

UNION COUNTY EDUCATIONAL SERVICES COMMISSION

BOARD OF DIRECTORS MEETING

May 3, 2023

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.
The meeting was called to order at 7:00pm.

1. ROLL CALL

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Gale Bradford
Clark	Ms. Lorraine J. Aklonis
Cranford	Mr. Brett Dryer
Elizabeth	
Garwood	Ms. Linda Koenig
Hillside	Ms. Laquana Best
Kenilworth	
Linden	
Mountainside	
New Providence	Ms. Stacey Gunderman
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Debora Brody
Springfield	
Summit	
Union	Ms. Chastity Santana
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	
Winfield	
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

2 Salute to the flag

3 Recognize the public and ask for comments on agenda items only - None

EXECUTIVE SESSION:

4. It was moved by Ms. Gunderman, seconded by Ms. Santana, and carried by unanimous voice vote, to move into Executive Session at 7:01 p.m. for the purpose of discussing HIB cases. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:06 p.m. on motion of Ms. Koenig, and seconded by Ms. Brody, and carried, by unanimous voice vote.

MINUTES:

5. It was moved by Ms. Best, seconded by Ms. Moteiro, and carried by unanimous voice vote, to approve the minutes of the Board of Directors Meeting of April 5, 2023

Motion to approve the minutes of the Board of Directors Meeting of April 5, 2023 **(Att. 1)**

Abstain: Bradford
 Brody
 Santana
 Ryan

SUPERINTENDENT REPORT:

6. It was moved by Ms. Gunderman, seconded by Ms. Brody, and carried by unanimous voice vote, to approve the following:

Motion to approve the Report of the Superintendent for May 2023 **(Att. 2)**

FINANCE:

It was moved by Ms. Best and seconded by Ms. Ryan, and carried by roll call vote, to approve items 7-11:

7. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated March 31, 2023 **(Att. 3)**
Detailed Budget Report dated April 30, 2023 **(Att. 4)**
Check Register for the month ended in 4/30/23 in the amount of \$6,684,659.24 **(Att. 5)**
Budget adjustments and line item transfers for April 2023 **(Att. 6)**

8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of April 2022.

FINANCE: (Cont' d)

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Motion to approve the attached April 2023 check register for the School Lunch Account with a total of \$17,060.35 **(Att. 7)**
10. Motion to approve a partial refund of transportation fees to districts in the amount of \$400,000 in recognition of increased transportation costs which will be prorated back to districts based on each district's proportion of total 22-23 projected transportation costs.
11. Motion to appropriate \$526,368 in unanticipated IDEA revenue into the following line item in the 22-23 budget: \$400,000 in account #20-140-100-101-0-600-000& \$126,368 in account #20-190-100-610-0-670-000

Ayes: Bradford, Aklonis, Dreyer, Koenig, Best, Gunderman, Moteiro, Brody, Santana & Ryan

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Bradford and seconded by Ms. Gunderman, and carried by roll call vote, to approve items 12-14:

12. Motion to approve a contact for Patrick Cerria of TumbleJam Music to provide enrichment instruction in the Extended School Year Program at Crossroads School, Lamberts Mill Academy and Westlake School at the rate of \$115.00 per hour for 6 hours per week from July 5- August 11, 2023.
13. Motion to approve a contract for Paul Del Sordo of Del Martial Arts to provide enrichment instruction in the Extended School Year at Crossroads School and Westlake School at the rate of \$135.00 per hour for 5 hours per week from July 5 - August 11, 2023.
14. Motion to approve the revision of the following calendars for the 2023-2023 school year:

Crossroads & Hillcrest North Schools	(Att. 8)
HAS, LWA and WL Schools	(Att. 9)
Auxiliary Services	(Att. 10)

Ayes: Bradford, Aklonis, Dreyer, Koenig, Best, Gunderman, Moteiro, Brody, Santana & Ryan

Nays: None Abstain: None

TRANSPORTATION:

It was moved by Ms. Ryan and seconded by Ms. Best, and carried by roll call vote, to approve items 15-18:

15. Motion to approve Amendments to Existing Transportation Contracts dated May 4, 2022, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. IOA)

16. Motion to approve the attached penalty deductions (Att.11)

17. Motion to approve Emergency Contract payments for the month of April 2022 to the listed contractors at the costs indicated (Att. IIA)

18. Motion to approve the attached Emergency/Negotiated contracts (Att.12)

Ayes: Bradford, Aklonis, Dreyer, Koenig, Best, Gunderman, Moteiro, Brody, Santana & Ryan

Nays: None Abstain: None

POLICIES AND REGULATIONS

It was moved by Ms. Koenig and seconded by Ms. Bradford, and carried by roll call vote, to approve the following item:

19. Motion to approve the following new and/or revised bylaws, policies, or regulations for a second reading and adoption

R8600A Standard Specifications for Union County Coordinated Special Education

Ayes: Bradford, Aklonis, Dreyer, Koenig, Best, Gunderman, Moteiro, Brody, Santana & Ryan

Nays: None Abstain: None

PERSONNEL:

It was moved by Ms. Bradford and seconded by Mr. Dreyer, and carried by roll call vote, to approve items 20-24:

- 20. Motion to approve the Personnel Agenda dated May 3, 2023 as recommended by the Superintendent (Att.13)
- 21. Motion to approve the 2023-24 Annual Personnel Agenda for Auxiliary Services dated May 3, 2023 as recommended by the Superintendent (Att. 14)
- 22. Motion to approve the ESY Personnel Agenda (External) dated May 3, 2023 as recommended by the Superintendent. (Att. 15)
- 23. Motion to approve the ESY Personnel Agenda (Internal) dated May 3, 2023 as recommended by the Superintendent. (Att. 16)
- 24. Motion to approve the 2023-24 Annual Personnel Agenda dated May 3, 2023 as recommended by the Superintendent (Att. 17)

Ayes: Bradford, Aklonis, Dreyer, Koenig, Best, Gunderman, Moteiro, Brody, Santana & Ryan

Nays: None Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Moteiro and seconded by Ms. Bradford, and carried by roll call vote, to approve the following item:

- 25. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form

(Att. 18)

Ayes: Bradford, Aklonis, Dreyer, Koenig, Best, Gunderman, Moteiro, Brody, Santana & Ryan

Nays: None Abstain: None

OLD BUSINESS: None

NEW BUSINESS: Berkeley Heights representative asked about resources for transportation for adults with special needs and mentioned the Scale Program Rutgers operates for special needs adults.

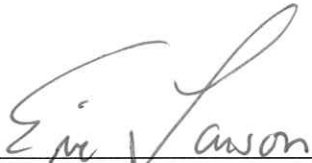
RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The Reorganization of the of the Representative Assembly will be at 7:00 p.m., **Wednesday, June 7, 2023** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J. A Board of Directors Meeting will follow.

ADJOURNMENT:

On the motion of Ms. Ryan seconded by Ms. Santana, and carried by unanimous voice vote, the meeting was adjourned at 7:41 p.m.



Eric Larson, Board Secretary

