

Union County Educational Services Commission

Board of Directors Meeting

December 7, 2022

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings Act PL 1975 Chapter 231. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine J. Aklonis
Cranford	
Elizabeth	
Garwood	Mr. Tim Ryan
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	Dr. Dana Guidicipietro
New Providence	
Plainfield	Ms. Carmencita Pile
Rahway	Ms. Jennifer Moteiro
Roselle	Dr. Courtney Washington
Roselle Park	
Scotch Plains/Fanwood	
Springfield	Mr. Hector Munoz
Summit	
Union	
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	
Winfield	Ms. Vanessa Schroeder
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

2. Salute to the Flag

3. Recognize the public and ask for comments on agenda items only

EXECUTIVE COMMITTEE ACTION:

4. Motion to approve the following Executive Committee Action taken on November 16, 2022

Personnel Agenda dated November 16, 2022 (Att. A)

Ayes: Mesdames; Aklonis, Best, Panichi, Guidici Pietro, Pile, Moteiro, Munoz, Ryan, Schroeder;
Messr:

Nays: None Abstain: None

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

5. It was moved by Dr. Guidici Pietro, seconded by Ms. Moteiro, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of November 2, 2022 (Att. 1)

Abstain: G. Ryan
Guidici Pietro
Munoz
Schroeder

SUPERINTENDENT'S REPORT:

It was moved by Ms. Ryan, seconded by Dr. Guidici Pietro, and carried by unanimous voice vote, to approve the following:

6. Motion to approve the Report to the Superintendent for December 2022 (Att. 2)

FINANCE:

It was moved by Ms. Pile, seconded by Mr. Ryan, and carried by roll call vote, to approve the following:

7. Motion to approve the Secretary's Financial Reports:
Board Secretary's Report dated October 31, 2022 (Att. 3)
Detailed Budget Report & Summary Budget Report dated 11/30/22 (Att. 4)
Check Register for the month ended November 2022 the amount of \$8,679,936.06 (Att. 5)
Budget adjustments and line item transfers for November 2022 (Att. 6)
8. Motion to approve the attached check register for the School Lunch Account
November 2022 with a total of \$17,654.49 (Att. 7)
9. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

FINANCE: (Cont'd):

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of October 2021

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

10. Motion to approve continued participation in the Diploma Joint Insurance Fund for a three year term July 1, 2022 through July 1, 2025 **(Att. 8)**
11. Motion to enter into an agreement with RingCentral, Inc. under the Omnia Partners Cooperative Contract Number R200902 for VOIP services based on device as a service for 75 devices for a 5-year term at a monthly rate of \$1,655.79
12. Motion to approve a contract with Ralph Checchio for snow removal for the 2022-2023 school year **(Att. 9)**

Ayes: Mesdames; Aklonis, Best, Panichi, Guidicipietro, Pile, Moteiro, Washington, Munoz, Ryan, Schroeder; Messr: Ryan

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Best and seconded by Dr. Washington, and carried by roll call vote, to approve the following agenda items:

13. Motion to approve a revised 2022-23 calendar for Work Readiness Academy **(Att. 10)**
14. Motion to add Staci Beyer as the Homeless Liaison for the District

Ayes: Mesdames; Aklonis, Best, Panichi, Guidicipietro, Pile, Moteiro, Washington, Munoz, Ryan, Schroeder; Messr: Ryan

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Best, seconded by Dr. Washington, and carried by roll call vote, to approve the following agenda items:

15. Motion to approve Amendments to Existing Transportation Contracts dated December 7, 2022, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles **(Att. 11)**

TRANSPORTATION: (Cont'd)

- 16. Motion to approve the attached penalty deductions (Att. 12)
- 17. Motion to approve Emergency Contract payments for the month of November to the listed contractors at the costs indicated (Att. 13)
- 18. Motion to approve the attached Emergency/Negotiated contracts (Att. 14)
- 19. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated December 6, 2022 and award contracts to the lowest responsible bidders denoted by an asterisk (Att.14A)

Ayes: Mesdames; Aklonis, Best, Panichi, Guidici Pietro, Pile, Moteiro, Washington, Munoz, Ryan, Schroeder; Messr: Ryan

Nays: None Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Dr. Guidici Pietro, seconded by Ms. Best, and carried by roll call vote, to approve the following agenda item:

- 20. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 15)

Ayes: Mesdames; Aklonis, Best, Panichi, Guidici Pietro, Pile, Moteiro, Washington, Munoz, Ryan, Schroeder; Messr: Ryan

Nays: None Abstain: None

PERSONNEL

It was moved by Ms. Ryan, seconded by Dr. Washington, and carried by roll call vote, to approve the following Agenda item:

- 21. Motion to approve the personnel agenda dated December 7, 2022 as recommended by the Superintendent (Att. 16)

Ayes: Mesdames; Aklonis, Best, Panichi, Guidici Pietro, Pile, Moteiro, Washington, Munoz, Ryan, Schroeder; Messr: Ryan

Nays: None Abstain: None

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC: Ms. Convery announced sale of candies

DATE OF NEXT MEETING:

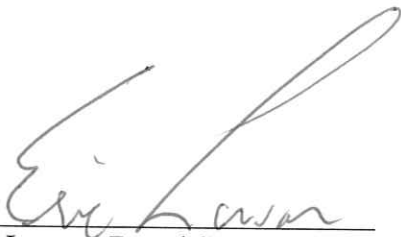
It was moved by Mr. Munoz, seconded by Dr. Washington, and carried by unanimous voice vote, to approve the following agenda item:

22. Motion to approve the next Board of Directors Meeting for Wednesday, January 11, 2023 in the second floor conference room at 45 Cardinal Drive, Westfield, NJ

ADJOURNMENT

On the motion of Mr. Munoz, seconded by Dr. Guidici Pietro, and carried by unanimous voice vote, the meeting was adjourned at 7:30 p.m.

The next meeting of the Board of Directors will be on **Wednesday, January 4, 2023**, at 7:00 pm.in the second-floor conference room at 45 Cardinal Drive, Westfield, NJ



Eric Larson, Board Secretary