

## BUSINESS MEETING MINUTES

A Business Meeting of the Springfield School District No. 19 Board of Education was held on April 12, 2021. In order to comply with the Governor's executive orders, the Board conducted this meeting by video conference only. The public was invited to watch or listen to the board meeting via Zoom Webinar or Zoom Phone. Information for participating was shared with the public on the District website and news media outlets.

### 1. CALL MEETING TO ORDER

Board Chair Zach Bessett called the Springfield Board of Education virtual meeting to order at 7:01 p.m.

#### Attendance

Board Members attending the Zoom webinar included Board Chair Zach Bessett, Board Vice Chair Naomi Raven, Lisa Barrager, Dr. Emilio Hernandez and Todd Mann.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Brett Yancey, Judy Bowden, Mindy LeRoux, Camden Vaught, Dustin Reese, Jeff Michna, José da Silva, Charles Jett, Jonathan Light, Jonathan Gault, Colleen Hunter, Marilyn Williams, Joan Bolls, Kellie, Anthony Reed, Laura Weiss, Krystal, Sierra Cochrane, Laura Scruggs, Jeff Fuller, Carla Smith, Brian Megert, Jen McCulley, Whitney McKinley, Shana McOmie, Jordyn Brown from The Register-Guard, Emma Routley from The Chronicle and Jayson Hayden, minutes recorder. There were also community members who attended using Zoom Phone, so their names were not available.

### 2. APPROVAL OF AGENDA

Chair Zach Bessett called for a motion to approve the agenda as presented.

**MOTION:** Dr. Hernandez moved, Vice Chair Raven seconded the motion to approve the agenda as presented.

Chair Bessett called for a roll call vote. Mr. Bessett asked each board member to indicate if they supported the motion to approve the agenda as presented: Ms. Raven – yes, Ms. Barrager – yes, Dr. Hernandez – yes, Mr. Mann – yes and Mr. Bessett – yes.

Motion passed, 5:0.

### 3. PRESENTATION

#### A. Student Communication

Mindy Leroux and Jose da Silva introduced Camden Vaught, who is a senior at Springfield High School and the 2020-2021 ASB President. He's an active member of both the Cross Country and Track and Field Teams. Mr. Vaught said that the leadership class was able to work efficiently despite not having a dedicated period that quarter. He detailed how recent ASB elections have been highly contested compared to previous years. Mr. Vaught mentioned that the Iditarod project was overwhelmingly positive and would serve as a strong foundation for coming years. He outlined the transition from fall to spring sports and expressed excitement for future sporting events as COVID-19 restrictions were lifted. He explained the procedure for returning to in-person classes for new and returning students.

The Board expressed concern about students' hesitation to wear masks. Mr. Vaught suggested explaining to students that rejecting mask wearing could lead to further lockdowns. In response to a board inquiry, David Collins and Ms. LeRoux described procedures for monitoring COVID-19 restrictions and enforcing protocol. Board members expressed their admiration for the athletes ability to perform while wearing the restrictive masks. Camden shared that the Board is always welcomed at SHS sporting events. The Board expressed appreciation to Mr. Vaught for attending and offering his presentation.

#### **B. Teacher Appreciation Week Proclamation**

Board Chair Bessett read the following proclamation in honor of Teacher Appreciation Week, May 3-7, 2021 and thanked the teachers for their efforts during this difficult year.

### **Teacher Appreciation Week Proclamation**

**May 3 – 7, 2021**

**WHEREAS**, teachers mold future citizens through guidance and education; and

**WHEREAS**, teachers encounter students of widely differing backgrounds; and

**WHEREAS**, our country's future depends upon providing quality education to all students; and

**WHEREAS**, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

**WHEREAS**, our community recognizes and supports its teachers in educating the children of this community.

**NOW, THEREFORE BE IT RESOLVED** that the Springfield Board of Directors proclaims May 3 – 7, 2021 to be **TEACHER APPRECIATION WEEK**; and

**BE IT FURTHER RESOLVED** that the Springfield Board of Directors strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

DATED this 12<sup>th</sup> day of April 2021.

#### **4. PUBLIC COMMENT: Submitted Electronically Only**

Chair Bessett explained that members of the public were asked to share electronically their ideas and opinions with the Board by noon on the day of this Board meeting. As of the noon deadline, no public comment was received.

#### **5. ACTION ITEMS**

##### **A. Approve Consent Agenda**

- 1. March 8, 2021 Board Meeting Minutes**
- 2. Financial Statement**
- 3. Personnel Action, Resolution #20-21.030**
- 4. 2021-2022 Board Meeting Schedule, First Read**

**MOTION:** Dr. Hernandez moved, Ms. Barrager seconded the motion to approve the Consent Agenda.

Chair Bessett called for a roll call vote. Chair Bessett asked each board member to indicate if they supported the motion to approve the Consent Agenda: Ms. Raven – yes, Ms. Barrager – yes, Dr. Hernandez – yes, Mr. Mann – yes and Mr. Bessett – yes.

Motion passed, 5:0.

**B. Approve 2021-2022 Academic Calendar, Resolution #20-21.031**

Chair Bessett asked Mr. Collins to introduce this resolution.

The 2021-2022 academic calendar was presented to the Board for approval.

This calendar includes 175 school days for students, one (1) full day collaboration for staff (January 3), 15 early release/collaborations days.

This calendar may require adjustments to fit projected budget conditions prior to Board approval in June.

David Collins recommended that the Board of Directors approve the 2021-2022 academic calendar as presented.

**MOTION:** Mr. Mann moved, Ms. Raven seconded the motion to approve the 2021-2022 academic calendar as presented.

Chair Bessett asked if there was any discussion.

The Board asked if any input was missing from entities affected by the calendar. Mr. Collins explained that he shared the calendar options with all staff and provided opportunity for feedback.

Hearing no further discussion, Chair Bessett called for a roll call vote. Chair Bessett asked each board member to indicate if they supported the motion to approve the 2021-2022 academic calendar as presented: Ms. Raven – yes, Ms. Barrager – yes, Dr. Hernandez – yes, Mr. Mann – yes and Mr. Bessett – yes.

Motion passed, 5:0.

**C. Approve Security System for Riverbend Elementary School, Resolution #20-21.032**

Chair Bessett asked Mr. Yancey to introduce this resolution.

Consistent with School Board Goal #4, creating safe and future ready facilities, the Springfield School District continues to move forward a continued focus on safety and security across our District. Many of the existing security systems throughout the District were installed 20+ years ago and are failing or have failed and can no longer be serviced. The District has experienced significant vandalism in the past and does not have the updated tools to proactively prevent these events from occurring or identify the vandals. Understanding that capital improvements need to continue to be made with limited resources available; the facilities department has prioritized security as an ongoing focus.

Riverbend Elementary School has been the most vandalized school in the District and is the site we are beginning these improved security system upgrades. This project consists of utilizing as much of the existing wire infrastructure as possible. In addition, there will be interior and exterior cameras additions and replacements, an updated video monitoring system, a video recorder server, exterior card reader access controls, interior intrusion detection systems and appropriate building lockdown capabilities.

Work is scheduled to begin in late April 2021 and will be performed at times when students and staff are not occupying the building. This specific project will be completed prior to June 30, 2021. Work will be provided under a single standard general construction contract.

The original solicitation documents and specifications were developed by Hillsboro School District and shared with other school districts, through a cooperative purchase agreement. Board Member Naomi Raven reviewed the procurement files prior to this Board meeting. Funding for this project will be provided by General Fund Capital Improvement funds.

Mr. Yancey recommended that the Board of Directors approve the award of the Riverbend Elementary School Security System upgrade and replacement to Reece Complete Security Solutions, from Portland, Oregon, for a total contract of \$113,408.38.

The Board and Mr. Yancey had a discussion regarding how the security upgrades would enhance building security, staff and student safety and whether there would be ongoing costs to support these systems.

**MOTION:** Dr. Hernandez moved, Ms. Raven seconded the motion to approve the award of the Riverbend Elementary School Security System upgrade and replacement to Reece Complete Security Solutions, from Portland, Oregon, for a total contract of \$113,408.38

Hearing no further discussion, Chair Bessett called for a roll call vote. Chair Bessett asked each board member to indicate if they supported the motion to approve the award of the Riverbend Elementary School Security System upgrade and replacement to Reece Complete Security Solutions, from Portland, Oregon, for a total contract of \$113,408.38: Ms. Raven – yes, Ms. Barrager – yes, Dr. Hernandez – yes, Mr. Mann – yes, and Mr. Bessett – yes.

Motion passed, 5:0.

#### **D. Approve Security System for Mt. Vernon Elementary School, Resolution #20-21.033**

Chair Bessett asked Mr. Yancey to introduce this resolution.

Consistent with School Board Goal #4, creating safe and future ready facilities, the Springfield School District continues to move forward a continued focus on safety and security across our District. Many of the existing security systems throughout the District were installed 20+ years ago and are failing or have failed and can no longer be serviced. The District has experienced significant vandalism in the past and does not have the updated tools to proactively prevent these events from occurring or identify the vandals. Understanding that capital improvements need to continue to be made with limited resources available; the facilities department has prioritized security as an ongoing focus.

Mt. Vernon Elementary School is a replicated design of Riverbend Elementary School and the logical school to continue these upgrades, as it reduces design fees. This project consists of utilizing as much of the existing wire infrastructure as possible. In addition, there will be interior and exterior camera additions and replacements, an updated video monitoring system, a video recorder server, exterior card reader access controls, interior intrusion detection systems and appropriate building lockdown capabilities. Work is scheduled to begin in May 2021 and will be performed at times when students and staff are not occupying the building. This specific project will be completed prior to June 30, 2021. Work will be provided under a single standard general construction contract.

The original solicitation documents and specifications were developed by Hillsboro School District and shared with other school districts, through a cooperative purchase agreement. Board Member Naomi

Raven reviewed the procurement files prior to this Board meeting. Funding for this project will be provided by General Fund Capital Improvement funds. Brett Yancey will be available to answer questions.

Brett Yancey recommended the Board of Directors approve the award of the Mt. Vernon Elementary School Security System upgrade and replacement to Reece Complete Security Solutions, from Portland, Oregon, for a total contract of \$109,281.37.

**MOTION:** Dr. Hernandez moved, Ms. Barrager seconded the motion to approve the award of the Mt. Vernon Elementary School Security System upgrade and replacement to Reece Complete Security Solutions, from Portland, Oregon, for a total contract of \$109,281.37

Chair Bessett asked if there was any discussion.

Hearing no discussion, Chair Bessett called for a roll call vote. Chair Bessett asked each board member to indicate if they supported the motion to approve the award of the Mt. Vernon Elementary school Security System upgrade and replacement to Reece Complete Security Solutions, from Portland, Oregon, for a total contract of \$109,281.37: Ms. Raven – yes, Ms. Barrager – yes, Dr. Hernandez – yes, Mr. Mann – yes and Mr. Bessett – yes.

Motion passed, 5:0.

Dr. Hernandez asked when the security upgrade would take place, Mr. Yancey answered that work would take place at the end of this month during off-hours.

**E. Approve Budget Appropriations, Resolution #20-21.034**

Chair Bessett asked Mr. Yancey to introduce this resolution.

On September 28, 2020, the Board of Directors adopted resolution #20-21.008 authorizing the District the authority for issuance and sale of Full Faith and Credit Project and Refunding Obligations, Series 2020 to refund certain outstanding obligations of the District and finance school buses.

Following the approval of the resolution, the District finalized the financial loan process for the refunding obligations and the anticipated purchase of new school buses, which generated \$3,270,214 in additional Debt Service resources and \$1,507,773 in additional Transportation Fund resources. The receipt of these loan proceeds increased the ending fund balances. The District’s recommendation to the Board is to recognize receipt of these resources and to allocate these funds in the following areas:

**Transportation Fund (297):**

- \$1,507,773 Revenue – Lease Purchase Receipts (Fund 297, Function 5100)
- \$493,622 Principal Debt Payment (Fund 297, Function 5110)
- \$42,055 Debt Interest (Fund 297, Function 5110)
- \$28,076 Issuance Costs (Fund 297, Function 2551)
- \$944,020 Reserve for Next Year (Fund 297, Function 7770)

**Debt Service Fund (300):**

- \$3,270,214 Revenue – Loan Receipts (Fund 300, Function 5100)
- \$3,170,000 Principal Debt Payment (Fund 300, Function 5110)
- \$3,255 Debt Interest (Fund 300, Function 5110)

- \$67,175 Issuance Costs (Fund 300, Function 5110)
- \$29,784 Reserve for Next Year (Fund 300, Function 7770)

Additionally, the following revisions have been made to the Grant Funds to recognize revenue from the first allocation of the Federal Elementary and Secondary School Emergency Relief Funds (ESSER I). This funding source generated \$2,791,846; of which \$79,905 is pass-through to Willamette Leadership Academy Charter School.

**ESSER I Grant Fund (206):**

- \$2,791,846 Revenue – Federal Grants thru State (Fund 206, Function 4500)
- \$1,325,925 Instruction Services (Fund 206, Function 1000)
- \$1,386,016 Support Services (Fund 206, Function 2000)
- \$79,905 Charter School Transits (Fund 206, Function 5300)

The second allocation of Federal Elementary and Secondary School Emergency Relief funds (ESSER II) was allocated by Oregon Department of Education in March 2021 and has similar expenditure requirements as the first ESSER allocation. The District is planning to support technology expenditures, instructional material expenditures, additional (temporary) staff to support required instructional cohort size requirements, and HVAC improvements throughout the district with a portion of these resources. The remaining funds will be budgeted and appropriated in the 2021-2022 operating budget, which will be reviewed by the District’s Budget Committee.

**ESSER II Grant Fund (206):**

- \$2,300,000 Revenue – Federal Grants thru State (Fund 206, Function 4500)
- \$700,000 Instruction Services (Fund 206, Function 1000)
- \$850,000 Support Services (Fund 206, Function 2000)
- \$750,000 Building Acquisition and Improvement (Fund 206, Function 4000)

These are the only modifications being proposed at this time.

Mr. Yancey recommended the Board of Directors adopt the 2020-2021 Budget Resolution as presented.

**MOTION:** Ms. Raven moved, Ms. Barrager seconded the motion to adopt the 2020-2021 Budget Resolution as presented.

Chair Bessett asked if there was any discussion.

Mr. Yancey added that additional information would be presented during the upcoming Budget Committee meeting on May 6<sup>th</sup>.

Hearing no further discussion, Chair Bessett called for a roll call vote. Chair Bessett asked each board member to indicate if they supported the motion to adopt the 2020-2021 Budget Resolution as presented: Ms. Raven – yes, Ms. Barrager – yes, Dr. Hernandez – yes, Mr. Mann – yes and Mr. Bessett – yes.

Motion passed, 5:0.

**6. Discussion**

**A. Streaming School Board Meetings**

Superintendent Hamilton and Technology Services Director Jeff Michna shared their presentation to address Board members’ interest in returning to in-person meetings while allowing attendance from the

public and the possibility of live-streaming meetings. In-person meeting structure could be modeled after sporting events regarding social distance guidelines.

Over the last twelve months, meeting participation was predominantly staff with some community members. Most were attended by fewer than fifty participants. Mr. Michna reached out to Lane Council of Governments (LCOG) to inquire about how other agencies handled streaming. He explained that other agencies broadcast on television and online streaming. There is a one-time cost of \$13,000 for video production equipment and about \$14,000 annually for broadcasting.

The Board discussed the quality and cost of the live-streaming, community participation in virtual meetings and the ongoing cost commitment for live-streaming the events. After they shared many pros and cons, the board came to a consensus that at this time the cost commitment was not justified by the current public demand for this service. The Board and District would continue to look for other viable options while reflecting on the return of investment and the quality of the product.

## **7. Information/Reports**

### **A. Superintendent Communication**

There was nothing further shared by Superintendent Hamilton.

### **B. Board Communication**

Dr. Hernandez described how the pandemic affected Lane ESD, their schools and the commitment to student and staff safety. He also inquired if it were possible for OSBA to record their summer workshops for viewing at a later time.

Ms. Raven expressed sympathy for the students who have been spending hours every day trying to attend their classes, to remain actively engaged and being frustrated with connectivity issues.

Mr. Mann shared he had attended the Relief Nursery's virtual fundraiser. He added that he continues to be impressed with the innovative ways community agencies move forward with their efforts during the pandemic.

## **8. NEXT MEETINGS**

The next Work Session will be held on Monday, April 26, 2021 beginning at 5:00pm. The next regular Business meeting will be held on Monday, May 10, 2021 beginning at 7:00pm.

## **9. The Board met in Executive Session (non-public) pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.**

The Board members moved into Executive Session at 8:41 p.m.

The Board members returned from Executive Session at 9:08 p.m.

## **10. Action Item**

### **A. Approve SEA Contract Memorandum of Agreement, Resolution #20-21.035**

Chair Bessett asked Mr. Reese to introduce this resolution.

The District and SEA bargaining teams agreed in March 2021 to negotiate terms for a one-year contract extension, including updates to compensation and benefits, for the 2021-2022 school year. The effective dates of the Memorandum of Agreement (MOA) will be July 1, 2021 – June 30, 2022.

Mr. Reese recommended the Board of Directors approve the Memorandum of Agreement.

**MOTION:** Dr. Hernandez moved, Mr. Mann seconded the motion to approve the Memorandum of Agreement.

Chair Bessett asked if there was any discussion.

Hearing no discussion, Chair Bessett called for a roll call vote. Chair Bessett asked each board member to indicate if they supported the motion to approve the Memorandum of Agreement: Ms. Raven – yes, Ms. Barrager – yes, Dr. Hernandez – yes, Mr. Mann – yes and Mr. Bessett – yes.

Motion passed, 5:0.

With no other business, Chair Bessett adjourned the meeting at 9:10 p.m.

*(Minutes recorded by Jayson Hayden)*