

Union County Educational Services Commission

BOARD OF DIRECTORS MEETING

February 1, 2023

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings Act PL 1975 Chapter 231. The meeting was called to order at 7:02 p.m.

1. ROLL CALL

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Gale Bradford
Clark	Ms. Lorraine J. Aklonis
Cranford	Ms. Susan Shaw
Elizabeth	
Garwood	Ms. Linda Koenig
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	Ms. Sasquia Carrillo
Mountainside	Dr. Dana Guidici Pietro
New Providence	
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Deb Brody
Springfield	
Summit	
Union	Ms. Chastity Santana
U. C. Vo-Tech	Ms. Janet Behrmann
Westfield	Ms. Leila Morrelli
Winfield	
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only

EXECUTIVE COMMITTEE ACTION:

4. It was moved by Ms. Moteiro, seconded by Dr. Panichi, and carried by roll call vote, to approve the following:

Motion to approve the following Executive Committee actions:

Personnel Agenda January 23, 2023 (Att. A)

Ayes: Bradford, Aklonis, Shaw, Koenig, Best, Panichi, Carrillo, Guidici Pietro, Moteiro, Brody, Santana, Behrmann, & Morrelli

Nays: None Abstain: None

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

5. It was moved by Ms. Behrmann, seconded by Dr. Guidici Pietro, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of January 11, 2023 (Att. 1)

Abstain: Bradford
Shaw
Panichi
Carrillo
Guidici Pietro
Behrmann

SUPERINTENDENT REPORT:

6. It was moved by Ms. Best, seconded by Ms. Morrelli, and carried by unanimous voice vote, to approve the following:

Motion to approve the Report of the Superintendent for February 2023 (Att. 2)

FINANCE:

It was moved by Ms. Panichi, seconded by Ms. Brody, and carried by roll call vote, to approve the following:

7. Motion to approve the Secretary's Financial Reports:
Board Secretary's Report dated December 2022 (Att. 3)
Detailed Budget Report & Summary Budget Report dated 1/31/23 (Att. 4)
Check Register for the month ended in 1/31/23 the amount of \$9,166,004.75 (Att. 5)
Budget adjustments and line item transfers for January 2023 (Att. 6)
8. Motion to approve the attached check register for the School Lunch Account
January 2023 with a total of \$17,728.06 (Att. 7)
9. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances
BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of January 2023
AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
10. Motion to cancel Capital Projects balance of \$523,334.41 related to the reserve requirement for 2006 debt that expired June 30, 2022 and to transfer such amount to the General Fund as miscellaneous revenue
11. Motion to appropriate \$3,000,000 in anticipated insurance proceeds to account 30-000-240-600-0-100-000 for the 2022-2023 budget.

Ayes: Aklonis, Shaw, Koenig, Best, Panichi, Carrillo, Guidici Pietro, Moteiro, Brody, Santana, Behrmann, & Morrelli

Nays: None

Abstain: Bradford

PROGRAMS:

It was moved by Ms. Best seconded by Dr. Panichi, and carried by roll call vote, to approve the following:

12. Motion to approve the operation of UCESC Extended School Year Programs from Wednesday, July 5, 2023 to Friday, August 11, 2023

PROGRAMS Cont:

13. Motion to approve the 2022-2023 Start Strong Score Summary Report (Att. 8)

Ayes: Aklonis, Shaw, Koenig, Best, Panichi, Carrillo, Guidicipietro, Moteiro, Brody, Santana, Behrmann, & Morrelli

Nays: None Abstain: Bradford

TRANSPORTATION:

It was moved by Ms. Koenig, seconded by Ms. Behrmann, and carried by roll call vote, to approve the following:

14. Motion to approve Amendments to Existing Transportation Contracts dated February 2, 2022, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 9)
15. Motion to approve the attached penalty deductions (Att. 10)
16. Motion to approve the attached Emergency/Negotiated contracts (Att. 11)
17. Motion to approve Emergency Contract payments for the month of January to the listed contractors at the costs indicated (Att. 12)

Ayes: Aklonis, Shaw, Koenig, Best, Panichi, Carrillo, Guidicipietro, Moteiro, Brody, Santana, Behrmann, & Morrelli

Nays: None Abstain: Bradford

POLICIES AND REGULATIONS:

It was moved by Ms. Moteiro seconded by Ms. Best, and carried by unanimous vote, to approve the minutes of the Board of Directors Meeting of January 11, 2023

18. Motion to approve the following Bylaws, Policies and/or Regulations for a first reading:

POLICIES AND REGULATIONS Cont:

P 1648.11	The Road Forward COVID 19 – Health and Safety – TO BE ABOLISHED
P 1648.13	School Employee Vaccination Requirements – TO BE ABOLISHED
Bylaw 0152	Board Officers
Bylaw 0161	Call, Adjournment and Cancellation
Bylaw 0162	Notice of Board Meetings
P 2423	Bilingual and ESL Education
R 2423	Bilingual and ESL Education
P 2425	Emergency Virtual or Remote Instruction Program
R 2425	Emergency Virtual or Remote Instruction Program
P 5200	Attendance
R 5200	Attendance
P 5512	Harassment, Intimidation or Bullying
P 8140	Student Enrollment
R 8140	Enrollment Accounting
P 8330	Student Records
R 8330	Student Records
R 8420.2	Bomb Threats
R 8240.7	Lockdown Procedures
R 8420.10	Active Shooter

TRAVEL AND RELATED EXPENSES:

It was moved by Dr. Guidici Pietro, seconded by Ms. Santana, and carried by roll call vote, to approve the following:

19. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form **(Att. 13)**

Ayes: Aklonis, Shaw, Koenig, Best, Panichi, Carrillo, Guidici Pietro, Moteiro, Brody, Santana, Behrmann, & Morrelli

Nays: None

Abstain: Bradford

PERSONNEL:

It was moved by Ms. Brody, seconded by Dr. Panichi, and carried by roll call vote, to approve the following:

20. Motion to approve the personnel agenda dated February 1, 2023 as recommended by the Superintendent (Att. 14)

- Correction to salary of Ms. Rubio – it should read \$20,989.

Ayes: Aklonis, Shaw, Koenig, Best, Panichi, Carrillo, Guidici Pietro, Moteiro, Brody, Santana, Behrmann, & Morrelli

Nays: None

Abstain: Bradford

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC:

- Mary Lynn Palmer announced her students' candies for sale

DATE OF NEXT MEETING:

The next meeting of the Representative Assembly which includes a **Budget Hearing** will be at 7:00 p.m., **Wednesday, March 1, 2023** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT:

On the motion of Dr. Panichi, seconded by Ms. Behrmann, and carried by unanimous voice vote, the meeting was adjourned at 7:36 p.m.


Eric Larson, Board Secretary