

Union County Educational Services Commission

REPRESENTATIVE ASSEMBLY MEETING

October 12, 2022

MINUTES**CALL TO ORDER**

This meeting was posted in accordance with the Open Public Meetings Act PL 1975 Chapter 231.
The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine Aklonis
Cranford	
Elizabeth	
Garwood	Mr. Tim Ryan
Hillside	Ms. Laquana Best
Kenilworth	
Linden	
Mountainside	Dr. Dana Guidici Pietro
New Providence	Ms. Stacey Gunderman
Plainfield	Ms. Carmencita Pile
Rahway	Ms. Jennifer Moterio
Roselle	Dr. Courtney Washington
Roselle Park	
Scotch Plains/Fanwood	Ms. Tonya Williams
Springfield	
Summit	
Union	
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	
Winfield	
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

2. Salute to the Flag

2A. Recognize the public and ask for comments on agenda items only

EXECUTIVE COMMITTEE ACTION:

It was moved by Ms. Pile, seconded by Dr. Guidici Pietro, and carried by roll call vote, to approve the following agenda items:

3. Motion to approve the following Executive Committee Action taken on September 28, 2022
 - Personnel Agenda dated September 28, 2022 (Att. A)
 - Travel and Related Expenses dated September 28, 2022 (Att. B)
 - Check Register for September 2022 dated October 4, 2022

Ayes: Mesdames; Aklonis, Ryan, Best, Guidici Pietro, Pile, Moteiro, Williams; Messr:

Nays: None

Abstain: Mr. Ryan
Dr. Washington

END EXECUTIVE COMMITTEE ACTION

MINUTES:

It was moved by Dr. Washington, seconded by Ms. Pile, and carried by voice vote, to approve the following agenda item:

4. Motion to approve the minutes of the Board of Directors Meeting of September 7, 2022 (Att. 1)

Abstain: T. Ryan
Dr. Washington
T. Williams

SUPERINTENDENT'S REPORT

It was moved by Ms. Pile, seconded by Mr. Ryan, and carried by unanimous voice vote, to approve the following:

5. Motion to approve the Report of the Superintendent for October 2022 (Att. 2)

FINANCE:

It was moved by Dr. Guidici Pietro, seconded by Ms. Pile, and carried by roll call vote, to approve the following:

6. Motion to approve the Secretary's Financial Reports:

Board Secretary Report dated August 2022 (Att. 3)

Budget Report dated September 30, 2022 (Att. 4)

Check Register for the month ended September 2022 in the amount of \$7,242,052.37 (Att. 5)

Budget transfers for September 2022 (Att. 6)

7. Motion to approve the attached September 30, 2022 check register for the School Lunch Account with a total of \$3,010.04 (Att. 7)

8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of September 2022

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

FINANCE: (Cont'd):

9. Motion to approve a stipend of \$45 per month for a cell phone for the Head Bus Driver from July 1, 2022 - June 30, 2023
10. Motion to approve \$33,832 in unanticipated revenue for Non-Public state aid in Union into the 2022-2023 budget as follows:
 - Acct 20-510-100-610-0-820-834 \$3,192 for Technology
 - Acct 20-511-100-800-0-850-613 \$16,400 for Security
 - Acct 20-501-100-640-0-903-908 \$5,280 for Textbooks
 - Acct 20-000-213-100-0-634-000 \$8,960 for Nursing
11. Motion to continue to provide a suitable specialized alternative education program with Elizabeth Board of Education for Hillcrest Academy South and Hillcrest Academy North for the 2022-2023 school year for a tuition per student of \$23,026 for 204 students totaling \$4,697,304. This is the third year of a five-year contract
12. Motion to award the UCESC 45 Cardinal Drive Interior Renovations project to Catcord Construction Company, Inc., the lowest responsible bidder from the August 17th, 2022, 1 pm bid opening, at a cost of \$148,400.

Ayes: Mesdames; Aklonis, Ryan, Best, Guidici Pietro, Gunderman, Pile, Moteiro, Washington, Williams; Messr: Ryan

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Gunderman, seconded by Ms. Ryan, and carried by roll call vote, to approve the following agenda items:

13. Motion to approve the shared services agreement with CJPrize for the 2022-23 school year
(Att. 8)
14. Motion to approve agreement with RWJBarnabas Health for a medical/drug testing program for students
(Att. 9)
15. Motion to approve revised financial agreement with Trinitas Regional Medical Center (Att. 10)
16. Motion to approve a catering agreement between the UCESC and UCVTS for student meal preparation at a cost of \$4.15 per breakfast and lunch plus 100% of labor costs. This arrangement has been approved by the NJ DOE
17. Motion to approve an agreement between Union County Educational Services Commission and Allied Universal Security Services to provide substitute security guard staffing in UCESC schools at a rate of \$22.00/hour, through December 31, 2022, and \$23.46 beginning January 1, 2023, as needed for the 2022-2023 school year
18. Motion to approve a half day LMA tuition rate of \$29,855 for the 22-23 school year

PROGRAMS: (Cont'd)

19. Motion to approve the 2021-22 Anti-Bullying Bill of Rights Self-Assessment (Att. 11)
20. Motion to approve amendment to Professional Development Article XV of the Administrators Agreement as ratified by the Administrator's Association. (Att. 11A)
21. Motion to approve an agreement between Union County Educational Services Commission and BAYADA Home Health Care, Inc., to provide School Nursing Services at a rate of \$65.00/hour beginning October 10, 2022 through June 30, 2022 (Att. 11B)
- 21A. Motion to enter into an agreement with the Cranford Movie Theater to lease their premises in Cranford at rate of \$150 to \$200 per hour not to exceed 6 hours per week for the 2022-2023 school year for a community-based instruction program for students at Crossroads and Westlake schools

Ayes: Mesdames; Aklonis, Ryan, Best, Guidici Pietro, Gunderman, Pile, Moteiro, Washington, Williams; Messr: Ryan

Nays: None

Abstain: Ms. Ryan (16)

TRANSPORTATION:

It was moved by Ms. Pile, seconded by Dr. Washington, and carried by roll call vote, to approve the following agenda items:

22. Motion to approve to Existing Transportation Contracts dated October 12, 2022 (Att. 12)
23. Motion to approve the attached penalty deductions (Att. 13)
24. Motion to approve the Emergency Contract payments for the month of September to the listed contractors at the cost indicated (Att. 14)
25. Motion to approve the attached Emergency/Negotiated Contracts (Att. 15)
26. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated October 6, 2022, and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 16)

TRANSPORTATION: (Cont'd):

27. Motion to approve the following Commission operated routes and positions at the costs indicated:

CS-800 - ROUTE - \$68,220.00	CS-800 -BUS AIDE - \$12,600.00
CS-801 - ROUTE - \$77,220.00	CS-800 – PERSONAL AIDE -\$12,600.00
CS-802 - ROUTE - \$68,220.00	CS-802 -BUS AIDE - \$12,600.00
CS-803 -ROUTE - \$68,220.00	CS-803 -BUS AIDE - \$12,600.00
CS-804 -ROUTE - \$68,220.00	CS-804 -BUS AIDE - \$12,600.00

Ayes: Mesdames; Aklonis, Ryan, Best, Guidici Pietro, Gunderman, Pile, Moteiro, Washington, Williams; Messr: Ryan

Nays: None

Abstain: Mr. Ryan (25)

POLICIES AND REGULATIONS:

It was moved by Mr. Ryan, seconded by Ms. Moteiro, and carried by unanimous voice vote, to approve the following agenda item:

28. Motion to approve the following new and/or revised bylaws, policies, or regulations for a first reading:
- | | |
|--------|---|
| P 0163 | Quorum |
| P 1511 | Board of Education Website Accessibility |
| P 2415 | Every Student Succeeds Act |
| P 2432 | School Sponsored Publications (ABOLISHED) |
| R 2432 | School Sponsored Publications (ABOLISHED) |
| P 3216 | Dress and Grooming (Teaching Staff) |
| P 3270 | Professional Responsibilities |
| R 3270 | Lesson Plans and Plan Books |
| P 4216 | Dress Grooming (Support Staff) |
| P 5513 | Care of School Property |
| R 5513 | Care of School Property |
| P 5722 | Student Journalism |

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Ryan, seconded by Ms. Pile, and carried by roll call vote, to approve the following agenda item:

29. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 17)

Ayes: Mesdames; Aklonis, Ryan, Best, Guidici Pietro, Gunderman, Pile, Moteiro, Washington, Williams; Messr: Ryan

Nays: None

Abstain: None

PERSONNEL

It was moved by Dr. Guidici Pietro seconded by Mr. Ryan, and carried by roll call vote, to approve the following Agenda item:

30. Motion to approve the Personnel Agenda dated October 12, 2022 as recommended by the Superintendent (Att. 18)

Ayes: Mesdames; Aklonis, Ryan, Best, Guidici Pietro, Gunderman, Pile, Moteiro, Washington, Williams; Messr: Ryan

Nays: None

Abstain: None

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC:

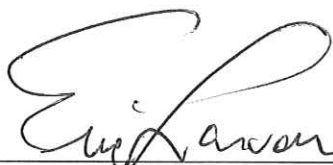
Mary Lynn Palmer discussed Westlake School's program in which her students make candies which are available for sale.

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be November 2, 2022, at 7:00 pm.in the second-floor conference room at 45 Cardinal Drive, Westfield, NJ

ADJOURNMENT

On motion of Ms. Pile, seconded by Dr. Washington, and carried by unanimous voice vote, the meeting was adjourned at 7:26 p.m.



Eric Larson, Board Secretary