

Union County Educational Services Commission

REPRESENTATIVE ASSEMBLY MEETING

June 8, 2022

MINUTES

CALL TO ORDER

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.
The meeting was called to order at 7:18 p.m.

1. ROLL CALL

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine Aklonis
Cranford	Mr. Brett Dreyer
Elizabeth	
Garwood	Mr. Tim Ryan
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi
Linden	
Mountainside	
New Providence	Ms. Stacey Gunderman
Plainfield	Ms. Carmencita Pile
Rahway	Ms. Jennifer Moterio
Roselle	Ms. Yessica Chavez
Roselle Park	
Scotch Plains/Fanwood	Ms. Deb Brody
Springfield	
Summit	
Union	Ms. MaryLynn Williams
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Amy Root
Winfield	
Acting Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

2. Presentation of proclamations honoring the retirement of the following teaching staff members:

Barbara Malandro	Speech Language Specialist, Nonpublic School Services
Mary Beach	Comp. Ed/Supplemental Instruction, Nonpublic School Services
Esperanza Cherville	Teacher of Spanish, Hillcrest Academy North/South
Carmela Mannino	Teacher of Mathematics, Hillcrest Academy North

3. Recognize the public and ask for comments on agenda items only

EXECUTIVE SESSION

4. It was moved by Ms. Pile, seconded by Ms. Moteiro, and carried by roll call vote, to move into Executive Session at 7:23 p.m. for the purpose of discussing legal, personnel and an HIB case. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 8:14 p.m. on motion of Ms. Pile, and seconded by Ms. Brody, and carried by unanimous voice vote.

MOTION FOR CARRIE DATTILO AS SUPERINTENDENT:

It was moved by Ms. Pile, seconded by Ms. Gunderman, and carried by unanimous roll call vote, to approve the following agenda item:

5. Motion to approve that the UCESC Board of Education approves the employment of Carrie Dattilo as Superintendent, as approved by the Executive County Superintendent, for the 2022-2023 school year at an annual salary of \$184,000 with increases at 3.1% each consecutive year plus benefits as outlined in her agreement with the Board covering a term from July 1, 2022 to June 30, 2027.

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Chavez, Brody, Williams, Ryan, Root; Messr: Dreyer, Ryan

Nays: None

Abstain: None

EXECUTIVE COMMITTEE ACTION:

It was moved by Ms. Best, seconded by Mr. Ryan, and carried by roll call vote, to approve the following agenda items:

6. Motion to approve the following Executive Committee Action:

Personnel Agenda – May 24, 2022	(Att. A)
Check Register -- May 31, 2022	(Att. B)
School Lunch Account – May 31, 2022	(Att. C)

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Brody, Williams, Ryan, Root; Messr: Dreyer, Ryan

Nays: None

Abstain: Chavez

MINUTES:

It was moved by Ms. Pile, seconded by Dr. Panichi, and carried by voice vote, to approve the following agenda item:

7. Motion to approve the minutes of the Board of Directors Meeting of May 4, 2022 (Att. 1)

Abstain: Williams
Moteiro
Root
Gunderman
Chavez

SUPERINTENDENT'S REPORT

It was moved by Ms. Ryan, seconded by Ms. Brody, and carried by unanimous voice vote, to approve the following:

8. Motion to approve the Report of the Superintendent for June 2022 (Att. 2)

FINANCE:

It was moved by Ms. Root, seconded by Mr. Ryan, and carried by unanimous voice vote, to approve the following:

9. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated April 30, 2022 (Att. 3)
Detailed Budget Report dated May 31, 2022 (Att. 4)
Appropriation Transfer Report transfers for May 2022 (Att. 5)

10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT the Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of May 2022

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

11. Motion to approve a 3-year lease for 15,000 square feet with the Archdiocese of Newark for Holy Spirit located at 970 Suburban Road for the term July 1, 2022 to June 30, 2025 as follows: (Att. 6)

Year 1 \$ 247,500
Year 2 \$ 249,875
Year 3 \$ 272,869

FINANCE: (Cont'd)

12. Motion to approve dental benefits agreement with Horizon Healthcare Dental/Public Employer Trust Group # 98200 Sub Group # 000,001,002 for the period 7.1.22 - 60.30.24 for the following rates:

Single \$51.41
Husband/Wife \$102.83
Parent/Child \$107.96
Family \$190.68

13. Motion to approve the following breakfast and lunch program prices for the 2022-2023 school year:

	<u>Crossroads</u>		<u>Westlake</u>		<u>Hillcrest North & South</u>	
	<u>Elementary</u>		<u>Middle</u>		<u>Lamberts Mill Academy</u>	
	<u>Paid</u>	<u>Reduced</u>	<u>Paid</u>	<u>Reduced</u>	<u>Paid</u>	<u>Reduced</u>
<u>Lunch</u>						
Students	4.00	.40	4.25	.40	4.50	.40
Max. Per State	4.00	.40	4.25	.40	4.50	.40
Adults	4.75	--	4.75	--	4.75	--
Milk & Juice Students	.40	--	.40	--	.40	--
Milk & Juice Adult	.50	--	.50	--	.50	--
A La Carte Students	2.00	--	2.00	--	2.00	--
A La Carte Adult	2.50	--	2.50	--	2.50	--
<u>Breakfast</u>						
Students	2.50	.30	2.75	.30	3.00	.30
Max. Per State	2.50	.30	2.75	.30	3.00	.30
Adults	3.25	--	3.25	--	3.25	--
Milk & Juice Students	.40	--	.40	--	.40	--
Milk & Juice Adult	.50	--	.50	--	.50	--

14. Motion to appropriate \$4,000,000 in unanticipated insurance proceeds revenue into line item 30-000-240-600-0-100-000 IDA Storm Fund in both the 2021-2022 and 2022-2023 budgets

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Chavez, Brody, Williams, Ryan, Root; Messr: Dreyer, Ryan

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Gunderman, seconded by Ms. Best, and carried by unanimous voice vote, to approve the following:

15. Motion to approve an agreement between Union County Educational Services Commission and Interim Healthcare of Northwest NJ, Inc. to provide Substitute Nurse staffing for UCESC schools at the rate of \$59.50 per hour on an as needed basis from July 1, 2022 to June 30, 2023
(Att. 7)
16. Motion to approve a contract for Paul Del Sordo of Del Martial Arts to provide enrichment instruction in the Extended School Year Program at Crossroads School and Westlake School at the rate of \$125 per hour for 2.5 hours per week from July 1 - August 12, 2022
17. Motion to approve a contract for Patrick Cerria of TumbleJam Music to provide enrichment instruction in the Extended School Year Program at Crossroads School and Westlake School at the rate of \$115.00 per hour for 5 hours per week from July 1 - August 12, 2022
18. Motion to approve a contract for Sandra Marotta of Ashrams for Autism to provide yoga enrichment instruction in the Extended School Year Program at the Work Readiness Academy at the rate of \$75.00 for one 45-minute session per week from of July 1 - August 12, 2022
19. Motion to approve revisions to Appendices C, I and J of Board Policy 1648.11 "The Road Forward - COVID-19 Health and Safety" that will take effect July 1, 2022 (Att. 7A), (Att. 7B) (Att. 7C)

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Chavez, Brody, Williams, Ryan, Root; Messr: Dreyer, Ryan

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Pile, seconded by Ms. Moteiro, and carried by unanimous voice vote, to approve the following:

20. Motion to approve Amendments to Existing Transportation Contracts dated June 8, 2022, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles
(Att. 8)
21. Motion to approve the attached penalty deductions
(Att. 9)
22. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated May 18, 2022 and award contracts to the lowest responsible bidders denoted by an asterisk
(Att. 10)

TRANSPORTATION: (Cont'd)

23. Motion to approve Emergency Contract payments for the month of May 2022 to the listed contractors at the costs indicated (Att. 11)
24. Motion to approve the attached Emergency/Negotiated Contracts June 8, 2022 (Att. 12)

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Chavez, Brody, Williams, Ryan, Root; Messr: Dreyer, Ryan

Nays: None

Abstain: None

POLICIES AND REGULATIONS:

It was moved by Ms. Ryan and seconded by Ms. Williams and carried by roll call voice to approve the following agenda items:

25. Motion to approve the following revised regulations for a second reading and adoption:
- R 8600A Standard Specifications for Union County Coordinated Special Education
26. Motion to approve the following new and/or revised bylaws, policies, or regulations for a first reading:
- P 1658.14 ABOLISH Safety Plan for Healthcare Settings in School Buildings – COVID 19
- P 1648.15 Recordkeeping for Healthcare Settings in School Buildings – COVID 19
- P 2415.04 Title I – District-Wide Parent and Family Engagement
- P 2415.50 Title I – School Parent and Family Engagement
- P 2416.01 Postnatal Accommodations for Students
- P 2417 Student Intervention and Referral Services
- P 3161 Examination for Cause
- P 4161 Examination for Cause
- P 5512 Harassment, Intimidation and Bullying
- P 7410 Maintenance and Repair
- R 7410 ABOLISH Maintenance and Repair (2 district building or less)
- R 7410.01 Facilities, Maintenance, Repair Scheduling and Accounting
- P 8420 Emergency and Crisis Situations
- P 9320 Cooperation with Law Enforcement Agencies
- R 9320 Cooperation with Law Enforcement Agencies
- P 2461 Special Education/Receiving Schools
- R 2461.06 Special Education/Receiving Schools – Appropriately Certified and Licensed Staff
- R 2461.09 Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs
- R 2461.10 Special Education/Receiving Schools – Full Educational Opportunity

POLICIES AND REGULATIONS: (Cont'd)

- R 2461.12 Special Education/Receiving Schools – Length of School Day and Academic Year
- R 2461.14 Special Education/Receiving Schools – Amending Policies, Procedures, the Service Provided, or the Location of Facilities
- R 2461.15 Special Education/Receiving Schools – Operation of an Extended Academy Year Program
- R 2461.19 Special Education /Receiving Schools – Behavior Modification Program

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Chavez, Brody, Williams, Ryan, Root; Messr: Dreyer, Ryan

Nays: None

Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Mr. Ryan, seconded by Ms. Pile, and carried by roll call vote, to approve the following agenda item:

- 27. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Chavez, Brody, Williams, Ryan, Root; Messr: Dreyer, Ryan

Nays: None

Abstain: None

PERSONNEL

It was moved by Ms. Best seconded by Ms. Pile, and carried by roll call vote, to approve the following Agenda items:

- 28. Motion to approve the 2022-2023 contract of Eric Larson, Business Administrator/Board Secretary at an annual salary of \$170,630, as approved by the Executive County Superintendent
- 29. Motion to approve the Personnel Agenda dated June 8, 2022 as recommended by the Superintendent (Att. 13)
- 30. Motion to approve personnel agenda dated June 8, 2022 for internal and external staff for the Extended School Year Program, as recommended by the Superintendent (Att. 14)

PERSONNEL: (Cont'd)

31. Motion to approve the 2022-2023 Annual Personnel Agenda for Substitutes and Tutors
(Att. 15)

Ayes: Mesdames; Aklonis, Best, Panichi, Gunderman, Pile, Moteiro, Chavez, Brody, Williams, Ryan, Root; Messr: Dreyer, Ryan

Nays: None

Abstain: None

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC:

WEA congratulated Ms. Carrie Dattilo on her appointment as Superintendent

DATE OF NEXT MEETING:

It was moved by Ms. Root seconded by Ms. Gunderman, and carried by unanimous voice vote, to approve the following Agenda item:

Motion to approve the date of the next Board of Directors Meeting to **Wednesday, August 3, 2022** at 7:00 pm in the second floor conference room at 45 Cardinal Drive, Westfield.

ADJOURNMENT

On motion of Ms. Gunderman, seconded by Ms. Best, and carried by unanimous voice vote, the meeting was adjourned at 8:45 p.m.


Eric Larson, Board Secretary