

UNION COUNTY EDUCATIONAL SERVICES COMMISSION

BOARD OF DIRECTORS MEETING

May 3, 2023

AGENDA

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 23 1.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only

EXECUTIVE SESSION:

4. Motion to move into executive session for the purpose of discussing an HIB case. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

MINUTES:

5. Motion to approve the minutes of the Board of Directors Meeting of April 5, 2023 **(Att. 1)**

SUPERINTENDENT REPORT:

6. Motion to approve the Report of the Superintendent for May 2023 **(Att. 2)**

FINANCE:

7. Motion to approve the Secretary's Financial Reports:
 - Board Secretary's Report dated March 31, 2023 **(Att. 3)**
 - Detailed Budget Report dated April 30, 2023 **(Att. 4)**
 - Check Register for the month ended in 4/30/23 in the amount of \$6,684,659.24 **(Att. 5)**
 - Budget adjustments and line item transfers for April 2023 **(Att. 6)**
8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of April 2022.

FINANCE: (Cont' d)

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Motion to approve the attached April 2023 check register for the School Lunch Account with a total of \$17,060.35 **(Att. 7)**
10. Motion to approve a partial refund of transportation fees to districts in the amount of \$400,000 in recognition of increased transportation costs which will be prorated back to districts based on each district's proportion of total 22-23 projected transportation costs.
11. Motion to appropriate \$526,368 in unanticipated IDEA revenue into the following line item in the 22-23 budget: \$400,000 in account #20-140-100-101-0-600-000& \$126,368 in account #20-190-100-610-0-670-000

PROGRAMS:

12. Motion to approve a contact for Patrick Cerria of TumbleJam Music to provide enrichment instruction in the Extended School Year Program at Crossroads School, Lamberts Mill Academy and Westlake School at the rate of \$115.00 per hour for 6 hours per week from July 5 - August 11, 2023.
13. Motion to approve a contract for Paul Del Sordo of Del Martial Arts to provide enrichment instruction in the Extended School Year at Crossroads School and Westlake School at the rate of \$135.00 per hour for 5 hours per week from July 5 - August 11, 2023.
14. Motion to approve the revision of the following calendars for the 2023-2023 school year:

Crossroads & Hillcrest North Schools **(Att. 8)**
HAS, LWA and WL Schools **(Att. 9)**
Auxiliary Services **(Att. 10)**

TRANSPORTATION:

15. Motion to approve Amendments to Existing Transportation Contracts dated May 4, 2022, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 10A)
16. Motion to approve the attached penalty deductions (Att.11)
17. Motion to approve Emergency Contract payments for the month of April 2022 to the listed contractors at the costs indicated (Att. 11A)
18. Motion to approve the attached Emergency/Negotiated contracts (Att.12)

POLICIES AND REGULATIONS

19. Motion to approve the following new and/or revised bylaws, policies, or regulations for a second reading and adoption

R8600A Standard Specifications for Union County Coordinated Special Education

PERSONNEL:

20. Motion to approve the Personnel Agenda dated May 3, 2023 as recommended by the Superintendent (Att.13)
21. Motion to approve the 2023-24 Annual Personnel Agenda for Auxiliary Services dated May 3, 2023 as recommended by the Superintendent (Att. 14)
22. Motion to approve the ESY Personnel Agenda (External) dated May 3, 2023 as recommended by the Superintendent. (Att. 15)
23. Motion to approve the ESY Personnel Agenda (Internal) dated May 3, 2023 as recommended by the Superintendent. (Att. 16)
24. Motion to approve the 2023-24 Annual Personnel Agenda dated May 3, 2023 as recommended by the Superintendent (Att. 17)

TRAVEL AND RELATED EXPENSES:

25. **Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form**

(Att. 18)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The Reorganization of the of the Representative Assembly will be at 7:00 p.m., **Wednesday, June 7, 2023** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J. A Board of Directors Meeting will follow.

ADJOURNMENT:

