

How to Install Software On a SMCPS Laptop

2023/2024 School Year

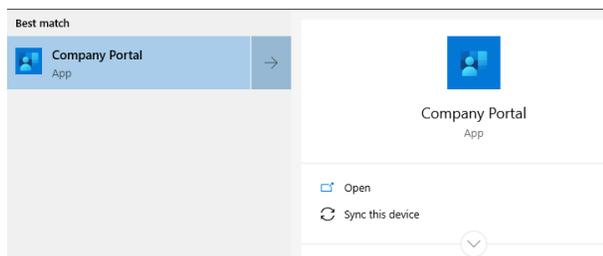
Step 1:

Click the Start Button in the bottom left corner of the screen, and type “Company Portal”.



Step 2:

Select “Company Portal” from the list.



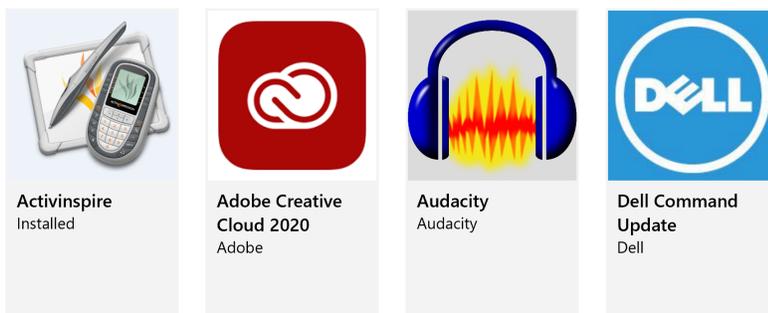
Step 3:

In the new Window, Select “Apps” on the left side of the screen.



Step 4:

Select the software you want to Install.



Step 5:

Click “Install”.



Step 6:

Allow the Software to download and install. The “Downloading” status will become a Blue Checkmark once the software is completely installed.

