

## Thompson School District R2-J Activity Project/Fund Raising Approval Form

Please complete all of the information requested below which applies to your request and return to your Athletics/Activities Office for review and possible approval.

**All fund raising activities, including those of parent and other community organizations, which involve students in community campaigns or door-to-door sales, must be approved by the District Athletics/Activities office.** Requests for these Board approved fund raisers should be filed with the District Athletics/Activities office no later than 45 days prior to the proposed activity. Other projects may be approved by the Building Administration only.

Club/Sport/Class/Org. \_\_\_\_\_ School \_\_\_\_\_

Sponsor's Signature \_\_\_\_\_ Sponsor Name \_\_\_\_\_  
Please Print Name

Revenue Goal \$ \_\_\_\_\_

Project Objectives/Revenue Use (List items to be purchased and rationale) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(ANY FLYERS DISTRIBUTED TO OTHER SCHOOLS IN THE THOMPSON SCHOOL DISTRICT NEED TO BE SENT TO THE COMMUNICATION AND COMMUNITY RESOURCE DEPARTMENT FOR APPROVAL) (ATTACH COMPLETED APPLICATION FOR ACCEPTANCE OF GIFT WHEN APPLICABLE)**

Description of Project:

1. Product(s), Service or Other Activity \_\_\_\_\_
2. Inclusive dates & times of project: \_\_\_\_\_
3. Cost Per Product(s) \_\_\_\_\_ Sale Price \_\_\_\_\_
2. Describe how, where sales or service will be conducted? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Vendor Information: Company/Sales Rep. \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

**Attach copies of any contract or agreements with this form that require TSD signature by the vendor or hosting party.**

Other Information Needed (in building):

Chaperons

1. Facilities \_\_\_\_\_
2. Custodial Needs \_\_\_\_\_
3. Police Needed? \_\_\_\_\_
4. Student Council (when appropriate) \_\_\_\_\_

**Building Athletics/Activities Director Approval** \_\_\_\_\_ Date \_\_\_\_\_

**District Athletics/Activities office Approval** \_\_\_\_\_ Date \_\_\_\_\_