

Little Falls Community Schools #482
e-Learning Plan (Middle School & High School)



For the 2023-2024 school year, the first school closing due to inclement weather during the school year will be a 'No Make-Up' day, as indicated on the [2023-2024 school district calendar](#). In the event of a 2nd school closure due to inclement weather, Little Falls Community Schools will operate with an e-Learning Day for students and staff.

What is an e-learning day?

- According to [MN Statute, section 120A.414](#), an "e-Learning Day" means a school day where this district offers complete access to online instruction provided by students' individual teachers due to inclement weather.

District assumptions for e-learning:

- The district will not use more than two (2) consecutive e-Learning Days and no more than five (5) e-Learning days per school year.
- If the district announces a 2-hour late start but later has to cancel the day, the district will not operate with an e-Learning Day.
 - If this occurs after the second snow day, a make-up day will be added to the end of the school district calendar.
- The district will identify e-Learning Days through announcements via Skylert and local news outlets.
- If the postponement is determined after 6:00 A.M. the morning of, a student contact day may be added to the end of the school district calendar.
- Any canceled days after five (5) e-Learning Days due to inclement weather will be added to the end of the school district calendar.

Frequently asked questions:

- When must teachers be available?
 - LFCS teachers will be available to assist students and parents from 9:30 am-3:30 pm on an e-Learning day. The only time staff are unavailable is during their Prep Time when preparing for upcoming school days or at lunchtime.
- When must teachers have assignments posted?
 - Assignments will be posted by 9:30 am on an e-Learning Day.
- Will attendance be taken for an e-Learning Day?
 - Yes, students who choose not to participate in the e-Learning day are reported absent. According to MN statutes 120A.22, subdivision 12, student absences will be marked excused or unexcused at the building level upon receipt of communication from home. Attendance will be taken each period by the classroom teacher.
- Consideration for Special Education and EL Students:
 - Case managers check in with students on their caseload by 10:00 am to discuss the work that needs to be completed at home.
- Is there a deadline for work completed on an e-Learning Day?
 - Yes, students will have two (2) days to complete the work after the e-Learning Day.
- When will staff/families be notified of an e-Learning Day?
 - According to [Minnesota Legislation](#), parents and students will be notified of e-Learning days at least two hours before the regular school start time.
- What about students who don't have access to the internet?
 - Elementary teachers will utilize 'choice boards' to accommodate students who do not have access to the internet. Middle School and High School teachers will work with students to provide other opportunities.

Middle School and High School (6-12)

Teachers will:	<ul style="list-style-type: none"> ● Post all lessons on Google Classroom by 9:30 am ● To the extent possible, lessons will be a continuation of what is currently being covered in the classroom ● Be available for questions via school email, classroom application or school voicemail from 9:30-3:30 ● Record attendance in Skyward for each class period during an e-Learning Day
Students will:	<ul style="list-style-type: none"> ● Access their assignments in Google Classroom ● Complete work provided by teachers ● Connect with teachers to ask questions or get feedback on assignments ● Complete work within two (2) school days after returning to school.
Parents will:	<ul style="list-style-type: none"> ● To the extent possible, help their child with e-Learning Day activities ● Connect with their child's teacher if they have questions ● Make sure their child completes the assigned work for an e-Learning Day.

LFCS Secondary e-Learning Schedule 2023-2024

Middle School		High School	
PERIOD	TIME	PERIOD	TIME
1	9:30 - 10:00 MS	1	9:30 - 10:00 - HS
2	10:20 - 10:50 MS	2	10:15 - 10:45 - HS
3	11:10 - 11:40 MS	3	11:00 - 11:30 - HS
Lunch	Lunch/Study Break 11:40 - 12:40 MS	Lunch	Lunch/Study Break 11:30 - 12:30 HS
4	12:40 - 1:10 MS	4	12:45 - 1:15 - HS
5	1:30 - 2:00 MS	5	1:00 - 1:30 - HS
6	2:30 - 3:00 MS	6	1:45 - 2:15 - HS
NA	NA	7	2:30 - 3:00 HS

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