

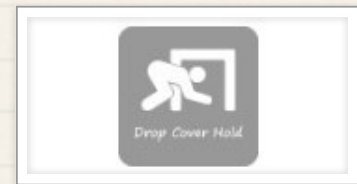
# Student Safety

## at Joshua Cowell Elementary School

Safety is of utmost importance to us at Joshua Cowell. We would like you to be aware of the safety drills we will be practicing so you can talk with your child about how these drills prepare them in case there is ever an emergency. We will participate in these drills monthly.

### Earthquake (Drop, Cover, Hold)

At first recognition of seismic activity, staff will direct students away from windows and initiate DROP, COVER and HOLD ON procedures. Students will be directed to drop to the floor under desks, chairs or tables, place head between knees, hold on to a table leg with one hand and cover the back of the neck with the other arm. Once clear staff and students will evacuate to designated safe locations.



### Fire (Evacuation)

The fire alarm signal is an intermittent horn that can be activated from numerous pull stations throughout the campus or by smoke sensors. Upon hearing the fire alarm, students and staff will exit the buildings and follow the designated routes to safe locations (grassy field, parking lots, or off campus if needed).

### Secure Campus

A Secure Campus may be called when there is police activity in the area. During this safety precaution all students will be directed inside. All doors will be locked and learning will continue as usual.

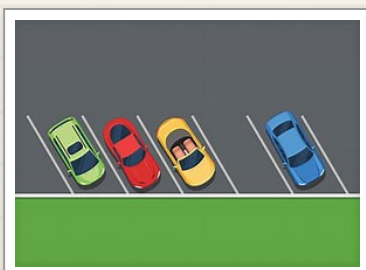
### Lockdown

This occurs on a school campus caused by the presence of an actual or possible threat currently on or directly adjacent to the campus. During a lockdown, students and staff move to the nearest available room and secure the door. All windows are covered, lights are turned out

and students and staff may take additional steps to conceal or barricade themselves in the room depending on the specific threat. Normal operations including instruction stop. No one is allowed to enter or exit the campus.

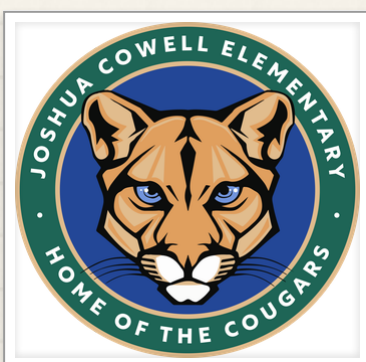
## Shelter In Place/Secure Campus

This is a precautionary state on a school campus caused by the potential of a threat nearby, but not on the campus. For example, if law enforcement officers are searching for a suspect in a nearby neighborhood, a school may shelter-in-place out of an abundance of caution. During a shelter-in-place, students and staff move inside, doors are secured, and no movement is allowed between rooms without escort by safety staff. Instruction continues in classrooms. During a secure campus, the air conditioning or heating system may be shut off in the event there is an environmental hazard nearby. No one is allowed to enter or exit the campus. A shelter-in-place allows a school to quickly transition to a lockdown if it becomes necessary.



## Parking Lot Safety

Your safety and your child's safety is of utmost importance at Joshua Cowell. Parents are their child's first teacher. When they see you adhering to the safety rules of the school, they are more likely to do so as well. Please drive safely and follow driving and traffic laws. Thank you for your support.



## Joshua Cowell Elementary School

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