

## Union County Educational Services Commission

## Board of Directors Meeting

November 2, 2022

MINUTES**CALL TO ORDER:**

This meeting was posted in accordance with the Open Public Meetings Act PL 1975 Chapter 231. The meeting was called to order at 7:04 p.m.

1. ROLL CALL

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine Aklonis
Cranford	
Elizabeth	
Garwood	Mr. Tim Ryan
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	
New Providence	Ms. Stacey Gunderman
Plainfield	Ms. Carmencita Pile
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	
Scotch Plains/Fanwood	Ms. Deb Brody
Springfield	
Summit	
Union	
U. C. Vo-Tech	
Westfield	Ms. Leila Morrelli
Winfield	
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

## 2. Salute to the Flag

## 3. Recognize the public and ask for comments on agenda items only

**EXECUTIVE SESSION:**

4. It was moved by Ms. Pile, seconded by Ms. Gunderman, and carried by unanimous voice vote, to move into Executive Session at 7:06 p.m. for the purpose of discussing HIB. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:18 p.m. on motion of Ms. Pile, and seconded by Mr. Ryan, and carried, by unanimous voice vote.

**MINUTES:**

5. It was moved by Ms. Best, seconded by Ms. Moteiro, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of October 12, 2022

Abstain: Panichi  
Morrelli  
Brody

**SUPERINTENDENT'S REPORT:**

It was moved by Ms. Pile, seconded by Mr. Ryan, and carried by unanimous voice vote, to approve the following:

6. Motion to approve the Report of the Superintendent for November 2022 (Att. 2)

**FINANCE:**

It was moved by Ms. Gunderman, seconded by Ms. Best, and carried by roll call vote, to approve the following:

7. Motion to approve the Secretary's Financial Reports:  
Board Secretary Report dated September 2022 (Att. 3)  
Budget Report dated October 2022 (Att. 4)  
Check Register for the month ended October 2022 in the amount of \$8,250,724.42 (Att. 5)  
Budget transfers for October 2022 (Att. 6)
8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of October 2022

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Motion to approve the attached October 2022 check register for the School Lunch Account with a total of \$9,385.96 (Att. 7)
10. Motion to appropriate \$15,545 in unanticipated revenue related to state aid for a new non-public school in Plainfield into the following line item in the 22-23 budget as follows:  
  
Acct 20-510-100-610-0-820-828 \$1,995  
Acct 20-501-100-640-0-903-900 \$3,300  
Acct 20-511-100-800-0-850-614 \$10,250
11. Motion to approve revised substitute rates with ESS as per attachment (Att. 8)

**FINANCE: (Cont'd):**

12. Motion to approve Matthew J. Giacobbe, Esq. of Cleary Giacobbe Alfieri Jacobs, LLC at a rate of \$175. per hour for the purpose of negotiations of the UCESC's collective bargaining agreements
13. Motion to approve participation in the CEF Direct Install energy incentive program at 1571 Lamberts Mill Road, Westfield, N.J. This program covers the complete acquisition and installation of \$1,290,320.23 of rooftop units, boilers, and lighting for a cost to the UCESC of \$278,303.36. Energy savings are project to exceed the cost the UCESC in less than 6 years  
(Att. 9)

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Brody, Morrelli,; Messr: Ryan

Nays: None

Abstain: None

**PROGRAMS:**

It was moved by Ms. Pile, seconded by Ms. Brody, and carried by roll call vote, to approve the following agenda items:

14. Motion to approve the 2021-2022 NJSLA, DLM and NJGPA Score Summary Report  
(Att.10)  
(Att. 11)  
(Att. 12)
15. Motion to approve a memorandum of agreement between Union County Educational Services Commission and the Westfield, Township of Union and Scotch Plains Police Department for the 2022-2023 school year  
(Att. 12A)

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Brody, Morrelli,; Messr: Ryan

Nays: None

Abstain: None

**TRANSPORTATION:**

It was moved by Mr. Ryan, seconded by Ms. Best, and carried by roll call vote, to approve the following agenda items:

16. Motion to approve Amendments to Existing Transportation Contracts dated November, 2022, in accordance with the contractual provisions relative to adjusted and the contractor's bid for adjusted miles  
(Att. 13)
17. Motion to approve the attached penalty deductions  
(Att. 14)

**TRANSPORTATION:(Cont'd):**

18. Motion to approve Emergency Contract payments for the month of October to the listed contractors at the cost indicated (Att. 15)
19. Motion to approve the attached Emergency/Negotiated contracts (Att. 16)
20. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated November 2, 2022 and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 17)

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Brody, Morrelli.; Messr: Ryan

Nays: None

Abstain: None

**POLICIES AND REGULATIONS:**

It was moved by Ms. Morrelli, seconded by Ms. Pile, and carried by roll call vote, to approve the following agenda items:

21. Motion to approve the following policy for a second reading and adoption:

- P 1648.14 Safety Plan for Healthcare Settings in School Buildings - COVID – 19
- P 2422 Comprehensive Health and Physical Education
- P 2467 Surrogate Parents and Resource Family Parents
- P 5111 Eligibility of Resident/Nonresident Students
- P 5114 Children Displaced by Domestic Violence (ABOLISHED)
- P 5116 Education of Homeless Children
- P 5751 Sexual Harassment of Students
- R 5751 Sexual Harassment of Students
- P 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs
- P 6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures
- P 6115.03 Federal Awards/Funds Internal Controls – Interest
- P 6311 Contracts for Goods or Services Funded by Federal Grants
- P 7432 Eye Protection
- R 7432 Eye Protection
- P 8420 Emergency and Crisis Situations
- R 8420.1 Fire and Fire Drills
- P 8540 School Nutrition
- P 8550 Meal Charges/Outstanding Food Service Bill
- P 8600 Student Transportation
- P 8810 Religious Holidays (ABOLISHED)

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Brody, Morrelli.; Messr: Ryan

Nays: None

Abstain: None

**TRAVEL AND RELATED EXPENSES:**

It was moved by Ms. Pile, seconded by Ms. Gunderman, and carried by roll call vote, to approve the following agenda item:

22. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 18)

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Brody, Morrelli,; Messr: Ryan

Nays: None

Abstain: None

**PERSONNEL**

It was moved by Mr. Ryan, seconded by Ms. Brody, and carried by roll call vote, to approve the following Agenda item:

23. Motion to approve the personnel agenda dated November 2, 2022 as recommended by the Superintendent (Att. 19)

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Brody, Morrelli,; Messr: Ryan

Nays: None

Abstain: None

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**RECOGNIZE THE PUBLIC:** None

**DATE OF NEXT MEETING:**

The next meeting of the Board of Directors will be on **Wednesday, December 7, 2022**, at 7:00 pm.in the second-floor conference room at 45 Cardinal Drive, Westfield, NJ

**ADJOURNMENT**

On the motion of Ms. Pile, seconded by Ms. Gunderman, and carried by unanimous voice vote, the meeting was adjourned at 7:45 p.m.

  
Eric Larson, Board Secretary