

**Union County Educational Services Commission
BOARD OF DIRECTORS MEETING
April 5, 2023**

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings Act PL 1975 Chapter 231.
The meeting was called to order at 7:05 p.m.

1. **ROLL CALL**

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine J. Aklonis
Cranford	Mr. Brett Dryer
Elizabeth	
Garwood	Ms. Linda Koenig
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	Ms. Berghammer
Mountainside	
New Providence	Ms. Stacey Gunderman
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	Mr. Chris Monroe
Scotch Plains/Fanwood	Ms. Tonya Williams
Springfield	Mr. Hector Munoz
Summit	
Union	Ms. Dicxiana Carbonell
U. C. Vo-Tech	
Westfield	
Winfield	
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

2. Salute to the flag

3. Recognize the public and ask for comments on agenda items only - None

4. Presentation of donation from BMW Car Club to Westlake School
The BMW Car Club presented Westlake with a generous \$13,000 donation.
5. Introduction of the 2022-2023 school year Union County Teacher Recognition Award recipients:

Crossroads School: Rich Horn, Physical Education/Health Teacher
Hillcrest Academy North: Jeremy Kaplan, Social Studies Teacher
Hillcrest Academy South: Christopher Barone, Physical Education/Health Teacher
Lamberts Mill Academy/New Point: Barbara Fort-Hollstein, Special Education Teacher
Non-Public/Transition Department: Mary Ann Cahill, Special Education Teacher
Westlake School: Joanna Schiumo, Special Education Teacher

EXECUTIVE SESSION

It was moved by Mr. Munoz, seconded by Ms. Gunderman, and carried by unanimous vote, to move into Executive Session at 7:37 p.m. for the purpose of discussing HIB. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:40 p.m. on motion of Mr. Munoz, and seconded by Ms. Best and carried, by unanimous voice vote.

EXECUTIVE COMMITTEE ACTION:

7. It was moved by Ms. Koenig and seconded by Ms. Gunderman, and carried by roll call vote, to approve the following:

Motion to approve the following Executive Committee actions:

Personnel Agenda dated March 22, 2023	(Att. A)
Travel and Related Expenses dated March 22, 2023	(Att. B)

Ayes: Aklonis, Dreyer, Koenig, Best, Panichi,, Gunderman, Moteiro, Monroe, Williams, Munoz, & Carbonell

Nays: None

Abstain: Berghammer

END OF EXECUTIVE COMMITTEE ACTION:

MINUTES:

It was moved by Ms. Best, seconded by Ms. Motiero, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of March 1, 2023 (Att.1)

Abstain: Berghammer
Carbonell

SUPERINTENDENT REPORT:

9. It was moved by Ms. Motiero, seconded by Mr. Munoz, and carried by unanimous voice vote, to approve the following:

Motion to approve the Report of the Superintendent for April, 2023 (Att. 2)

The Principal and Supervisor of Crossroads gave a presentation on their program.

FINANCE:

It was moved by Dr. Panichi, seconded by Ms. Gunderman and carried by roll call vote, to approve the Following, items 10-16:

- 10. Motion to approve the Secretary's Financial Report:
 - Board Secretary's Report dated February 28, 2023 (Att. 3)
 - Detailed Budget Report dated March 31, 2023 (Att. 4)
 - Check Register for the month ended in 3/31/23 the amount of \$9,437,214.09 (Att. 5)
 - Budget adjustments and line-item transfers for March 2023 (Att. 6)

11. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of March 2022

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

12. Motion to approve the attached March 2023 check register for the School Lunch Account with a total of \$16,141.35 (Att. 7)

13. Motion accepting the audit and approving the CAP for the fiscal year ending June 30, 2022
(Att. 8)
(Att. 9)
(Att. 10)

14. Motion to approve the purchase of natural gas services and electric generation service through the ACES Cooperative Pricing System ID# E8801-ACESCPS. (Att. 11)
(Att. 12)
15. Motion to accept the lowest bid (and only bid) for a 9 passenger van conversion from Factory Direct Bus sales, Inc. for \$79,500.
16. Motion to approve the award of the Food Services Management Contract

BE IT RESOLVED THAT THE BOARD OF EDUCATION of Union County Educational Services Commission upon recommendation of Carrie Dattilo, Superintendent approves the award of the FSMC contract with Maschio's Food Services, Inc. from July 1, 2023 to June 30, 2024. The Union County Educational Services Commission shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$19,223.49 and a total cost of \$226,901.18.

Ayes: Aklonis, Dreyer, Koenig, Best, Panichi, Gunderman, Moteiro, Monroe, Williams, Munoz, & Carbonell

Nays: None

Abstain: Berghammer

PROGRAMS: None

TRANSPORTATION:

It was moved by Ms. Koenig and seconded by Mr. Dreyer, and carried by roll call vote, to approve items 17-20:

17. Motion to approve Amendments to Existing Transportation Contracts dated April 5, 2023, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 13)
18. Motion to approve the attached penalty deductions (Att. 14)
19. Motion to approve Emergency Contract payments for the month of March to the listed contractors at the costs indicated (Att. 15)

TRANSPORTATION (Cont'd):

TRANSPORTATION (Cont'd):

20. Motion to approve the attached Emergency/Negotiated contracts (Att. 16)

Ayes: Aklonis, Dreyer, Koenig, Best, Panichi, Gunderman, Moteiro, Monroe, Williams, Munoz, & Carbonell

Nays: None Abstain: Berghammer

POLICIES AND REGULATIONS

21. It was moved by Ms. Munoz, seconded by Mr. Monroe, and carried by unanimous voice vote, to approve the following:

Motion to approve the following new and/or revised bylaws, policies, or regulations for a first reading:

R 4600A Standard Specifications for Union County Coordinated Special Education Transportation

TRAVEL AND RELATED EXPENSES:

22. It was moved by Ms. Best, seconded by Mr. Munoz and carried by roll call vote, to approve the following:

Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form (Att. 17)

Ayes: Aklonis, Dreyer, Koenig, Best, Panichi, Gunderman, Moteiro, Monroe, Williams, Munoz, & Carbonell

Nays: None Abstain: Berghammer

PERSONNEL:

It was moved by Mr. Dreyer seconded by Ms. Gunderman and carried by roll call vote, to approve the following items 23-28:

23. Motion to approve the posting of a Supervisor of Instruction position to oversee behavioral services in the district
24. Motion to approve the posting of an additional 4 RBT positions at Crossroads School and an additional 4 RBT positions at Westlake School
25. Motion to approve the Personnel Agenda dated April 5, 2023 as recommended by the Superintendent. **(Att. 18)**
26. Motion to approve the ESY Personnel Agenda (Internal) dated April 5, 2023 as recommended by the Superintendent. **(Att. 19)**
27. Motion to approve the ESY Personnel Agenda (External) dated April 5, 2023 as recommended by the Superintendent. **(Att. 20)**
28. Motion to approve the 2023 Summer Transportation Staff **(Att.21)**

Ayes: Aklonis, Dreyer, Koenig, Best, Panichi, Gunderman, Moteiro, Monroe, Williams, Munoz, & Carbonell

Nays: None

Abstain: Berghammer

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC:

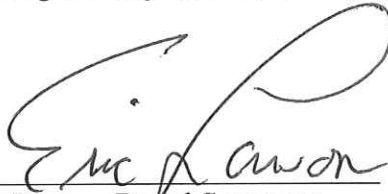
Ms. Palmer presented candy made by her students.

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., **Wednesday, May 3, 2023** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT:

On the motion of Ms. Williams seconded by Mr. Munoz, and carried by unanimous voice vote, the meeting was adjourned at 8:04 p.m.

A handwritten signature in black ink, appearing to read "Eric Larson", written over a horizontal line.

Eric Larson, Board Secretary