

Union County Educational Services Commission

Board of Directors Meeting

January 11, 2023

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings Act PL 1975 Chapter 231. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine J. Aklonis
Cranford	Mr. Brett Dreyer
Elizabeth	
Garwood	Ms. Linda Koenig
Hillside	Ms. Laquana Best
Kenilworth	
Linden	
Mountainside	
New Providence	Ms. Stacey Gunderman
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	Dr. Courtney Washington
Roselle Park	
Scotch Plains/Fanwood	Ms. Deb Brody
Springfield	Mr. Hector Munoz
Summit	
Union	Ms. Chastity Santana
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Leila Morrelli
Winfield	Ms. Vanessa Schroeder
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

2. Salute to the Flag

3. Recognize the public and ask for comments on agenda items only

EXECUTIVE SESSION:

4. It was moved by Ms. Moteiro, seconded by Ms. Brody, and carried by unanimous voice vote, to move into Executive Session at 7:04 p.m. for the purpose of discussing HIB. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:06 p.m. on motion of Ms. Best, and seconded by Ms. Gunderman, and carried, by unanimous voice vote.

EXECUTIVE COMMITTEE ACTION:

- 5 It was moved by Ms. Ryan, seconded by Ms. Best, and carried by roll call to approve the following agenda item:

Motion to approve the following Executive Committee Action taken on January 2, 2023

Check Register for the month ended 12/31/2023 for \$8,933,985.48 (Att. 5)

Ayes: Mesdames; Aklonis, Koenig, Best, Gunderman, Moteiro, Washington, Brody, Munoz, Morrelli, Schroeder, Ryan; Messr: Dreyer

Nays: None

Abstain: Santana

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

6. It was moved by Ms. Moteiro, seconded by Mr. Munoz, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of December 7, 2022 (Att. 1)

Abstain: Dreyer
Koenig
Gunderman
Brody
Santana
Morrelli

SUPERINTENDENT'S REPORT:

It was moved by Mr. Munoz, seconded by Ms. Morrelli, and carried by unanimous voice vote, to approve the following:

7. Motion to approve the Report to the Superintendent for January 2023 (Att. 2)

FINANCE:

It was moved by Ms. Brody, seconded by Ms. Ryan, and carried by roll call vote, to approve the following:

8. Motion to approve the Secretary's Financial Reports:
Board Secretary's Report dated November 2022 (Att. 3)
Detailed Budget Report & Summary Budget Report dated 12/31/22 (Att. 4)
Budget adjustments and line item transfers for December 2022 (Att. 6)
9. Motion to approve the attached check register for the School Lunch Account
December 2022 with a total of \$4,237.58 (Att. 7)
10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of December 2022

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

11. Motion to appropriate \$25,000,000 in unanticipated revenue into the following account in recognition of increased transportation:

11-000-270-511-1-901-000 Contracted Services

Ayes: Mesdames; Aklonis, Koenig, Best, Gunderman, Moteiro, Washington, Brody, Munoz, Santana, Morrelli, Schroeder, Ryan; Messr: Dreyer

Nays: None

Abstain: None

PROGRAMS:

It was moved by Mr. Munoz, and seconded by Mr. Dreyer, and carried by roll call vote, to approve the following agenda item:

12. Motion to approve the Schedule of Tuitions, Fees and Surcharges for the Union County Educational Services Commission's Programs and Services for the 2023-2024 school year (Att. 8)

Ayes: Mesdames; Aklonis, Koenig, Best, Gunderman, Moteiro, Washington, Brody, Munoz, Santana, Morrelli, Schroeder, Ryan; Messr: Dreyer

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Best, seconded by Ms. Ryan, and carried by roll call vote, to approve the following agenda items:

13. Motion to approve Amendments to Existing Transportation Contracts dated January 11, 2023, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 9)
14. Motion to approve the attached penalty deductions (Att. 10)
15. Motion to approve Emergency Contract payments for the month of December to the listed contractors at the costs indicated (Att. 11)
16. Motion to approve the attached Emergency/Negotiated Contracts (Att. 12)
17. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated January 11, 2023 and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 13)

Ayes: Mesdames; Aklonis, Koenig, Best, Gunderman, Moteiro, Brody, Santana, Ryan, Washington, Morelli, Munoz, Schroeder; Messr: Dreyer

Nays: None

Abstain: Ms. Ryan (17)

TRAVEL AND RELATED EXPENSES:

It was moved by Dr. Washington, seconded by Ms. Brody, and carried by roll call vote, to approve the following agenda item:

18. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 14)

Ayes: Mesdames; Aklonis, Koenig, Best, Morrelli, Guidici Pietro, Pile, Moteiro, Brody, Washington, Munoz, Ryan, Schroeder; Messr: Ryan

Nays: None

Abstain: None

PERSONNEL

It was moved by Ms. Ryan, seconded by Ms. Gunderman, and carried by roll call vote, to approve the following Agenda item:

19. Motion to approve the personnel agenda dated January 11, 2023 as recommended by the Superintendent (Att. 15)

Ayes: Mesdames; Aklonis, Keonig, Best, Morrelli, Guidicipietro, Pile, Moteiro, Brody, Washington, Munoz, Ryan, Schroeder; Messr: Ryan

Nays: None

Abstain: None

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be on **Wednesday, February 1, 2023**, at 7:00 pm.in the second-floor conference room at 45 Cardinal Drive, Westfield, NJ

ADJOURNMENT

On the motion of Ms. Santana, seconded by Dr. Washington, and carried by unanimous voice vote, the meeting was adjourned at 7:45 p.m.



Eric Larson, Board Secretary