

UNION COUNTY EDUCATIONAL SERVICES COMMISSION
BOARD OF DIRECTORS MEETING
October 12, 2022

AGENDA

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only

EXECUTIVE COMMITTEE ACTION:

4. Motion to approve the following Executive Committee Action taken on September 28, 2022

Personnel Agenda dated September 28, 2022 (Att. A)

Travel and Related Expenses dated September 28, 2022 (Att. B)

Check Register for September 2022 dated October 4, 2022

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

5. Motion to approve the minutes of the Board of Directors Meeting of September 7, 2022 (Att. 1)

SUPERINTENDENT REPORT:

6. Motion to approve the report of the Superintendent for October 2022 (Att. 2)

FINANCE:

7. Motion to approve the Secretary's Financial Reports:

Board Secretary Report dated August 2022 (Att. 3)

Budget Report dated September 30, 2022 (Att. 4)

Check Register for the month ended September 2022 in the amount of \$7,242,052.37 (Att. 5)

Budget transfers for September 2022 (Att. 6)

8. Motion to approve the attached September 30, 2022 check register for the School Lunch Account with a total of \$3,010.04 (Att. 7)

FINANCE: (Cont'd)

9. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of September 2022

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

10. Motion to approve a stipend of \$45 per month for a cell phone for the Head Bus Driver from July 1, 2022 - June 30, 2023
11. Motion to approve \$33,832 in unanticipated revenue for Non-Public state aid in Union into the 2022-2023 budget as follows:

Acct 20-510-100-610-0-820-834 \$3,192 for Technology
Acct 20-511-100-800-0-850-613 \$16,400 for Security
Acct 20-501-100-640-0-903-908 \$5,280 for Textbooks
Acct 20-000-213-100-0-634-000 \$8,960 for Nursing

12. Motion to continue to provide a suitable specialized alternative education program with Elizabeth Board of Education for Hillcrest Academy South and Hillcrest Academy North for the 2022-2023 school year for a tuition per student of \$23,026 for 204 students totaling \$4,697,304. This is the third year of a five-year contract
13. Motion to award the UCESC 45 Cardinal Drive Interior Renovations project to Catcord Construction Company, Inc., the lowest responsible bidder from the August 17th, 2022, 1 pm bid opening, at a cost of \$148,400.

PROGRAMS:

14. Motion to approve the shared services agreement with CJPrize for the 2022-23 school year **(Att. 8)**
15. Motion to approve agreement with RWJBarnabas Health for a medical/drug testing program for students **(Att. 9)**
16. Motion to approve revised financial agreement with Trinitas Regional Medical Center **(Att. 10)**
17. Motion to approve a catering agreement between the UCESC and UCVTS for student meal preparation at a cost of \$4.15 per breakfast and lunch plus 100% of labor costs. This arrangement has been approved by the NJ DOE

PROGRAMS: (Cont'd)

18. Motion to approve an agreement between Union County Educational Services Commission and Allied Universal Security Services to provide substitute security guard staffing in UCESC schools at a rate of \$22.00/hour, through December 31, 2022, and \$23.46 beginning January 1, 2023, as needed for the 2022-2023 school year
19. Motion to approve a half day LMA tuition rate of \$29,855 for the 22-23 school year
20. Motion to approve the 2021-22 Anti-Bullying Bill of Rights Self-Assessment (Att. 11)
21. Motion to approve amendment to Professional Development Article XV of the Administrators Agreement as ratified by the Administrator's Association. (Att. 11A)
22. Motion to approve an agreement between Union County Educational Services Commission and BAYADA Home Health Care, Inc., to provide School Nursing Services at a rate of \$65.00/hour beginning October 10, 2022 through June 30, 2022 (Att. 11B)
- 22A. Motion to enter into an agreement with the Cranford Movie Theater to lease their premises in Cranford at rate of \$150 to \$200 per hour not to exceed 6 hours per week for the 2022-2023 school year for a community-based instruction program for students at Crossroads and Westlake schools

TRANSPORTATION:

23. Motion to approve to Existing Transportation Contracts dated October 12, 2022 (Att. 12)
24. Motion to approve the attached penalty deductions (Att. 13)
25. Motion to approve the Emergency Contract payments for the month of September to the listed contractors at the cost indicated (Att. 14)
26. Motion to approve the attached Emergency/Negotiated Contracts (Att. 15)
27. Motion to approve the results of the Special Education & vocational School Transportation Bid Opening dated October 6, 2022, and award contracts to the lowest responsible bidders denoted by an asterisk (Att. 16)

POLICIES AND REGULATIONS:

28. Motion to approve the following policy for a second reading and adoption:

P 0163	Quorum
P 1511	Board of Education Website Accessibility
P 2415	Every Student Succeeds Act
P 2432	School Sponsored Publications (ABOLISHED)
R 2432	School Sponsored Publications (ABOLISHED)
P 3216	Dress and Grooming (Teaching Staff)
P 3270	Professional Responsibilities
R 3270	Lesson Plans and Plan Books
P 4216	Dress Grooming (Support Staff)
P 5513	Care of School Property
R 5513	Care of School Property
P 5722	Student Journalism

TRAVEL AND RELATED EXPENSES:

29. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 17)

PERSONNEL:

30. Motion to approve the Personnel Agenda dated October 12, 2022 as recommended by the Superintendent (Att. 18)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be **November 2, 2022**, at 7:00 pm.in the second-floor conference room at 45 Cardinal Drive, Westfield, NJ

ADJOURNMENT: