

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JULY 31, 2023

Board Members in Attendance	
Mr. Scott Fitzgerald President	Mrs. Jennifer Massotti (6:25 pm)
Mr. Matt Bucher, Vice President	Mrs. Jean Wylie
Dr. Adam Brownstein	Dr. Bridget Amory, Executive Secretary
Mrs. Ashlee Connell	

The Regular Meeting of the Milford Board of Education was called to order by President Mr. Fitzgerald at 6:00 PM on Monday evening, July 31, 2023.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MRS. CONNELL/SECONDED BY MR. BUCHER** to approve the Regular Meeting Minutes for July 24, 2023. **Motion passed unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION MADE BY MRS. WYLIE/SECONDED BY MRS. CONNELL** to adjourn into Executive Session at 6:03 PM. **Motion passed unanimously.**

**RETURN TO OPEN SESSION**

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. MASSOTTI** to adjourn Executive Session at 7:05 PM.

**CHANGES TO AGENDA – Dr. Amory**

Agenda item 10B Logo Approval will be moved to a later meeting.  
Mrs. Massotti joined executive session at 6:25 pm

**PERSONNEL – Ms. Manges**

*Personnel Report*

**MOTION MADE BY MRS. WYLIE/SECONDED BY MRS. CONNELL** to accept the Personnel Report as presented during Executive Session. **Motion passed unanimously.**

**PUBLIC COMMENT**

Ms. Maloney expressed her support of keeping restorative practices in the Student Code of Conduct.  
Ms. Parfitt expressed her support or maintaining restorative practices in the Student Code of Conduct.

**SUPERINTENDENT’S REPORT – Dr. Amory**

*Introduction of New Administrators*

Dr. Amory introduced Chief Academic Officer Dr. Kelly Carvajal Hageman and Dr. Bobbie Kilgore, District Supervisor of Instruction.

*Field Trips*

**MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MR. BUCHER** to approve field trips as presented. **Motion passed unanimously.**

State of Delaware Primary dates have been changed from April 23, 2024 to April 2, 2024. April 23<sup>rd</sup> will remain a professional development day.

**BUSINESS – Dr. Hale**

*Revenue and Expenditure Report*

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to approve the Revenue and Expenditure Reports as of June 30, 2023. **Motion passed unanimously.**

*MSD Financial Position Report*

**MOTION MADE BY MRS. WYLIE/SECONDED BY MRS. CONNELL** to approve the Milford School District Financial Position Report as of July 1, 2023. **Motion passed unanimously.**

*98% Opportunity Grant Funds Waiver*

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to approve the 98% Opportunity Grant Funds Waiver. **Motion passed unanimously.**

**BUILDINGS AND GROUNDS – Mr. Sharp**

*Milford Middle School Construction Documents submission to the State Division of Facilities Management*

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to approve Milford Middle School Construction Documents submission to the Department of Education. **Motion passed unanimously.**

**AMENDED MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to approve Milford Middle School Construction Documents submission to the State Division of Facilities Management. **Motion passed unanimously.**

*Milford Middle School Partial Building Demolition, Bid Pac A, approval to enter into contract with the lowest responsible builder*

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to approve Milford Middle School Partial Building Demolition, Bid Pac A, approval to enter into contact with the lowest responsible builder upon recommendation by RYJ & Sons, Inc. **Motion passed unanimously.**

**BOARD DISCUSSION**

**DSBA UPDATES - None**

**RECOMMENDED REVISED DRAFT BOARD POLICIES FOR ACTION**

*Revised Board Policy 5414 Student Code of Conduct: Elementary Schools Grades K-5*

**MOTION MADE BY MR. BUCHER/SECONDED BY DR. BROWNSTEIN** to approve revised Board Policy 5414 Student Code of Conduct: Elementary Schools Grades K-5. **Motion passed unanimously.**

*Revised Board Policy 5404 Student Code of Conduct: Secondary Schools*

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. MASSOTTI** to approve revised Board Policy 5404 Student Code of Conduct: Secondary Schools. **Motion passed unanimously.**

*Policy Revision Cycle – Dr. Amory*

Administration will begin bringing policies back to the board for review.

**ADJOURNMENT**

**MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MRS. CONNELL** that the Regular Meeting of the Milford Board of Education held on Monday, July 31, 2023, adjourn @ 7:38 pm. **Motion passed unanimously.**

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Bridget Amory, Ed.D., Executive Secretary

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Theresa Blocker, Recording Secretary

**PERSONNEL REPORT** – *Action Item*

**RECOMMEND FOR EMPLOYMENT\*- PROFESSIONAL CONTRACT\***

SHOCKLEY, Daniel

District – Resident Teacher

Effective: August 22, 2023

MAURO, Kristin

Central – Social Studies Teacher

Effective: August 22, 2023

LEON, Nidia

Ross – Spanish Immersion Teacher

Effective: August 22, 2023

FURMAN, Erin

Banneker – Elementary Teacher

Effective: August 22, 2023

**RECOMMEND FOR EMPLOYMENT\***

CRUZ TIRADO, Katerine

Ross – 5.0-hour Child Nutrition Worker

Effective: August 29, 2023

MOLESI, Michelle

Central – 5.5-hour Child Nutrition Worker

Effective: August 29, 2023

**TRANSFER\***

PHILLIPS, Kristine

From High Full-Time Educational Support Paraprofessional to Ross Full-Time Educational Support Paraprofessional

Effective: August 22, 2023

AYERS, Damon

From Mispillion Full-Time Educational Support Paraprofessional to Banneker Full-Time Educational Support Paraprofessional

Effective: August 22, 2023

PERRY, Emilio

From High Physical Education and Health Teacher to High Driver's Education Teacher

Effective: August 22, 2023

HOPKINS, Yashmen

From Central 5.5-hour Child Nutrition Worker to High 6.0-hour Child Nutrition Worker

Effective: August 29, 2023

**RESIGNATION**

CRAPPS, Amanda

High – Special Education Teacher

Effective: June 30, 2023

Service to MSD: 4 years

LARSEN, Gabriela  
Central – Spanish Teacher  
Effective: June 30, 2023  
Service to MSD: 1 year

CARTER, Lindsay  
District – School Psychologist  
Effective: August 3, 2023  
Service to MSD: 2 years

ZIMMERMAN, Neda  
Central – School Library Media Specialist  
Effective: August 11, 2023  
Service to MSD: 1 year

TAYLOR, Mia  
Central – English Learner Teacher  
Effective: June 30, 2023  
Service to MSD: 3 years

IPPOLITO, Betty  
Central – Science Teacher  
Effective: June 30, 2023  
Service to MSD: 3 years

SMITH, Christine  
High – Music/Band Director  
Effective: June 30, 2023  
Service to MSD: 13 years

RECOMMEND VOLUNTEERS 2023-2024

Central            Volleyball, Asst Coach            HOVATTER, Carrie

\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.