

**KENNEDALE INDEPENDENT SCHOOL DISTRICT**  
**BAND PROGRAM POLICY FOR USE OF**  
**KENNEDALE I.S.D. OWNED INSTRUMENTS**

Beginning on August 19, 2002, the Kennedale Independent School District initiated a program that charges a “**use fee**” to all students who play/use K.I.S.D. owned band instruments.

The K. I. S. D. Band Instrument Use fee will be as stated below.

The yearly fee for students who use K.I.S.D. owned **wind instruments** is **\$150.00**.

The yearly fee for percussion students who use K.I.S.D. owned **percussion instruments** is **\$50.00**.

This fee will cover the student’s use of that instrument/equipment for one calendar school year. This yearly fee will be broken down into **Three Equal Payments**. The First Third of the K.I.S.D. Band Instrument Use Fee is due at the beginning of the fall semester. The Second Third will be due by **end of the first semester**. And the Final Third of the fee must be paid before **April 1<sup>st</sup> of the Spring Semester**. The Yearly Fee may be “Paid in Full” at the November payment deadline. Cash or checks will be accepted. **Checks should be made to: Kennedale I.S.D. Band**. Fees not paid by the deadlines listed above will result in holding of report cards and/or loss of instrument privileges. The instrument use fees will be collected by the Band Directors on each campus and deposited in the K.I.S.D. band activity account. The funds generated from this fee will be used to maintain the K.I.S.D. band program and the quantity and quality of the instrument inventory.

**Wind Players** - At the beginning of the school, students who play the school owned wind instruments will be “checked out” an instrument on a first come first serve basis. The Kennedale Band inventory is limited in some instrument groups. All instruments will be checked out initially on a first come first serve basis, with those students in Kennedale High School being issued instruments first, followed by the Junior High, and then Arthur Intermediate. Should there be a need for more instruments in a particular group than are available in the K.I.S.D. inventory, then some beginning students may be encouraged to select a different instrument. When the instrument is “checked back in” at the end of the school year, it is to be returned in the same condition that it was issued.

The student is responsible for the repair, maintenance, and cleaning of the school owned instrument while that instrument is in his/her possession. The instrument shall be checked out to the student in “Playing Condition”. This means that the instrument fully functions as it was originally intended to do. It will be the responsibility of the student to maintain the instrument in playing condition. If a slide gets stuck, or a pad falls off and needs replacement, or a bell gets dented, the student shall take the instrument to a K.I.S.D. approved instrument

repair shop and the payment of the bill shall be the responsibility of the student. These repair shops will need to get approval in advance from the band director before any repairs are made to the instrument.

Students will be encouraged to purchase personal insurance to cover the loss and replacement of the school owned instrument in their possession should it become severely damaged or stolen. K.I.S.D. will not offer insurance to students for repair, replacement, or loss of the instrument

Students and their parents will sign a *K.I.S.D. Band Program Instrument Loan Contract* that states they understand the responsibilities associated with using a K.I.S.D. owned band instrument. This contract will have listed the condition of the instrument when it is checked out to the student, and it should be returned in the same condition (except for normal wear). The band directors will keep these contracts on file until the instrument is returned. A copy of the contract will be sent home with the student for parent records.

**Percussionists** – These students are expected to keep their personal bell kits for at home practice. The yearly percussion fee is collected for the replacement of drum heads, school owned mallets, and needed repairs on the school owned percussion equipment from “normal wear and tear.” If a student damages any percussion equipment that isn’t considered “normal wear and tear” by a KISD Band Director, they will be responsible for the cost of repairing/replacing the equipment in addition to the \$50 yearly fee.

It is the desire of the district and the band directors to have an adequate band instrument inventory for our students that is well maintained and of good quality. We hope to instill in our students a sense of “ownership” in their instrument and their band program, giving them an understanding of the need to take better care of our instrument inventory, and therefore eliminating some of the more costly repairs to the inventory incurred annually by the district.

All questions concerning the K.I.S.D Band Instrument Loan Program should be directed to the Head Director of the appropriate campus.

Question may directed to:

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