



ASB Cash Count Form

Club Name: _____ Date: _____

Activity: _____

(A) Denominations		(B) Number of Bills or Coins	(A times B) Total Amount Collected
Pennies	\$0.01		
Nickels	\$0.05		
Dimes	\$0.10		
Quarters	\$0.25		
Half dollars	\$0.50		
Dollar coins	\$1.00		
Dollar bills	\$1.00		
Five dollar bills	\$5.00		
Ten dollar bills	\$10.00		
Twenty dollar bills	\$20.00		
Fifty dollar bills	\$50.00		
Hundred dollar bills	\$100.00		
Note and Follow up on any Differences:		Total amount of all cash	\$
_____		Total amount of all checks	\$
_____		Total amount of all cash and checks	\$
_____		LESS START UP CASH (from cash box request)	\$
_____		Total net amount of all cash and checks	\$

Signature of fundraiser staff counting the cash: _____
Signature, Title and Date

Signature of fundraiser staff counting the cash: _____
Signature, Title and Date

Verified by Office: _____
Signature, Title and Date

Supporting documentation: (MUST be included when this form is turned in)

Point of Sale: Daily Posting Report

Pre-numbered receipt books: Cash register tape, Yellow Copy of Each Receipt

Tally Sheet: Completed Tally Sheet(s) Inventory (If Applicable)