- Utilize playground equipment requiring repetitive hand movement and fine coordination.
- Move about school and facilities to conduct work, including walking, bending, kneeling, crouching, twisting/turning, and remaining stationary for long periods of time.

Hazards:
- Outdoor weather conditions.
- Seasonable hot/cold temperatures.
- Exposure to and contact with blood and other bodily fluids.

Other Conditions
School Playground/Recreation Aides are part time playground workers and, as of January 1, 2018, are part of Classified Service as defined in California Education Code 45103. The purpose of their employment is to supervise students on the playground and during lunchtime.
This job description is not a complete statement of essential functions and responsibilities. The district retains the discretion to add or change typical duties of a position at any time.

Board Approved: 09/13/1988
Revised: 05/22/2001
Revised: 11/01/2017
Revised: TBD
AGENDA ITEM FOR THE AUGUST 22, 2023 BOARD MEETING
SAN JUAN CHOICES CHARTER SCHOOL

SEPARATIONS

<table>
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<tr>
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<th>Name</th>
<th>Reason</th>
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APPOINTMENTS

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<td>Mark Billingsley</td>
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<td></td>
<td>Mary Beth Catanzarite</td>
<td>New Hire</td>
<td>August 15, 2023</td>
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Brent Givens
Choices Charter School
4425 Laurelwood Way
Sacramento, CA 95864
916-979-8378

cc: Brian Ginter
    Kirsten Pogue
    Melissa Koehly
    Megan Itza-Smith
Purchasing Contracts Report

The following reports are submitted for board approval/ratification:

<table>
<thead>
<tr>
<th>Item</th>
<th>Inc</th>
<th>Page #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchase Orders &amp; Service Agreements</td>
<td>✔</td>
<td>1</td>
</tr>
<tr>
<td>Change Orders</td>
<td>✔</td>
<td>2</td>
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<tr>
<td>Construction &amp; Public Works Bids</td>
<td>✔</td>
<td>3</td>
</tr>
<tr>
<td>Piggyback Contracts</td>
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<tr>
<td>Zero Dollar Contract</td>
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<td>4</td>
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<td>Bids/RFPs</td>
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<td>NA</td>
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<tr>
<td>Other</td>
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<td>NA</td>
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<tr>
<td>ERRATA</td>
<td></td>
<td>NA</td>
</tr>
<tr>
<td>PO#</td>
<td>Date</td>
<td>Vendor Name</td>
</tr>
<tr>
<td>-----------</td>
<td>------------</td>
<td>-------------</td>
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<tr>
<td>BPO24-01087</td>
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<td>Frontline Technologies</td>
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<td>PO24-00414</td>
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<td>PO24-00268</td>
<td>8/1/2023</td>
<td>US Math Recovery</td>
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<td>8/1/2023</td>
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<tr>
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<td>8/1/2023</td>
<td>Paradigm Healthcare Services</td>
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<td>TalkPath Live</td>
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## Purchasing Contracts Board Report

### Change Orders

<table>
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<tr>
<th>PO#</th>
<th>Date</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Original PO Amount $</th>
<th>Previous Approved C/O Totals $</th>
<th>Current C/O for Approval Amount $</th>
<th>New Contract Amount $</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Additional annual lic subscription fees and client success manager program for 3 years (construction program)</td>
<td>375,000.00</td>
<td>90,000.00</td>
<td>465,000.00</td>
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<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Soil Vapor Mitigation System design services for Katherine Johnson MS New Construction project 055-9512-P1</td>
<td>2,500,000.00</td>
<td>362,300.00</td>
<td>4,000.00</td>
<td>2,866,300.00</td>
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<td></td>
<td></td>
<td></td>
<td>DTSC consultation &amp; MMRP implementation for Arcade Fundamental MS New Construction project 091-9512-P1</td>
<td>9,150.00</td>
<td>138,375.00</td>
<td>102,878.00</td>
<td>250,403.00</td>
<td>216 - Facilities</td>
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</tbody>
</table>

## Lease Amendments/Change Orders

<table>
<thead>
<tr>
<th>PO#</th>
<th>Date</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Original PO Amount $</th>
<th>Previous Approved C/O Totals $</th>
<th>Current C/O for Approval Amount $</th>
<th>New Contract Amount $</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>9,150.00</td>
<td>138,375.00</td>
<td>102,878.00</td>
<td>250,403.00</td>
<td>216 - Facilities</td>
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## Service Agreement Change Orders

<table>
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<th>PO#</th>
<th>Date</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Original PO Amount $</th>
<th>Previous Approved C/O Totals $</th>
<th>Current C/O for Approval Amount $</th>
<th>New Contract Amount $</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

## Other Contract Change Orders

<table>
<thead>
<tr>
<th>PO#</th>
<th>Date</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Original PO Amount $</th>
<th>Previous Approved C/O Totals $</th>
<th>Current C/O for Approval Amount $</th>
<th>New Contract Amount $</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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## General Contract Change Orders

<table>
<thead>
<tr>
<th>PO#</th>
<th>Date</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Original PO Amount $</th>
<th>Previous Approved C/O Totals $</th>
<th>Current C/O for Approval Amount $</th>
<th>New Contract Amount $</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
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</tbody>
</table>
Upon evaluation of the bids/contracts staff has awarded the following in accordance with all legal guidelines.

### General Contract

<table>
<thead>
<tr>
<th>Fund</th>
<th>Date</th>
<th>PO#</th>
<th>Bid #</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Amount $</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

### Other Contracts

<table>
<thead>
<tr>
<th>Fund</th>
<th>Date</th>
<th>PO#</th>
<th>Bid #</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Amount $</th>
<th>Responsibility</th>
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</thead>
<tbody>
<tr>
<td>23</td>
<td>8/11/2023</td>
<td>TBD</td>
<td>Piggyback</td>
<td>Campbell Keller</td>
<td>Classroom furniture for Carriage Full Site Furniture Replacement project 171-9306-J1</td>
<td>$377,965.99</td>
<td>216 - Facilities</td>
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<tr>
<td>23</td>
<td>8/11/2023</td>
<td>TBD</td>
<td>Piggyback</td>
<td>Campbell Keller</td>
<td>Admin Furniture, and designed areas for Mesa Verde Full Site Furniture Replacement project 210-9306-J1</td>
<td>$687,787.83</td>
<td>216 - Facilities</td>
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### New Addendum to Master Agreements

<table>
<thead>
<tr>
<th>Fund</th>
<th>Date</th>
<th>PO#</th>
<th>Bid #</th>
<th>Vendor Name</th>
<th>Description</th>
<th>Amount $</th>
<th>Responsibility</th>
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### Purchasing Contracts Board Report
#### Board Pre-Approval
##### Zero Dollar

July 26, 2023 - August 8, 2023

<table>
<thead>
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<th>Fund</th>
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<th>Site/Department</th>
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<th>Description</th>
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<tbody>
<tr>
<td>01</td>
<td>8/8/2023</td>
<td>Whitney</td>
<td>All for Kidz</td>
<td>School Assembly</td>
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Business and Financial Report

The following reports are submitted for board approval/ratification:

<table>
<thead>
<tr>
<th>Report</th>
<th>Inc</th>
<th>Page #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Easements/Leases</td>
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<tr>
<td>Notices of Completion</td>
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<tr>
<td>Quarterly Investment Report</td>
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<td></td>
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<tr>
<td>Warrants &amp; Payroll</td>
<td>✓</td>
<td>2-3</td>
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<tr>
<td>Budget Revisions</td>
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<td></td>
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<tr>
<td>E-Rate</td>
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<td>ERRATA</td>
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<td></td>
</tr>
<tr>
<td>CONTRACTOR</td>
<td>PROJECT</td>
<td>DATE OF ACCEPTANCE</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-------------------------------------------------------------------------</td>
<td>-------------------</td>
</tr>
</tbody>
</table>
| BRCO Constructors, Inc. | PO#208643  
Provide all labor, materials, equipment, tools, transportation and incidentals for the modernization of the existing tennis courts at Mira Loma High School, 4000 Edison Avenue Sacramento, CA 95821, located in the San Juan Unified School District  
Vendor: BRCO Constructors, Inc. | 7/7/2023 | 7/17/2023 |
## VENDOR AND CONTRACT WARRANTS

<table>
<thead>
<tr>
<th>Fund</th>
<th>June 2023</th>
</tr>
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<tbody>
<tr>
<td>01 General Fund</td>
<td>$10,409,522.16</td>
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<tr>
<td>09 Charter Schools</td>
<td>19,584.10</td>
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<tr>
<td>10 Special Ed Pass-Thru</td>
<td>511,139.30</td>
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<tr>
<td>11 Adult Education</td>
<td>36,845.95</td>
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<tr>
<td>12 Child Development</td>
<td>303,322.72</td>
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<tr>
<td>13 Food Service/Cafeteria</td>
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<td>14 Deferred Maintenance</td>
<td>169,788.00</td>
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<td>21 Building Fund</td>
<td>60,386.05</td>
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<tr>
<td>22 Measure S Building Fund</td>
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<tr>
<td>23 Measure J Building Fund</td>
<td>27,000.00</td>
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<tr>
<td>24 Measure N Building Fund</td>
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<tr>
<td>25 Capital Facilities</td>
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<tr>
<td>26 Measure P Building Fund</td>
<td>17,232,054.18</td>
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<td>35 State Schools Facilities Fund</td>
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<tr>
<td>40 Sp Res FD -- Capital Outlay Proj</td>
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<tr>
<td>67 Self Insurance</td>
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<td>95 Student Body Fund</td>
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</table>

**TOTALS** $33,270,582.35

## PAYROLL AND BENEFITS

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<tr>
<th>All Funds</th>
<th>June 2023</th>
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<tbody>
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<td>Classified Payroll</td>
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<td>Benefits</td>
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**TOTALS** $49,515,964.50

**GRAND TOTAL** $82,786,546.85
## SAN JUAN UNIFIED SCHOOL DISTRICT
### Accounting Services

### Warrants & Payroll

#### Vendor and Contract Warrants

<table>
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<th>Fund</th>
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<td>01 General Fund</td>
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<td>09 Charter Schools</td>
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<td>10 Special Ed Pass-Thru</td>
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<td>11 Adult Education</td>
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<td>12 Child Development</td>
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<td>14 Deferred Maintenance</td>
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<td>35 State Schools Facilities Fund</td>
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<td>40 Sp Res FD -- Capital Outlay Proj</td>
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<td>95 Student Body</td>
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#### Payroll and Benefits

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**GRAND TOTAL** $26,947,750.51
SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-5
MEETING DATE: 08/22/2023

SUBJECT: Surplus Property

DEPARTMENT: Business Support Services

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board approve the disposal of surplus property pursuant to Board Policy 3270.

RATIONALE/BACKGROUND:
The Governing Board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district. The superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with board policy and the requirements or state law.

The superintendent or designee shall identify to the board all items not needed by the district together with their estimated value and a recommended disposition.

ATTACHMENT(S):
A: List of Surplus Property

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ Ongoing ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Jennifer Stahlheber, Chief Financial Officer

APPROVED BY: Melissa Bassanelli, Superintendent of Schools
The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

<table>
<thead>
<tr>
<th>Location/Site</th>
<th>Make</th>
<th>Model</th>
<th>Description</th>
<th>Fixed Asset / Serial #</th>
<th>Disposition</th>
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The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

<table>
<thead>
<tr>
<th>Location/Site</th>
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<th>Model</th>
<th>Description</th>
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SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM:  G-6

MEETING DATE:  08/22/2023

SUBJECT:  Revisions to Board Policy 5030
Student Wellness

DEPARTMENT:  Nutrition Services

CHECK ONE:
For Discussion:  □
For Action:  ◐
Report:  □
Workshop:  □
Recognition:  □
Emergency Action:  □

ACTION REQUESTED:
The superintendent is recommending that the board approve the proposed changes to Board Policy 5030 Student Wellness.

RATIONALE/BACKGROUND:
Board Policy 5030 requires revisions based on the 2018 California Department of Education (CDE) administrative review. Revisions are required before the next administrative review, scheduled for the 2023-24 school year. The proposed revisions have been vetted by the Whole School, Whole Community, Whole Child (WSCC) committee and legal services.

ATTACHMENT(S):
A: Revisions to Board Policy 5030 Student Wellness

PREVIOUS STAFF/BOARD ACTION:
Board of Education: 08/08/2023
Superintendent’s Cabinet: 07/31/2023, 08/14/2023
WSCC Committee: 05/10/2023

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only  □  On-going  □

LCAP/STRATEGIC PLAN:
Goal: N/A  Focus: N/A  Action: N/A
Strategic Plan: N/A

PREPARED BY:  Sneh Nair, Director, Nutrition Services  SN

APPROVED BY:  Frank Camarda, Chief Operations Officer
Melissa Bassanelli, Superintendent of Schools
San Juan USD
Board Policy
Student Wellness

BP 5030
Students

The Board of Education recognizes the link between student health and learning, and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. The superintendent or designee shall coordinate and align district efforts to support student wellness through health education, physical education and activity, health services, nutrition services, psychological and counseling services, and a safe and healthy school environment. In addition, the superintendent or designee shall develop strategies for promoting staff wellness and for involving parents/guardians and the community in reinforcing students’ understanding and appreciation of the importance of a healthy lifestyle.

(cf. 3513.3 – Tobacco-Free Schools) (cf. 3514 - Environmental Safety)
(cf. 5131.6 – Alcohol and Other Drugs)
(cf. 5131.61 – Drug Testing)
(cf. 5131.62 – Tobacco)
(cf. 5131.63 – Androgenic/Anabolic Steroids) (cf. 5141.22 – Infectious Diseases)
(cf. 5141.3 – Health Examinations) (cf. 5141.31 – Immunizations)
(cf. 5141.32 – Kindergarten Screenings)
(cf. 6142.1 – Comprehensive Sexual Health and HIV/AIDS Prevention Education) (cf. 6164.2 – Guidance Services)

School Health Council/Committee

The superintendent or designee shall encourage parents/guardians, students, nutrition service employees, physical education teachers, school health professionals, board members, school administrators, and members of the public to participate in the development, implementation, and tri-annual review and update of the district's student wellness policy. (42 USC 1758b)

To fulfill this requirement, the superintendent or designee may shall appoint a school health council or other district committee whose membership shall include representatives of these groups, and may also invite participation of other groups or individuals, such as health educators, curriculum directors, counselors, before- and after-school program staff, health practitioners, and/or other members of the public who are interested in school health issues. The duties of the committee shall include the development, planning, implementation,
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monitoring, evaluation, and triennial assessment and reporting of the wellness policy. Public notification of council/committee activities and recruitment of members shall be posted on the district website.

(cf. 1220 – Citizen Advisory Committees) (cf. 9140 – Board Representatives)

The school health council/committee shall advise the district on health-related issues, activities, policies, and programs. At the discretion of the superintendent or designee, the duties of the council/committee may also include the planning, implementation, and evaluation, tri-annually, of activities to promote health within the school or community.

Goals for Nutrition, Physical Activity, and Other Wellness Activities

The board shall adopt specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness, including the promotion of school meals by posting the nutritional content of meals on the school nutrition webpage. (42 USC 1758b; 7CFR 210.31)

(cf. 0000 – Concepts and Roles)
(cf. 0200 – Goals for the School District)

The district’s nutrition education and physical education programs shall be based on research, shall be consistent with the expectations established in the state’s curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

(cf. 6011 – Academic Content Standards) (cf. 6142.7 – Physical Education)
(cf. 6143 – Courses of Study)

The nutrition education program shall include, but is not limited to, information about the benefits of healthy eating for learning, disease prevention, weight management, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, summer learning programs, and school garden programs.

(cf. 6177 – Summer School)

To reinforce the district’s nutrition education program, the board prohibits the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, free give-aways, or other means on campus, following Smart Snacks
standards, during the school day. (Education Code section 49431.9; 7 CFR 210.31)

(cf. 1325 - Advertising and Promotion)

All students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

(cf. 5142.2 - Crossing Guards)
(cf. 6145 - Extracurricular and Cocurricular Activities) (cf. 6145.2 - Interscholastic Competition)

The board may enter into a joint use agreement or memorandum of understanding to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunities for physical activity.

Professional development shall be regularly offered to health education and physical education teachers, coaches, activity supervisors, nutrition services staff, and other staff as appropriate to enhance their health knowledge and skills related to student healthy and wellness.

(cf. 4131 - Staff Development) (cf. 4231 - Staff Development) (cf. 4331 - Staff Development)

The superintendent or designee will disseminate health information and/or the district's student wellness policy to parents/guardians through district or school newsletters, handouts, parent/guardian meetings, district and school web sites, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and academic performance.

(cf. 1100 - Communication with the Public)
(cf. 1112 - Public, Press, Radio and Television)
(cf. 6020 - Parent Involvement and Family Engagement)

The board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

(cf. 5131.2 - Bullying)
(cf. 5145.3 - Nondiscrimination/Harassment)

The superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness and shall promote work-site wellness programs and may
provide opportunities for regular physical activity among employees.

**Nutritional Guidelines for Foods Available at School**

For all foods and beverages available on each campus during the school day, the district shall adopt nutritional guidelines which are consistent with 42 USC sections 1773, 1779, 1758, 1766 and federal regulations and which support the objectives of promoting student health and reducing childhood obesity. (42 USC section 1758b)

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school snack programs the Child and Adult Care Food Program At-Risk After-school Meals program, to the extent possible. When approved by the California Department of Education, the district may sponsor a summer meal program.

(cf. 3550 - Food Service)
(cf. 3553 - Free and Reduced Price Meals) (cf. 5148 - Child Care)

The superintendent or designee shall provide access to free, potable water during meal times in the food service area in accordance with Education Code section 38086 and 42 USC section 1758, and shall encourage students' consumption of water by educating them about the health benefits of water and serving water in an appealing manner.

**Competitive Food regulations apply to ALL foods sold to students by ANY entity.**

Sold means the exchange of food for money, coupons, vouchers, or order forms, when any part of the exchange occurs on a school campus.

(Reference Ed Code sections 49430, 49431.2, 49431.7, California Code of Regulations sections 15575, 15577, 15578, Code of Federal Regulations sections 210.11, 220.12)

Any foods and beverages sold on any school campus must meet the nutrition and portion size standards as required by USDA guidelines as well as SB 12 and SB 965.

Student organizations must also follow competitive food sale regulations as listed in the California Code of Regulations sections 15500 and 15501. Food items may not be prepared on the premises. ("Prepared on the premises" refers to the heating or re-heating and service of hot food and/or beverage items such as instant soup, hot chocolate, microwave popcorn, or pizza), and must adhere to the following guidelines.
The board believes that all foods and beverages sold to students at district schools, including those available outside the district's nutrition services program, should support the health curriculum and promote optimal health. Nutritional standards adopted by the district for foods and beverages provided through student stores, vending machines, or other venues shall meet or exceed state and federal nutritional standards, Smart Snacks standards.

The superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes and shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Food or beverage items sold or given are prepared or purchased through a facility that has a health permit. Class parties or celebrations shall be held after the lunch period when possible.

Program Implementation and Evaluation

The superintendent designates the individual(s) identified below as the individual(s) responsible for designating one or more district or school employees, as appropriate, to ensuring that each school site complies with the district's wellness policy. (42 USC section 1758b; 7 CFR 210.31):

Coordinator of the Whole School, Whole Community, Whole Child Council

The superintendent or designee shall assess the implementation and effectiveness of this policy at least once every two years. (42 USC section 1758b; 7 CFR 210.31) The assessment shall include the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC section 1758b)

The board and the superintendent or designee shall establish indicators that will be used to measure the implementation and effectiveness of the district activities related to student wellness.
The superintendent or designee shall invite feedback on district and school wellness activities from nutrition service personnel, school administrators, the school health council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons.

As feasible, the assessment report may include a comparison of results across multiple years, a comparison of district data with county, statewide, or national data, and/or a comparison of wellness data with other student outcomes such as academic indicators or student discipline rates.

The superintendent or designee shall inform and update the public, including parents/guardians, students, and others in the community, about the content and implementation of this policy and shall make the policy, and any updates to the policy, available to the public on an annual basis. They shall also inform the public of the district’s progress toward meeting the goals of the wellness policy, including the availability of the triennial district assessment results via the district webpage and newsletters. (42 USC section 1758b; 7 CFR 210.31; Education Code section 49432)

In addition, the assessment results shall be submitted to the board for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus district resources and efforts on actions that are most likely to make a positive impact on student health and achievement.

Posting Requirements This is no longer a requirement and should be deleted

Each school shall post the district’s policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas. (Education Code section 49432)

Records

The superintendent or designee shall retain records that document compliance with 7 CFR 210.31, including, but not limited to, the written student wellness policy, documentation of the triennial assessment of the wellness policy for each school site, and documentation demonstrating compliance with the community involvement requirements, including requirements to make the policy and assessment results available to the public. (7 CFR 210.31)

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of
hearing or have speech disabilities may contact USDA through the Federal Relay Service at 800-877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (AD-3027), found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture
   Office of the Assistant Secretary for Civil Rights
   1400 Independence Avenue, SW
   Washington, D.C. 20250-9410

(2) Fax: 202-690-7442

(3) E-mail: program.intake@usda.gov

This institution is an equal opportunity provider.

Policy Reference Disclaimer:
These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

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<tr>
<td>California Department of Education Publication</td>
<td>Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 2009</td>
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<td>Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006</td>
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<td>CSBA Publication</td>
<td>School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006</td>
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<td>Rules and Regulations, July 29, 2016, Vol. 81, Number 146, pages 50151-50170</td>
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<td>U.S. Department of Agriculture Publication</td>
<td>Dietary Guidelines for Americans, 2016</td>
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<td>Title IX Sexual Harassment Complaint Procedures</td>
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<td>5146</td>
<td>Married/Pregnant/Parenting Students</td>
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<td>5147</td>
<td>Dropout Prevention</td>
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<td>5148</td>
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<td>5148.2</td>
<td>Before/After School Programs</td>
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<td>Code</td>
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<td>Before/After School Programs</td>
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<td>Preschool/Early Childhood Education</td>
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<td>5148.3</td>
<td>Preschool/Early Childhood Education</td>
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<td>6020</td>
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<td>6112</td>
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<td>Sexual Health And HIV/AIDS Prevention Instruction</td>
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<td>6142.1</td>
<td>Sexual Health And HIV/AIDS Prevention Instruction</td>
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<td>6142.5</td>
<td>Environmental Education</td>
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<td>6142.7</td>
<td>Physical Education And Activity</td>
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<td>6142.7</td>
<td>Physical Education And Activity</td>
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<td>Comprehensive Health Education</td>
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<td>Comprehensive Health Education</td>
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<td>6177</td>
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<td>Continuation Education</td>
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<tr>
<td>7110</td>
<td>Facilities Master Plan</td>
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</tbody>
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Legal Reference:
EDUCATION CODE
33350-33354  CDE responsibilities re: physical education
49430-49434  Pupil Nutrition, Health, and Achievement Act of 2001
49490-49494  School breakfast and lunch programs
49500-49505  School meals
49510-49520  Nutrition
49530-49536  Child Nutrition Act
49540-49546  Child care food program
49547-49548.3 Comprehensive nutrition services
49550-49561  Meals for needy students
49565-49565.8 California Fresh Start pilot program
49570  National School Lunch Act
Proposed revisions due to 2018 CDE Administrative Review – 3.23.18

51210. Course of study, grades 1-6
51220. Course of study, grades 7-12
51222. Physical education
51223. Physical education, elementary schools
51795-51796.5 School instructional gardens
51880-51921 Comprehensive health education

CODE OF REGULATIONS, TITLE 5
15500-15501 Food sales by student organizations
15510 Mandatory meals for needy students
15530-15535 Nutrition education
15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42
1758h Local wellness policy
1771-1791 Child Nutrition Act, especially:
1773 School Breakfast Program
1779 Rules and regulations, Child Nutrition Act

CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 National School Lunch Program
220.1-220.21 National School Breakfast Program

COURT DECISIONS

Management Resources:
CSBA PUBLICATIONS
Increasing Access to Drinking Water in Schools, Policy Brief, March 2013
Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. April 2012
Physical Education and California Schools, Policy Brief, rev. October 2007
School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Physical Education Framework for California Public Schools, Kindergarten Through Grade Twelve, 2009
Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS
Proposed revisions due to 2018 CDE Administrative Review – 3.23.18

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide, 2005

CALIFORNIA PROJECT LEAN PUBLICATIONS
Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

CENTER FOR COLLABORATIVE SOLUTIONS

FEDERAL REGISTER
Rules and Regulations, January 26, 2012, Vol. 77, Number 17, pages 4088-4167

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION (NASBE) PUBLICATIONS
Fit, Healthy and Ready to Learn, 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS Dietary Guidelines for Americans, 2005

WEB SITES
CSBA: http://www.csba.org
Action for Healthy Kids: http://www.actionforhealthykids.org
California Department of Public Health: http://www.cdph.ca.gov
California Department of Education, Nutrition Services Division: http://www.cde.ca.gov/ls/nu/
California Healthy Kids Resource Center: http://www.californiahealthykids.org
California Project LEAN (Leaders Encouraging Activity and Nutrition): http://www.californiaprojectlean.org
California School Nutrition Association: http://www.calsna.org
Center for Collaborative Solutions: http://www.ccscenter.org
Centers for Disease Control and Prevention (CDC): http://www.cdc.gov
Dairy Council of California: http://www.dairycouncilofca.org
National Alliance for Nutrition and Activity: http://www.cspinet.org/nutritionpolicy/nana.html
National Association of State Boards of Education: http://www.nasbe.org
National School Boards Association: http://www.nsba.org
School Nutrition Association: http://www.schoolnutrition.org
Society for Nutrition Education: http://www.sne.org

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(1) Mail: U.S. Department of Agriculture
          Office of the Assistant Secretary for Civil Rights
          1400 Independence Avenue, SW
          Washington, D.C. 20250-9410

(2) Fax: 202-690-7442

(3) E-mail: program.intake@usda.gov

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SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-7
MEETING DATE: 08/22/2023

SUBJECT: Middle School Foundation Academies Planning Grant 2023-2024

DEPARTMENT: Grants and Special Projects

ACTION REQUESTED:
The superintendent is recommending that the board approve the implementation of the following grant:

• Middle School Foundation Academies Planning Grant, 2023-2024

RATIONALE/BACKGROUND:
The Middle School Foundation Academies Planning Grant provides funds to develop middle school career academies to prepare students for participation in a complete, high-quality career technical education (CTE) pathway at the local high school. The Middle School Foundation Academy at Arcade Fundamental Middle School will consist of a three-semester career and self-exploration sequence of courses, with one semester each for 6th, 7th and 8th grade students. The program at Arcade will serve as a pipeline for students to enroll in the CTE manufacturing and product development program at El Camino Fundamental High School.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023

FISCAL IMPACT:
Current Budget: $0
Additional Budget: $25,000
Funding Source: California Department of Education
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only: On-going

LCAP/STRATEGIC PLAN:
Goal: 1 Focus: 5 and 6
Action: 5
Strategic Plan: 1 and 2

PREPARED BY: Robyn Caruso, Program Specialist, Grants and Special Projects

APPROVED BY: Trent Allen, APR, Chief of Staff
Melissa Bassanelli, Superintendent of Schools
AGENDA ITEM: G-8
MEETING DATE: 08/22/2023

SUBJECT: Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act Grant 2023-2027

DEPARTMENT: Grants and Special Projects

ACTION REQUESTED:
The superintendent is recommending that the board approve the implementation of the following grant:

- Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act (AEFLA) Grant, 2023-2027

RATIONALE/BACKGROUND:
The Workforce Innovation and Opportunity Act, Title II: AEFLA Grant provides supplemental funds for adult education to assist adults in becoming literate and obtaining the knowledge and skills necessary for employment and economic self-sufficiency. The grant helps adults acquire education and skills, a secondary school diploma and postsecondary education and training through career pathways. This grant also assists immigrants and other individuals who are English language learners.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023

FISCAL IMPACT:
Current Budget: $1,325,998
Additional Budget: $1,322,595
Funding Source: California Department of Education
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☑️ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: 1  Focus: 1 and 3
Action: 5
Strategic Plan: 1 and 4

PREPARED BY: Robyn Caruso, Program Specialist, Grants and Special Projects

APPROVED BY: Trent Allen, APR, Chief of Staff
Melissa Bassanelli, Superintendent of Schools
SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-9
MEETING DATE: 08/22/2023

SUBJECT: Agricultural Career Technical Education Incentive Grant 2023-2024

DEPARTMENT: Grants and Special Projects

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board approve the implementation of the following grant (if funded):

• Agricultural Career Technical Education Incentive Grant, 2023-2024

RATIONALE/BACKGROUND:
The Agricultural Career Technical Education Incentive Grant will provide funds to Casa Roble Fundamental High School to improve the quality and implementation of its agricultural vocation education program. The goal of the program is to maintain a high quality, comprehensive agricultural vocation program and help ensure a constant source of employable, trained and skilled individuals.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023

FISCAL IMPACT:
Current Budget: $5,096
Additional Budget: $11,088
Funding Source: California Department of Education
Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☒ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: 1 Focus: 5 and 6
Action: 5
Strategic Plan: 1 and 2

PREPARED BY: Robyn Caruso, Program Specialist, Grants and Special Projects

APPROVED BY: Trent Allen, APR, Chief of Staff
Melissa Bassanelli, Superintendent of Schools
SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: _______

MEETING DATE: 08/22/2023

SUBJECT: Antibias Education Grant, 2023-2026

DEPARTMENT: Grants and Special Projects

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board approve the implementation of the following grant (if funded):

• Antibias Education Grant, 2023-2026

RATIONALE/BACKGROUND:
The Antibias Education Grant will provide funds to the Equity and Student Achievement department to address hate incidents on campus, the decline in positive school climate, and barriers to inclusivity and opportunities for marginalized students to find community. The goal of the grant program is to provide professional support to educators to develop competencies that mitigate bias and to activate changes to structures, processes, and practices that when implemented will make a real difference in the educational experiences of students.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023

FISCAL IMPACT:
Current Budget: $0
Additional Budget: $200,000
Funding Source: California Department of Education
Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☒ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: 2 Focus: 3
Action: 5
Strategic Plan: 2 and 4

PREPARED BY: Robyn Caruso, Program Specialist, Grants and Special Projects

APPROVED BY: Trent Allen, APR, Chief of Staff
Melissa Bassanelli, Superintendent of Schools
SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

SUBJECT: Emergency Contracting Resolution

DEPARTMENT: Business Support Services

AGENDA ITEM: G-11
MEETING DATE: 08/22/2023

CHECK ONE:
For Discussion: ☐  
For Action: ☒
Report ☐  
Workshop: ☐  
Recognition: ☐  
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board adopt Emergency Contracting Resolution No. 4090 giving authority in the event of an emergency to repair or replace a public facility, take any directly related and immediate action required by such emergency, and procure any necessary equipment, services and supplies for those purposes, without giving notice for bids to let contracts and without prior notice or approval of the governing board of such public agency.

RATIONALE/BACKGROUND:
Public Contract Code Section 22050 “permits school districts in the case of an emergency, pursuant to a six-sevenths vote of its governing body, may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services and supplies for those purposes, without giving notice for bids to let contracts. The governing body, by a six-sevenths vote, may delegate, by resolution or ordinance, to the appropriate county administrative officer, city manager, chief engineer or other nonelected agency officer, the authority to order any action pursuant to paragraph (1) of subdivision (a) of PCC 22050.”

ATTACHMENT(S):  
A: Resolution No. 4090 Emergency Contracting

BOARD COMMITTEE ACTION/COMMENT:  
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023  
Board of Education: 08/13/2019; 01/12/2021; 09/28/2021; 01/10/2023

FISCAL IMPACT:  
Current Budget: $ N/A  
Additional Budget: $ N/A  
Funding Source: N/A  
(unrestricted base, supplemental, other restricted, etc.)  
Current Year Only ☐  On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A  Focus: N/A  
Action: N/A  
Strategic Plan: N/A

PREPARED BY: Laura Fry, Manager, Business Support Services

APPROVED BY: Jennifer Stahlheber, Chief Financial Officer  
Melissa Bassanelli, Superintendent of Schools
SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Resolution No. 4090

EMERGENCY CONTRACTING RESOLUTION

WHEREAS, the District has adopted the uniform public construction cost accounting procedures set forth in the Uniform Public Construction Cost Accounting Act set forth at California Public Contract Code Section 22000 et seq.

WHEREAS, pursuant to the Act, if a public entity adopts the uniform public construction cost accounting procedures, per Public Contract Code Section 22050 in the case of an emergency, when any repairs, alterations, work, or improvement is necessary to any facility of public schools to permit the continuance of existing school classes, or to avoid danger to life or property; such public agency may, in its discretion, delegate to an administrative officer of such public agency the authority to repair or replace a public facility, take any directly related and immediate action required by such emergency, and procure any necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts and without prior notice or approval of the governing board of such public agency.

If a person with such authority orders any action specified under this resolution; that person shall report to the governing board, at its next meeting the reasons justifying why the emergency would not permit a delay resulting from a competitive solicitation for bids and why the action was necessary to respond to the emergency. The board shall review the emergency action at every regularly scheduled meeting thereafter until the action is terminated. The action shall be terminated at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts.

NOW THEREFORE, BE IT RESOLVED that the governing board of the San Juan Unified School District hereby delegates to the undersigned the authority in case of an emergency to repair or replace a public facility, take any directly related and immediate action required by such emergency, and procure any necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts and without prior notice or approval of the governing board of such public agency.

Melissa Bassanelli, Executive Secretary

Amy L. Slavensky, Ph.D., Interim Deputy Superintendent, Schools and Student Support

Frank Camarda, Chief Operations Officer

Jennifer Stahlheber, Chief Financial Officer

Ben Avey, Member

Pam Costa, Member

Zima Creason, Member

Saul Hernandez, Member

Tanya Kravchuk, Member

Paula Villescaz, Member

Vacant, Member

Board of Education
San Juan Unified School District
Sacramento County, California

This resolution replaces Resolution No. 4059 adopted by the Board on January 10, 2023
SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

AGENDA ITEM: ________  
MEETING DATE: 08/22/2023

SUBJECT: Signature Authorizations  
DEPARTMENT: Fiscal Services

CHECK ONE:  
For Discussion: □  
For Action: ☒  
Report: □  
Workshop: □  
Recognition: □  
Emergency Action: □

ACTION REQUESTED:  
The superintendent is recommending that the board adopt Resolution No. 4091 Power to Contract on Behalf of District.

RATIONALE/BACKGROUND:  
The Education Code requires the Governing Board of Education adopt a resolution authorizing and empowering certain individuals to sign legal documents on behalf of the San Juan Unified School District (SJUSD).

ATTACHMENT:  
A: Resolution No. 4091 Power to Contract on Behalf of District

PREVIOUS STAFF/BOARD ACTION:  
Superintendent’s Cabinet: 08/14/2023  
Board of Education: 08/14/2018; 03/26/2019; 08/13/2019; 01/12/21; 09/28/2021; 01/11/2022; 01/10/2023

FISCAL IMPACT:  
Current Budget: $ N/A  
Additional Budget: $ N/A  
Funding Source: N/A  
(unrestricted base, supplemental, other restricted, etc.)  
Current Year Only □ Ongoing □

LCAP/STRATEGIC PLAN:  
Goal: N/A Focus: N/A  
Action: N/A  
Strategic Plan: N/A

PREPARED BY: Jennifer Stahlheber, Chief Financial Officer  
APPROVED BY: Melissa Bassanelli, Superintendent of Schools
SAN JUAN UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 4091
Power to Contract on Behalf of District

WHEREAS, California Education Code section 35160 authorizes governing boards to initiate and carry on a program, activity, or otherwise act in any manner which is not in conflict with or inconsistent with, or preempted by, any law and which is not in conflict with the purposes for which school districts are established; and

WHEREAS, the power to enter into contracts for goods or services is vested in the governing board through the Education Code and is an activity within the purposes for which school districts are established; and

WHEREAS, Education Code section 17604 authorizes the governing board, by majority vote, to delegate the power to contract in the name of the school district to its superintendent or to such persons as he may designate, subject to the governing board’s approval or ratification evidenced by a motion of said board duly passed and adopted; and

WHEREAS, Education Code section 35035(h) authorizes the superintendent to enter into contracts for and on behalf of the district pursuant to section 17604;

NOW THEREFORE, BE IT RESOLVED AND ORDERED by the Governing Board of the San Juan Unified School District that Melissa Bassanelli, Superintendent of Schools; Amy L. Slavensky, Ph.D., Interim Deputy Superintendent, Schools and Student Support; Trent Allen, APR, Chief of Staff; Frank Camarda, Chief Operations Officer; Jennifer Stahlheber, Chief Financial Officer; Debra Calvin, Ed.D., Associate Superintendent, Educational Services; Kristan Schneppe, Assistant Superintendent, Secondary Education and Programs; Rebecca Toto, Ed.D., Assistant Superintendent, Human Resources; Amberlee Townsend-Snider, Assistant Superintendent, Elementary Education and Programs; Daniel Thigpen, Executive Director, Labor Relations and Government Affairs and Peter Skibitzki, Senior Director, Technology are hereby authorized and empowered to contract in the name of the San Juan Unified School District, and the superintendent is authorized to delegate, in writing, the power to contract to such persons as he shall determine, subject to the provisions of Education Code section 35200; and

BE IT FURTHER RESOLVED AND ORDERED that said power to contract is subject to and conditional upon the Governing Board’s approval or ratification evidenced by a motion of the board duly passed and adopted; and

BE IT FURTHER RESOLVED AND ORDERED that the term “contract” as used herein shall be deemed to include change orders to contracts but shall not include transmittal or listing sheets, orders on district funds, payroll sheets or vendor sheets.

IN WITNESS WHEREOF, this resolution was adopted by the Board of Education of the San Juan Unified School District of Sacramento County this August 22, 2023.

Melissa Bassanelli, Superintendent and Secretary

Ben Avey, Member

Amy L. Slavensky, Ph.D., Interim Deputy Superintendent, Schools and Student Support

Pam Costa, Member

Trent Allen, APR, Chief of Staff

Zima Creason, Member

Frank Camarda, Chief Operations Officer

Saul Hernandez, Member

Jennifer Stahlheber, Chief Financial Officer

Tanya Kravchuk, Member

Debra Calvin, Ed.D., Associate Supt., Educational Services

Paula Villescaz, Member

Kristan Schneppe, Asst. Supt., Secondary Education & Programs

Vacant, Member

Rebecca Toto, Ed.D., Asst. Supt., Human Resources

Board of Education

Amberlee Townsend-Snider, Asst. Supt., Elementary Education & Programs

San Juan Unified School District

Daniel Thigpen, Executive Director, Labor Relations and Government Affairs

Sacramento County, California

Peter Skibitzki, Senior Director, Technology

This resolution replaces Resolution No.4060 adopted by the Board on January 10, 2023.
SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-13

MEETING DATE: 08/22/2023

SUBJECT: Lease Amendment No. 5 Barrett Middle School Modernization Project

DEPARTMENT: Facilities

CHECK ONE:
For Discussion:
For Action: ☒
Report:
Workshop:
Recognition:
Emergency Action:

ACTION REQUESTED:
The superintendent is recommending that the board adopt Resolution No. 4092 approving the fifth amendment to the lease agreement for the Barrett Middle School modernization project no. 004-9495-P1 between San Juan Unified School District and Landmark Modernization Contractors dba Landmark Construction.

RATIONALE/BACKGROUND:
To move unused funds between the Owner’s contingency and the Contractor contingency.

ATTACHMENT(S):
A: Resolution No. 4092
B: Lease Amendment No. 5

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Nicholas Arps, Director, Facilities, Construction & Modernization

APPROVED BY: Frank Camarda, Chief Operations Officer
Melissa Bassanelli, Superintendent of Schools
RESOLUTION NO. 4092

RESOLUTION BY THE SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION APPROVING LEASE AMENDMENT #5
BARRETT MIDDLE SCHOOL – MODERNIZATION
SJUSD PROJECT #004-9495-P1

WHEREAS, section 17406 of the Education Code authorizes school districts, including the San Juan Unified School District (“District”), to use the lease-leaseback procurement process;

WHEREAS, the District Board of Education (“Board”) previously approved the award of the Site Lease and Facilities Lease to Landmark Modernization Contractors dba Landmark Construction for this Project per Resolution No. 2977, Facilities Lease Preconstruction Services was in the amount of $183,294.00 per Resolution No. 3037, and Total Base Rent in the amount of $27,7739,907.00 per Resolution No. 3058; and

WHEREAS, Unused funds from Section 4.4.2.4.1 Construction Contingency will be moved to Section 4.4.2.4.3 Owners “District Contingency as outlined in Amendment #5; and

NOW, THEREFORE, the San Juan Unified School District Board of Education does hereby resolve as follows:

Section 1. The foregoing recitals are hereby adopted as true and correct.

Section 2. The Board approves the transferring of funds as outlined in Amendment #5

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Total Base Rent - Preconstruction</td>
<td>$133,294.00</td>
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<tr>
<td>Changes by Prior Amendment #1</td>
<td>$50,000.00</td>
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<td>Changes by Prior Amendment #4</td>
<td>$0.00</td>
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<td>Net Changes by Amendment #5</td>
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<tr>
<td><strong>Final Total Base Rent</strong></td>
<td><strong>$27,739,907.00</strong></td>
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The foregoing Resolution was adopted by the San Juan Unified School District Board of Education at a meeting of the Board on August 22, 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:
Zima Creason, President
San Juan Unified School District
Board of Education

Attest:

Saul Hernandez, Clerk
San Juan Unified School District
Board of Education
Effective **August 22, 2023**, the Facilities Lease Agreement dated **February 25, 2020** between the San Juan Unified School District and **Landmark Modernization Contractors dba Landmark Construction** for the **Barrett MS Modernization** is amended to reallocate $625,000 from Contractor Contingency to Owner Contingency. The following sections are amended:

1. Section 4.4.2.4.1 Construction Contingency is amended to be **One million Forty-two thousand Five hundred ten dollars and no/100 ($1,042,510.00)**  **Four hundred Seventeen thousand Five hundred Ten dollars ($417,510.00)**.
2. Section 4.4.2.4.3 District Contingency is amended to be **Two million Three hundred nine thousand Four hundred eighty-one dollars and no/100 ($2,309,481.00)**  **Two million Five hundred fifty-nine thousand Six hundred six dollars ($2,559,606.00)**  **Three million One hundred eighty-four thousand Six hundred six dollars ($3,184,606.00)**.

<table>
<thead>
<tr>
<th>Original Total Base Rent</th>
<th>$133,294.00</th>
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<tr>
<td>Changes by Prior Amendments #01 / #02 / #03 / #04</td>
<td>$27,606,613.00</td>
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<tr>
<td>Net Change by this Amendment #05</td>
<td>$0.00</td>
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<tr>
<td>Revised Total Base Rent</td>
<td>$27,739,907.00</td>
</tr>
</tbody>
</table>

In all other respects, the terms and conditions of said Facilities Lease, including the exhibits thereto, remain in full force and effect.

San Juan Unified School District
A school district organized and existing under the laws of the State of California

By: ________________________________
Nicholas Arps, Director of Construction & Modernization

Landmark Modernization Contractors dba Landmark Construction
A California Corporation

By: ________________________________
Ryan Anderson, Operations Manager

By: ________________________________
Frank Camarda, Chief Operations Officer
SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-14

MEETING DATE: 08/22/2023

SUBJECT: Rio Americano High School CTE Modernization
Project Lease Amendment No. 6

DEPARTMENT: Facilities

ACTION REQUESTED:
The superintendent is recommending that the board adopt Resolution No. 4093 approving the sixth amendment to the lease for the Rio Americano High School CTE modernization project no. 208-9495-P1, Health Science project no. 208-9495-P2 and Manufacturing and Product Development project no. 208-9495-P3, between San Juan Unified School District and CORE Construction Inc. dba CORE Construction Management.

RATIONALE/BACKGROUND:
Amend the Facilities Lease Contingencies and Total Base Rent for a final reconciliation revised Total Base Rent of $6,593,910.00.

ATTACHMENT(S):
A: Resolution No. 4093
B: Facilities Lease Amendment No. 6

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☒

PREPARED BY: Nicholas Arps, Director, Facilities, Construction & Modernization

APPROVED BY: Frank Camarda, Chief Operations Officer
Melissa Bassanelli, Superintendent of Schools
RESOLUTION NO. 4093

RESOLUTION BY THE SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION APPROVING FACILITIES LEASE AMENDMENT #6
RIO AMERICANO HIGH SCHOOL CTE PROJECT
MODERNIZATION – SJUSD PROJECT #208-9495-P1
HEALTH SCIENCE – SJUSD PROJECT #208-9495-P2
MANUFACTURING & PRODUCT DEVELOPMENT – SJUSD PROJECT #208-9495-P3

WHEREAS, sections 17406 of the Education Code authorize school districts, including the San Juan Unified School District (“District”), to use the lease-leaseback procurement process, including preconstruction services;

WHEREAS, the District Board of Education (“Board”) previously approved the award of the Site Lease and Facilities Lease to CORE Construction Inc., dba CORE Construction Management for this Project, which approval for the Facilities Lease Preconstruction Services was in the amount of $20,000.00 per Resolution No. 3087 and increased it by $1,657,345.00 per Resolution No. 4012, and final approval of the Total Base Rent of $6,680,130.00 per Resolution No. 4049; and

WHEREAS, Section 4.4.2.4.5 states all remaining funds shall be returned to the district by deduction of the Total Base Rent, as outlined in Amendment #6; and

WHEREAS, the Facilities Lease Total Base Rent is amended to $6,593,910.00; and

NOW, THEREFORE, the San Juan Unified School District Board of Education does hereby resolve as follows:

Section 1. The foregoing recitals are hereby adopted as true and correct.

Section 2. The Board approves the revised Total Base Rent is amended to $6,593,910.00 as outlined in Amendment #6.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Total Base Rent – Preconstruction</td>
<td>$20,000.00</td>
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<tr>
<td>Changes by Prior Amendment #1</td>
<td>$1,657,345.00</td>
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<td>Changes by Prior Amendment #2</td>
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<td>Changes by Prior Amendment #3</td>
<td>$200,000.00</td>
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<td>Change by Prior Amendment #5</td>
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<td>Net Change by Amendment #6</td>
<td>($86,220)</td>
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<td>Final Total Base Rent</td>
<td>$6,593,910.00</td>
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The foregoing findings and decision to award were made by the San Juan Unified School District Board of Education at a meeting of the Board on August 22, 2023, by the following vote:

AYES: 
NOES: 
ABSENT: 
ABSTAIN:

__________________________
Zima Creason, President
San Juan Unified School District
Board of Education

Attest:

__________________________
Saul Hernandez, Clerk
San Juan Unified School District
Board of Education
Facilities Lease Amendment #06
Rio Americano HS CTE
DSA App. #02-119642
Facilities Lease Agreement #204372
SJUSD Project MODERNIZATION #208-9495-P1
SJUSD Project HEALTH SCIENCE #208-9495-P2
SJUSD Project MANUFACTURING & PRODUCT DEVELOPMENT #208-9495-P3

Effective August 22, 2023, the Facilities Lease Agreement dated October 26, 2021 between the San Juan Unified School District and CORE Construction Inc. dba CORE Construction Management for the Rio Americano HS CTE is amended to:

1. Reconcile the used and balances of the Contractor and Owner Contingencies for the Modernization, Health Science, and Manufacturing & Product Development.

   a. Modernization:

<table>
<thead>
<tr>
<th>Owner Contingency</th>
<th>Construction Contingency</th>
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<tbody>
<tr>
<td>Original Contingency</td>
<td>$166,046</td>
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<tr>
<td>Amendment #3</td>
<td>$200,000</td>
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<tr>
<td>Revised Owner Contingency</td>
<td>$366,046</td>
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<tr>
<td>Authorized Draws:</td>
<td>($360,086)</td>
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<td>Contingency Unused-Credit back:</td>
<td>$5,960</td>
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</table>

   b. Health Science:

<table>
<thead>
<tr>
<th>Owner Contingency</th>
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</thead>
<tbody>
<tr>
<td>Original Contingency</td>
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<tr>
<td>Authorized Draws:</td>
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<tr>
<td>Contingency Unused-Credit back:</td>
<td>$34,046</td>
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</table>

   c. Manufacturing & Product Development:

<table>
<thead>
<tr>
<th>Owner Contingency</th>
<th>Construction Contingency</th>
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</thead>
<tbody>
<tr>
<td>Original Contingency</td>
<td>$114,993</td>
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<tr>
<td>Authorized Draws:</td>
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<td>Contingency Unused-Credit back:</td>
<td>$16,837</td>
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### MODERNIZATION #208-9495-P1 bc 6270

<table>
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<tr>
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<td>Previously approved Amendments #01 for Preconstruction Services</td>
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<td>Amendment #02 for Total Base Rent</td>
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<td>Amendment #03 Increase to District Contingency</td>
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<td>Amendment #04 Lease Payment Schedule</td>
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<td>Amendment #05 Lease Payment Schedule</td>
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<tr>
<td>Amendment #06 Final Reconciliation of Contingencies</td>
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### HEALTH SCIENCE #208-9495-P2 bc 6270

(Scope breakout – Bldg J Health Science)

<table>
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</thead>
<tbody>
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<td>Amendment #03</td>
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<tr>
<td>Amendment #06 Final Reconciliation of Contingencies</td>
<td>($35,712.00)</td>
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<tr>
<td>Revised Total Base Rent</td>
<td>$1,847,651.00</td>
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### MANUFACTURING & PRODUCT DEVELOPMENT

#208-9495-P3 bc 6270

(Scope breakout – Bldg J Manufacturing)

<table>
<thead>
<tr>
<th>Description</th>
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<td>Amendment #02 for Total Base Rent</td>
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<td>Amendment #03</td>
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<td>Amendment #04 Lease Payment Schedule</td>
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</tr>
<tr>
<td>Amendment #05 Lease Payment Schedule</td>
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</tr>
<tr>
<td>Amendment #06 Final Reconciliation of Contingencies</td>
<td>($35,038.00)</td>
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<tr>
<td>Revised Total Base Rent</td>
<td>$2,192,266.00</td>
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### TOTAL REVISED CONTRACT AMOUNT

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$6,593,910.00</td>
</tr>
</tbody>
</table>

In all other respects, the terms and conditions of said Facilities Lease, including the exhibits thereto, remain in full force and effect.
San Juan Unified School District,
A school district organized and existing under the laws of the State of California

CORE Construction Inc. dba CORE Construction Management
A California Corporation

By: ____________________________
Nicholas Arps
Title: Director of Facilities, Construction & Modernization

By: ____________________________
Nicholas Maurer
Title: Regional Director

By: ____________________________
Frank Camarda
Title: Chief Operations Officer

Federal Tax Identification Number:
86-0433249
SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-1
MEETING DATE: 08/22/2023

SUBJECT: 2023-2024 Start of School

DEPARTMENT: Division of Teaching and Learning

ACTION REQUESTED:
The superintendent is recommending that the board receive a report on the opening of the 2023-2024 school year.

RATIONALE/BACKGROUND:
The start of a new school year signals possibility and opportunity for students, families, schools, district staff and the community. This year is no exception as we welcome new students and staff to San Juan Unified and set the stage for another year of learning and growing. The intent of this report is to share with the board how we continue to build positive school and district cultures by welcoming and supporting all staff, students and families.

ATTACHMENT(S):
A: Presentation

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Kristan Schnepp, Assistant Superintendent, Secondary Education and Programs
Amy L. Slavensky, Ph.D., Interim Deputy Superintendent, Schools and Student Support

APPROVED BY: Melissa Bassanelli, Superintendent of Schools
Enrollment and Staffing

Enrollment
- Total Enrollment 37,661 (Aug. 15)
- From July 31 to Aug. 15, 2023, averaged 200 new enrollments a day, TK-12
- Enrollment locations
  - Greer Elementary
  - San Juan Central
  - Online

Staffing
- New Hires
  - Certificated (178)
  - Classified (147)
- Vacancies
  - Special Education
  - Speech Language Pathologists
  - World Language teachers
  - Math/Science teachers
  - Social Workers
  - Counselors
  - Nurses
  - Instructional Assistants
TK-Adult Principal Meeting

- Reconnect as colleagues
- Continue to build our vertical alignment as a PK-Adult division
- Study our communities
- Build connections within our buildings and larger communities in order to create inclusive spaces of belonging
- Explore culturally responsive practices to develop and expand our proficiency in identifying and using these practices

Vice Principal Professional Learning

- Connecting and reconnecting
- Professional development with staff
- Reflecting on 2022-23:
  - Student, staff, and community voice
  - Professional learning about Tier 1 interventions
  - Restorative practices and alternatives to suspension
- Planning for 2023-24:
  - Systems of support and belonging
  - Networking: Five culturally responsive practices
  - Culturally responsive classrooms/pedagogy

Supports for all students:
- Academic curriculum
- Universal SEL programs
- PBIS
- School climate
- Schoolwide attendance programs
**Classified Office Support Inservice Day**

- Human Resources
- Facilities
- Office of Student Learning Assistance
- McKinney-Vento
- Family and Community Engagement
- Communication
- Payroll
- Technology
- Risk Management

**Equity Leadership Summit**

**Outcomes:**
- Identify how our unique identities impact our sense of belonging and creating spaces of belonging
- Make connections between culturally responsive practices and creating communities of belonging
- Set goals for individual learning and identify the resources that will support our efforts to increase the use of culturally responsive practices.

**Activities:**
- Engage in identity mapping
- Reflect about personal timeline of belonging
- Connect to 8 Point Commitment to Educational Justice and five culturally responsive practices
- Review student data
- Identify actions that will foster more inclusive and equitable communities of belonging
Smooth Start

Professional Learning Content:
- Benefits of San Juan Teachers Association (SJTA) membership
- The System of Professional Growth (SPG)
- Employee benefits and payroll
- Various instructional breakout topics

Collaborating Departments:
- Benefits and Payroll
- Center for Teacher Support (CTS)
- Equity and Student Achievement
- Human Resources (HR)
- Professional Learning and Innovation (PLI)
- Superintendent's Office
- Special Education
- System of Professional Growth (SPG)
- Technology Services

Cultivating Leaders
Meet and Greet

Elements of the Afternoon Event
- Major components of the program
  - Mentoring
  - Seminars
  - Shadowing opportunities
- Networking opportunities

Collaborative Effort
- San Juan Professional Educators Coalition (SJPEC)
- San Juan Teachers Association (SJTA)
- California School Employees Association (CSEA)
- San Juan Administrators Association (SJAA)
System of Professional Growth Kickoff

**Professional Learning Content**
- Process for new practitioners
- Process for veteran practitioners

**Collaborating Departments**
- Human Resources
- Professional Growth Team
- Elementary and Secondary Division

---

Visual/Performing Arts & Physical Education

All Elementary Specialists’ Professional Development

**Focus on:**
- Creating lessons with diversity and equity
- Classroom expectations and management strategies
- Standards-based lesson development and practice
**Professional Learning: Early Childhood Education**

- 8 Point Commitment to Educational Justice (Equity Department Team)
- Healing Together Trauma Informed Care (Hanna Institute)
- WestEd Math support
- Desired Results Development Profile (DRDP) and Learning Genie Back to the Basics (using student data to drive our lesson plans)
- Setting up welcoming environments and inclusive classrooms
- Supporting positive behaviors
- Federal, state, and licensing requirements
- Health and safety updates

**School Site Professional Learning: Elementary**

- Building thinking classrooms in math
- Data-informed decision making
- Welcoming environments, welcoming communities
- Community asset mapping
- Arts integration and belonging
- Disrupting poverty
- Positive behavior intervention and support
- English language development
**School Site Professional Learning: Secondary**

- Building student voice
- Social emotional supports
- Positive Behavioral Intervention and Supports (PBIS)
- Community building activities
- Community asset mapping
- Culturally responsive practices

---

**Student Welcoming Activities**

**Elementary and K-8**

- Popsicles in the park
- Welcome back barbecues
- Coffee and donuts with the administration
- Open shoe closet
- Opening day partnerships with Citrus Heights
- Back to school events held by family organizations

**Middle School and High School**

- Where Everybody Belongs (WEB)
- Link Crew
- Welcome barbecues
- Welcome back dance
- First day rally
Family and Community Engagement

**Family Education**
- FACE Mobile visits to all summer programs
- ECE & Kindergarten Readiness supports

**Staff Education**
- "Powerful Partnerships" summer book club with 95 district colleagues
- "Engage Every Family" summer professional development with district teams and SCOE

**Family Engagement**
- Family Fun Fridays partnership with Sierra Nevada Journeys
- Camp Winthers Family Leadership Camp

**Community Engagement**
- Sparkle Foundation’s backpack stuffing & About Kidz's supply giveaways
- Welcome Back engagement events

Communication

- Back-to-School Postcard
- Launch of new communication tools
  - Two-way classroom and family texting
  - New website
  - E-newsletters
  - Graphic design
- New brand identity standards
  - Logo
  - Written style guide
  - Design style guide

Get Ready for the First Day of School on **Thursday, Aug. 10**!
**Fiscal Services, HR & Technology**

**Go Live – July 2023**
- Ran first payroll 7/31/23
- Employee Self Service portal (ESS) 7/28/23

**Go Live – August 2023**
- Absences Reported

**Go Live – June 2023**
- Employee Maintenance & Hiring started

**Still To Come**
- July 2024

**Go Live – August 2023**
- Absences Reported

**Still To Come**
- October 2023

**Nutrition Services**

- Site leads held PD on Aug. 8
- All staff participated in operations kick-off Aug. 9
- First day stats:
  - 5,053 - Breakfast
  - 15,230 - Lunch
Transportation

- New buses
- Electric buses in 2024
- 880 students transported on the first day

Technology

Wi-Fi Services now available on all district buses

Interactive panel adoption expansion

E-Sports launch across elementary and middle schools
Deferred Maintenance Projects

- Bella Vista and Mira Loma’s resurfacing of dive pools
- Mira Loma’s new pool filtration system
- Mariposa, Kingswood, Arlington Heights and Pasteur’s new multipurpose rooms, kitchen flooring and new cafeteria seating
- Casa Roble softball and baseball fields upgraded
- Del Campo and Rio Americano received full-site flooring and site-wide student and staff furniture
- Multiple sites received updated striping on playgrounds
- Del Dayo field maintenance project to improve irrigation and grounds

Questions and Board Discussion
SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: 1-2
MEETING DATE: 08/22/2023

SUBJECT: 2023-24 Attendance Improvement Initiative

DEPARTMENT: Division of Teaching and Learning, Educational Services

CHECK ONE:
For Discussion: □
For Action:  □
Report:    □
Workshop: □
Recognition: □
Emergency Action: □

ACTION REQUESTED:
The superintendent is recommending that the board receive a report from the Division of Teaching and Learning, Educational Services, regarding the 2023-24 Attendance Improvement Initiative.

RATIONALE/BACKGROUND:
The purpose of this report is to provide an overview of the district’s Attendance Improvement Initiative for the 2023-24 school year. Attendance data, post-pandemic, clearly shows students are missing more days of school than pre-pandemic levels (locally and statewide). The pandemic, school closures, virtual learning and hybrid learning had an enormous impact on schoolwide attendance policies and procedures. The 2023-24 Attendance Improvement Initiative is based on the Multi-Tiered System of Supports (MTSS) framework. A major focus of the initiative is grounded in promoting Tier I universal actions throughout the district, with sites creating welcoming, culturally responsive environments and building back overall student daily attendance and connections to school. Strategic Tier II and intensive Tier III strategies can then be effectively employed for chronically absent groups and individual students who are most in need of support.

ATTACHMENT(S):
A: 2023-24 Attendance Improvement Initiative PowerPoint

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023

FISCAL IMPACT:
Current Budget: N/A
Additional Budget: N/A
Funding Source: N/A
Current Year Only □ On-going □

LCAP/STRATEGIC PLAN:
Goals: 1-5
Strategic Plan: 1-4

PREPARED BY: Dominic Covello, Director, Student Support Services

APPROVED BY: Debra Calvin, Ed.D., Associate Superintendent, Educational Services
Melissa Bassanelli, Superintendent of Schools
Why Now?

Post-COVID: average daily attendance (locally and nationwide) has dropped to record low levels and chronic absenteeism rates have soared.

Change must begin with reengaging students and families, building relationships and creating welcoming, culturally responsive environments.

5 Keys to Improving Student Attendance

- A. Engage Students and Parents
- B. Recognize Good and Improved Attendance
- C. Monitor Attendance Data and Practice
- D. Provide Personalized Early Outreach
- E. Develop Programmatic Response to Barriers
Why Now? Historical Attendance Data

District Weekly YTD Attendance Percentages

San Juan Unified Chronic Absenteeism
(% of students absent 10%+ days for any reason)

Average School Days Missed
(for students with 1+ absences)
**Tiered Model for Attendance Improvement**

**TIER 1 (Prevention)**
- Districtwide Actions
  - Pupil Accounting collaboration with AIP: regular professional development opportunities for all site attendance clerks and new site administrators
  - All sites focusing on positive culture, climate and attendance messaging to begin the school year

**TIER 2 (Early Intervention)**
- Personalized early outreach
- Action plan addresses barriers and increases engagement
- Caring mentors

**TIER 3 (Specialized Supports)**
- Coordinated school and interagency response
- Legal intervention (last resort)

**TK-12 Principal Network Meetings**
- Ongoing themes: creating welcoming, culturally responsive environments and student belonging

**High Cost**
- Students missing 20% or more of school (severe chronic absence)

**Low Cost**
- Students missing 5-9% (at risk)
- Students missing less than 5% (satisfactory)
Tier I (Prevention) Districtwide Actions

Sample Data

Tier II – Early Intervention

Summer 2023

June: Chronically absent student lists generated from 2022/23 school year; lists distributed to school sites

July - August: Postcards, emails, texts and phone calls proactively made to students/families
Tier II – Early Intervention

**August-September, 2023**

- Sites proactively addressing chronically absent students - “all hands on deck” utilizing all available support staff:
  - Home visits
  - Phone calls
  - Personal connections and outreach

**On-Going 2023-24**

- School supervisor and site visits: added emphasis on attendance data, outreach and interventions

Tier II – Early Intervention

**Student Support Services (S³) Mobile**

- Focusing on McKinney-Vento and marginalized families

Outreach and Interventions: Site and AIP Scheduled Attendance Meetings
Tier III – Specialized Individual Supports

1. Increase Site level Habitual Truancy and Chronic Absenteeism Conferences with Individual Contracts

2. Increase SARB referrals, participation and hearings (as appropriate)

3. Increase legal referrals to County Truancy Court (as appropriate – last resort only)

Key Considerations Moving Forward

- Attendance monitoring using Post-COVID attendance guidelines from state and county
- Remaining focused on daily, gradual attendance improvement: change will not happen overnight
- Acknowledge and celebrate the small wins: the goal is continual improvement, not perfect attendance
Board Comments/Questions
SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-3
MEETING DATE: 08/22/2023

SUBJECT: Intent to Convey Easement at Katherine Johnson Middle School (Creekside Site) to the Sacramento Municipal Utility District

DEPARTMENT: Facilities

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending the board adopt Resolution No. 4094, declaring the intent to convey a permanent easement at Katherine Johnson Middle School (Creekside Site) to the Sacramento Municipal Utility District, and to call a public hearing to be held on September 12, 2023.

RATIONALE/BACKGROUND:
The Sacramento Municipal Utility District is requesting the granting of a permanent easement at Katherine Johnson Middle School (Creekside Site). The easement is necessary for the purpose to construct, place, inspect, remove, maintain and use electrical and communication facilities at the property located in Arden-Arcade, County of Sacramento, State of California, bounded and described as follows in the attachments.

ATTACHMENT(S):
A: Resolution No. 4094
B: Sacramento Municipal Utility District Easement
C: Sacramento Municipal Utility District Aerial Overlay Exhibit

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023

FISCAL IMPACT:
| Current Budget: $ N/A |
| Additional Budget: $ N/A |
| Funding Source: N/A |
| (Unrestricted Base, Supplemental, other restricted, etc.) |
| Current Year Only ☒ Ongoing: ☐ |

LCAP/STRATEGIC PLAN:
| Goal: N/A Focus: N/A |
| Action: N/A |
| Strategic Plan: N/A |

PREPARED BY: Nic Arps, Director, Facilities, Construction and Modernization
APPROVED BY: Frank Camarda, Chief Operations Officer
Melissa Bassanelli, Superintendent of Schools
SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  

Resolution No. 4094  

RESOLUTION OF INTENTION TO CONVEY TO THE  
SACRAMENTO MUNICIPAL UTILITY DISTRICT  

WHEREAS, San Juan Unified School District (“District”) owns real property located at 2641 Kent Dr, Sacramento, California, in the County of Sacramento, State of California, bearing Assessor’s Parcel Number (APN: 268-0290-001-0000);  

WHEREAS, Sacramento Municipal Utility District (“SMUD”) has requested that the District convey to SMUD an Utility Easement (“Easement”) for right of way and construction purposes, over an area of real property on APN (268-0290-001-0000) of approximately 2,700 square feet, as generally described and depicted in Exhibit A (“Easement Area”);  

WHEREAS, the purpose of the Easement is for SMUD to access and construct, place, inspect, remove, maintain and use electrical & communication facilities on the District’s property;  

WHEREAS, pursuant to Education Code section 17557, before so conveying property, a school district’s governing board must adopt a resolution in an open meeting by a two-thirds vote of all of its members declaring the intention to convey the property.  

NOW, THEREFORE, the Board of Education of the San Juan Unified School District hereby finds, determines, declares, orders, and resolves as follows:  

1. Recitals. The foregoing recitals are hereby adopted as true and correct.  

2. Intent to Dedicate, Terms, and Conditions. Pursuant to Education Code sections 17556, et seq., it is the intention of the District to convey to SMUD the Easement generally described and depicted in the attached Exhibit A for the purposes described herein.  

3. Public Hearing. On September 12, 2023, at the hour of 6:30 p.m., or as soon thereafter as the matter can be heard, the District’s Governing Board shall hold a public hearing upon the question of making the conveyance of the Easement to SMUD pursuant to Education Code sections 17558 and 17559, at which time any interested person may appear and be heard thereon.  

4. Notice of Adoption. Notice of adoption of this Resolution shall be given by posting a true copy of this Resolution in three (3) public places in the District not less than ten (10) days before the date of the public hearing described above. Notice of said public hearing shall be given by publishing the notice in a newspaper of general circulation published in the District or in a newspaper published in Sacramento County that has general circulation within the District not less than five (5) days before the date of the public hearing described above.  

PASSED AND ADOPTED on August 22, 2023, at a regular meeting of the Board of Education by the following vote:
SAN JUAN UNIFIED SCHOOL DISTRICT

By: ______________________________
Zima Creason, President
San Juan Unified School District
Board of Education

ATTESTED TO:

By: ______________________________
Saul Hernandez, Clerk
San Juan Unified School District
Board of Education
GRANT OF EASEMENT

San Juan Unified School District, a political subdivision of the State of California, Grantor, is the owner of record of that certain real property located in Sacramento County, California, designated by the above referenced Assessor’s Parcel Number and more fully described as follows:

"Lot 212 as shown on the Subdivision Map entitled “Plat of El Paso Park View Tract NO. 2, recorded in the office of Recorder of Sacramento County on June 7, 1913 in Book 14 of Maps, Map No. 33.

Grantor hereby grants to SACRAMENTO MUNICIPAL UTILITY DISTRICT (SMUD Grantee), a municipal utility district, Grantee, and its successors and assigns, the right from time to time to construct, place, inspect, remove, replace, maintain and use electrical and communication facilities consisting of underground conduits, wires and cables, with associated, above-ground or below-ground transformers, transformer pads, pedestals, service equipment, terminals, splicing, switching and pull boxes, switch and fuse cubicles, cubicle pads, and all other necessary fixtures and appurtenances (Facilities), within the following Easement Area described in EXHIBIT A attached hereto and made a part hereof. SMUD hereby accepts the Easement Area in its as-is, where-is condition, with no representations and warranties whatsoever from Grantor. SMUD shall maintain the Facilities located therein in a reasonably good and safe condition and repair.

Said right includes the trimming by of any trees or foliage along the Easement Area considered necessary for the complete enjoyment thereof and the right of ingress to and egress from said Easement Area for the purpose of exercising and performing all rights and privileges granted herein. In addition, the Easement Area shall be kept clear of any building or other structure and Grantor will not drill or operate any well within the Easement Area. Grantee shall provide 72-hours prior notice to Grantor prior to accessing the Easement Area and shall notify school personnel at the front office when SMUD arrives at the Property; unless emergency situation exists and therefore immediate access is required with no prior notice. Grantor shall have the right, if it so desires, to accompany Grantee while Grantee is on the Property. Grantee shall promptly repair any broken facilities and any damage done by Grantee to Grantor’s Property, including, without limitation, damage to any landscaping or pavement, in connection with Grantee’s exercise of its rights granted hereunder.

Grantee shall (i) comply with all applicable federal, state, and local laws, statutes, ordinances, and regulations, and any and all reasonable and uniform rules created by Grantor for utility providers from time to time to the extent consistent with good utility practice and standard of care so long as said rules created by Grantor are provided to Grantee in writing and accepted by in writing, and (ii) exercise reasonable care in the use and enjoyment of the Easement Area and perform all work in the Easement Area in a safe and good workmanlike manner.
The route of said easement is described in EXHIBITS A and depicted in EXHIBITS B attached hereto and made a part hereof.

Dated: ________________

Grantor: San Juan Unified School District, a political subdivision of the State of California, a Political Subdivision of the State of California

BY: ______________________

Its: ______________________

Print Name: ______________________
EXHIBIT A
Description of Property

The centerline of the 5 foot Easement Area shall be coincidental with the centerline of the said Facilities constructed in, on, over, under, across and along the Grantor's property. Additionally, the Easement Area will include the area occupied by Grantee Facilities and appurtenances.

The legal description herein, or the map attached hereto, defining the location of this utility easement, was prepared by Grantee pursuant to Section 8730 (c) of the Business and Professions Code.
EXHIBIT A
SMUD EASEMENT

A portion of lot 212 as shown on the plat of “El Paso Park View Tract No. 2” as filed in the office of the Sacramento County Recorder in Book 14 of Maps at Page 33, in unincorporated area of Sacramento County, State of California, more particularly described as follows:

A 5.00-foot-wide strip of land, the centerline of which is described as follows:

Commencing at the Southwest corner of said Lot 212, thence, along the West line of said Lot 212 North 00°05’45” East 630.06 feet to a point that is 630.00 feet North, at right angles, from the South line of said Lot 212; Thence, parallel to said South line, South 89°08’15” East 40.00 feet; Thence, parallel to the West line of said Lot 212, North 00°05’45” East 116.74 feet to the Point of Beginning; Thence, from said Point of Beginning South 89°54’14” East 12.52 feet to a point hereinafter referred to as Point ‘A’.

Thence, continuing South 89°54’14” East 4.58 feet;

Thence, South 97.47 feet;

Thence, East 423.79 feet to a point hereinafter referred to as Point ‘B’.

Together with a 11.20-foot-wide strip of land, the centerline of which is described as follows:

Beginning at said Point ‘A’, thence, from said Point of Beginning South 89°54’14” East 9.17 feet.

Together with a 20.00-foot-wide strip of land, lying 11.50 feet North and 8.50 feet South of the following described line:

Beginning at said Point ‘B’, thence, from said Point of Beginning East 20.00 feet.

The sidelines of the above-described strip to be lengthened or shortened to terminate at a line 40.00 feet East of and parallel to the West line of said lot 212.
CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }

COUNTY OF }

On ____________ before me,_____________________________________, Notary Public

Date (here insert name and title of the officer)

personally appeared ____________________________________________,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

__________________________________________
Notary Public

This is to certify that SACRAMENTO MUNICIPAL UTILITY DISTRICT, a municipal utility district, hereby accepts for public purposes the interest in real property conveyed by the foregoing deed or grant and consents to the recordation thereof. The undersigned officer is authorized to execute this acceptance and consent pursuant to authority conferred by Resolution No. 89-6-11, adopted by said District’s Board of Directors on June 20, 1989.

__________________________
Blandon Granger, Supervisor
Real Estate Services

Date
SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: 1-4
MEETING DATE: 08/22/2023

SUBJECT: Williams Complaint Report

DEPARTMENT: Legal Services

CHECK ONE:
For Discussion: ☐
For Action: ☐
Report: ☒
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending the board receive a report regarding Williams-type complaints filed with the district during the time period from April 1, 2023, to June 30, 2023.

RATIONALE/BACKGROUND:
The Williams legislation embodied in Education Code section 35186(d) requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints filed with the district.

ATTACHMENT(S):
A: Williams Act 4th Quarterly Report

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023

FISCAL IMPACT:
Current Budget: $ __ N/A
Additional Budget: $ __ N/A
Funding Source: __ N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: __ N/A Focus: N/A
Action: __ N/A
Strategic Plan: __ N/A

PREPARED BY: Fhanysha C. Gaddis, General Counsel, J.D., MPP

APPROVED BY: Melissa Bassanelli, Superintendent of Schools
WILLIAMS UNIFORM COMPLAINT PROCESS (UCP)
Quarterly Report

Year covered by this report: 2023
Quarter covered by this report: Quarter 4 (April - June)

Sufficiency of textbooks
Number of complaints: 0
Number resolved: 0
Number unresolved: 0

School facilities issues
Number of complaints: 0
Number resolved: n/a
Number unresolved: n/a

Vacancy or misassignment of teachers
Number of complaints: 0
Number resolved: n/a
Number unresolved: n/a

Respectfully submitted: Fhanysa C. Gaddis, J.D., MPP
General Counsel
SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM:  I-5
MEETING DATE:  08/22/2023

SUBJECT:  CSBA Directors-at-Large Nominations
DEPARTMENT:  Administration

CHECK ONE:
For Discussion:  [ ]
For Action:  [X]
Report:  [ ]
Workshop:  [ ]
Recognition:  [ ]
Emergency Action:  [ ]

ACTION REQUESTED:
The board may wish to nominate candidates to fill directors-at-large seats for African American and American Indian, on the board of directors of the California School Boards Association (CSBA).

RATIONALE/BACKGROUND:
The CSBA Board of Directors is comprised of directors from throughout the state. There are five directors-at-large. The CSBA Directors-at-Large African American and American Indian are elected in odd-numbered years. The directors, along with the officers and members of the Delegate Assembly, are a vital link in the Association’s governance structure, ensuring that the association continues to effectively carry out its mission.

ATTACHMENT(S):
A: CSBA Nomination Memorandum

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent’s Cabinet: 08/14/2023

FISCAL IMPACT:
N/A

APPROVED BY:  Melissa Bassanelli, Superintendent of Schools
August 1, 2023

MEMORANDUM

TO: All CSBA Member Districts and County Offices of Education
FROM: Susan Markarian, CSBA President
SUBJECT: Call for Nominations for CSBA Directors-at-Large African American, American Indian, and County

Nominations for CSBA Directors-at-Large African American, American Indian, and County are currently being accepted through Friday, September 29, 2023. Directors-at-Large play an important role at CSBA, helping shape policy and set organizational direction.

The nominations for Directors-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education. It is important to note Standing Rules 108 and 109 prior to making a nomination. SR 108 prohibits Directors from serving on state-wide boards whose organization focuses on labor, parents, special interests, or other segments of the school governance community as it is seen as a conflict of interest. SR 109 prohibits employees of CSBA from serving on the Board of Directors and Delegate Assembly.

The elections will take place at CSBA’s Delegate Assembly meeting on Wednesday, November 29, 2023 at the San Francisco Hilton Union Square. Directors-at-Large serve two-year terms and take office immediately upon the close of the Association’s Annual Education Conference, December 2, 2023. All newly elected Directors should plan to attend a required orientation in San Francisco following the 3rd General Session at the Annual Education Conference on December 2.

A valid nomination includes the following and are required to be submitted no later than 11:59 p.m. on Friday, September 29, 2023 via online submission or emailed to nominations@csba.org.

- Nomination form from a member board: A completed, signed, and dated nomination form. Member boards must secure permission before placing a name into nomination.

Nominees are required to submit the following candidate materials by 11:59 p.m. on Friday, October 13, 2023:

- Candidate Form: A signed and dated candidate form completed by the nominee.
- Two letters of recommendation: A one page, single-sided, letter addressed to CSBA President Susan Markarian. Recommendation letters may be from:
  1) A CSBA member district or county office of education (COE) board – If the letter is signed by the Superintendent, it must state in the letter that the letter of recommendation is “on behalf of the board.”
  2) An individual board member from a CSBA member district or COE board
  3) Another association of school or county office of education board members
- An optional, one-page, single-sided résumé from the nominee.

Please contact CSBA’s Executive Office at nominations@csba.org should you have any questions.
TENTATIVE BOARD AGENDA ITEMS
2023-2024

SEPTEMBER 12
Meet and Greet (before board meeting)
Recognition: 2024 Teachers of the Year – A
Professional Learning Update – R
Cultivating Leaders Program – R
2022-2023 Unaudited Actuals and 2023-2024 Revised Budget – A
Public Hearing: Katherine Johnson MS Conveyance of Easement to SMUD – A [Discussed 08/22/23]
Exemption to the Separation-From-Service Requirement – A
*Resolution: GANN Limit – A

SEPTEMBER 26
Recognition: Week of the School Administrator (Oct. 8-14) – A
Summer School Update – R
Special Education Inclusive Practices – R
Early Literacy Support Block Grant Annual Report – A
Public Hearing: Sufficiency of Textbooks and Instructional Materials and Adoption of Resolution – A
*Consolidated Application, 2023-2024 – A
*Commit Fund Balance – A

OCTOBER 10
Proposition 28: The Arts and Music in Schools Funding Guarantee and Accountability Act Plan – R
Arts, Music, Instructional Media Block Grant – A
La Vista Center Update – D
Variable Term Waivers – A
Assignment of Teachers Outside Regular Base Credential – A
Provisional Internship Permits – A

OCTOBER 24
Recognition: School Psychology Awareness Week (Nov. 6-10) – A
2022-2023 End of Year Data Summary – R
Public Hearing: Proposed Fee Increase for Fee-Based ECE Programs – D
Williams Complaint Report – R

NOVEMBER 14
Learning Recovery Emergency Block Grant – R
Innovative School Update – R
Proposed Fee Increase for Fee-Based ECE Programs – A [Discussed 10/24/23]
Set Annual Organizational Meeting – A

DECEMBER 12
Board Reception/Swearing-In (before board meeting)
Annual Organizational Meeting – A
Family and Community Engagement Update – R
2022-2023 Audit Report – A
2023-2024 First Interim & Budget/Financial Status Report – A
*Minimum Wage Increase (Short Term, Temporary) – A

JANUARY 9
Workshop: The Brown Act, Board Governance, Governance Handbook – D
Universal Prekindergarten Planning and Implementation Update – R
Williams Complaint Report – R

sc: updated 8/15/2023 2:11 PM
Annual Policy Review – D
BP 3430 Investing and Debt Management
BP 5116.1 Intradistrict Open Enrollment
BP 6145 Extracurricular/Cocurricular Activities
BP 6020 Parent Involvement

*Resolution: Emergency Contracting – A
*Resolution: Authorized Signature - Power to Contract on Behalf of the District – A
*Resolution: Delegating Signature Authorization to the Superintendent – A

JANUARY 23
Recognition: 2024 Classified Employees of the Year – A
Recognition: National School Counseling Week (Feb. 5-9) – A
Bond Program Update – R
Government Affairs (Legislative) Update – R
*Annual Policy Review – A [Discussed 01/09/24]
BP 3430 Investing and Debt Management
BP 5116.1 Intradistrict Open Enrollment
BP 6145 Extracurricular/Cocurricular Activities
BP 6020 Parent Involvement

*School Accountability Report Cards (SARC) – A
*LCAP Federal Addendum Annual Revision – A
*Continued Funding Application CSPP & CCTR – A
*Early Head Start/Head Start Year 1 Budget Mod/Carryover Funds – A
*Resolution: Federal Surplus Property participation renewal – A

FEBRUARY 13
Public Hearing: Camp Winthers Fee Increase – D
Mid-Year LCAP Update 2023-2024 – R
Choices Charter School Mid-Year LCAP Update 2023-2024 – R
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – D
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated ECE) – D
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – D
Notice of Intent to Reduce Classified Positions – D
*EHS/HS Year 2 Budget Carryover Funds – A

FEBRUARY 27
Recognition: Arts Education Month (March) – A
Recognition: National School Social Work Week (Mar. 3-9) – A
Instructional Materials Update – R
Second Interim Budget Report – R
Camp Winthers Fee Increase – A [Discussed 02/13/24]
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – A [Discussed 02/13/24]
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated ECE) – A [Discussed 02/13/24]
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – A [Discussed 02/13/24]
Resolution: Notice of Intent to Reduce Classified Positions – A [Discussed 02/13/24]
2024 CSBA Delegate Assembly Election – A

MARCH 19 (3rd Tuesday)
Elevating Youth Voice – R
District K-12 Mathematics Update – R
Nutrition Services Update – R
*Resolution: Election Order – A
*2024-2025 Transportation Plan – A
*Head Start and Early Head Start Grant Application 2022-2023 – A
*Audit Report for Measures J, N, P and S – A
APRIL 9
Recognition: Week of the Young Child (Apr. 1-5) – A
Recognition: School Bus Driver’s Appreciation Day (Apr. 23) – A
Instructional Materials Adoptions – D
New High School Courses – D
Williams Complaint Report – R
Proposed Board Meeting Dates for 2024-2025 – A

APRIL 23
Recognition: California Day of the Teacher (May 8) – A
Recognition: National Nurses Week and National School Nurse Day (May 6-12 & May 8) – A
Expanded Learning Opportunities Update (Secondary) – R
Technology Update – R
Safety and Safe Schools Update – R
*Instructional Materials Adoptions – A [Discussed 04/09/24]
*New High School Courses – A [Discussed 04/09/24]

MAY 14
Recognition: National Speech Pathologist Day (May 18) – A
Recognition: Classified School Employee Week (May 19-25) – A
English Learner Update – R
Expanded Learning Opportunities Update (Elementary) – R
Hearing Officer’s Recommendation-2024 RIF (if applicable) – A
*Approval of CTE 2024 Advisory Committee Roster – A
*Head Start/Early Head Start COLA Funding Allocation 2024-2025 – A
*Resolution: CSPP Continued Funding Application Designated Personnel 2024-2025 – A

MAY 28
Recognition: National Science Bowl (if applicable) – A
Recognition: Science Olympiad (if applicable) – A
Recognition: Academic Decathlon (if applicable) – A
Expanded Learning Opportunities Program (ELO-P) Update – R
Early Childhood Education Update – R
*Head Start/Early Head Start Contract Resolution FY 2024-2025 – A

JUNE 11
Public Hearing: LCAP – D
Public Hearing: LCAP/Choices Charter School – D
Early Literacy Support Block Grant Annual Report – R
Public Hearing: Adoption of the 2024-2025 Budget – D
Temporary Interfund Borrowing of Cash – A
*CIF Superintendent Designation of Representatives 2024-2025 – A
*ECE Program Self-Evaluation for CDE – A

JUNE 25
California School Dashboard Local Indicators – R
LCAP – A [Public Hearing 06/11/24]
Choices Charter School California School Dashboard Local Indicators – R
Adoption of the 2024-2025 Budget – A [Public Hearing 06/11/24]
*2023-2024 Actuarial Report (OPEB) – A
*Charter School 2022-2023 Audit Reports (AAT, CMP, GIS, GV, OFY, VIE) – A
*2024-2025 School Plan for Student Achievement (SPSAs) – A

D=discussion; A=action; *=consent; R=report; PC=public comment