

# **MSD of Boone Twp. Schools Safety Security Yearbook**



**2022-2023  
School Year Summary**

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## **Introduction**

July 1, 2023

This report will provide a summary for the 2022-2023 school year regarding the many activities conducted in the areas of safety and security. Once again this year numerous additions, changes, adjustments and new protocols were initiated to keep staff, students and our community safe while on campus.

Included in this 2022-2023 year in review summary will be general information regarding safety and security throughout our schools, which includes Hebron Elementary, Hebron Middle School and Hebron High School. Also included will be statistics generated by the school resource officers, new security protocols initiated, programs generated this year, training conducted and goals for future programs will be included in this summary.

MSD of Boone Twp. School Corporation has a detailed Crisis Management Plan in place. This plan is always changing and being updated throughout the school year. The Crisis Plan prepares school administrators, teachers, staff and students for a crisis incident.

I would like to thank all staff members and our Superintendent Mr. Jeff Brooks for the overwhelming cooperation with our security/safety compliance throughout the 2022-2023 school year. I hope this brief summary of events, new programs and statistics displays the importance, urgency and commitment placed on safety, health and security by the MSD of Boone Twp. School Corporation.

Michael Grennes  
Safety & Security Director  
MSD of Boone Twp. School Corporation

## **Programs Initiated, Training Conducted & Safety Additions 2022-2023**

This year protocols were added to our Crisis Plan, we added new physical security tools to support our security plan and advanced training was initiated.

1. Hosted a Town Hall meeting with parents to discuss overall school security issues.
2. Hosted a Town Hall meeting with parents to discuss bullying issues with parents.
3. New outer doors installed throughout the middle and elementary school.
4. New key fob system installed for entire school corporation, added at all three schools.
5. Added additional security film on glass doors throughout all three schools.
6. Added restricted access to all schools through main offices (fob activated), to gain access to students.
7. Purchased mobile metal detector (walk thru style) to be used randomly and at events.
8. Replaced old analog cameras in middle school with new digital cameras.
9. Increased cameras in elementary and middle schools. Improved outside coverage.
10. Vape detectors added to high school restrooms.
11. Re-defined reunification protocols including adding new printed guidelines.
12. Conducted mandatory staff training for lock-down, Schoolguard and shelter in place protocols.
13. Conducted re-unification training involving staff, students and law enforcement individuals. The entire corporation participated, all three schools during e-learning day.
14. Added new DVR in middle school for additional storage of video.
15. Additional CPR and Stop the Bleed training completed by staff members.
16. New limited access installed for corporation office entrance. Only allowed access into lobby of corporation office, now key fob access controlled.
17. K9 sniffs conducted at high school and parking lot area.
18. New protocols implemented for use of metal detectors in high school and middle school.
19. Improved camera monitoring methods added to elementary main office

## **Funding and Security/Safety Grants**

A large portion of the school corporation security and safety programs are funded by grants the school corporation obtains from numerous private, public, federal and state sources. The school corporation actively and aggressively seeks grants on a yearly basis to fund many of these programs.

During the 2022-2023 school year half of the School Resource Officers and Corporation's Security/Safety Directors payroll was funded through grants.

### **Grants funding programs in 2022-2023 included:**

1. Secure Schools Safety Grant- State of Indiana Grant
2. Safe Haven Grant – State of Indiana Grant
3. Title 4 Safety Grant- State of Indiana Grant
4. Cares Act Funding

### **Grant applications in process for 2023-2024 school year include:**

1. Secure School Safety Grant- State of Indiana Grant
2. Safe Haven Grant- State of Indiana Grant
3. Title IV Safety Grant- State of Indiana Grant

## **School Resource Officer's Information & Activities**

Currently five Hebron Police Officers, including Chief of Police Josh Noel are certified School Resource Officers. The four officers patrol during the school day rotating throughout the day between all three schools, the high school, middle school and elementary school. One officer is assigned at a time and they rotate their coverage between the three schools. Each officer and the corporation's Security Director are armed during the school day. All have full police powers while working in the schools.

Corporation and communication has greatly improved with the Hebron Police Department as a result of the full-time school resource officers in the schools. Information is freely shared which greatly improves the security and safety at all three schools.

School Resource Officers have built positive relationships with numerous students and staff members while working in the schools. These positive relationships help build trust with police and build strong community ties throughout the Hebron Community.

School Resource Officers for the 2022-2022 school year included Police Chief Josh Noel, Assistant Chief Scott Sejda and Officers Steven Hawkins, Brandon Swaney and Cody Hayworth

This year AC Sejda has been assigned a K9 partner and freely brought his K9 partner into the school for students to interact with.

On two occasions this school year K9s were utilized in the high school and middle school to conduct routine sniffs of lockers. This included both hallway and PE lockers. Vehicles in the high school student parking lot were also sniffed by the K9s. All resulted in negative items located.

All five School Resource Officers have always been available to provide demonstrations or presentations regarding numerous topics when needed.

All five officers along with the Safety/Security Director are currently certified School Resource Officers through the National Association of School Resource Officers.

The School Resource Officers and other off-duty Hebron Police Officers work special details at the schools including athletic events.

On May 2<sup>nd</sup> officers partnered with staff members for a training that involved a full reunification drill. This included utilizing students and staff. This was the first time a drill like this was conducted with law enforcement and staff. Hebron Police Department were crucial in numerous investigation with their assistance to school officials. Their continuous involvement and ongoing communication with school officials has made our schools safer.

## **2022-2023 Tip 411 Summary**

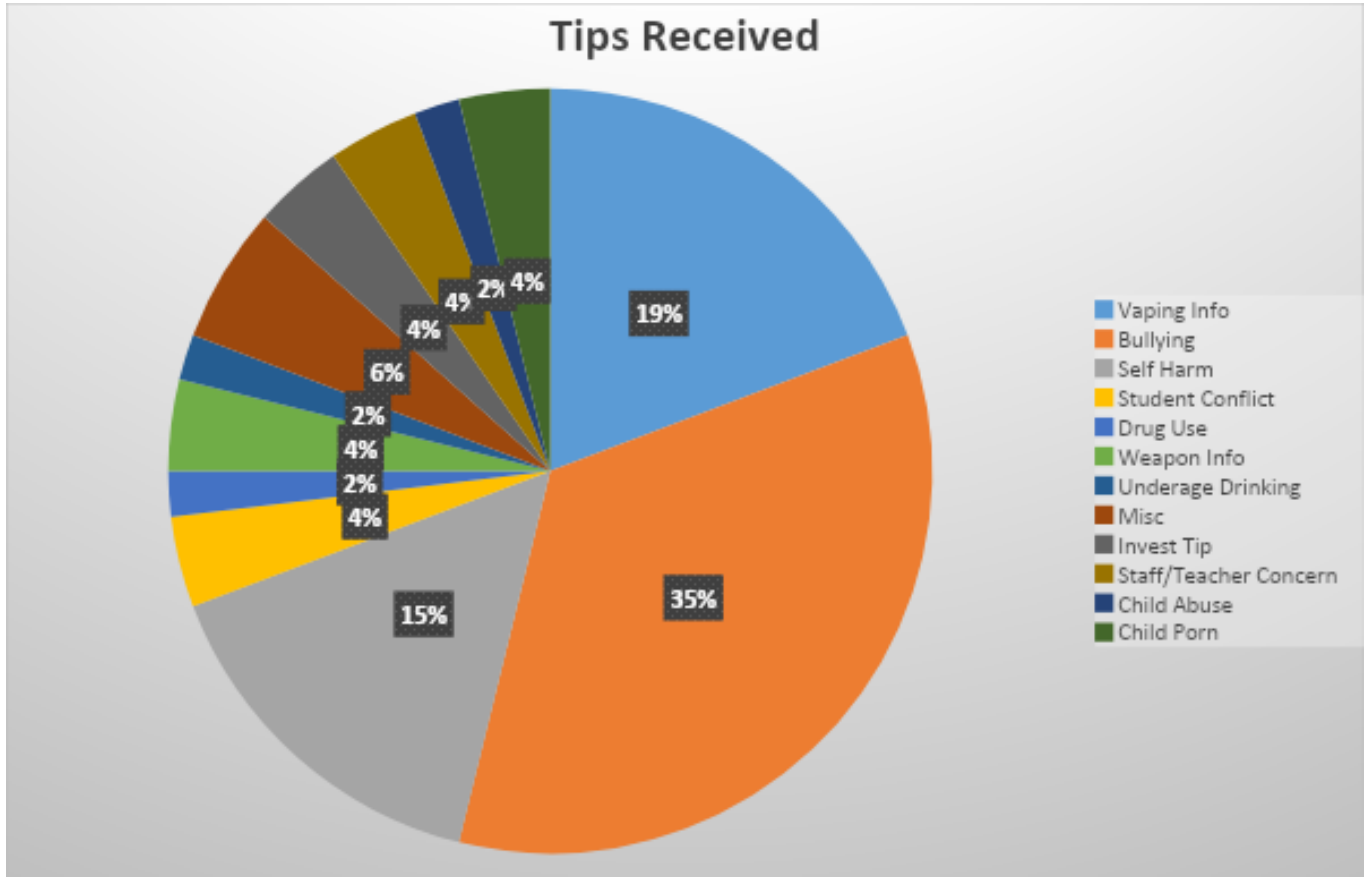
On September 1, 2019 the school corporation initiated a new anonymous tip line called Tip411. This new program was introduced to the high school and middle school students. This tip line provides students the opportunity to text information to school officials. This information ranges from information regarding bullying, drug activity, vaping tips, welfare concerns of students, security/safety concerns, general social media concerns and any general information.

All tips received by school officials received a response and an individual message is sent back to the reporting person. In some case additional information is requested from the tipster. All tips are investigated and in some cases disciplinary actions are required. During the entire process the tipster can remain anonymous. Most tips result in school officials simply opening additional lines of communications with students. This helps with school officials learning of new trends and general information regarding our student body. When a tip is generated it is received by a number of school officials including each school principal, Chief of Police also a SRO, Safety Security Director, high school counselor and Superintendent Jeff Brooks. This confirms the tip will be investigated.

The Tip411 was initiated in 2019 from grant money sponsored by REMC Electric and has continued to be supported by grant money from the SafeHaven School Grant.

Most tips received were received from middle school or high school students. During the 2022-2023 school year a total of 54 tips were received through the tip line. For the first time more tips were received through middle school students than high school students. A total of 30 tips were directed to the middle school 55% of total tips. The high school had 23 tips, 43% of the total tips received. The elementary received one tip that came from a parent. For the first time two tips were received from parents utilizing the tip line. Bullying tips were again number one this year, a total of 18 bullying tips were received. Vaping was second with 10 tips and tips regarding a student self harming themselves was third with 8 tips. All increased from last year.

Total Statistics from the school year are available on the next page.



**The following tips were received**

Bullying .....	18
Vaping Information .....	10
Student Self Harming.....	8
Drug Use or Possession .....	3
Misc .....	3
Student Conflict/Fight .....	2
Weapon Information .....	2
Information Assisting a Investigation .....	2
A Staff/Teacher Concern .....	2
Child Pornography Info .....	2
Underage Drinking .....	1
Child Abuse .....	1



## School Resource Officer Statistics

Throughout the school year the School Resource Officers conduct numerous tasks and duties during the school day. Listed below are the statistics generated by the School Resource Officers while working at Hebron Elementary School, Hebron Middle School and Hebron High School.

<b>Type of Case Generated</b>	<b>Number of Incidents</b>
Welfare Check off Campus	27
Arrest Made on Campus (In Custody)	2
Criminal Charges Initiated (Non-Custody)	5
Vaping Citations Issued	8
Special Details at the School	9
Suspicious Incidents	39
Vehicle Crashes on Campus	5
Speed Enforcement Citations/School Zone Citations	31
Emergency Detention (Medical Evaluations-In Custody)	3
Bus Stop Arm Violations Issued	39
Assist to Department of Child Services (DCS)	9
<b>Total Incidents/Cases Generated</b>	<b>177</b>

### Additional Information-

A total of 27 welfare checks were conducted by the School Resource Officers during the 2022-2023 school year. A welfare check typically is when a home visit is conducted by a School Resource Officer generated by a concern or information obtained by a teacher, staff member, school counselor or principal that a student may be in need of assistance. These doubled from previous years.

All 5 motor vehicle crashes in the parking lots were non-injury crashes, property damage only.

A total of 8 citations were issued this school year for possession of a vape (both middle and high school). A suspicious incident occurs when a SRO is requested to investigate a suspicious incident or individual on campus.

Two in custody arrest were made this year. This is when a student is taken to the juvenile detention center directly from school. Non custody references criminal charges being filed but the student was not physically removed from school. The charges are forwarded to the Porter County Prosecutors Office for review and the incident is resolved through the court system.

## Security Training

Yearly training is a key element to our security and safety protocols being successful. Our teachers, administrators and staff must be knowledgeable on our procedures and crisis plan to be prepared in the event an incident occurs. This training will be completed yearly with all staff members.

Four staff members are certified Safe School Specialists. This includes Mr. Brooks, Mr. Owney, Mr. Beahm and Mr. Grennes.

Three staff members are members of the Porter County Safe School Commission. This includes Chief Noel, Jeff Brooks and Mike Grennes.

Training is conducted throughout the school year. The first teacher day (before students arrive) is utilized for all staff security training. This training is a reminder for staff at the beginning of each school year. Reminder for protocols in lock down, shelter in place, lock out and SchoolGuard use.

A leadership training occurred for staff members to assist with new protocols to be utilized during a reunification situation. Approximately 14 staff members attended the training which resulted in new protocols being developed for our reunification process.

Safety/Security committee met on three occasions this past school year to address staff/teachers concerns regarding safety and security issues.

On an e-learning day a reunification training was conducted involving all three schools and law enforcement. Staff and teachers all participated in an actual re-unification training.

CPR and Stop the Bleed training continues to occur throughout the school year. Nurse Hall conducted three training sessions during the 2022-2023 school year.

Numerous presentations were also provided by the School Resource Officers throughout the school year. Many presentations were made to students at the request of teachers.

Security and safety tips/information sent out monthly to staff members as reminders regarding security or safety issues.

All three schools conducted fire, tornado and lock down drills throughout the school year as required by the State of Indiana. During one of the high school fire drills an alternate route was required due to a simulated blocked exit route set up prior to the drill.

## Goals for 2023-2024 School Year

The MSD of Boone Twp. School Corporation is committed to strengthening our security and safety to all our schools. We are continuing to improve and look at other methods and programs to increase our safety to our students, teachers and staff members.

Yearly we set new goals and continuously look for methods to improve our safety and security. Listed below are some of our goals for the 2022-2023 school year.

1. Install additional outside cameras to improve our overall security and safety on campus. Add cameras to the baseball, softball, soccer, track and east side of the high school.
2. Continue CPR/Stop the Bleed training in all schools. The goal is to have all staff members and bus drivers training in both.
3. Initiate a Security Assessment Team at all three schools. This is a team of staff members that communicate potential danger signs from students. They are also a contact for all staff members to report suspicious or concerning information. It is crucial that potential warning signs, security threats and other similar information is reported and immediately investigated to help prevent an incident from occurring. This team would help prevent an incident from occurring. This team would include school counselors, principals, SROs, school security director and other staff members (no additional costs).
4. Improve teacher and staff security training. We can increase our security training with teachers and staff members. Schedule monthly trainings and re-enforce many of the protocols in our Crisis Plan. Share all information in our Crisis Plan and provide a copy of the plan to all staff members. Plan a security/safety training day, include ALICE type of training for teachers and staff. Include bus drivers and other staff members in this training (no additional costs).
5. Add additional security film on outer glass doors. Many entrances have security film on the doors. Our goal is to have the safety glass on all entrance doors.
6. Add one way film on entrance doors. You are able to see out of the door but not able to see into the school hallways. A colorful design will also increase visibility of our entrances for our schools and the corporation office.
7. Utilize randomly our walk-thru metal detector during the school day (at the beginning) in both the middle school and high school.
8. Install vape detectors in the middle school restrooms.

## Summary

The safety and security of our students, staff and visitors is our top daily priority. We continue to take a layered approach to keeping everyone safe. This is defined as not just one method or program to protect everyone but utilizing multiple methods and programs to protect everyone. Numerous protocols, programs and initiatives are in place to help protect our students, staff and visitors, but the number one deterrent or method to keeping everyone safe at school are the staff, students and parents. When they see something or hear something (including on social media) concerning they immediately report the information to school officials. When everyone is working towards the same goal, to keep our schools safe, this makes a huge difference in our overall school security.

We have and continue to concentrate on three major areas of school security. Those three areas include; 1. Building security 2. Communications/training -being pro-active - preventing an incident (hear something say something) 3. Being prepared for any incident that may occur (detailed Crisis Plan).

The MSD of Boone Twp. School Board and Superintendent Jeff Brooks has displayed a strong commitment to security and providing a safe and secure learning environment for all who attend or work at the elementary school, middle school or high school. This year's accomplishment/improvements in security have gone above and beyond the "norm".

We have accomplished many things this school year and we continue to improve our school security plan. If you review our goals for next year you will see more great things in the works to continue to improve our overall security plans.

We would like to thank all staff members, students and parents for their assistance, understanding and commitment to the safety and security at all our schools. MSD of Boone Twp. School Corporation is committed to producing a safe and secure learning environment to all our students and a safe and secure work place for all our staff members.

We have over 1000 individuals on our campus every day during the school year. Their safety and security is our top priority.