

Union County Educational Services Commission

Board of Directors Meeting

April 5, 2023

AGENDA

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only
4. Presentation of donation from BMW Car Club to Westlake School
5. Introduction of the 2022-2023 school year Union County Teacher Recognition Award recipients:

Crossroads School: Rich Horn, Physical Education/Health Teacher  
Hillcrest Academy North: Jeremy Kaplan, Social Studies Teacher  
Hillcrest Academy South: Christopher Barone, Physical Education/Health Teacher  
Lamberts Mill Academy/New Point: Barbara Fort-Hollstein, Special Education Teacher  
Non-Public/Transition Department: Mary Ann Cahill, Special Education Teacher  
Westlake School: Joanna Schiumo, Special Education Teacher

EXECUTIVE SESSION:

6. Motion to move into executive session for the purpose of discussing an HIB case. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

EXECUTIVE COMMITTEE ACTION:

7. Motion to approve the following Executive Committee actions:

Personnel Agenda dated March 22, 2023

(Att. A)

Travel and Related Expenses dated March 22, 2023

(Att. B)

END OF EXECUTIVE COMMITTEE ACTION:

MINUTES:

8. Motion to approve the minutes of the Board of Directors Meeting of March 1, 2023  
(Att. 1)

SUPERINTENDENT REPORT:

9. Motion to approve the Report of the Superintendent for April, 2023  
(Att. 2)

FINANCE:

10. Motion to approve the Secretary's Financial Report:  
Board Secretary's Report dated February 28, 2023 (Att. 3)  
Detailed Budget Report dated March 31, 2023 (Att. 4)  
Check Register for the month ended in 3/31/23 the amount of \$9,437,214.09 (Att. 5)  
Budget adjustments and line-item transfers for March 2023 (Att. 6)
11. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances
- BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of March 2022
- AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
12. Motion to approve the attached March 2023 check register for the School Lunch Account with a total of \$16,141.35 (Att. 7)
13. Motion accepting the audit and approving the CAP for the fiscal year ending June 30, 2022  
(Att. 8)  
(Att. 9)  
(Att. 10)
14. Motion to approve the purchase of natural gas services and electric generation service through the ACES Cooperative Pricing System ID# E8801-ACESCPS.  
(Att. 11)  
(Att. 12)
15. Motion to accept the lowest bid (and only bid) for a 9 passenger van conversion from Factory Direct Bus sales, Inc. for \$79,500.

FINANCE (Cont'd):

16. Motion to approve the award of the Food Services Management Contract

BE IT RESOLVED THAT THE BOARD OF EDUCATION of Union County Educational Services Commission upon recommendation of Carrie Dattilo, Acting Superintendent approves the award of the FSMC contract with Maschio's Food Services, Inc. from July 1, 2023 to June 30, 2024. The Union County Educational Services Commission shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$19,223.49 and a total cost of \$226,901.18.

PROGRAMS:

TRANSPORTATION:

17. Motion to approve Amendments to Existing Transportation Contracts dated April 5, 2023, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 13)
18. Motion to approve the attached penalty deductions (Att. 14)
19. Motion to approve Emergency Contract payments for the month of March to the listed contractors at the costs indicated (Att. 15)
20. Motion to approve the attached Emergency/Negotiated contracts (Att. 16)

POLICIES AND REGULATIONS

21. Motion to approve the following new and/or revised bylaws, policies, or regulations for a first reading:
- R 4600A Standard Specifications for Union County Coordinated Special Education Transportation

TRAVEL AND RELATED EXPENSES:

22. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form (Att. 17)

PERSONNEL:

23. Motion to approve the posting of a Supervisor of Instruction position to oversee behavioral services in the district
24. Motion to approve the posting of an additional 4 RBT positions at Crossroads School and an additional 4 RBT positions at Westlake School
25. Motion to approve the Personnel Agenda dated April 5, 2023 as recommended by the Superintendent. **(Att. 18)**
26. Motion to approve the ESY Personnel Agenda (Internal) dated April 5, 2023 as recommended by the Superintendent. **(Att. 19)**
27. Motion to approve the ESY Personnel Agenda (External) dated April 5, 2023 as recommended by the Superintendent. **(Att. 20)**
28. Motion to approve the 2023 Summer Transportation Staff **(Att.21)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

EXECUTIVE SESSION:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., **Wednesday, May 3, 2023** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: