

**2023-2024**  
**Fredericksburg Preschool**  
**Programs**  
**Parent Handbook**



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Dear Parents/Guardians

Welcome to Preschool Programs. I am excited about my role as the Director of Preschool Programs. Our teachers and other professionals are committed to your child being a successful learner. We are so pleased that you are a part of our preschool family and look forward to partnering with you in the coming year.

We encourage you to join us and be part of our learning community. The program provides an opportunity for us to make a difference in the lives of children and families we serve. We encourage our children to love books, have a joy for learning, to be self-confident, spontaneous, and curious. We also encourage them to be kind and considerate to others. Our children are prepared socially, emotionally, and academically for kindergarten.

We encourage our parents to take advantage of this time to identify goals for your family and yourself. Thinking about going back to school, employment, credit repair, home ownership or other goals? Now is the time, this is the place. Let us help you meet some of your family goals!

The role of the parent in Preschool Programs is crucial and exciting. We recognize you as your child's first and foremost teacher. School readiness is our goal for your child. We look forward to partnering with you to ensure school readiness.

This is a good time to get involved in the governance of your school system. We will call upon you to be a part of our committees as your future principals will call upon you to participate in the decision-making process of their school. Some of you may be more comfortable making decisions for the classrooms while others may choose to make decisions for the entire program. As you read this manual, you will see the role of the parent and have multiple opportunities to sign up to serve on our councils and committees.

We are helping to build America's future - one child at a time. Join us.

Sincerely



Laura Dove  
Director of Preschool Programs

## PROGRAM VISION

Healthy children and strong families living successfully in a supportive community.

## PROGRAM MISSION

Partnering with families and the community to ensure preschool children are healthy and demonstrate academic, social, and emotional academic and readiness for kindergarten.

## PROGRAM PHILOSOPHY

The Fredericksburg Preschool Programs is based on the premise that all children share certain needs and can benefit from a comprehensive developmental program. This program is tailored to fit the needs of the community and families involved as well as to maximize Parent Engagement and to provide services in Education, Health, Disabilities, Literacy, Nutrition, and Family and Community Partnerships in support of school readiness and family stability.

## PROGRAM GOVERNANCE

The Preschool Programs philosophy includes a parent driven Policy Council sharing in program decision making. Our program has developed a three-tiered structure which implements shared governance through all levels of the program by committee process. Our Governing Body is the Fredericksburg City Public School Board. The basic elements of Head Start are regulated through the Federal Performance Standards (45-CFR 1304). However, the Governing Body, Policy Council and parents have opportunities to design their individual programs to meet the needs of families in the local community. All Head Start parents have the option of being represented on this council.

## PARENT COMMITTEE

The Parent Committee will meet each month. All parents/guardians of enrolled students are members of the parent committee. We encourage you to be part of your child's daily education and a partner with your child's teacher. Topics will be discussed such as upcoming events, curriculum input, as well as planning for activities. This is the first place that parents can meet to discuss facility, classroom, or programmatic governance. This group will make recommendations to the Policy Council. Minutes will be taken and posted in classrooms.

## ADVISORY/PLANNING COMMITTEES

Our advisory committees meet for recommendations on specific program areas such as health, program design and management, early childhood development, curriculum, school readiness, recruitment, fatherhood, etc. Committees include current parents, community representatives and staff members. Health Advisory meets at a minimum twice a year. At Education Advisory, parents, teaching staff, and community representatives are encouraged to participate in the implementation of the program at school and at home, to help children achieve age and individual appropriate goals. The recommendations made at Education Advisory will be addressed at policy council for approval.

## POLICY COUNCIL

### **Structure of the groups:**

Policy Council is the formal structure by which parents can participate in policy making decisions about operations of the program. Every Head Start program must have a fully functional Policy Council that is composed of parents and representatives of the local community. The mission of

this group is to participate in the shared decision-making process that drives the direction of the program. Staff and parents are bound by federal legislation and Head Start Performance Standards to ensure that both the community and families are represented on the Policy Council. Since we are a braided program representing Head Start, VPI, and ECSE, we encourage all families to participate. Policy Council Representatives are elected from the program to serve on the Policy Council. Meetings for the Policy Council will be held throughout the year with no more than 5 official meetings that will be held virtually, and monthly programmatic update will be provided via email. The Policy Council must be 51% of current Head Start parents and 49% community representatives. Representatives of Community Agencies, parents and interested citizens selected by the parents make up the rest of the Council.

**Role of the Policy Council member:**

Members will participate in the planning, evaluation, and decision-making process of the program. The Policy Council shall approve or disapprove all grant applications, program plans, policies and procedures, budget development, program purchases, personnel actions, facilities, and training. Recommendations will go to the Governing Body for action.

### SCHOOL EVENTS

School events will be held throughout the year and families will be informed via email/flyer of the upcoming events. This function provides an opportunity for parents, families, and staff to spend time together discussing children’s development, progress and share activities and training time. Families are encouraged to come and bring their children.

### PROGRAM DATA

- Schedule:** **Monday - Friday**  
ECSE- AM Group- 8:05-11:00 PM Group- 12:05-3:00 M-Th  
8:05-2:00 3-year-olds  
8:30-1:30 King George Head Start 4-year-olds  
8:05-3:00 4-year-olds  
  
August 8, 2023- May 24, 2024 -Fredericksburg City Public Schools  
August 8. 2023- May 23, 2023 -King George County Public Schools  
  
Tardy at 8:30 AM  
Early Dismissal dismisses @ 12:00 PM – ECSE PM session does not attend  
2-Hour Delay Doors open @ 10:00 AM Tardy @ 10:30
- Transportation:** Provided by Fredericksburg City, and King George County School Transportation Departments
- Meals:** Meals are provided (USDA)

## SITE LOCATIONS

### **FREDERICKSBURG SITE**

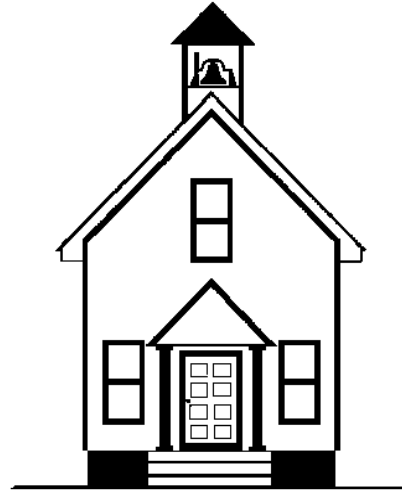
#### **Walker-Grant Center**

210 Ferdinand Street Suite 3  
Fredericksburg, VA 22401  
(540) 372-1065 phone  
(540) 372-1156 fax

### **KING GEORGE HEAD START SITE**

#### **King George County School Board Offices**

9100 St. Anthony's Road  
P.O. Box 1239  
King George, VA 22485  
(540) 775-5833, select 5 and the extension.  
EXT. 8628 Classroom B  
EXT. 8627 Classroom A  
EXT. 8626 Head Start Office



### **EARLY CHILDHOOD SPECIAL EDUCATION CLASSES:**

Available at both Walker-Grant Center and the King George School Board offices

### **ADMINISTRATIVE /OFFICE STAFF:**

Laura Dove, Director of Preschool Programs  
Angela Hinrichs, Preschool Coordinator  
Danielle Cate, Preschool Programs Operations Manager  
Sura Abbas, Family Service Coordinator  
Cynthia Chance, Family Service Coordinator  
Gale Cockrill, Receptionist  
Megan Dougherty, Health & Family Engagement Coordinator  
Cat Eicke, Family Service Coordinator  
Marcia Fortune, Family Service Coordinator  
Sandra Smith, Office Manager  
Kristina Staples, Bookkeeper/Admin Assistant  
Keisha Swain, Preschool Registrar

## PROGRAM DESIGN AND GOVERNANCE

The Director of Preschool Programs is responsible for the overall functioning of Preschool Programs from its budgeting, planning, implementation, monitoring, and evaluation as well as its marketing, and expansion. The Director of Preschool Programs relies on the participation of parents, staff, and community to help define the program, its focus, activities, and services. Your partnership in ensuring your child attends school and supporting your child's school readiness is crucial to your child's success. The Director of Preschool Programs' door is always open, and she is available to meet with you regarding any questions, concerns, or comments you may have about the program, and looks forward to working with you this year.

## CURRICULUM

Fredericksburg Preschool Programs utilizes the CREATIVE CURRICULUM to implement a curriculum consistent with VDOE, Head Start Performance Standards and developmentally appropriate practice. This model is research-based and designed to support children's and family's self-esteem, individuality, strengths, and interests. Preschool Programs' curriculum is based on the philosophy of active learning in a child centered environment. Children's progress is assessed three times each year with individualized learning goals developed in partnership with parents for each child to support school readiness. Literacy, numeracy, science, and social studies are integral components of the Preschool Program curriculum. They are woven throughout the daily routine and lesson plans. The following curricula are also used in the classroom; Al's Pals, and Dr. Yum's Project Preschool Adventure. Teaching staff create lesson plans that foster school readiness. The curriculum integrates educational aspects as well integrating health, nutrition, mental health, and safety into program activities. Materials and supplies are purchased to support the implementation of the curriculum based on ongoing assessments done by the teachers. The Director is available to answer any questions you may have about what your child will be learning in the classroom. The classroom teaching teams will be able to answer your questions about how your child is progressing during the year. Please feel free to call your teachers with questions following the instructional part of the school day.

## EDUCATION

Our educational program is designed to make preschool children ready for kindergarten. Each child is assessed individually to determine his/her developmental level and to provide a variety of carefully chosen learning experiences that will enhance self-esteem and provide a strong educational base. Each child participates in activities that stimulate intellectual, social, physical, creative, and emotional growth. Indoor and outdoor gross motor play is provided daily. Daily classroom schedules are enhanced through special events and field trips. Our preschool programs provide highly trained teaching staff who use developmentally appropriate practices to help children learn. Parental engagement in the classroom is an integral part of this process. Preschool Programs provide learning experiences for the entire family. Early Literacy and math services are an essential component of the education content area for Preschool Programs and school readiness. Our staff designs and implements activities for our students in the classroom, which are extended into the home with parental support. Workshops and enrichment activities for children and parents are offered to ensure that literacy and math have a place in every home. We are excited to be able to offer such comprehensive services in support of school readiness.

## CHILD DEVELOPMENT

We recognize that children learn at different rates and in different ways, however, all children CAN and WILL learn. As part of the Preschool Programs process, each child is screened for difficulty or delays in learning. The purpose is to identify potential concerns and develop supportive resources to allow each child to meet their learning potential. Should your child need such support, you as a parent will be involved in all aspects of planning for your child's education. Head Start and VPI are required to accept a minimum of ten percent of children with disabilities.



## FAMILY SERVICES

The Family Services Coordinators work with families. Family Service Coordinators identify a family goal, develop a partnership plan, and support families to achieve their goal. They assist with resource development and family needs (i.e., Salvation Army Shoe Fund, housing assistance, employment support and male engagement). Family Services Coordinators ensure collaboration and coordination of services between program families and the community. Family Service Coordinators support families interested in adult education, graduate equivalency diploma (GED), and employment preparation. Referrals for additional educational and training opportunities are also available.

## HEALTH

The Health Content Area manages the delivery of health services to all students, assists parents in meeting requirements for physical, dental evaluation (HS), medical screens, and assists parents in obtaining appropriate follow-up care for children. Our teaching teams implement the Dr. Yum Preschool Adventure Curriculum; Dr. Yum provides hands-on experiences with tasting and preparing fresh food in the classroom. Family education regarding health and mental health is provided throughout the year. The Health and Family Engagement Coordinator and School Nurse are available to answer any questions you may have about your child's health.

## NUTRITION MEALS PROGRAM

Our Nutrition Consultant will assess your child's nutritional health as part of our mandates. They will provide information to families on nutrition and opportunities for increasing the nutritional health of children and parents. Referrals to local professionals are available for students and family members. Please reach out to your Family Service Coordinator if you are interested in additional information about your families' diet or nutrition.

All children enrolled in the Preschool Programs are eligible for free and reduced meals regardless of income. Children are not allowed to bring breakfast or lunches to Head Start unless medical documentation is provided, ECSE and VPI are able to. School division meals which meet all USDA nutritional requirements are provided to all centers. Classrooms practice family style dining for meals served to strengthen the classroom community.

## BEHAVIOR POLICY

Preschool Programs support children in developing self-discipline skills, positive social relationships, and kindergarten readiness. Teachers, students, parents, and support staff integrate efforts to maintain effective classroom environments that are conducive to learning. Communication between home and school is a key component of a student's positive behavior; parents/guardians will be informed throughout the process and actively participate in developing a behavior plan when needed.

A child's social-emotional skills are assessed within 45 days of school entry and are continually monitored through Teaching Strategies Gold benchmarks. The teaching team, family service coordinator, and support staff meet regularly for family focus meetings that review the whole child. Those needing additional support will convene an interdisciplinary team for an Individual Social/Emotional Skills meeting for additional strategies to meet the needs of students if needed. The families are asked to collaborate with the teaching team to support the child's appropriate classroom behavior. The teachers will request the family to participate in the meetings to develop a plan for school and home.



When this Positive Guidance Behavioral Plan is developed with the family, it may include, but is not limited to: individualized interactions with the teaching team (ex: an individual warning of approaching transition times, additional classroom responsibilities for the child), parents spending a specified amount of time in the classroom including accompanying the child on field trips; a “Way to Go” behavior chart to use at home and school; specified times/ways of communicating regularly with the parents; referral for mental health services; adding additional staff to the classroom; request for parents to seek counseling for the child or family; a psychological and/or physical evaluation of the child; and an agreement to remove the child from the group/classroom/school for specified unsafe behavior. The plan will have long and short-term measurable goals for at home and school, who is responsible for the implementation, timelines for referrals, and re-evaluating the child’s success.

A child will be removed from the classroom, according to his Positive Behavioral Guidance Plan, or when he/she is harmful to themselves or others. The Operations Manager, Family Service Coordinator, Mental Health Consultant, or Director of Preschool Programs’ Designee will assist the classroom teacher until he/she gains self-control. If the child is unable to rejoin the classroom, the parent/guardian will be contacted to take the child home within 30 minutes and have a behavioral meeting as soon as possible. The child will not be able to return to school or ride the bus until the family has a behavioral meeting to create/revise the Positive Behavioral Guidance Plan, according to the Short-Term Exclusion Policy. Each case is handled individually.

If a child’s behavior continues to be unsafe and/or violent, the program and parents will consider an adjusted schedule or alternative placements to the routine classroom setting. Every effort will be made to reintroduce the child to the classroom in a manner that will encourage success. Each parent/guardian has received the Classroom Behavioral Guidance Policy and will be requested to sign that they have read it and understand that they are a partner in supporting their child’s successful social-emotional skill attainment in school.

## STUDENT ATTENDANCE

By accepting a placement in Preschool Programs for your child, you agree to support their attendance by sending them to school and encouraging them to participate in the classroom experience. School attendance is critical for your child’s educational success. For many of our students, this will be their first experience with a structured preschool setting. Research shows that children at this age learn by exploring the world around them through many different modalities. Our classrooms offer multiple methods for your child to learn and experience his/her world in a safe and nurturing environment. We ask for your support by ensuring your child attends school consistently. Please partner with us for the following procedures:

1. It is expected that all children will attend school daily unless ill.
2. Parents/Guardian should notify the program in the event of a child's absence through use of the school website.
3. Chronic illness, or special circumstances that would cause a child to miss school should be discussed with the school. The school nurse is always available to discuss special needs and circumstances with parents. The Director of Preschool Programs is also available for support in school attendance.
4. If requesting a long-term absence, it must be done in writing to the Director of Preschool Programs. It must include dates of absence and expected date of return to school. If the student is not present on the date listed and the parent/guardian has not made contact to request a change prior to the return date, the student will be dropped from the program and the slot will be filled with the next student on the waiting list.

5. When a child has been absent *without* notice, the Preschool Registrar will attempt to contact the family to determine the reason for the absence. After two (2) consecutive days' absence without notice by the parent/guardian, the school shall make direct contact with the parent (home visit or otherwise) regarding the child's absence and discuss a plan to assist the child in returning to school. If the child continues to exhibit a pattern of chronic absences, the Director of Preschool Programs or designee will contact the family to determine how the program will support them in regular attendance. If the family cannot be located, the program may consider unenrolling the child from the program.

### CLINIC POLICY

A full-time nurse is available to provide health screenings and first aid for school related illness and injury. In emergencies, students too sick to remain in class or needing temporary first aid may be sent to the clinic. The nurse will house and administer any prescribed medication per doctor's order to children while at school. In King George, medication is kept in the classroom locked away from child access. Staff are trained in medication administration and will administer any medication required to be given at school by the doctor's order, should the nurse not be available. Parents or emergency contacts will be contacted by the nurse, teacher, or designee if a child becomes ill or for any reason must be picked up from school. **All medications must be kept in the clinic and must be administered by the school nurse. Students may not have any medications in their possession or bring them to school.**

### PRESCRIPTION MEDICATION

FCPS personnel may give prescription medication to students only pursuant to the written order of a physician or nurse practitioner and with written permission from the student's parent or guardian. Such medicine must be in the original container and delivered to the school nurse, or school division designee by the parent/guardian of the student. All teaching staff have been trained in medication administration, CPR, first aid, and crisis response. Parents will receive notification of any medication given at school.

### SICK POLICY

Please send your child every day unless he/she is ill. If your child is sick, please notify the school of their absence. Absences will be followed up by staff to ensure children and family's health is supported. Children may be sent home for any of the following conditions including but not limited to vomiting, fever (temp over 100.0), diarrhea, or rash of unknown origin. Children must be free from these conditions for 24 hours before returning to school. Children with lice will be sent home for treatment. After the child has one treatment, they may return to the clinic to be evaluated but must be transported by parent/guardian. FCPS have a "no nit" policy. Children with ringworms may remain in the classroom on the condition the fungus/infection is being treated and the area covered if possible. We require a doctor's note before returning to school for the following conditions:

Chickenpox (requires 6-days absence)	Hepatitis	Impetigo
Infectious Conjunctivitis (pink eye)	Measles	Mumps
Pinworms	Scabies	Strep Throat
Whooping Cough		

Questions regarding these policies should be directed to the Nurse and Health and Family Engagement Coordinator. Any deviation from this policy may be allowed at the discretion of the Director of Preschool Programs.

## INFORMATION POLICY

Please remember to contact our office with updated information any time you move, change a phone number, obtain/leave a job, or change emergency information. We must be able to locate you should your child need you.



## BUS CONDUCT

Preschool Programs provide transportation to its participants through FCPS transportation department. To ensure the safety of children riding the bus to and from the school, it is important that each parent/guardian or authorized person complies with the Bus Policy which can be reviewed in the Bus/Pedestrian Safety Handbook.

## CAR RIDER/DAYCARE VAN RIDERS

Car riders will not be permitted to enter the building before 8:05 due to supervision and safety concerns. Students are not allowed to walk across the parking lot unaccompanied. Parents/Guardians shall bring the child to the sign in desk and properly check them in before walking them to the first adult in the bus lane line. If after 8:30 the parent/guardian will bring the child into the building and sign them in at the front desk.

## STUDENT SIGN/IN OUT POLICY

All students brought to school by the parent/guardian or designee must be signed into the program to document safe transfer of students to staff. Students may be signed out only by authorized contacts. No child will be released to an unauthorized person. No teacher will release a child without proof that the child has been signed out appropriately whether in a center or on a field trip. Please refrain from coming in daily before dismissal to pick your child up to avoid the dismissal line. Sign out will be closed 30 minutes prior to dismissal at 1:30 PM and 2:30 PM so students can safely transition throughout the building for dismissal and limit congestion in the main office. You will be able to sign your child out and then wait for them to exit the building at dismissal and meet the teacher at blacktop behind the bus lane.

## ACCESS TO STUDENT RECORDS

Any parent may see their child's record by requesting in writing to do so to the Director of Preschool Programs. The parents must be accompanied during the time they are reviewing the record and may not remove any information. If there is any information in the record they wish to dispute, they may do so in writing, which will be included in the record. The decision to pull any information from the child's record shall be made by the Director of Preschool Programs.

## CLOTHING

Please put your child's name on each jacket, coat, or book bag. Children should be dressed to participate in outside activities throughout the year, weather permitting. The teaching staff will need a change of clothing in case of spills or toileting accidents (including underwear & socks) that aligns with the season. ***Please dress for mess!*** We play with messy art and sensory materials and go outside each day. Please dress your child for play and the weather. Children should wear closed-toe shoes or sneakers!

## FIELD TRIPS

Field trips are designed to enhance classroom activities and enrich the child's knowledge of cultural events and community awareness. Students are expected to follow all school rules and will require a safety plan if pose a safety concern. Parents and community volunteers are welcome and encouraged to attend most trips. A limited number of chaperones per classroom will be chosen to accompany the class, there will be a rotating system to include as many parents/guardians who wish to be considered as possible. Field trips provide an opportunity for parents, teachers, and the community to learn and share together in a fun, age-appropriate environment. Parents are required to sign permission slips allowing their child(ren) to participate in scheduled field trips. Your child cannot go on the field trip without your permission. If your child has allergies that are likely to be triggered by the field trip you or your representative will be asked to accompany your child. Likewise, if your child has difficulty staying with the teacher or managing his/her behavior, you will be asked to accompany him/her on the field trip.

## GUIDELINES FOR CHAPERONES

- Arrive at school 15 minutes prior to the scheduled field trip departure time.
- Usual visitor sign-in procedures apply (present photo ID and sign-in with the receptionist).
- Children, relatives, or friends not already approved **MAY NOT** attend the field trip in replace of you.
- Assist the teacher as needed to support the class.
- Wear appropriate clothes as outlined in this handbook. Your outfit should be appropriate to the field trip destination (i.e., sneakers for the Pumpkin Patch, nice pants for the theatre, etc.)
- The field trip is an extension of the school day, so guidelines apply (no smoking, no junk food, no purchasing of alcoholic beverages, no purchasing souvenirs for any child including your own, no cell phone use).
- Students may not be transported by private car to or from a field trip.
- Everyone must return to school after the field trip. If you are taking your own child home with you, you must sign him/her out in the office at the end of the field trip. Taking your child out of school early after a field trip is considered an unexcused early dismissal.

## CLASSROOM CELEBRATIONS

Classroom celebrations are allowed with healthy snacks. Below is a list of healthy options. Holidays/Celebrations can be celebrated with nonfood items. No candy or sugary snacks/treats will be permitted. All items must be pre-packaged with an ingredients list.

### Allowable snack options

Whole grain pretzels  
Whole grain goldfish  
Fresh fruit  
Cheese and crackers  
Healthy snack mix  
Yogurt parfait

Popcorn  
Fresh vegetables and dip  
Whole grain cereal type  
Whole grain puff snack  
Smoothies  
Rice cakes

Graham crackers  
Animal crackers  
Dried fruit  
Low sugar fruit  
snack/natural fruit  
stick/snacks

## SCREENINGS

Students will receive developmental, behavioral, and health screenings within 45 days of their initial enrollment at Preschool Programs. Parents/Guardians will receive the results in their child's folder.

## FIRE AND EMERGENCY DRILLS/CRISIS PREVENTION

Fire and other emergency evacuation drills are conducted regularly. When a fire alarm is sounded, students are to evacuate the building quickly and in an orderly manner. Students must not talk and should remain focused on their teacher awaiting further instructions. Each room in the school will have a diagram posted showing the proper evacuation route. The law requires that everyone move at least 50 feet from the building and remain outside until the “all clear” signal has been given. In addition, there will be other drills conducted during the year such as bus evacuations, tornado drills, and lock down drills. Each teacher also has a crisis manual and there is a viable Threat Assessment Team in place for each school.

## LOST AND FOUND

Items that are found should be turned in to the main office. Lost and found items are then kept in a central location for visibility purposes. These items may be donated and/or discarded at the end of each checkpoint so please be sure to check the lost and found periodically for your child’s belongings. Please write first and last names on your child’s articles of clothing.

## GROSS MOTOR/RECESS

Students are scheduled for outside recess daily when the temperature is above 32 degrees, or the heat index is below 90 degrees. If playground areas are snow-covered, blacktop areas will be used for outside activities. Exceptions to this are when a weather alert has been issued, it is raining, snowing, sleeting, unusually windy, the wind chill (“feels like”) temperature is below 32 degrees, or if the ground is extremely wet. In these instances, indoor recess (physical activity) will take place. Students should wear appropriate outerwear and shoes for outside activities.

## BRAIN HEALTH

Fredericksburg City Public Schools recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy lifestyles. One aspect of a healthy lifestyle is the area of brain health. Brain health is an integral component of students’ overall well-being, and it plays a major role in their academic successes. Community counseling service resources are also made available to staff and parents to assist students and families with various mental health issues. Students and staff have access to school counselors, nurses, school psychologists, and school social workers throughout the division to help promote positive mental health and well-being. Various resources and programs are available in schools and in the community to provide assistance to individuals requiring mental health support (i.e., groups, referrals to community agencies, referrals to individual counseling, etc.).

## STANDARDS OF CONDUCT

Each child enrolled in the Preschool Programs will be treated with respect. Staff, consultants, and volunteers will promote the unique identity of each child and family and refrain from stereotyping based on gender, race, ethnicity, culture, religion, or disability. They will follow program confidentiality policies concerning information about children, families and other staff consultants and volunteers.

No child will be left alone or unsupervised. Staff will not verbally abuse children at any time. Positive methods of child guidance will be used, and care givers will not engage in corporal punishment, emotional or physical abuse, humiliation, and isolation, the use of food as punishment or reward or denial of basic needs.



## PARENTAL RIGHTS

### You Have a Right to:

- School policies, rules, and regulations in areas of health, attendance, discipline, and behavior standards
- Grievance procedure - how you can appeal rules and regulations with which you disagree.
- Curriculum - what is being taught, how the curriculum is organized, and what methods are being employed in the classes.

### You Have a Right to:

- Review all records kept by the school about your child, and to challenge inaccurate information or material which you believe is an invasion of privacy in writing.
- Visit the school and your child's classroom by arranging it with your child's teacher.
- Have individual teacher conferences four (4) times a year, in private, with a translator if needed, at a time convenient to both parent and teacher.
- Participate in decisions about your child's placement, as well as assignment to a special class or services.
- Get help for your child.
- Appeal school decisions affecting your child.
- Organize and participate in parent groups.
- Attend and speak at school board meetings.
- Be notified before a change in your child's placement, or assignment to a special classroom is made.

## COVID-19

FCPS works cooperatively with state and local health experts to keep students and staff safe. As guidance for mitigation, distancing, or PPE changes, we will inform families and staff. Reach out to our administration or nurse with any questions you may have.

## INCLEMENT WEATHER AND EMERGENCY DISMISSAL PROCEDURES

Please sign up for Fred alerts through [www.fredericksburgva.gov](http://www.fredericksburgva.gov) and King George through [www.kinggeorgecountyva.gov](http://www.kinggeorgecountyva.gov)

Late Openings/closures/emergencies: Fredericksburg and King George classes: will follow announced schedules for each school division.

*Parents are always given the option to pick up their child should they prefer following the Sign in/out Policy and arrive before buses dismiss.*

## WEATHER NOTIFICATIONS

In the event of a weather emergency listen to your local radio station for guidance specific to your school district

FM 99.3	FM 93.3	AM1230	FM 104.5
FM 96.9	FM 101.5	FM 95.9	

Additional notification of weather-related delays and cancellations may be seen on the public access television channels.

Channel 4	Channel 9	Channel 8
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**Laura Dove is the Director of Preschool Programs. She may be reached at 540- 372-1065.**

